



Mayor
Nancy Berry
Mayor ProTem
John Crompton
City Manager
Glenn Brown

Councilmembers
Jess Fields
Dennis Maloney
Katy-Marie Lyles
Dave Ruesink

Agenda
City Council Special Meeting
Monday, September 13, 2010 at 6:00 pm
Council Chamber
1101 Texas Avenue
College Station, Texas

1. Call to order.
2. Presentation, possible action, and discussion on an ordinance adopting the City of College Station 2010-2011 Budget; and presentation, possible action and discussion ratifying the property tax revenue increase reflected in the budget.
3. Presentation, possible action, and discussion on approval of an ordinance adopting the City of College Station 2010-2011 ad valorem tax rate of \$0.447543 per \$100 assessed valuation, the debt service portion being \$0.220194 per \$100 assessed valuation and the operations and maintenance portion being \$0.227349 per \$100 assessed valuation.
4. Presentation, possible action, and discussion regarding selection of applicants to various Citizen Boards and Committees.
5. Executive Session will immediately follow the workshop meeting in the Administrative Conference Room.

Personnel {Gov't Code Section 551.074}; possible action

The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer. After executive session discussion, any final action or vote taken will be in public. The following public officer(s) may be discussed:

- a. City Auditor
- b. Municipal Court Judge
- c. City Manager
- d. Council Self-Evaluation

6. Action on executive session.

7. Adjourn.

APPROVED:

City Manager

Notice is hereby given that a meeting of the City Council of the City of College Station, Texas will be held on the 13th day of September, 2010 at 6:00 pm at City of College Station Council Chamber, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda.

Posted the 10th day of September, 2010 at 5:00 p.m.

By: _____
Sherry Mashburn, City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City website, www.cstx.gov. The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on September 10, 2010 at 5:00 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

This public notice was removed from the official posting board at the College Station City Hall on the following date and time:

_____ By _____.

Date this _____ day of _____, 2010.

CITY OF COLLEGE STATION, TEXAS

By _____

Subscribed and sworn to before me on this the _____ day of _____, 2010.

Notary Public – Brazos County, Texas

My commission expires: _____

This building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on www.cstx.gov.

September 13, 2010
Special Agenda Item No. 2
Fiscal Year 2010 - 2011 Budget Adoption

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action, and discussion on an ordinance adopting the City of College Station 2010-2011 Budget; and presentation, possible action and discussion ratifying the property tax revenue increase reflected in the budget.

Recommendation(s): Staff recommends the City Council approve the ordinance adopting the proposed 2010-2011 budget with any changes the Council wishes to include. A summary of changes the City Council has discussed will be presented to the Council for consideration.

Staff also recommends the City Council ratify the property tax revenue increase reflected in the budget.

Summary: There are two actions in this agenda item.

First is the consideration of the 2010 - 2011 proposed budget. The City Council received the proposed budget on August 11th, 2010 and held budget workshops on August 11th, August 16th, August 17th, and August 18th. The City Council held a public hearing on the proposed budget on August 26th. The charter requires that the City Council adopt a budget no later than September 27th.

The City Council will need to include any proposed revisions to the budget in the motion to adopt the budget.

The second action is ratification of the property tax revenue increase reflected in the budget. This action is required by Chapter 102.007 of the Local Government Code which says the following:

"(c) Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate as required by Chapter 26, Tax Code, or other law."

The proposed budget will result in additional property tax revenues over last year totaling \$677,901, or 2.9%, and all of that is tax revenue to be raised from new property added to the tax roll this year.

It is important to note that this requirement is different from the Tax Code requirements of the calculation of the effective tax rate which compares the overall value of properties on the tax rolls last year to this year. This increase in property tax revenues is due to new property being added to the tax rolls.

The proposed tax rate is \$0.447543 per \$100 assessed valuation which is the effective tax rate.

Budgetary and Financial Summary: The following is an overall summary of the proposed budget.

Subtotal Operation and Maintenance:	\$208,147,674
Subtotal Capital:	<u>25,233,026</u>
Total Proposed Budget:	\$233,380,700

Attachments:

1. FY 11 Budget Ordinance
2. Attachment A

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A BUDGET FOR THE 2010-11 FISCAL YEAR AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED.

WHEREAS, a proposed budget for the fiscal year October 1, 2010, to September 30, 2011, was prepared and presented to the City Council and a public hearing held thereon as prescribed by law and the Charter of the City of College Station, Texas, notice of said hearing having first been duly given; and

WHEREAS, the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the proposed budget as amended by the City Council of the City of College Station, which is made a part hereof to the same extent as if set forth at length herein, is hereby adopted and approved, a copy of which is on file in the Office of the City Secretary in College Station, Texas.

PART 2: That authorization is hereby granted for the expenditure of the same under the respective items contained in said budget with the approved fiscal procedures of the City.

PART 3: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to sign or release utility easements; to negotiate and sign documents related to the settlement of disputed assessments for paving, weed mowing, demolition, and other disputes based on legal questions of whether the assessments are enforceable or other extenuating circumstances; to sign contracts and documents authorizing the payment of funds and to expend public funds for expenditures that are \$50,000 or less; to sign change orders authorizing the expenditure of funds pursuant to SECTION 252.048 of the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract document. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

PART 4: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby, authorized to provide for transfers of any unexpended or unencumbered appropriation balance within each of the various departments in the General Fund and within any other fund of the City and to authorize transfers of Contingent Appropriations within a fund up to an amount equal to expenditures that are \$15,000 or less.

PART 5: That the City Council hereby approves the funding for the outside agencies and organizations in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds,

Ordinance No. _____

and to expend public funds for expenditures that are \$50,000 or less that have been expressly approved and appropriated in this budget, as set out in Appendix J of the 2010-11 Fiscal Year Budget.

PART 6: That the City Council hereby approves the funding and the purchases that are made pursuant to interlocal agreements as provided by CHAPTER 271, SUBCHAPTERS (D) AND (F) of the TEXAS LOCAL GOVERNMENT CODE, in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and to expend public funds that have been expressly designated, approved, and appropriated in this budget, as set out in the 2010-11 Fiscal Year Equipment Replacement Fund, and Attachment "A" to this Ordinance.

PART 7: That this ordinance shall become effective immediately after passage and approval.

PASSED AND APPROVED THIS 13th DAY OF SEPTEMBER, 2010.

APPROVED:

Mayor

ATTEST:

City Secretary

APPROVED:



City Attorney

Ordinance No.

**Potential FY10 Technology Purchases through GSA Schedule 70,
HGAC, TXMAS, Texas Department of Information Resources, TCPN or Buy Board Purchases**

ITEM	Quantity	Estimated Unit Cost	Projected Total
Scheduled Replacement/Repair/Additions			
Replacement PCs	70	1,000	70,000
Replacement Monitors	50	190	9,500
Replacement Printers	8	2,200	17,600
Replacement Laptops	10	1,200	12,000
Replacement Copiers			65,000
Printer replacement Parts			20,000
PC Replacement Parts (Video Cards, Hard Drive & Memory)			25,000
Replace 3servers	3	7,500	22,500
Server replacement parts			20,000
Server OS replacement			10,000
Replacement UPS battery/units			35,000
Estimated Additional Desktop Software			60,000
Includes but not limited to New & Upgrade versions of Adobe Acrobat, PageMaker, Photoshop Illustrator, Premier, Audition, Microsoft Publisher, Windows XP, Frontpage, Project, Visio, Vstudio.net, AutoCAD, ESRI ArcGIS, Crystal, Corel Draw, Cognos, Novell			
Computer Network Maint and Equipment Replacement			55,500
Motorola Radio Repair/Replacement			35,000
Telephone Repair/Replacement			25,000
Fiber ring expansion			30,000
BVWACS radio equipment purchases			300,000
SCADA Replacement Wastewater			87,000
SCADA Man Machine Upgrade Wastewater			165,000
Communications Infrastructure Improvements Wastewater			30,000
Fiber to Lift Stations and Well 7			63,600
Subtotal - Scheduled Replacement			1,157,700
Service Level Adjustments			
SLA - new position equipment includes desktop pc, extended warranty, network card, added memory, monitor, laptop, printer, standard software, additional phones and radios			
Subtotal - Service Level Adjustments			-

Ordinance No.

Potential FY10 Technology Purchases through GSA Schedule 70,
 HGAC, TXMAS, Texas Department of Information Resources, TCPN or Buy Board Purchases

ITEM	Quantity	Estimated Unit Cost	Projected Total
Unscheduled Replacements/Additions			
Estimated Additional PC setups not identified specifically in budget includes but not limited to: Monitor, network card, extended warranty, added memory	10	2,100	21,000
Estimated Standard Desktop Software not identified specifically in budget Includes but not limited to: Microsoft Office 2010, Vipre, Microsoft Windows client access license, Novell	10	604	6,040
Estimated Additional Desktop Software Includes but not limited to New & Upgrade versions of Adobe Acrobat, PageMaker, Photoshop Illustrator, Premier, Audition Microsoft Publisher, Windows 7 Frontpage, Project, Visio, Vstudio.net AutoCAD, ESRI ArcGIS, Crystal Corel Draw, Cognos, Novell			45,000
Estimated Additional Printers/Plotters			40,000
Estimated Memory upgrades includes: desktop pcs, printers laptops	300	100	30,000
Estimated PC misc parts includes: CD Burners, harddrives modems, network cards, DVD Burner mice, network cables			10,000
Estimated Monitor upgrades includes: Flat Panel and larger than 19" monitor			30,000
Estimated Additional Scanners	5	1,200	6,000
Estimated Additional Laptops/Toughbooks	10	4,000	40,000
Estimated Network Upgrades			40,000
Sub-Total Unscheduled Replacement/Additions			268,040
Phone System Maintenance			
Cisco			38,000
Subtotal - Phone System Maintenance			38,000

Ordinance No.

**Potential FY10 Technology Purchases through GSA Schedule 70,
HGAC, TXMAS, Texas Department of Information Resources, TCPN or Buy Board Purchases**

ITEM	Quantity	Estimated Unit Cost	Projected Total
Network Software on Master License Agreement (MLA)			
Novell Open Workgroup Suite (1Zen/1Groupwise/1 ODS) -721			59,248
Novell Groupwise - 160 additional nodes			4,733
CommVault			13,121
Novell Sentinel			9,500
ZenWorks Asset Management -904 nodes			4,195
ZenWorks Patch Management - 904 nodes			7,528
Subtotal - Network Software on MLA			98,325
PC Hardware and Software Maintenance			
Ghost			2,020
HP Printer Maintenance			4,250
AutoCAD			10,311
Barracuda Spam/Spyware			1,775
Subtotal - PC Software Maintenance			18,356
IBM Hardware and Software Maintenance			
Hardware Maintenance (2 i5s)			15,920
i5 Software Subscription and Support	2		6,907
Subtotal - IBM Hardware and Software Maintenance			22,827
GIS Software Maintenance			
ArcInfo Concurrent Use License Annual Maintenance (Primary 1)			2,850
ArcInfo Concurrent Use License Annual Maintenance (Secondary 9)			10,300
Primary Maintenance for ArcView Concurrent Use License (2)			1,350
Secondary Maintenance for ArcView Concurrent Use License (13)			6,000
Primary Maintenance for ArcView Single Use License (3)			1,150
Secondary Maintenance for ArcView Single Use License (26)			7,425
Primary Maintenance for ArcGIS Spatial Analyst Concurrent Use License (1)			475
Secondary Maintenance for ArcGIS Spatial Analyst Concurrent Use License (2)			450
Primary Maintenance for ArcGIS 3D Analyst Concurrent Use License (1)			525
Secondary Maintenance for ArcGIS 3D Analyst Concurrent Use License (1)			200
Primary Maintenance for ArcGIS Tracking Analyst Concurrent Use License (1)			525
ArcIMS 1Server/2 CPU ArcSDE developer Support Group 1SVR 2CPUs 5 Read Write			5,800
Primary Maintenance for ArcCOGO Concurrent Use License (1)			550
Secondary Maintenance for ArcCOGO Concurrent Use License (1)			225
Primary Maintenance for MAPLEX Concurrent Use License (1)			525
Secondary Maintenance for MAPLEX Concurrent Use License (1)			200
MapObjects Win Ed Developers Kit Maint. (1)			1,250
Primary ArcGIS Publisher Concurrent (1)			550
Subtotal - GIS Software Maintenance			40,350
Grand Total			1,643,598

September 13, 2010
Special Agenda Item No. 3
Ad Valorem Tax Rate Adoption

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action, and discussion on approval of an ordinance adopting the City of College Station 2010-2011 ad valorem tax rate of \$0.447543 per \$100 assessed valuation, the debt service portion being \$0.220194 per \$100 assessed valuation and the operations and maintenance portion being \$0.227349 per \$100 assessed valuation.

Recommendation(s): Adopt a tax rate.

Summary: On August 18th, the City Council discussed the tax rate and decided not to consider a rate higher than the effective rate of \$0.447543. As a result, no additional public hearings or notices were required. The highest tax rate the City Council can consider is the effective tax rate of \$.447543.

The tax rate must be adopted as two separate components – one for Maintenance and Operations and one for debt service.

\$0.227349	M&O
<u>\$0.220194</u>	Debt Service
\$0.447543	Total Tax Rate

The effective tax rate of \$0.447543 per \$100 assessed valuation was used to prepare the proposed budget. If the City Council adopts a tax rate lower than the effective rate, the budget will have to be amended and reduced.

Budgetary and Financial Summary: The effective tax rate of \$0.447543 per \$100 assessed valuation will generate approximately \$24.3 million. The property taxes are used to fund the general debt service of the City as well as a portion of the operations and maintenance costs of the General Fund.

Attachments:

1. Tax Rate Ordinance - \$0.447543 per \$100 assessed valuation

ORDINANCE NO. _____

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICE FUND FOR THE YEAR 2010-11 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of College Station, Texas, and to provide General Debt Service for the 2010-11 fiscal year upon all property, real, personal and mixed within the corporate limits of said city subject to taxation, a tax of forty four and seventy five hundredths and forty three thousandths cents (\$0.447543) on each one hundred dollar (\$100.00) valuation of property, and said tax being so levied and apportioned to the specific purpose herein set forth:

1. For the maintenance and support of the general government (General Fund), twenty two and seventy three hundredths and forty nine thousandths cents (\$0.227349) on each one hundred dollar (\$100.00) valuation of property; and
2. For the general obligation debt service (Debt Service Fund), twenty two and one hundredths and ninety four thousandths cents (\$0.220194) on each one hundred dollars (\$100.00) valuation of property to be used for principal and interest payments on bonds and other obligations of the fund.

SECTION II. All moneys collected under this ordinance for the specific items therein named, shall be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and the Assessor and Collector of Taxes and the Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector to deliver a statement at the time of depositing any money, showing from what source such taxes were received and to what account (General Fund or General Debt Service Fund) the funds were deposited.

Section III. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION IV. That this ordinance shall take effect and be in force from and after its passage.

PASSED AND APPROVED THIS 13th DAY OF September, 2010.

APPROVED:

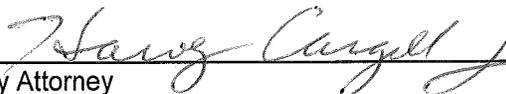
Mayor

ATTEST:

City Secretary

APPROVED:

City Attorney



September 13, 2010
Regular Agenda Item No. 4
Appointment of Citizens to Various Boards and Committees

To: Glenn Brown, City Manager

From: Sherry Mashburn, City Secretary

Agenda Caption: Presentation, possible action, and discussion regarding selection of applicants to various Citizen Boards and Committees.

CITIZEN MEMBERSHIP

Bicycle, Pedestrian and Greenways Advisory Board

Cemetery Committee

Construction Board of Adjustments and Appeals

Design Review Board

Historic Preservation Committee

Landmark Commission

Medical Corridor Citizen Advisory Committee

Attachments:

Notebook of Citizen Committee applications provided prior to meeting.