

MINUTES OF THE CITY COUNCIL BUDGET WORKSHOP  
CITY OF COLLEGE STATION  
AUGUST 19, 2015

STATE OF TEXAS           §  
  §  
COUNTY OF BRAZOS       §

**Present:**

Nancy Berry, Mayor

**Council:**

Blanche Brick  
Steve Aldrich  
Karl Mooney  
John Nichols  
Julie Schultz  
James Benham

**City Staff:**

Kelly Templin, City Manager  
Chuck Gilman, Deputy City Manager  
Jeff Kersten, Assistant City Manager  
Jeff Capps, Assistant City Manager  
Aubrey Nettles, Special Projects Coordinator  
Carla Robinson, City Attorney  
Ian Whittenton, Records Management Coordinator

**1. Call to Order and Announce a Quorum is Present**

With a quorum present, the Budget Workshop of the College Station City Council was called to order by Mayor Nancy Berry at 3:05 p.m. on Wednesday, August 19, 2015 in the CSU Meeting/Training Facility, 1603 Graham Road, College Station, Texas 77842.

2. In accordance with the Texas Government Code §551.086-Competitive Matters, the College Station City Council convened into Executive Session at 3:05 p.m. on Wednesday, August 18, 2015 in order to discuss competitive matters as that term is defined in Gov't Code §552.133; to wit:

- Power Supply

No Executive Session was held.

**3. Take action, if any, on Executive Session,**

No action was required from Executive Session.

**4. Presentation, possible action, and discussion on the FY 2015-2016 Proposed Budget.**

Jeff Kersten, Assistant City Manager, continued to provide a review of the proposed FY15-16 budget and citywide budget issues.

**SPECIAL REVENUE FUNDS**

**Hotel Tax Fund FY 16**

Projected HOT Revenues: \$5,502,000

Expenditures – City Operations: \$5,300,049

- Parks Programs and Events includes HOT funded PARD SLAs: \$557,659
- Sports Tournament Rev Fund (includes 100,000 SLA): \$300,000
- Preferred Access Payment: \$510,000
- Veterans Park Synthetic Fields Ph II: \$3,673,274
- Public Communications Staffing & Marketing: \$184,116
- Miscellaneous Programs and Events: \$25,000

Base Outside Agency Requests: \$2,062,694

- Outside Agency Contingency: \$748,061
- General Contingency \$50,000

Council provided direction for staff to seek a wider use of HOT funds in game-day event funding. Staff was also directed to look at other non-TAMU athletic-related events and sporting events.

Mr. Kersten gave a brief overview of the Court and Police special revenue funds: Court Technology Fee Fund, Court Security Fee Fund, Juvenile Case Manager Fee Fund, Truancy Prevention Fee Fund, and Police Seizure Fund.

The Cemetery special revenue funds were reviewed, including the Memorial Cemetery Fund, Memorial Cemetery Endowment Fund, and Texas Avenue Cemetery Endowment Fund.

Other special revenue funds were reviewed: Wolf Pen Creek TIF Fund, West Medical District TIRZ No. 18 Fund, East Medical District TIRZ No. 19 Fund, Public Educational and Governmental (PEG) Channel Access Fund, and the R.E. Meyer Estate Restricted Gift Fund.

**ENTERPRISE FUNDS**

The proposed Electric Fund included a revenue projection of \$100,039,561 with \$96,926,863 in expenditures, and no rate increase. Timothy Crabb, Director of Electric Utilities, clarified several of the proposed projects and the possibility of increasing the fund transfer from the current rate of six (6) percent.

The proposed Water Fund included a projection of \$14,901,604 in revenue and \$13,908,556 in expenditures, and no rate increase. Dave Coleman, Director of Water/Wastewater Services, clarified tap fees, the projected rate increase in FY 17, and the feasibility of adding fluoride back to the water system.

The proposed Wastewater Fund included a projection of \$14,839,506 in revenue and \$14,367,614 in expenditures, and no rate increase.

The proposed Sanitation Fund included a revenue projection of \$9,133,654 in revenue and \$8,839,334 in expenditures, and no rate increase.

The proposed Drainage Utility Fund included a projection of \$2,192,100 in revenue and \$3,415,531 in expenditures, and no rate increase.

The proposed Northgate Parking Fund included a projection of \$1,416,826 in revenue and \$1,474,503 in expenditures, and no rate increase.

#### INTERNAL SERVICE FUNDS

##### Self-Insurance Funds

- Property & Casualty Fund \$1,106,087
- Workers Compensation Fund \$675,670
- Employee Benefits \$11,600,168
- Unemployment Compensation Fund \$50,000

##### Equipment Replacement Fund

- Revenues \$8,094,519
- Expenditures \$6,000,863
- SLA \$2,043,378

##### Utility Customer Service

- Revenues \$8,094,519
- Expenditures \$6,000,863
- SLA \$2,043,378

##### Fleet Maintenance Fund

- Revenues \$2,331,974
- Expenditures \$2,067,902

At 5:03 p.m., the Mayor recessed the Budget Workshop.

The Budget Workshop reconvened at 5:28 p.m.

**5. Presentation, possible action and discussion on the 2015-2016 ad valorem tax rate; and if necessary, on calling two public hearings on a proposed ad valorem tax rate for FY 2015-16.**

Kelly Templin, City Manager, addressed the Council on the preliminary returns from the Salary Survey, noting that many positions are substantially under market. He noted that revenue would have to be raised to bring the salaries up to parity level.

**MOTION:** Upon a motion made by Councilmember Nichols and a second by Councilmember Benham, the City Council voted seven (7) for and none (0) opposed, to hold the public hearings on the tax rate of 45.25 cents per \$100 valuation on September 2<sup>nd</sup> and 10<sup>th</sup>. The motion carried unanimously.

**MOTION:** Upon a motion made by Mayor Berry and a second by Councilmember Benham, the City Council voted seven (6) for and one (1) opposed, with Councilmember Aldrich voting against, to set the ceiling for utility fund transfers at a rate of 6.9%. The motion carried.

**6. Adjournment**

**MOTION:** There being no further business, Mayor Berry adjourned the budget workshop of the College Station City Council at 6:12 p.m. on Wednesday, August 19, 2015.

  
Nancy Berry, Mayor

ATTEST:

  
Sherry Mashburn, City Secretary