



College Station, TX

City Hall
1101 Texas Ave
College Station, TX 77840

Meeting Agenda - Final City Council Workshop

Thursday, October 9, 2014

4:30 PM

City Hall Council Chambers

1. Call meeting to order.
2. Executive Session will be held in the Administrative Conference Room.

Consultation with Attorney {Gov't Code Section 551.071}; possible action. The City Council may seek advice from its attorney regarding a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

Litigation

- a. The City of College Station v. Star Insurance Company, Civil Action No. 4:11 CV 02023, In the U.S. District Court for the Southern District, Houston Division
- b. Patricia Kahlden, individ. and as rep. of the Estate of Lillie May Williams Bayless v. Laura Sue Streigler, City of College Station and James Steven Elkins, Cause No. 11 003172 CV 272, In the 272nd District Court of Brazos County, Texas
- c. Deluxe Burger Bar of College Station, Inc. D/B/A Café Excell v. Asset Plus Realty Corporation, City of College Station, Texas and the Research Valley Partnership, Inc., Cause No. 13 002978 CV 361, In the 361st Judicial District Court, Brazos County, Texas
- d. Margaret L. Cannon v. Deputy Melvin Bowser, Officer Bobby Williams, Officer Tristan Lopez, Mr. Mike Formicella, Ms. Connie Spence, Cause No. 13 002189 CV 272, In the 272nd District Court of Brazos County, Texas
- e. Bobby Trant v. BVSWMA, Inc., Cause No. 33014, In the District Court, Grimes County, Texas, 12th Judicial District
- f. Robyn Taylor, et al vs. Boomfit, Carlos Lima and Alicia Lima and Lincoln Recreational Center, Cause No. 13 003118 CV 85, In the 85th District Court of Brazos

County, Texas

g. Juliao v. City of College Station, Cause No. 14-002168-CV-272, In the 272nd District Court of Brazos County, Texas

Personnel {Gov't Code Section 551.074}; possible action - The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer. After executive session discussion, any final action or vote taken will be in public. The following public officer(s) may be discussed:

a. Municipal Court Judge

Economic Incentive Negotiations {Gov't Code Section 551.087}; possible action The City Council may deliberate on commercial or financial information that the City Council has received from a business prospect that the City Council seeks to have locate, stay or expand in or near the city which the City Council in conducting economic development negotiations may deliberate on an offer of financial or other incentives for a business prospect. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

a. Economic incentives for a proposed development located generally in the Business Center at College Station

5:30 P.M.

3. Take action, if any, on Executive Session.

4. Presentation, possible action and discussion on items listed on the consent agenda.

5. [14-720](#) Presentation, possible action, and discussion concerning the City Internal Auditor's Change Order Audit.

Sponsors: City Auditor Elliott

6. [14-733](#) Presentation, possible action and discussion regarding a project status update for the University Drive Pedestrian Safety Improvements Phase II Project.

Sponsors: Harmon and Rother

7. Council Calendar - Council may discuss upcoming events.

8. Presentation, possible action, and discussion on future agenda items and review of standing list of Council generated agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

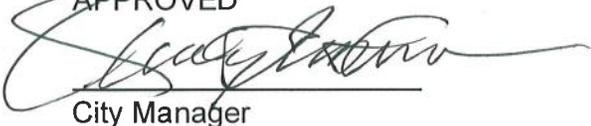
9. Discussion, review and possible action regarding the following meetings: Animal Shelter Board, Arts Council of Brazos Valley, Arts Council Sub-committee, Audit

Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Bio-Corridor Board of Adjustments, Blinn College Brazos Valley Advisory Committee, Brazos County Health Dept., Brazos Valley Council of Governments, Bryan/College Station Chamber of Commerce, Budget and Finance Committee, BSWMA, BVWACS, Compensation and Benefits Committee, Convention & Visitors Bureau, Design Review Board, Economic Development Committee, Gigabit Broadband Initiative, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Metropolitan Planning Organization, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Research Valley Technology Council, Regional Transportation Committee for Council of Governments, Sister Cities, Transportation and Mobility Committee, TAMU Student Senate, Texas Municipal League, Twin City Endowment, Youth Advisory Council, Zoning Board of Adjustments, (Notice of Agendas posted on City Hall bulletin board).

10. Adjourn

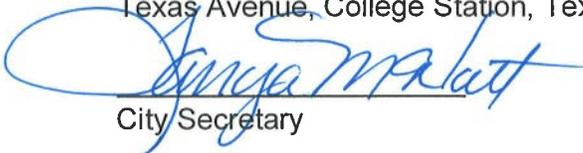
The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion.

APPROVED



City Manager

I certify that the above Notice of Meeting was posted at College Station City Hall, 1101 Texas Avenue, College Station, Texas, on October 3, 2014 at 5:00 p.m.



City Secretary



Legislation Details (With Text)

File #: 14-720 **Version:** 1 **Name:** Change Order Audit
Type: Report **Status:** Agenda Ready
File created: 9/22/2014 **In control:** City Council Workshop
On agenda: 10/9/2014 **Final action:**
Title: Presentation, possible action, and discussion concerning the City Internal Auditor's Change Order Audit.
Sponsors: Ty Elliott
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Presentation, possible action, and discussion concerning the City Internal Auditor's Change Order Audit.

Recommendations: The audit committee accepted the audit report and recommended implementation of the four recommendations contained in the report.

Summary:

Reasons for the Audit: This audit was conducted per direction of the City of College Station Audit Committee. The Audit Committee requested assurance and consultation services in regards to: (1) compliance with relevant change order statutes, policies, and procedures; (2) controls against change order fraud and abuse; and (3) the appropriateness of change orders that occurred in 2013.

Results from the Audit:

Overall the change order processes at the City of College Station appear to be running efficiently and effectively. But, as always, there is room for improvement.

We found that the city is mostly compliant with the relevant statutes, policies, and procedures for change orders. There were not any material changes to purchases, change order forms were being appropriately used, and price increases did not exceed the limits. However, we also found that approval practices for change orders needed to be strengthened.

We found the controls against change order fraud and abuse to be moderately strong. All change orders appear to be justified, and we found that the controls over change order prices appear to be sufficient. However, we also found that documentation needs to be improved, greater emphasis on negotiation would be beneficial, and the city's ethics hotline should be made available to vendors and vendor employees.

We did not find any change orders that should not have been approved.

Report Distribution: A full copy of the Ringer Library Operations Audit is on file in the City Secretary's Office. This report along with other reports conducted by the City Auditor's Office can be found at:

[<<http://cstx.gov/index.aspx?page=2734>>](http://cstx.gov/index.aspx?page=2734)



Legislation Details (With Text)

File #:	14-733	Version:	1	Name:	University Drive Pedestrian Safety Improvements Phase II
Type:	Presentation	Status:		Status:	Agenda Ready
File created:	9/24/2014	In control:		In control:	City Council Workshop
On agenda:	10/9/2014	Final action:		Final action:	
Title:	Presentation, possible action and discussion regarding a project status update for the University Drive Pedestrian Safety Improvements Phase II Project.				
Sponsors:	Donald Harmon, Troy Rother				
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Presentation, possible action and discussion regarding a project status update for the University Drive Pedestrian Safety Improvements Phase II Project.

Relationship to Strategic Goals:

- Core Services and Infrastructure

Recommendation(s): Staff recommends that the City Council receive the presentation.

Summary: The presentation is in response to a request by City Council for an update on the project as a future agenda item.

Budget & Financial Summary: N/A

Attachments: N/A