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**Mayor**

Nancy Berry

**Mayor Pro Tem**

Karl Mooney

**City Manager**

Kelly Templin

**Council members**

Blanche Brick

Steve Aldrich

John Nichols

Julie Schultz

James Benham

**Agenda**

**College Station City Council**

**Workshop Meeting**

**Thursday, December 12, 2013, 4:00 p.m.**

**City Hall Council Chambers, 1101 Texas Avenue**

**College Station, Texas**

1. Call meeting to order.
2. Employee Recognition, Recognition of Employee of the Year nominees and Reception.
3. Recognition of Bob Cowell, Executive Director of Development Services, for his meritorious service to the City of College Station, Texas and congratulating him on his move to Amarillo, Texas.
4. Executive Session will be held in the Administrative Conference Room.  
Consultation with Attorney {Gov't Code Section 551.071}; possible action. The City Council may seek advice from its attorney regarding a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

Litigation

- a. College Station v. Star Insurance Co., Civil Action No. 4:11-CV-02023
- b. Patricia Kahlden, individ. and as rep. of the Estate of Lillie May Williams Bayless v. Laura Sue Streigler, City of College Station and James Steven Elkins, No. 11-003172-CV-272, in the 272<sup>nd</sup> District Court of Brazos County, Tx.
- c. Cause No. 12-002918-CV-361; Tom Jagielski v. City of College Station; In the 361<sup>st</sup> Judicial District Court, Brazos County, Texas
- d. Cause No. 13-002978-CV-361, Deluxe Burger Bar of College Station, Inc. D/B/A Café Eccell v. Asset Plus Realty Corporation, City of College Station, Texas and the Research Valley Partnership, Inc., In the 361<sup>st</sup> Judicial District Court, Brazos County, Texas

Legal Advice

- a. Legal issues related to property located generally northwest of the intersection of First Street and Church Avenue in College Station.

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- b. Legal Advice on Contract No. 11-046 for use of HUD funds.

Personnel {Gov't Code Section 551.074}; possible action - The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer. After executive session discussion, any final action or vote taken will be in public. The following public officer(s) may be discussed:

- a. Council Self Evaluation
- b. City Attorney
- c. City Auditor
- d. City Secretary

Economic Incentive Negotiations {Gov't Code Section 551.087}; possible action The City Council may deliberate on commercial or financial information that the City Council has received from a business prospect that the City Council seeks to have locate, stay or expand in or near the city with which the City Council in conducting economic development negotiations may deliberate on an offer of financial or other incentives for a business prospect. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

- a. Economic incentives for a proposed development located at or near University Drive and Tarrow/East Tarrow Streets in College Station.

5. Take action, if any, on Executive Session.

**6:00 PM**

6. Presentation, possible action, and discussion on items listed on the consent agenda.
7. Presentation, possible action, and discussion on the election of Mayor Pro Tempore.
8. Presentation, possible action, and discussion regarding an administrative fine process and survey efforts associated with possible changes to the rental registration ordinance.
9. Council Calendar
 

Dec. 19	P &Z Workshop/Meeting in Council Chambers at 6:00 p.m. (James Benham, Liaison)
Dec. 24-25	City Offices Closed – HOLIDAY
Jan. 2	Executive Session/Workshop/Regular Meeting at 4:30, 6:00 & 7:00 p.m.

10. Presentation, possible action, and discussion on future agenda items and review of standing list of Council generated agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.
11. Discussion, review and possible action regarding the following meetings: Animal Shelter Board, Arts Council of Brazos Valley, Arts Council Sub-committee, Audit Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Bio-Corridor Board of Adjustments, Blinn College Brazos Valley Advisory Committee, Brazos County Health Dept., Brazos Valley Council of Governments,

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Bryan/College Station Chamber of Commerce, Budget and Finance Committee, BVSWMA, BVWACS, Compensation and Benefits Committee, Convention & Visitors Bureau, Design Review Board, Economic Development Committee, Gigabit Broadband Initiative, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Metropolitan Planning Organization, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Research Valley Technology Council, Regional Transportation Committee for Council of Governments, Transportation and Mobility Committee, TAMU Student Senate, Texas Municipal League, Twin City Endowment, Youth Advisory Council, Zoning Board of Adjustments, (Notice of Agendas posted on City Hall bulletin board).

12. Adjourn.

The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion.

APPROVED:

*Kathleen Memeel*  
\_\_\_\_\_  
City Manager

Notice is hereby given that an Executive Session and Workshop Meeting of the City Council of the City of College Station, Texas will be held on the 12th of December, 2013 at 4:00 p.m. respectively in the City Hall Council Chambers, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda

Posted this 6<sup>th</sup> day of December, 2013 at 5:00 pm

*Janyia Matute*  
\_\_\_\_\_  
City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City's website, [www.cstx.gov](http://www.cstx.gov) . The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on December 6, 2013 at 5:00 pm and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

This public notice was removed from the official board at the College Station City Hall on the following date and time: \_\_\_\_\_ by \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF COLLEGE STATION, TEXAS By \_\_\_\_\_

Subscribed and sworn to before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.  
\_\_\_\_\_  
Notary Public – Brazos County, Texas My commission expires: \_\_\_\_\_

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This building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on [www.cstx.gov](http://www.cstx.gov). Council meetings are broadcast live on Cable Access Channel 19.

**December 12, 2013**  
**City Council Workshop Item No. 7**  
**Mayor Pro Tempore**

**To:** Kelly Templin, City Manager

**From:** Sherry Mashburn, City Secretary

**Agenda Caption:** Presentation, possible action, and discussion on the election of Mayor Pro Tempore.

**Summary:** At the first meeting of each new City Council, one of the council members shall be elected Mayor Pro Tem and shall hold the office for one year. It is the responsibility of the Mayor Pro Tem to act as Mayor during the disability or absence of the Mayor. In this capacity, the Mayor Pro Tem has the rights conferred upon the Mayor.

**Attachments:**

- None

**December 12, 2013**  
**Workshop Agenda Item No. 8**  
**Rental Registration Program**

**To:** Kelly Templin, City Manager

**From:** Bob Cowell, AICP, CNU-A, Executive Director - Planning & Development Services

**Agenda Caption:** Presentation, possible action, and discussion regarding an administrative fine process and survey efforts associated with possible changes to the rental registration ordinance.

**Relationship to Strategic Goals:** Neighborhood Integrity

**Recommendation(s):** Staff recommends Council provide direction to staff regarding survey questions, survey methodology, and assessment of administrative fines associated with the rental registration program.

**Summary:** At the special workshop meeting on October 30, Council provided feedback to staff regarding possible changes to the rental registration ordinance. This item will address two items raised at the special workshop meeting – the possibility of assessing an administrative fine or penalty for violations of the rental registration ordinance and survey efforts. Staff will be prepared to facilitate a discussion regarding proposed survey questions and methodology regarding the rental registration program. Staff will also be prepared to discuss the possibility of assessing administrative fines for violations of the rental registration ordinance.

**Budget & Financial Summary:** N/A

**Reviewed and Approved by Legal:** N/A

**Attachments:** N/A