

MINUTES OF THE CITY COUNCIL BUDGET WORKSHOP  
CITY OF COLLEGE STATION  
AUGUST 21, 2013

STATE OF TEXAS           §  
  §  
COUNTY OF BRAZOS       §

**Present:**

Nancy Berry, Mayor

**Council:**

Blanche Brick  
Jess Fields  
Karl Mooney  
John Nichols  
Julie Schultz  
James Benham

**City Staff:**

Kathy Merrill, Interim City Manager  
Carla Robinson, City Attorney  
Sherry Mashburn, City Secretary

**1. Call to Order and Announce a Quorum is Present**

With a quorum present, the Budget Workshop of the College Station City Council was called to order by Mayor Nancy Berry at 4:08 p.m. on Wednesday, August 21, 2013 in the CSU Meeting/Training Facility, 1603 Graham Road, College Station, Texas 77842.

**2. Presentation, possible action, and discussion on the FY 2013-2014 Proposed Budget.**

Carla Robinson, City Attorney, briefed the Council on the use of HOT funds to pay Arts Council administrative costs.

Jeff Kersten, Executive Director of Fiscal Services, continued with the review of the proposed FY13-14 budget.

**ENTERPRISE FUNDS**

\* Water Fund: Revenue is projected at \$14.7 million and is derived from the user fees from water customers. There is no rate increase for FY14, but there is a proposed water tap fee adjustment. Expenditures are estimated to be \$16.2 million and include the Pay Plan proposal and several SLAs. The budget for Water Capital Projects is \$2.3 million.

\* Wastewater Fund: Revenue is projected at \$14.1 million and will also be derived from the user fees from water customers. Again, there is no rate increase for FY14; however, the forecast shows future rate increases. Expenditures are estimated at \$16.6 million and includes the Pay Plan proposal. The budget for Wastewater Capital Projects is \$3.7 million.

\* Sanitation Fund: Revenue is projected at \$8.2 million and includes a 15% rate increase in FY14 for commercial customers. This includes \$400,960 from BVSWMMA to offset the Debt Service payment. Expenditures are estimated to be \$8.2 and include some SLAs and a transfer to the General Fund.

\* Drainage Utility Fund: Revenue is projected at a little over \$2 million. Expenditures are estimated at \$2.9 million and includes some SLAs and the Pay Plan proposal. The O&M for drainage improvement projects is \$1.2 million.

\* Northgate Parking Fund: Revenue is projected at \$1.4 million and reflects the updated parking fee schedule to be implemented in August. It is assumed that parking fines will remain relatively flat. There is a one time transfer from the General Fund in the amount of \$60,000. Expenditures are estimated at \$1.4 million and includes the Pay Plan proposal.

#### SPECIAL REVENUE FUNDS

\* HOT Tax Fund: Revenue is projected at \$4.2 million and expenditures for City operations are estimated to be a little under \$1 million. Outside Agency Funding is budgeted at \$1.8 million.

\* Court Funds and Police Seizure Fund: These funds are set up as: Court Technology Fee Fund; Court Security Fee Fund; Juvenile Case Manager Fee Fund; and the Police Seizure Fund

\* Cemetery Fund: These are set up as: Memorial Cemetery Fund; Memorial Cemetery Endowment Fund; and the Texas Avenue Cemetery Endowment Fund.

\* Other Special Revenue Funds: Wolf PenCreek TIF; West Medical District TIRZ No. 18; East Medical District TIRZ No. 19; and the Public, Educational and Government (PEG) Channel Access Fee Fund.

#### INTERNAL SERVICES FUND

\* Self-Insurance Fund: This provides the insurance needs for the City, including property casualty; employee benefits; workers compensation; and unemployment.

\* Equipment Replacement Fund: Funds are set aside on an annual basis for future replacements. Revenues are projected at \$3.6 million and expenditures are estimated at \$6.1 million.

\* Utility Customer Service: Revenue is projected at \$2.2 million and is charged to the Electric, Water, Wastewater, Sanitation, and Drainage utilities. Expenditures are estimated at \$2.2 million. SLAs in the amount of \$24,789 are included in the expenditure total.

\* Fleet Maintenance Fund: Revenue is projected at \$1.8 million, and expenditures are estimated at \$1.9 million, which includes SLAs in the amount of \$79,931.

### **3. Presentation, possible action and discussion on the 2013-2014 ad valorem tax rate; and, if necessary on calling two public hearings on a proposed ad valorem tax rate for 2013-2014**

Staff is proposing the effective tax rate. If the Council wishes to go higher than the effective tax rate, two Public Hearings must be noticed and held. The proposed effective tax rate of 42.5958

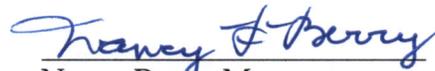
cents will provide funding for debt service and operations and maintenance. The rate breaks down at 19.3053 cents for debt service and 23.2905 cents for operations and maintenance.

Council gave direction to proceed with the effective tax rate.

Council also directed Chuck Gilman to visit with the City Manager and Finance Director regarding department position priorities and to allocate \$125,000 for a possible Traffic Engineer in Public Works (dependent upon the Director's priorities) and a part-time Code Officer in Planning and Development Services.

#### **4. Adjournment**

**MOTION:** There being no further business, Mayor Berry adjourned the budget workshop of the College Station City Council at 7:29 p.m. on Wednesday, August 21, 2013.

  
Nancy Berry, Mayor

ATTEST:

  
Sherry Mashburn, City Secretary