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CITY OF COLLEGE STATION
Home of Texas A&M University®

Mayor

Nancy Berry

Mayor Pro Tem

Dave Ruesink

City Manager

David Neeley

Council members

Blanche Brick

Jess Fields

Karl Mooney

Katy-Marie Lyles

Julie Schultz

Agenda

College Station City Council

Workshop Meeting

Thursday, June 23, 2011 3:00 p.m.

City Hall Council Chambers, 1101 Texas Avenue

College Station, Texas

1. Presentation, possible action, and discussion on items listed on the consent agenda.
2. Presentation, possible action, and discussion on capital project funding for the City of College Station.
3. Presentation, possible action, and discussion regarding the proposed FY 2012 (FY 2011) Community Development Action Plan and Budget.
4. Presentation, possible action and discussion regarding an update on the State of the Fire Department.
5. Presentation, possible action, and discussion of the current State of the Police Department.
6. Presentation, possible action, and discussion regarding a draft agenda for the City Council's Strategic Planning Workshop scheduled for July 12, 2011.
7. Council Calendar
 - June 24 Twin Oaks Landfill Grand Opening at Twin Oaks Landfill, 11:00 a.m.
 - June 29 Hotel Tax Law Seminar at CS Hilton, 1:00 p.m.
 - July 4 City Offices Closed – HOLIDAY
 - July 7 Planning & Zoning Commission Meeting in Council Chambers at 6:00 p.m.
 - July 12 Strategic Planning Workshop at Wolf Pen Creek Green Room - 1015 Colgate Drive, 8:00 a.m.
 - July 12 Medical Corridor Advisory Committee at the CSU Meeting and Training Facility, 3:30 p.m.
 - July 14 City Council Workshop/Regular Meeting at 3:00 p.m. & 7:00 p.m.
8. Presentation, possible action, and discussion on future agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.
9. Discussion, review and possible action regarding the following meetings: Animal Shelter Board, Arts Council of the Brazos Valley, Audit Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Brazos County Health Dept., Brazos Valley Council of Governments, Brazos Valley Wide Area

City Council Workshop Meeting

Thursday, June 23, 2011

Communications Task Force, BVSWMA, BVWACS. Cemetery Committee, Code Review Committee, Review Board, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Mayor's Council on Physical Fitness, Mayor's Development Forum, Metropolitan Planning Organization, National League of Cities, Outside Agency Funding Review, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Regional Transportation Committee for Council of Governments, Signature Event Task Force, Sister City Association, TAMU Student Senate, Texas Municipal League, Transportation Committee, Wolf Pen Creek Oversight Committee, Zoning Board of Adjustments, (Notice of Agendas posted on City Hall bulletin board).

10. Executive Session will immediately follow the workshop meeting in the Administrative Conference Room.

Consultation with Attorney {Gov't Code Section 551.071}; possible action. The City Council may seek advice from its attorney regarding a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

Litigation

- a. City of Bryan's application with TCEQ for water & sewer permits in Westside/Highway 60 area, near Brushy Water Supply Corporation to decertify City of College Station and certify City of Bryan
- b. Clancey v. College Station, Glenn Brown and Kathy Merrill, Civil Action No. 09-CV-01480
- c. Rachel Rahn v. Alma Martinez, The Arkitex Studio, Inc. et al, cause No. 09-000656-CV361
- d. Chavers et al v. Tyrone Morrow et al, No. 10-20792; Chavers v. Randall Hall et al, Case No. 10 CV-3922
- e. College Station v. Star Insurance Co., Civil Action No. 4:11-CV-02023
- f. Ongoing criminal investigation of municipal court missing funds

Legal Advice

- a. Legal issues regarding possible revenue sharing and legislation in bio-corridor
- b. Possible enforcement action - 818 Avenue B

Personnel {Gov't Code Section 551.074}; possible action

The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer. After executive session discussion, any final action or vote taken will be in public. The following public officer(s) may be discussed:

- a. Council Self Evaluation

11. Adjourn.

APPROVED:

City Manager

City Council Workshop Meeting

Thursday, June 23, 2011

Notice is hereby given that a Workshop Meeting of the City Council of the City of College Station, Texas will be held on the 23rd day of June, 2011 at 3:00 pm in the City Hall Council Chambers, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda

Posted this 20th day of June, 2011 at 3:00 pm

City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City's website, www.cstx.gov . The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on June 20, 2011 at 3:00 pm and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

This public notice was removed from the official board at the College Station City Hall on the following date and time: _____ by _____.

Dated this ____ day of _____, 2011.

CITY OF COLLEGE STATION, TEXAS

By _____

Subscribed and sworn to before me on this the ____ day of _____,

Notary Public – Brazos County, Texas My commission expires: _____

This building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on www.cstx.gov. Council meetings are broadcast live on Cable Access Channel 19.

June 23, 2011
Workshop Agenda Item No. 2
Capital Project Funding Presentation

To: David Neeley, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action, and discussion on capital project funding for the City of College Station.

Relationship to Strategic Goals: Goal 1.1 Spending taxpayer money efficiently.

Recommendation(s): Staff recommends the City Council receive the presentation and provide any input or direction desired.

Summary: As part of a growing community, the City of College Station has infrastructure needs that must be met. The City has a capital plan to address those needs. Categories of capital projects include streets, parks, facilities, and utilities including electric, water, wastewater and drainage. This presentation will provide an overview of the various funding options for capital projects including, but not limited to existing cash, grants, impact fees, and the issuance of long term debt.

On an annual basis the Council reviews and approves the Capital Improvement Plan and any proposed long term debt issued for those projects. Staff has plans to issue debt later this summer for planned capital projects.

Budget & Financial Summary: In Fiscal Year 2011 the City has an original capital budget of \$25,233,026.

Attachments:

1. List of 2011 Long Term Debt Funded Projects

2008 General Obligation Bonds

Streets				
	\$	100,000	Sidewalk Improvements	ST1028 20 Yrs
		400,000	Barron Road East/Lakeway	ST1101 20 Yrs
		50,000	RPR West ROW	ST1025 20 Yrs
		150,000	Lick Creek Hike and Bike Trail	ST1104 20 Yrs
Streets Total	\$	<u>700,000</u>		
Parks				
	\$	100,000	Lick Creek Nature Center	PK1102 20 Yrs
		380,000	Neighborhood Parks Improvements	PK0910 20 Yrs
		780,000	Central Park Improvements	PK1001 20 Yrs
Parks Total	\$	<u>1,260,000</u>		
2008 GOB Total	\$	<u>1,960,000</u>		
GOB Total	\$	<u><u>1,960,000</u></u>		

Certificates of Obligation

Electric Projects	\$	<u>4,955,000</u>		20 Yrs
	\$	2,700,000	Southwood 5-7	
		800,000	Bee Creek Parallel Trunkline	
		150,000	FM 2154 Sewer Line	
		325,000	Lick Creek Miscellaneous Imp	
Wastewater Projects	\$	<u>3,975,000</u>		20 Yrs
Utility CO Subtotal	\$	<u>8,930,000</u>		
Estimated Debt Issuance Costs	\$	100,000		
Certificates of Obligation Total	\$	<u><u>9,030,000</u></u>		
Total Debt Issue	\$	<u><u>10,990,000</u></u>		

June 23, 2011
Workshop Agenda Item No. 3
Community Development FY 2012 (FY 2011) Action Plan and Budget

To: David Neeley, City Manager

From: David Gwin, Director of Economic and Community Development

Agenda Caption: Presentation, possible action, and discussion regarding the proposed Community Development FY 2012 (FY 2011) Action Plan and Budget.

Relationship to Strategic Goals: Goal I.5 Develop revenue streams independent of the General Fund; Goal II. 1 Preserving and restoring older neighborhoods; Goal III. 12 Housing affordability

Recommendation(s): Review the proposed FY 2012 (PY 2011) Action Plan and Budget and provide any feedback and/or direction as desired.

Summary: Staff will present a proposed Action Plan and Budget for FY 2012 (PY 2011). Included in the Plan are goals, objectives and funding recommendations for projects and programs. Each year, the City is required to submit to the U.S. Department of Housing and Urban Development (HUD) a one year Action Plan describing projects and activities to be funded with the community development grants received. Action Plan activities must correspond to the 5-Year Consolidated Plan.

HUD requires that the Action Plan and Budget be delivered by August 16, 2011, therefore these are presented prior to the Council's consideration of the overall City budget. The total amount available next year includes \$1,029,323 in Community Development Block Grant (CDBG) funds and \$631,763 in HOME Investment Partnership Grant (HOME) funds.

CDBG and HOME funds may only be used to: (1) benefit low- and moderate-income persons; (2) aid in the elimination of slum and blighting influences, and/or; (3) meet a particular urgent need. Further, CDBG funds may be used to meet local needs through a wide range of community development activities, while HOME funds may only be used for affordable housing activities.

The proposed plans and budget were developed using input received from a series of public hearings, program committee meetings, and citizen input. The goals and objectives in the 2010-2014 Consolidated Plan were followed in preparing this year's Plan. These goals and objectives were prepared to meet the specific needs of lower-income citizens, and to provide support for families working towards self-sufficiency and are now being presented to Council for discussion and input. Staff will return to Council at the July 21st meeting to make available its final draft of the Action Plan, Budget and to request approval.

Historically, the City has utilized these funds for a variety of programs and activities, including: affordable housing programs (homebuyer assistance, security deposit assistance, rehabilitation, new construction, and minor repairs); funding of direct services to low-income families; demolition; and park, street, infrastructure and public facility improvement in low-income areas of the city.

Budget & Financial Summary: See attached financial summaries for the proposed FY 2012 Budget for CDBG and HOME funds. Staff will be prepared to answer questions regarding the proposed plans and/or budget

Attachments:

Attachment 1: Proposed FY 2012 Community Development Budget Summary

Attachment 2: Plan Development Summary

Attachment 3: Proposed FY 2012 Public Service Funding Recommendations

Attachment 4: Proposed FY 2012 Public Facility Funding Recommendations

Attachment 5: PY 2010 – 2014 Community Development Goals

Attachment 6: 2011 Median Income Limits

Attachment 7: Map of Eligible Community Development Areas

Attachment 8: Community Development Project Descriptions

Attachment 9: Proposed FY 2012 (PY 2011) Action Plan and Budget (delivered with Council packets)

June 23, 2011
Workshop Agenda Item No. 4
State of the Fire Department Update

To: David Neeley, City Manager

From: Robert Alley, Fire Chief

Agenda Caption: Presentation, possible action and discussion regarding an update on the State of the Fire Department.

Recommendation(s): Staff recommends continuing the staffing and planning recommendations as outlined in the Fire Department's Strategic Business Plan.

Summary: The City of College Station Fire Department has a current staffing of 121 personnel, these personnel are assigned to 5 Fire Stations, Fire Administration and the Community Emergency Operations center, the department maintains a Public Protection Classification rating of an ISO 2 and the department responds to over 6,600 emergency calls annually. The purpose of this presentation is to provide an overview of the fire department's current strategic plan, current response capabilities and to provide a summary of the projected needs for the next 5 years.

Budget & Financial Summary: The fire department is funded through the general fund with an approved budget for FY11 of \$11,899,890.

Attachments:
None

**June 23, 2011
Workshop Agenda Item No. 5
State of Department Update - CSPD**

To: David Neeley, City Manager

From: Jeff Capps, Chief of Police

Agenda Caption: Presentation, possible action, and discussion of the current State of the Police Department.

Relationship to Strategic Goals: Goal I.8 Evaluating Public Safety Needs.

Recommendation(s): N/A

Summary: This will be a discussion and update regarding the current "state of the department", a review of the 2010 crime statistics, and a look at the trends observed in the first six months of 2011. We will also provide an update on our current staffing and future needs.

Budget & Financial Summary: N/A

Attachments: N/A

**June 23, 2011
Workshop Agenda Item No. 6
Review and Discussion of
Strategic Planning Workshop Agenda**

To: David Neeley, City Manager

From: David Neeley, City Manager

Agenda Caption: Presentation, possible action, and discussion regarding a draft agenda for the City Council's Strategic Planning Workshop scheduled for July 12, 2011.

Recommendation(s): Staff is seeking direction from the Council.

Summary: The Strategic Planning Workshop has been scheduled for 8:30 a.m., July 12, 2011 at the Wolf Pen Creek Green Room. A draft list of possible agenda items for the Workshop will be presented prior to Council Meeting and staff is seeking Council direction.

Budget & Financial Summary: N/A

Attachments: N/A