

MINUTES OF THE CITY COUNCIL WORKSHOP  
CITY OF COLLEGE STATION  
OCTOBER 9, 2014

STATE OF TEXAS           §  
  §  
COUNTY OF BRAZOS       §

**Present:**

Nancy Berry, Mayor

**Council:**

Blanche Brick  
Steve Aldrich  
Karl Mooney  
John Nichols  
Julie Schultz  
James Benham, absent

**City Staff:**

Kelly Templin, City Manager  
Chuck Gilman, Deputy City Manager  
Carla Robinson, City Attorney  
Sherry Mashburn, City Secretary  
Tanya McNutt, Deputy City Secretary

**1. Call to Order and Announce a Quorum is Present**

With a quorum present, the Workshop of the College Station City Council was called to order by Mayor Berry at 4:30 p.m. on Thursday, October 9, 2014 in the Council Chambers of the City of College Station City Hall, 1101 Texas Avenue, College Station, Texas 77840.

**2. Executive Session**

In accordance with the Texas Government Code §551.071-Consultation with Attorney, §551.074-Personnel, and §551.087-Economic Incentive Negotiations, the College Station City Council convened into Executive Session at 4:30 p.m. on Thursday, October 9, 2014 in order to continue discussing matters pertaining to:

- A. Consultation with Attorney to seek advice regarding pending or contemplated litigation; to wit:
- College Station v. Star Insurance Co., Civil Action No. 4:11-CV-02023.

- Patricia Kahlden, individ. and as rep. of the Estate of Lillie May Williams Bayless v. Laura Sue Streigler, City of College Station and James Steven Elkins, No. 11-003172-CV-272, in the 272<sup>nd</sup> District Court of Brazos County, TX
- Cause No. 13-002978-CV-361, Deluxe Burger Bar of College Station, Inc. D/B/A Café Eccell v. Asset Plus Realty Corporation, City of College Station, Texas and the Research Valley Partnership, Inc., In the 361<sup>st</sup> Judicial District Court, Brazos County, Texas
- Margaret L. Cannon v. Deputy Melvin Bowser, Officer Bobby Williams, Officer Tristan Lopez, Mr. Mike Formicella, Ms. Connie Spence, Cause No. 13 002189 CV 272, In the 272<sup>nd</sup> District Court of Brazos County, Texas
- Bobby Trant v. BVSWMA, Inc., Cause No. 33014, In the District Court, Grimes County, Texas, 12th Judicial District
- Robyn Taylor, et al vs. Boomfit, Carlos Lima and Alicia Lima and Lincoln Recreational Center, Cause No. 13 003118 CV 85, In the 85th District Court of Brazos County, Texas
- Juliao v. City of College Station, Cause No. 14-002168-CV-272, in the 272<sup>nd</sup> District Court of Brazos County, Texas

B. Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer; to wit:

- Municipal Court Judge

C. Deliberation on offer of financial or other incentives for a business prospect the City seeks to have locate, stay, or expand in or near the City limits; to wit:

- Economic incentives for a proposed development located generally in the Business Center at College Station

The Executive Session adjourned at 5:41 p.m.

### **3. Take action, if any, on Executive Session.**

No action was required from Executive Session.

### **4. Presentation, possible action, and discussion on items listed on the consent agenda.**

Consent items 2b and 2f were pulled for clarification.

*(2b)* David Schmitz, Director of Parks and Recreation, provided slides detailing the significant changes to the agreement, such as custodial services, staffing, the inter-library loan program, and changing terms to a one-year term with only one renewal.

*(2f)* Timothy Crabb, Director of Electric Utilities, explained the increase was due to the underestimation of the materials needed this year. This reflects Techline's increase due to the extensive growth in Northgate.

### **5. Presentation, possible action, and discussion concerning the City Internal Auditor's Change Order Audit.**

Ty Elliott, City Auditor, reported that the change order processes appear to be running efficiently and effectively. However, there is some room for improvement, and it was found that approval practices for change orders need to be strengthened. These improvements include:

- Ensure there is approval of contract manager and their supervisor;
- Improve financial system documentation of all changes made to a purchase order;
- Place greater emphasis on negotiating change order prices; and
- Distribute to vendors and vendor employees information regarding the City's fraud hotline.

**6. Presentation, possible action and discussion regarding a project status update for the University Drive Pedestrian Safety Improvements Phase II Project.**

Donald Harmon, Director of Public Works, updated the Council on the University Drive Pedestrian Safety Improvements Phase II Project. He noted that Project meetings were held with local merchants on site.

Troy Rother, Traffic Engineer, updated the Council on existing traffic for all four approaches to the intersection. Progression timings were recommended and have already been implemented.

Mr. Harmon briefed the Council on the conceptual designs. Next steps will include continuing discussion on the impacts of the Midway development and engineering complex; hold a public meeting; and the conceptual design will be finalized based on information gathered at these meetings.

**7. Council Calendar**

Council reviewed the calendar.

**8. Presentation, possible action, and discussion on future agenda items: a Councilmember may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.**

There were no requests for future agenda items.

**9. Discussion, review and possible action regarding the following meetings: Animal Shelter Board, Arts Council of Brazos Valley, Arts Council Sub-committee, Audit Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Bio-Corridor Board of Adjustments, Blinn College Brazos Valley Advisory Committee, Brazos County Health Dept., Brazos Valley Council of Governments, Bryan/College Station Chamber of Commerce, Budget and Finance Committee, BSWMA, BVWACS, Compensation and Benefits Committee, Convention & Visitors Bureau, Design Review Board, Economic Development Committee, Gigabit Broadband Initiative, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Metropolitan Planning Organization, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Research Valley Technology Council, Regional Transportation Committee for Council of**

Governments, Transportation and Mobility Committee, TAMU Student Senate, Texas Municipal League, Twin City Endowment, Youth Advisory Council, Zoning Board of Adjustments.

Mayor Berry reported on the TML Annual Conference and the Council of Governments.

Councilmember Nichols reported on the Brazos County Health Department.

Councilmember Brick reported on Transportation Forum sponsored by the Chamber Transportation Committee.

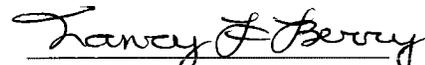
Councilmember Mooney reported on the CVB.

Councilmember Aldrich stated there was no meeting of the Arts Council due to National Night Out.

Councilmember Schultz reported on the tour of Kyle Field.

**10. Adjournment**

**MOTION:** There being no further business, Mayor Berry adjourned the workshop of the College Station City Council at 6:43 p.m. on Thursday, October 9, 2014.

  
Nancy Berry, Mayor

ATTEST:

  
Sherry Mashburn, City Secretary