

MINUTES OF THE CITY COUNCIL WORKSHOP  
CITY OF COLLEGE STATION  
DECEMBER 13, 2012

STATE OF TEXAS           §  
                                          §  
COUNTY OF BRAZOS       §

**Present:**

Nancy Berry, Mayor

**Council:**

Blanche Brick  
Jess Fields  
Karl Mooney  
John Nichols  
Julie Schultz  
James Benham, arrived after roll call

**City Staff:**

David Neeley, City Manager  
Frank Simpson, Deputy City Manager  
Kathy Merrill, Deputy City Manager  
Carla Robinson, City Attorney  
Tanya McNutt, Deputy City Secretary

**1. Call to Order and Announce a Quorum is Present**

With a quorum present, the Workshop of the College Station City Council was called to order by Mayor Nancy Berry at 4:03 p.m. on Thursday, December 13, 2012 in the Council Chambers of the City of College Station City Hall, 1101 Texas Avenue, College Station, Texas 77842.

**2. Employee Recognition, Recognition of Employee of the Year nominees and Reception.**

Jay Socol, Public Communication Director presented the Service Award Recipients for 20, 25, 30 & 35 years, along with the Recognition of Employee of the Year nominees.

**Employee of the Year Nominees:**

Kenneth Berry, IT Dept.	James Boykin, Water Services
David Brower, Community Development	Keith Cooke, Electric Utility
Travis LaCox, Police Department	Lacey Lively, Public Communications
Patrick McIntyre, Electric Utility	Ashley Michalsky, Fiscal Services
Andy Murph, Police Department	Dylan Potts, Electric Utility

Troy Rothers, Public Works  
Joe Don Warren, Fire Department

Keith Tinker, Planning & Dev.

Employee of the Year:  
James Boykin, Water Services

Mayor Berry called a brief recess for the reception at 4:28p.m.

### **3. Executive Session**

In accordance with the Texas Government Code §551.071-Consultation with Attorney, §551.072-Real Estate; §551.074-Personnel, and §551.087-Economic Development Negotiations, the College Station City Council convened into Executive Session at 4:43 p.m. on Thursday, December 13, 2012 in order to continue discussing matters pertaining to:

A. Consultation with Attorney to seek advice regarding pending or contemplated litigation; to wit:

- City of Bryan's application with TCEQ for water & sewer permits in Westside/Highway 60 area, near Brushy Water Supply Corporation to decertify City of College Station and certify City of Bryan.
- Chavers et al v. Tyrone Morrow et al, No. 10-20792; Chavers v. Randall Hall et al, Case No. 10 CV-3922.
- College Station v. Star Insurance Co., Civil Action No. 4:11-CV-02023.
- Shirley Maguire and Holly Maguire vs. City of College Station, Cause No. 11-0025 16-CV-272, in the 272nd District Court of Brazos County, Texas.
- Patricia Kahlden, individ. and as rep. of the Estate of Lillie May Williams Bayless v. Laura Sue Streigler, City of College Station and James Steven Elkins, No. 11-003172-CV-272, in the 272nd District Court of Brazos County, TX
- Tom Jagielski v. City of College Station, Cause No. 12-002918-CU-361, In the 361<sup>st</sup> District Court of Brazos County, Texas
- State v. Carol Arnold, Cause Number 11-02697-CRF-85, In the 85<sup>th</sup> District Court, Brazos County, Texas

B. Deliberation on the deliberate the purchase, exchange, lease or value of real property; to wit:

- Property located generally in the area north of University Drive, east of Agronomy Road, and west of Wellborn Road.

C. Deliberation on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer; to wit:

- City Manager

D. Deliberation on economic development negotiations regarding an offer of financial or other incentives for a business prospect; to wit:

- Discuss economic development incentive negotiations with TAMU
- Discuss approval of economic development incentives to Woodbolt International

The Executive Session adjourned at 6:10 p.m.

**4. Take action, if any, on Executive Session.**

**MOTION:** Upon a motion made by Councilmember Mooney and a second by Councilmember Schultz, the City Council voted seven (7) for and none (0) opposed, to appoint Frank Simpson as Interim City Manager, effective January 12, 2013. The motion carried unanimously.

**5. Presentation, possible action, and discussion on items listed on the consent agenda.**

No discussion needed.

**6. Presentation, possible action, and discussion regarding approval of a contract between the City of College Station and BerryDunn in the amount of \$95,195.00 for the purposes of conducting an analysis of the current software and recommend alternatives and authorizing the City Manager to execute the contract on behalf of the City Council.**

Ben Roper, Information Technology Director, presented a possible replacement of the City's main financial and management software that has significant implications regarding scope, complexity and potential cost of the project. He discussed the reason for initiating this project, provided background information on the work accomplished to get to this point, and provided Council with information relevant to the decision to award the Consultant Contract to BerryDunn. The budget in the amount of \$103,550 is included in the FY13 approved budget for this phase of the project (CO 1204). This phase of the project is being funded with General Funds that are included in the IT Department budget.

**7. Presentation, possible action and discussion regarding Council's Annual Strategic Plan Update, specifically to review the potential agenda items for the workshops in late January.**

Bob Cowell, Executive Director of Planning & Development Services, presented a review and update of the Council's Annual Strategic Plan in preparation for development of the fiscal year budget, which begins in early summer. A portion of this update included a variety of discussion items related to the development of the Strategic Plan Update.

Council will review the potential agenda items with staff and set the preliminary agenda for the workshop. This year's workshops are scheduled for January 28<sup>th</sup> and 29<sup>th</sup> and will consist of approximately one and one-half days.

Staff has reviewed the items provided by Council, to date, and submitted the following for Council consideration:

Items Requested by Council to be on the Agenda

- Current Strategic Plan Review and Update
- Disposition of Conference Center
- Lick Creek Nature Center Design and Programming

Items Referred by Council as possible Agenda Items (Need to be Prioritized)

- A. Review Order/Structure of Council Meetings
- B. Affiliate Funding Policy
- C. Impact of Recent Budget Reductions on City Services (Code Enforcement, Parks, etc.)
- D. Funding of Infrastructure to Undeveloped Areas of City
- E. Electric Power Supply
- F. Review of Enterprise Resources Planning upgrade

Staff anticipates that the items Requested by Council will take the entirety of one day, leaving approximately four hours for the remaining agenda items. Staff is requesting that each Council member rank the items identified as possible agenda items in rank of importance (1- being the most important). The top three items will be placed on the agenda, with the remaining items placed upon Future Workshop agendas, if the Council so desires.

**MOTION:** Upon a motion made by Councilmember Brick and a second by Councilmember Schultz, the City Council voted seven (7) for and none (0) opposed, to approve adding D. Impact of Recent Budget Reductions on City Services; E. Funding of Infrastructure to Undeveloped Areas of City; and F. Electric Power Supply to the January 28<sup>th</sup> and 29<sup>th</sup> Council Retreat. The motion carried unanimously.

**8. Council Calendar**

- **Dec. 15 Fire Station 6 Opening Ceremony, the corner of University Dr. & Tarrow Rd, 11:00 a.m.**
- **Dec. 18 Council Special Meeting, CSU Training Facilities, 4:00 p.m.**
- **Dec. 19 BVSWMA Board Meeting, Twins Oaks Facility - 2690 SH30, 11 :00 a.m.**
- **Dec. 19 RVP Board Meeting at RVP, 3:00 p.m.**
- **Dec. 20 P&Z Workshop/Meeting, CSU Training Facilities, 6:00 p.m. (Jess Fields, Liaison)**
- **Dec. 24 & 25 City Offices Closed - HOLIDAY**
- **Jan. 7 Bicycle, Pedestrian & Greenways Advisory Board Meeting, Council Chambers, 3:00 pm**
- **Jan. 8 Audit Committee Meeting, City Hall Administrative Conference Room, 4:30 p.m.**
- **Jan. 10 Executive Session/Workshop/Regular Meeting at 5:00, 6:00 & 7:00 p.m.**

Council reviewed the Council calendar. The time was changed from 4:00 p.m. to 2:00 p.m. for the December 18<sup>th</sup> Council Special Meeting.

**9. Presentation, possible action, and discussion on future agenda items: a Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.**

Councilmember Benham would like to invite the Executive Director of "Gig.U" to make a presentation on January 24, 2013. Councilmember Benham also asked to discuss a future item on block length in the UDO.

**10. Discussion, review and possible action regarding the following meetings: Animal Shelter Board, Arts Council of the Brazos Valley, Arts Council Sub-committee, Audit Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Blinn College Brazos Valley Advisory Committee, Brazos County Health Dept., Brazos Valley Council of Governments, Bryan/College Station Chamber of Commerce, BVSWMA, BVWACS, Convention & Visitors Bureau, Design Review Board, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Neighborhood Parking Taskforce, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Metropolitan Planning Organization, National League of Cities, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Regional Transportation Committee for Council of Governments, Sister City Association, TAMU Student Senate, Texas Municipal League, Youth Advisory Council, Zoning Board of Adjustments.**

Mayor Berry reported on the Brazos Valley Council of Governments.

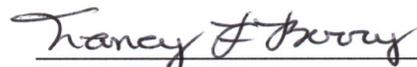
Councilmember Schultz reported on the RVP Committee.

Councilmember Nichols reported on TML and the information received.

Councilmember Brick reported on the Joint Neighborhood Parking Committee.

**11. Adjournment**

**MOTION:** There being no further business, Mayor Berry adjourned the workshop of the College Station City Council at 7:05 p.m. on Thursday, December 13, 2012.

  
Nancy Berry, Mayor

ATTEST:

  
Sherry Mashburn, City Secretary



CITY OF COLLEGE STATION

# 2012 Employee Recognition

*Congratulations to our award nominees and recipients!*

## EMPLOYEE OF THE YEAR NOMINEES

KENNETH BERRY	IT DEPT	ASHLEY MICHALSKY	FISCAL SERVICES
• JAMES BOYKIN	WATER SERVICES	ANDY MURPH	POLICE DEPT
DAVID BROWER	COMMUNITY DEV	DYLAN POTTS	ELECTRIC UTILITY
KEITH COOKE	ELECTRIC UTILITY	TROY ROTHER	PUBLIC WORKS
TRAVIS LACOX	POLICE DEPT	KEITH TINKER	PLANNING & DEV
LACEY LIVELY	PUBLIC COMM	JOE DON WARREN	FIRE DEPT
PATRICK MCINTYRE	ELECTRIC UTILITIES		

## SERVICE AWARD RECIPIENTS

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>
<b>20 YEARS</b>			
BRIAN	HAGEN	COMMUNICATIONS SUPERVISOR	POLICE DEPT
TIM	HAMFF	LIEUTENANT - FIRE	FIRE DEPT
CELIA	HERNANDEZ	EXECUTIVE ASST TO THE CITY MGR	CITY MGR'S OFFICE
CALDER	LIVELY	SERGEANT - POLICE	POLICE DEPT
KYLE	PATTERSON	SERGEANT - POLICE	POLICE DEPT
DEBBIE	RALEY	CUSTOMER SERVICE REPRESENTATIVE	FISCAL SERVICES
JON	SCHLANDT	SCADA SYSTEMS ANALYST	ELECTRIC UTILITY
PAMELA	SPRINGFIELD	ADMIN SUPPORT SUPERVISOR	PARKS & RECREATION
RICHARD	STEWART	ELECTRICAL SUBSTATION TECH	ELECTRIC UTILITY
LARRY	THEDFORD	FACILITIES MAINTENANCE SUPERIN	PUBLIC WORKS
RICHARD	WEISSER	FIREFIGHTER 1ST CLASS	FIRE DEPT
CHARLES	WILLIS	MAINTENANCE SUPERVISOR	WATER SERVICES
JAMES	WOODWARD	SERGEANT - POLICE	POLICE DEPT
<b>25 YEARS</b>			
BEN	ACCURSO	MAINTENANCE SUPERVISOR	WATER SERVICES
MATT	HARMON	LIEUTENANT - FIRE	FIRE DEPT
PATRICK	MASSEY	POLICE OFFICER	POLICE DEPT
ELVERA	VOWELL	POOLS SUPERVISOR	PARKS & RECREATION
<b>30 YEARS</b>			
JERRY	DUFFEY	DEPUTY FIRE MARSHAL	FIRE DEPT
DEBORAH	GRACE-ROSIER	STAFF ASSISTANT	PLANNING & DEV
RAYMOND	OLSON	DEPUTY FIRE MARSHAL	FIRE DEPT
MICHAEL	RUESINK	LIEUTENANT - FIRE	FIRE DEPT
LOUIS	SOLIS	APPARATUS OPERATOR - FIRE	FIRE DEPT
<b>35 YEARS</b>			
JEFFREY	BORISKI	W/WW SYSTEMS OPERATOR	WATER SERVICES