



College Station, TX

City Hall
1101 Texas Ave
College Station, TX 77840

Meeting Agenda - Final

City Council Workshop

Monday, May 16, 2016

4:30 PM

City Hall Council Chambers

1. Call meeting to order.
2. Executive Session will be held in the Administrative Conference Room.

Consultation with Attorney {Gov't Code Section 551.071}; possible action. The City Council may seek advice from its attorney regarding a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

Litigation

- a. Juliao v. City of College Station, Cause No. 14-002168-CV-272, In the 272nd District Court of Brazos County, Texas

Real Estate (Gov't Code Section 551.072): possible action – The City Council may deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

- a. Possible sale or lease of City's property rights resulting from utility operations.

3. Take action, if any, on Executive Session.
4. Presentation, possible action and discussion on items listed on the consent agenda.
5. [16-0280](#) Presentation, possible action, and discussion concerning the City Internal Auditor's Bryan-College Station Convention & Visitors Bureau Audit.

Sponsors: Elliott

6. [16-0287](#) Presentation, possible action, and discussion on an update on the status of the design of the Police Facility.

Sponsors: Gilman

7. Council Calendar - Council may discuss upcoming events.
8. Presentation, possible action, and discussion on future agenda items and review of standing list of Council generated agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.
9. Discussion, review and possible action regarding the following meetings: Animal Shelter Board, Annexation Task Force, Arts Council of Brazos Valley, Arts Council Sub-committee, Audit Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Bio-Corridor Board of Adjustments, Blinn College Brazos Valley Advisory Committee, Brazos County Health Dept., Brazos Valley Council of Governments, Bryan/College Station Chamber of Commerce, Budget and Finance Committee, BVSWMA, BVWACS, Compensation and Benefits Committee, Convention & Visitors Bureau, Design Review Board, Economic Development Committee, Gigabit Broadband Initiative, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Metropolitan Planning Organization, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Research Valley Technology Council, Regional Transportation Committee for Council of Governments, Sister Cities Association, Transportation and Mobility Committee, TAMU Student Senate, Texas Municipal League, Twin City Endowment, YMCA, Youth Advisory Council, Zoning Board of Adjustments, (Notice of Agendas posted on City Hall bulletin board).
10. Adjourn

The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion.

APPROVED



City Manager

I certify that the above Notice of Meeting was posted at College Station City Hall, 1101 Texas Avenue, College Station, Texas, on May 12, 2016 at 5:00 p.m.



City Secretary

This building is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are asked to contact the City Secretary's Office at

(979) 764-3541, TDD at 1-800-735-2989, or email adaassistance@cstx.gov at least two business days prior to the meeting so that appropriate arrangements can be made. If the City does not receive notification at least two business days prior to the meeting, the City will make a reasonable attempt to provide the necessary accommodations.

Penal Code § 30.07. Trespass by License Holder with an Openly Carried Handgun.

"Pursuant to Section 30.07, Penal Code (Trespass by License Holder with an Openly Carried Handgun) A Person Licensed under Subchapter H, Chapter 411, Government Code (Handgun Licensing Law), may not enter this Property with a Handgun that is Carried Openly."

Codigo Penal § 30.07. Traspasar Portando Armas de Mano al Aire Libre con Licencia.

"Conforme a la Seccion 30.07 del codigo penal (traspasar portando armas de mano al aire libre con licencia), personas con licencia bajo del Sub-Capitulo H, Capitulo 411, Codigo de Gobierno (Ley de licencias de arma de mano), no deben entrar a esta propiedad portando arma de mano al aire libre."



Legislation Details (With Text)

File #:	16-0280	Version:	1	Name:	Audit of the Bryan-College Station Convention & Visitors Bureau
Type:	Report	Status:		Status:	Agenda Ready
File created:	5/4/2016	In control:		In control:	City Council Workshop
On agenda:	5/16/2016	Final action:		Final action:	
Title:	Presentation, possible action, and discussion concerning the City Internal Auditor's Bryan-College Station Convention & Visitors Bureau Audit.				
Sponsors:	Ty Elliott				
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Presentation, possible action, and discussion concerning the City Internal Auditor's Bryan-College Station Convention & Visitors Bureau Audit.

Recommendation(s): Audit recommendations are contained in the final section of the report.

Summary:

Reasons for the Audit: This audit was conducted per direction of the City of College Station Audit Committee. Also, this is the third audit of the Convention & Visitors Bureau, the first occurring in 2011 and the second in 2012. In fiscal years 2015 and 2016, the majority of outside agency Hotel Occupancy Tax funding went to the CVB.

Summary of Findings: The CVB's accounting procedures and controls have improved since the 2011 audit. This being said, the CVB also has a relatively large amount of liquid assets. In addition, certain cost analysis methods may be able to aid the CVB in better understanding project returns.

The CVB's direct impact on bringing events to the College Station and Bryan area has not significantly changed since the 2011 audit. Additionally, the CVB has the most impact on sporting events, which appear to generate larger attendee numbers.

The CVB's expenditures have increased since the 2011 audit, especially in marketing and personnel. However, some marketing efforts have been met with criticism by city leaders and officials. Also, CVB staff travel frequently within and out of state for marketing and professional development purposes, and these funds appear to be spent in areas that yield fewer results.

Employee turnover at the CVB appears to be high. Furthermore, some of CVB's strategic goals appear disconnected from their mission. Also, the DMAI Calculator could be a useful tool for internal CVB decision making, but policy makers should be skeptical if the Calculator is used to provide justification for funding requests. Finally, there may be some inherent risk with the dynamic of the

CVB's governance structure.

Budget & Financial Summary:

Attachments:

Audit of the BCS CVB with Management Responses (on file in the City Secretary's Office)



Legislation Details (With Text)

File #: 16-0287 **Version:** 1 **Name:** Presentation, possible action and discussion on an update on the status of the design of the Police Facility.

Type: Presentation **Status:** Agenda Ready

File created: 5/5/2016 **In control:** City Council Workshop

On agenda: 5/16/2016 **Final action:**

Title: Presentation, possible action, and discussion on an update on the status of the design of the Police Facility.

Sponsors: Chuck Gilman

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Presentation, possible action, and discussion on an update on the status of the design of the Police Facility.

Relationship to Strategic Goals:
Core Services and Infrastructure

Recommendation(s): Staff recommends Council receive the presentation

Background & Summary:
On February 25, 2016 the City Council approved a contract with PGAL for the design a new police facility to be located on the south east corner of the intersection of Dartmouth and Krenek Tap. Since design began staff has updated the site plan based some feedback received to date.

Additionally, staff is seeking clarification from the Council on the size of the facility, the desire to include Fire Administration in the new facility, and the interest in potentially modifying the Krenek Tap Overlay to allow for the development of the site to better accommodate a police facility.

Budget & Financial Summary: N/A

Attachments: N/A