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**Mayor**

Nancy Berry

**Mayor Pro Tem**

John Crompton

**City Manager**

Glenn Brown

**Council members**

Jess Fields

Dennis Maloney

Katy-Marie Lyles

Dave Ruesink

Jana McMillan

**Agenda**

**College Station City Council**

**Workshop Meeting**

**Thursday, January 13, 2011 3:00 p.m.**

**City Hall Council Chambers, 1101 Texas Avenue**

**College Station, Texas**

1. Presentation, possible action, and discussion on items listed on the consent agenda.
2. Presentation, possible action, and discussion regarding imposition of service fees for credit card payments.
3. Presentation, possible action, and discussion regarding a presentation on the real property owned by the City of College Station.
4. Presentation, possible action, and discussion regarding revisions to certain change order provisions in our standard contracts for professional services.
5. Presentation, possible action, and discussion regarding an update on the status of the animal shelter and the available options for Animal Control in 2011.
6. Presentation, possible action, and discussion regarding possible agenda topics for the Council's mid-year retreat scheduled for January 21, 2011.
7. Council Calendar
  - January 17 City Offices Closed – HOLIDAY
  - January 20 B/CS Chamber of Commerce-Business after Hours at Briarcrest Country Club, 5:30 p.m.
  - January 21 Council Retreat at 8:00 a.m.
  - January 24 IGC Meeting at BVCOG, 12:00 p.m.
  - January 25 Economic Outlook Conference at the Hilton, 8:15 a.m.
  - January 27 City Council Workshop/Regular Meeting at 3:00 & 7:00 p.m.
  - January 28 Retirement Reception-Glenn Brown in Council Chambers, 3:00 p.m.
8. Presentation, possible action, and discussion on future agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

## City Council Workshop Meeting

Thursday, January 13, 2011

9. Discussion, review and possible action regarding the following meetings: Arts Council of the Brazos Valley, Audit Committee, Bicycle, Pedestrian, and Greenways Advisory Board, Brazos County Health Dept., Brazos Valley Council of Governments, Brazos Valley Wide Area Communications Task Force, BVSWMA, BVWACS. Cemetery Committee, Code Review Committee, Review Board, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee, Joint Relief Funding Review Committee, Landmark Commission, Library Board, Mayor's Council on Physical Fitness, Mayor's Development Forum, Metropolitan Planning Organization, National League of Cities, Outside Agency Funding Review, Parks and Recreation Board, Planning and Zoning Commission, Research Valley Partnership, Regional Transportation Committee for Council of Governments, Signature Event Task Force, Sister City Association, TAMU Student Senate, Texas Municipal League, Transportation Committee, Wolf Pen Creek Oversight Committee, Zoning Board of Adjustments, (Notice of Agendas posted on City Hall bulletin board).

10. Executive Session will immediately follow the workshop meeting in the Administrative Conference Room.

Consultation with Attorney {Gov't Code Section 551.071}; possible action. The City Council may seek advice from its attorney regarding a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

Litigation

- a. City of Bryan's application with TCEQ for water & sewer permits in Westside/Highway 60 area, near Brushy Water Supply Corporation to decertify City of College Station and certify City of Bryan
- b. City of Bryan suit filed against College Station, Legal issues and advise on Brazos Valley Solid Waste Management Agency contract, on proposed methane gas contract
- c. Water CCN / 2002 Annexation / Wellborn Water Supply Corporation
- d. Weingarten Realty Investors v. College Station, Ron Silvia, David Ruesink, Lynn McIlhaney, and Ben White
- e. Chavers et al v. Tyrone Morrow, Michael Ikner, City of Bryan, City of College Station, et al
- f. Clancey v. College Station, Glenn Brown, and Kathy Merrill

Legal Advice

- a. Legal Issues Related to Wellborn Annexation
- b. Legal Issues Related to Recall Petitions
- c. Legal Issues of purchase and lease back to Arts Council
- d. Legal advice regarding the attorney-client privilege
- e. Discussion of Legal Issues Regarding: Creation of a Special Biocorridor District

Personnel {Gov't Code Section 551.074}; possible action

The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer. After executive session discussion, any final action or vote taken will be in public. The following public officer(s) may be discussed:

- a. City Manager
- b. Council Self Evaluation

City Council Workshop Meeting  
Thursday, January 13, 2011

Economic Incentive Negotiations {Gov't Code Section 551.087}; possible action The City Council may deliberate on commercial or financial information that the City Council has received from a business prospect that the City Council seeks to have locate, stay or expand in or near the city with which the City Council in conducting economic development negotiations may deliberate on an offer of financial or other incentives for a business prospect. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

- a. Global Event Group

11. Adjourn.

APPROVED:

\_\_\_\_\_  
City Manager

Notice is hereby given that a Workshop Meeting of the City Council of the City of College Station, Texas will be held on the 13th day of January, 2011 at 3:00 pm in the City Hall Council Chambers, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda

Posted this 10th day of January, 2011 at 2:00 pm

\_\_\_\_\_  
City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City's website, [www.cstx.gov](http://www.cstx.gov) . The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on January 10, 2011 at 2:00 pm and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

This public notice was removed from the official board at the College Station City Hall on the following date and time: \_\_\_\_\_ by \_\_\_\_\_.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2011.

CITY OF COLLEGE STATION, TEXAS

By \_\_\_\_\_

Subscribed and sworn to before me on this the \_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Notary Public – Brazos County, Texas My commission expires: \_\_\_\_\_

This building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on [www.cstx.gov](http://www.cstx.gov). Council meetings are broadcast live on Cable Access Channel 19.

**January 13, 2011**  
**Workshop Agenda Item No. 2**  
**Credit Card Service Fees**

**To:** Glenn Brown, City Manager

**From:** Jeff Kersten, Chief Financial Officer

**Agenda Caption:** Presentation, possible action, and discussion regarding imposition of service fees for credit card payments.

**Relationship to Strategic Goals:** Goal I.2. Those who benefit from services should pay

**Recommendation(s):** None.

**Summary:** Council has requested to be kept informed of the rising cost of credit card fees. The City of College Station has absorbed processing fees since September 2001. As more and more customers pay by credit, debit and other electronic means, our credit card processing fees have increased. This item is intended to make the Council aware of the increased cost of accepting credit cards and discuss opportunities to offset these costs.

**Budget & Financial Summary:** Currently, credit card processing expenses are budgeted in General Fund, Court Technology Fund, Hotel Tax Fund, Northgate Parking Fund and Utility Customer Service Fund.

**Attachments:**  
None

**January 13, 2011  
Workshop Agenda Item No. 3  
City Land Holdings**

**To:** Glenn Brown, City Manager

**From:** Chuck Gilman, P.E., Director of Public Works

**Agenda Caption:** Presentation, possible action, and discussion regarding a presentation on the real property owned by the City of College Station.

**Relationship to Strategic Goals:** Goal I, Financially Sustainable City Providing Response to Core Services and Infrastructure.

**Recommendation(s):** After consideration and discussion of information presented, provide direction to staff.

**Summary:** The City of College Station owns real property throughout the City. This presentation will provide a summary of the real properties owned by the City, including property that is being utilized by City departments to provide core services and/or to assist with operations and properties that are not currently in use. This item is being presented at the request of the City Council.

**Budget & Financial Summary:** None

**Attachments:** None

**January 13, 2011  
Workshop Agenda Item No. 4  
Overview of Proposed Changes to  
Contract Administration Procedures**

**To:** Glenn Brown, City Manager

**From:** Chuck Gilman, P.E., Director of Public Works

**Agenda Caption:** Presentation, possible action, and discussion regarding revisions to certain change order provisions in our standard contracts for professional services.

**Relationship to Strategic Goals:** Goal I.1. Spending taxpayer money efficiently

**Recommendation(s):** Staff recommends approval of the resolution as presented.

**Summary:** On November 22, 2010 Council approved a resolution to change contract routing procedures and revise certain provisions of City standard contracts. Part of the resolution approved on November 22<sup>nd</sup> addressed change orders for professional services contracts under \$50,000 and inadvertently omitted change order provisions for contracts over \$50,000.

Prior to the November 22<sup>nd</sup> meeting, any change order that increased or decreased the contract amount by 5% or more required Council approval (regardless of the original amount). On November 22, 2010 Council approved a resolution to change contract routing procedures and revised certain provisions of City standard contracts. Part of the resolution approved on November 22<sup>nd</sup> addressed change orders for professional services contracts under \$50,000 and inadvertently omitted change order provisions for contracts over \$50,000. A resolution on the consent agenda for Council consideration addresses change orders for all professional services contracts, those contracts less than and greater than \$50,000. This presentation will summarize the proposed changes and describe how the revisions will provide more flexibility and allow staff to operate more efficiently.

**Budget & Financial Summary:** None.

**Attachments:** None.

**January 13, 2010**  
**Workshop Meeting Item No. 5**  
**Animal Shelter Operations, Current and Future**

**To:** Glenn Brown, City Manager

**From:** Jeff Capps, Chief of Police

**Agenda Caption:** Presentation, possible action, and discussion regarding an update on the status of the animal shelter and the available options for Animal Control in 2011.

**Relationship to Strategic Goals:** Goal I.8 Evaluating Public Safety Needs. Goal I.1 Spending tax payer money efficiently.

**Recommendation(s):** Seeking Council Direction.

**Summary:**

**This item is scheduled to be presented on January 11, 2011 but will be presented on January 13, 2011 if time does not allow on the 11<sup>th</sup>.**

This will be a discussion as it relates to our current and future contracts with the Brazos Animal Shelter. We will also provide an update as to the direction the City of Bryan is moving towards as it relates to shelter operations for its Animal Control. Finally, we will provide possible options available for the City of College Station's animal shelter needs as we move forward in 2011.

Staff is seeking Council Direction as to what option they wish the City to seek for our future animal shelter needs.

**Budget & Financial Summary:** Unknown at this time.

**Attachments:**