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Mayor
Ben White
Mayor Pro Tem
Dave Ruesink
City Manager
Glenn Brown

Council members
John Crompton
James Massey
Dennis Maloney
Katy-Marie Lyles
Lawrence Stewart

Agenda
College Station City Council
Regular Meeting
Thursday, October 08, 2009 at 7:00 PM
City Hall Council Chamber, 1101 Texas Avenue
College Station, Texas

1. Pledge of Allegiance, Invocation, Consider absence request.

Hear Visitors: A citizen may address the City Council on any item which does not appear on the posted Agenda. Registration forms are available in the lobby and at the desk of the City Secretary. This form should be completed and delivered to the City Secretary by 6:30 pm. Please limit remarks to three minutes. A timer alarm will sound after 2 1/2 minutes to signal thirty seconds remaining to conclude your remarks. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.

Consent Agenda

Individuals who wish to address the City Council on a consent or regular agenda item not posted as a public hearing shall register with the City Secretary prior to the Mayor's reading of the agenda item. Registration forms are available in the lobby and at the desk of the City Secretary. The Mayor will recognize individuals who wish to come forward to speak for or against the item. The speaker will state their name and address for the record and allowed three minutes. A timer will sound at 2 1/2 minutes to signal thirty seconds remaining for remarks.

2. Presentation, possible action and discussion of consent agenda items which consists of ministerial or "housekeeping" items required by law. Items may be removed from the consent agenda by majority vote of the Council.

a. Presentation, possible action, and discussion of minutes for City Council Special Meeting, September 1, 2009, workshop and regular meeting September 10, 2009 and Joint meeting with CSISD, September 22, 2009.

b. Presentation, possible action, and discussion on a Professional Services Contract with The Ground Crew, LLC, in the amount of \$149,865.93, for the completion of the Texas Avenue Streetscape project.

c. Presentation, possible action, and discussion regarding a request to the City to serve as a co-sponsor and contribute \$2,500 to assist in underwriting the Fall of the Berlin Wall 20th Anniversary celebration.

d. Presentation, possible action and discussion on a bid award for the single purchase of electrical wire and cable maintained in inventory as follows: HD Supply \$357,900; TEC \$36,600 and Crawford Electric Supply \$61,082.75. Total expenditure is \$455,582.75.

e. Presentation, possible action and discussion on approving the budget of the Brazos Valley Convention and Visitors Bureau (CVB); and presentation, possible action and discussion on a funding agreement between the City of College Station and the Brazos Valley Convention and Visitors Bureau for FY10 in the amount of \$1,107,000.

f. Presentation, possible action and discussion on a funding agreement between the City of College Station and the Research Valley Partnership for FY10 in the amount of \$300,000.

g. Presentation, possible action and discussion on approving the budget of the Arts Council of Brazos Valley; and presentation, possible action and discussion on two (2) operations and maintenance funding agreements between the City of College Station and the Arts Council of Brazos Valley for FY10 totaling \$208,000.

h. Presentation, possible action, and discussion of resolution replacing Resolution No. 9-1-2009-03 for the purpose of revising a polling place location and to correct language in the Interlocal Government Agreement with Brazos County for the conduct and management of the Special Election.

i. Presentation, possible action, and discussion regarding the award of a Professional Services Contract (#09-209) with Clark Condon Associates in an amount not to exceed \$73,500.00, for the development of a master plan for the Wolf Pen Creek Water Feature and Festival Area Project (Project No. WP-0901).

j. Presentation, possible action, and discussion regarding an annual purchase order with Boundtree Medical L.L.C. for \$65,000.00 for EMS supplies.

k. Presentation, possible action and discussion on rejection of Bid 09-79 annual agreement for electric meters that are maintained in Electrical Inventory.

Regular Agenda

Individuals who wish to address the City Council **on a regular agenda item not posted as a public hearing** shall register with the City Secretary prior to the Mayor's reading of the agenda item. The Mayor will recognize you to come forward to speak for or against the item. The speaker will state their name and address for the record and allowed three minutes. A timer will sound at 2 1/2 minutes to signal thirty seconds remaining for remarks.

Individuals who wish to address the City Council on an item **posted as a public hearing** shall register with the City Secretary prior to the Mayor's announcement to open the public hearing. The Mayor will recognize individuals who wish to come forward to speak for or against the item. The speaker will state their name and address for the record and allowed three minutes. A timer alarm will sound at 2 1/2 minutes to signal thirty seconds remaining to conclude remarks. After a public hearing is closed, there shall be no additional public comments. If Council needs additional information from the general public, some limited comments may be allowed at the discretion of the Mayor.

If an individual does not wish to address the City Council, but still wishes to be recorded in the official minutes as being in support or opposition to an agenda item, the individual may complete the registration form provided in the lobby by providing the name, address, and comments about a city related subject. These comments will be referred to the City Council and City Manager.

1. Presentation, possible action and discussion on a bid award for the annual agreement for various electrical items and electric meters to be stored in inventory as follows: Stuart C. Irby \$428,585.00; HD Supply \$488,054.00; KBS \$179,458.50; Techline \$225,808.90; Hill Country Electric Supply \$25,572.00; Priester Mell and Nicholson \$105,270.00; and \$17,620.00 to be determined by tie breaker procedures. Total estimated annual expenditure is \$1,452,748.40.
2. Presentation, possible action, and discussion of City Policy regarding Street Lighting for Subdivisions in City Limits serviced by BTU.
3. Presentation, possible action, and discussion regarding a resolution awarding a Landscape Maintenance Service Contract for seventeen (17) municipal sites to Rainbow Gardens Nursery for an annual expenditure of \$152,168.00 and approval of a change order reducing the contract by \$30,285.00.
4. Presentation, possible action, and discussion regarding a resolution awarding a Landscape Maintenance Service Contract for twenty-seven (27) municipal sites to Landscapes, USA for an annual expenditure of \$265,787.00 and approval of a change order reducing the contract by \$40,836.00.
5. Presentation, possible action, and discussion regarding the City's appointment to the Brazos County Appraisal District.
6. Adjourn.

If litigation issues arise to the posted subject matter of this Council Meeting an executive session will be held.

APPROVED:

City Manager

Notice is hereby given that a Regular Meeting of the City Council of the City of College Station, Texas will be held on the Thursday, October 08, 2009 at 7:00 PM at the City Hall Council Chambers, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda.

Posted this 5th day of October, 2009 at 2:00 p.m.



City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City's website, www.cstx.gov. The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on October 5, 2009 at 2:00 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

City Council Regular Meeting
Thursday, October 8, 2009

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This public notice was removed from the official posting board at the College Station City Hall on the following date and time: _____ by _____.

Dated this ____ day of _____, 2009 By _____

Subscribed and sworn to before me on this the ____ day of _____, 2009.

Notary Public – Brazos County, Texas My commission expires: _____

The building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on www.cstx.gov. Council meetings are broadcast live on Cable Access Channel 19.

**October 08, 2009
Consent Agenda No 2B
Texas Avenue Streetscape**

To: Glenn Brown, City Manager

From: Mark Smith, Director of Public Works

Agenda Caption: Presentation, possible action, and discussion on a Resolution approving a Construction Contract with The Ground Crew, LLC, in the amount of \$149,865.93, for the completion of the Texas Avenue Streetscape project.

Recommendation(s): Staff recommends approval of the Resolution approving a Construction Contract between the City of College Station and The Ground Crew, LLC.

Summary: Council approved the plan for this project and directed staff to proceed on November 24, 2008.

The Professional Services Contract with the Ground Crew LLC is for the construction, installation, and completion of the Texas Avenue Streetscape project. The Texas Avenue Streetscape project is in addition to the Texas Avenue/Business 6 widening project. This project will add drip irrigated trees along Texas Avenue to improve the overall aesthetics of the street.

The trees are being planted in areas that are currently mowed either by City crews or are under contract for mowing maintenance. This project will not add new areas to the mowing inventory.

Budget & Financial Summary: Funds in the amount of \$975,552 are currently budgeted for this project (ST9915) in the Streets Capital Improvement Projects Fund. Funds in the amount of \$388,701.18 have been expended or committed to date, leaving a balance of \$586,850.82 for this item and future expenditures.

Attachments:

1. Resolution
2. Location Map

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, APPROVING A CONSTRUCTION CONTRACT FOR THE TEXAS AVENUE STREETScape PROJECT AND AUTHORIZING THE EXPENDITURE OF FUNDS.

WHEREAS, the City of College Station, Texas, solicited bids for the construction phase of the Texas Avenue Streetscape Project; and

WHEREAS, the selection of The Ground Crew, LLC is being recommended as the lowest responsible bidder for the construction services related to Texas Avenue Streetscape Project; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council hereby finds that The Ground Crew, LLC is the lowest responsible bidder.

PART 2: That the City Council hereby approves the contract with The Ground Crew, LLC for \$149,865.93 for the labor, materials and equipment required for the improvements related the Texas Avenue Streetscape Project.

PART 3: That the funding for this Contract shall be as budgeted from the Streets Capital Improvement Projects Fund, in the amount of \$149,865.93.

PART 4: That this resolution shall take effect immediately from and after its passage.

ADOPTED this _____ day of _____, A.D. 2009.

ATTEST:

APPROVED:

City Secretary

MAYOR

APPROVED:

Carla A. Robinson

City Attorney



PROJECT OVERVIEW

- TREE FOCUSED
 - LARGE SIZE (min 4" caliper)
 - NATIVE SPECIES
 - IRRIGATED
 - 1 YEAR WARRANTY
- CITY CONTROLLED LOCATIONS



October 8, 2009
Consent Agenda Item2C
Fall of the Wall Anniversary Request for Funding

To: Glenn Brown, City Manager

From: City Manager's Office

Agenda Caption: Presentation, possible action, and discussion regarding a request to the City to serve as a co-sponsor and contribute \$2,500 to assist in underwriting the Fall of the Berlin Wall 20th Anniversary celebration.

Recommendation(s): N/A

Summary: The Mayor's office received a letter from the co-chairs of the Fall of the Wall Committee on September 24, 2009 requesting the City to serve as a co-sponsor and contribute \$2,500 to assist in underwriting the Fall of the Berlin Wall 20th Anniversary celebration that is scheduled to take place on Monday, November 9. The City Council has also moved their meeting on this date to begin at noon and conclude by 4:30 PM in order to participate in the evening event activities that will include an address by Dr. Condoleeza Rice, who will be introduced by President George H. W. Bush.

The committee is asking the City of College Station as well as the City of Bryan and Brazos County to be co-sponsors of this event and to assist in underwriting part of the expenses. A Rotary Club in Berlin as well as the three local Rotary Clubs have already pledged to financially support this effort. The committee has indications that other local organizations will contribute to the expenses and join as sponsors. The Bush Presidential Library Foundation has agreed to serve as treasurer.

Budget & Financial Summary: If approved, staff proposes that the funding of \$2,500 come from the General Fund contingency.

Attachments:

1. Letter from Fall of the Wall Committee Co-Chairs

September 22, 2009

The Honorable Ben White, Mayor
City of College Station
1101 Texas Avenue
College Station, Texas 77840

HAND

SEP 24 2009

DELIVERED

4:25 PM

Dear Mayor White,

As you know the Bush Library, Bush Foundation and Texas A&M University are planning a series of events on November 9, 2009 to celebrate the 20th anniversary of the fall of the Berlin Wall. An ad hoc citizens' committee intends to add a community event to the already planned activities. We are asking the two cities and the county to officially sponsor this closing celebration. It will give our community the opportunity to express our appreciation to President George H.W. Bush for his remarkable leadership in the aftermath of the demise of the Berlin Wall leading to the peaceful unification of Germany.

The planned day-long series of events culminates with an address by Dr. Condoleezza Rice, who will be introduced by President Bush.

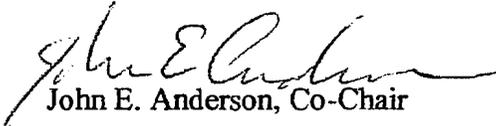
The celebratory event will occur in the plaza outside the Presidential Conference Center immediately after Dr. Rice's talk. The activities will include performances by the Aggie Band and the Aggie Wranglers plus a video of the historic occasion.

We are asking the City of College Station as well as the City of Bryan and Brazos County to be sponsors of this event and to underwrite part of the expenses. A Rotary Club in Berlin as well as the three local Rotary Clubs have already pledged to financially support this effort. We have indications that other local organizations will contribute to the expenses and join as sponsors. The Bush Presidential Library Foundation has agreed to serve as treasurer.

Would the City of College Station be willing to serve as a co-sponsor and contribute \$2500 to underwrite this celebration? We will acknowledge this sponsorship in all promotion and at the event itself. All the day's events will be open to the public with no charge for tickets.

Of course, you may wish to discuss this with the City Council. We would be pleased to meet with you to provide further information. In order to identify the sponsors appropriately in the promotion of this remarkable occasion, we request a decision at your earliest convenience.

Sincerely,


John E. Anderson, Co-Chair


M.L. 'Red' Cashion, Co-Chair

October 8, 2009
Consent Agenda Item 2D
Single Purchase Electrical Wire and Cable

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action and discussion on a bid award for the single purchase of electrical wire and cable maintained in inventory as follows: HD Supply \$357,900; TEC \$36,600 and Crawford Electric Supply \$61,082.75. Total expenditure is \$455,582.75.

Recommendation(s): Recommend award to the lowest responsible bidder meeting specifications for an expenditure totaling \$455,582.75.

I. HD Supply	\$357,900.00
II. TEC	\$ 36,600.00
III. Crawford Electric Supply	\$ 61,082.75
TOTAL	\$455,582.75

Summary: All line items will be awarded to the lowest responsible bidder meeting specifications. These purchases will be made as a single purchase for upcoming projects. The electrical wire and cable are maintained in Electrical Inventory in an inventory account and expensed as necessary.

Budget & Financial Summary: Thirteen (13) sealed, competitive bids were received and opened on September 11, 2009. Funds are budgeted and available in the Electrical Fund. Various projects may be expensed as supplies are pulled from inventory and issued.

Attachments: Bid Tabulation #09-90



Item No.	Quantity	UOM	Inventory Number	Description	Synergy Cables, USA		Prieser Mell & Nicholson		Techline, Inc.		Stuart C. Irby Co.		American Wire Group		TEC		ICC Cable Corp.	
					Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
1	30000	ft	280-080-00001	URD 1/0 AWG Cable	\$ 1.929	\$ 57,870.00	\$ 1.850	\$ 55,500.00	\$ 1.955	\$ 58,650.00	\$ -	\$ -	\$ 2.380	\$ 71,400.00	\$ 1.760	\$ 52,800.00	\$ 2.083	\$ 62,490.00
2	50000	ft	280-080-00016	URD 1000 MCM Cable	\$ 6.830	\$ 341,500.00	\$ 7.140	\$ 357,000.00	\$ 6.850	\$ 342,500.00	\$ -	\$ -	\$ 8.163	\$ 408,150.00	\$ 6.240	\$ 312,000.00	\$ 7.281	\$ 364,050.00
3	60000	ft	280-058-00017	477 MCM AAC	\$ 0.741	\$ 44,460.00	\$ 0.760	\$ 45,600.00	\$ 0.62215	\$ 37,329.00	\$ 0.634	\$ 38,040.00	\$ 0.640	\$ 38,400.00	\$ 0.610	\$ 36,600.00	\$ 0.737	\$ 44,220.00
4	23000	ft	280-016-00008	#6 Copper, THWN White	\$ -	\$ -	\$ -	\$ -	\$ 0.330	\$ 7,590.00	\$ 0.315	\$ 7,245.00	\$ 0.342	\$ 7,866.00	\$ 0.400	\$ 9,200.00	\$ -	\$ -
5	50000	ft	280-016-00009	#2 Copper, THWN Black	\$ -	\$ -	\$ -	\$ -	\$ 0.830	\$ 41,500.00	\$ 0.770	\$ 38,500.00	\$ 0.838	\$ 41,900.00	\$ 0.980	\$ 49,000.00	\$ -	\$ -
6	25000	ft	280-016-00010	#2 Copper, THWN White on Wood Reels	\$ -	\$ -	\$ -	\$ -	\$ 0.830	\$ 20,750.00	\$ 0.770	\$ 19,250.00	\$ 0.838	\$ 20,950.00	\$ 0.980	\$ 24,500.00	\$ -	\$ -
GRAND TOTAL					\$443,830.00		\$ 458,100.00		\$ 508,319.00		\$103,035.00		\$ 588,666.00		\$ 484,100.00		\$470,760.00	

Item No.	Quantity	UOM	Inventory Number	Description	Resitech Industries		Wesco		KBS Electrical Dist.		Hill Country Electric Supply		HD Supply		Crawford Electric Supply	
					Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
1	30000	ft	280-080-00001	URD 1/0 AWG Cable	\$ 2.16660	\$ 64,998.00	\$ -	\$ -	\$ 1.843	\$ 55,290.00	\$ 2.31	\$ 69,210.00	\$ 1.680	\$ 50,400.00	\$ -	\$ -
2	50000	ft	280-080-00016	URD 1000 MCM Cable	\$ 7.55670	\$ 377,835.00	\$ -	\$ -	\$ 6.570	\$ 328,500.00	\$ 8.05	\$ 402,500.00	\$ 6.150	\$ 307,500.00	\$ -	\$ -
3	60000	ft	280-058-00017	477 MCM AAC	\$ 0.82300	\$ 49,380.00	\$ -	\$ -	\$ 0.697	\$ 41,820.00	\$ 0.82	\$ 49,200.00	\$ 0.665	\$ 39,900.00	\$ 0.725	\$ 43,522.80
4	23000	ft	280-016-00008	#6 Copper, THWN White	\$ 0.36070	\$ 8,296.10	\$ 0.370	\$ 8,510.00	\$ 0.316	\$ 7,268.00	\$ 0.35	\$ 8,050.00	\$ 0.325	\$ 7,475.00	\$ 0.284	\$ 6,526.25
5	50000	ft	280-016-00009	#2 Copper, THWN Black	\$ 0.88310	\$ 44,155.00	\$ 0.940	\$ 47,000.00	\$ 0.766	\$ 38,300.00	\$ 0.85	\$ 42,500.00	\$ 0.796	\$ 39,800.00	\$ 0.727	\$ 36,371.00
6	25000	ft	280-016-00010	#2 Copper, THWN White on Wood Reels	\$ 0.88310	\$ 22,077.50	\$ 0.940	\$ 23,500.00	\$ 0.766	\$ 19,150.00	\$ 0.85	\$ 21,250.00	\$ 0.796	\$ 19,900.00	\$ 0.727	\$ 18,185.50
GRAND TOTAL					\$566,741.60		\$ 79,010.00		\$ 490,328.00		\$592,710.00		\$ 464,975.00		\$ 104,605.55	

October 8, 2009
Consent Agenda Item 2E
Brazos Valley Convention and Visitors Bureau Budget and Funding Agreement

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action and discussion on approving the budget of the Brazos Valley Convention and Visitors Bureau (CVB); and presentation, possible action and discussion on a funding agreement between the City of College Station and the Brazos Valley Convention and Visitors Bureau for FY10 in the amount of \$1,107,000.

Recommendation(s): Staff recommends approval of the CVB budget and the funding agreement for FY10.

Summary: As part of the 2009-2010 budget process the City Council approved funding for the Brazos Valley Convention and Visitors Bureau in the amount of \$1,107,000. This funding is for the provision of tourism related services.

Budget & Financial Summary: The funds for this agreement are budgeted and available in the 2009-2010 Hotel Tax Fund Budget. A total of \$1,107,000 is to be used for the operations of the Convention and Visitors Bureau next year.

State law requires that the City Council adopt the budget of any organization that is to be funded through the Hotel Tax Fund.

Attachments:

1. CVB Budget (Available in City Secretary's Office)
2. CVB Funding Agreement (Available in City Secretary's Office)

October 8, 2009
Consent Agenda Item 2F
Funding Agreement With Research Valley Partnership

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action and discussion on a funding agreement between the City of College Station and the Research Valley Partnership for FY10 in the amount of \$300,000.

Recommendation(s): Staff recommends approval of the funding agreement.

Summary: As part of the 2009-2010 budget process the City Council approved funding for the Research Valley Partnership in the amount of \$300,000. This funding is for the provision of economic development services for the area.

Budget & Financial Summary: The funds for this agreement are budgeted and available in the 2009-2010 General Fund in the total amount of \$300,000. These funds are for the operations and maintenance of the Research Valley Partnership in FY 10.

Attachments:

1. Research Valley Partnership Funding Agreement (Available in City Secretary's Office)

**October 8, 2009
Consent Agenda Item 2G
Arts Council Budget and
Funding Agreements With Arts Council of Brazos Valley**

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action and discussion on approving the budget of the Arts Council of Brazos Valley; and presentation, possible action and discussion on two (2) operations and maintenance funding agreements between the City of College Station and the Arts Council of Brazos Valley for FY10 totaling \$208,000.

Recommendation(s): Staff recommends approval of the Arts Council budget and approval of the 2 funding agreements.

Summary: As part of the 2009-2010 budget process the City Council approved operations and maintenance funding for the Arts Council of Brazos Valley in the amount of \$208,000. Also approved was \$181,000 for Affiliate funding. Total approved funding for the Arts Council in FY 10 is \$389,000.

Of this total, \$100,000 is from the General Fund for operations and maintenance of the Arts Council. \$108,000 is from the Hotel Tax fund for operations and maintenance associated with the administration of Hotel Tax funds, and \$181,000 from Hotel Tax funds for Affiliate funding.

This item is consideration of the 2 operations and maintenance funding agreements. The funding agreement for the Affiliate Funding will be coming to a future meeting for approval.

State law requires that the City Council adopt the budget of any organization that is to be funded through the Hotel Tax.

Budget & Financial Summary: The funds for this agreement are budgeted and available in the 2009-2010 General Fund in the amount of \$100,000 and the Hotel Tax Fund Budget in the amount of \$108,000.

Attachments:

1. Arts Council of Brazos Valley Budget (Available in City Secretary's Office)
2. Arts Council of Brazos Valley General Fund Funding Agreement (Available in City Secretary's Office)
3. Arts Council of Brazos Valley Hotel Tax Fund O&M Funding Agreement (Available in City Secretary's Office)

**October 8, 2009
Consent Agenda Item No.2H
November 3, 2009 Special Election**

To: Glenn Brown, City Manager

From: Connie Hooks, City Secretary

Agenda Caption: Presentation, possible action, and discussion of resolution replacing Resolution No. 9-1-2009-03 for the purpose of revising a polling place location and to correct language in the Interlocal Government Agreement with Brazos County for the conduct and management of the Special Election.

The changes are as follows:

- Precinct No. 80: Moved to Christ United Methodist Church from Brazos Valley Bank
- ILA: Correction to ILA to show that the early voting location on TAMU campus is at Rudder Tower 2nd Floor.

Summary: Staff was notified by the Brazos County Clerk that Brazos Valley Bank, the polling location for Precinct No. 80, is no longer a polling place for County elections. The new voting location for Precinct No. 80 is Christ United Methodist Church, 4201 Hwy 6 South for this election only.

Staff contacted Kenny Mallard, Precinct No. 3 County Commissioner about the Commissioner Court's decision to locate an early voting site on TAMU campus. Mr. Mallard stated that the voting site on campus provides access for students and faculty and has been a voting location for many years. In addition, redistricting will occur following the completion of 2010 census. The precinct boundary lines shall be adjusted and the revision of polling place locations will occur. Each Commissioner has a voting location in their respective precinct listed below:

Brazos County Judge: Randy Sims

Main Early Voting Location, Courthouse 200 Texas Avenue, Bryan

Commissioner Precinct No. 1, Lloyd Wassermann

Grace Bible Church, Southwood annex, 1901 Harvey Mitchell Pkwy., CS

Commissioner Precinct No. 2, Duane Peters

Arena Hall, Tabor Road & N. Early Rudder Freeway, Bryan

Commissioner Precinct No. 3, Kenny Mallard

TAMU Campus, Rudder Tower 2nd Floor, Joe Routt Blvd., CS

Commissioner Precinct No. 4, Irma Cauley

Galilee Baptist Church, 804 N. Logan, Bryan

Budget & Financial Summary: Brazos County is holding a constitutional amendment election on Tuesday November 3, 2009. Cost to the City for this special election shall be approximately \$35,000.

Attachments:

Proposed Resolution

October 8, 2009
Consent Agenda Item 21
Wolf Pen Creek Water Feature and Festival Area
Professional Services Contract

To: Glenn Brown, City Manager

From: Chuck Gilman, Director of Capital Projects

Agenda Caption: Presentation, possible action, and discussion regarding the award of a Professional Services Contract (#09-209) with Clark Condon Associates in an amount not to exceed \$73,500.00, for the development of a master plan for the Wolf Pen Creek Water Feature and Festival Area Project (Project No. WP-0901).

Recommendation(s): Staff recommends Council approval of the resolution and award of the professional services contract to Clark Condon Associates, Inc. in an amount not to exceed \$73,500.00.

Summary: This contract is for the development of a master plan for the Wolf Pen Creek Water Feature and Festival Area Project. The master plan will identify the key elements of the project and narrow and define the scope of work for the project in order to proceed with a design contract. The City received fourteen (14) Statements of Qualifications in response to this RPO from architecture and engineering firms from across the State of Texas. Staff interviewed, and received presentations from six (6) highly qualified firms. The Clark Condon Associates team was selected as the most highly qualified firm based on their approach to the project, and their experience in planning, designing, and providing construction administration services for other festival venues, open-air multi-use pavilions, and water features across the State of Texas. Their project experience includes the development of many festival site projects in such cities as Sugar Land (Oyster Creek Festival Park), The Woodlands (Rob Fleming Festival Park), Allen (Allen Station Park), etc. Many of these projects incorporated unique water features into the design of the park itself with the public participation in the water feature a critical component too. The team that Clark Condon assembled includes several local firms with historical knowledge of this project and the site.

Budget & Financial Summary: This project is budgeted in the Wolf Pen Creek TIF Fund in the amount of \$3,500,000.00. As part of a development agreement, \$1,200,000.00 is obligated for the design and construction of a water feature.

Attachments:

1. Resolution
2. Project Location Map

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, SELECTING A PROFESSIONAL CONTRACTOR, APPROVING A PROFESSIONAL SERVICES CONTRACT AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE WOLF PEN CREEK WATER FEATURE AND FESTIVAL AREA PROJECT (PROJECT NO. WP-0901).

WHEREAS, the City of College Station, Texas, solicited proposals for the Wolf Pen Creek Water Feature and Festival Area Project; and

WHEREAS, the selection of Clark Condon Associates, Inc. is being recommended as the most highly qualified provider of the professional services; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council hereby finds that Clark Condon Associates, Inc. is the most highly qualified provider of the services for the Wolf Pen Creek Water Feature and Festival Area Project on the basis of demonstrated competence and qualifications.

PART 2: That the City Council hereby approves the contract with Clark Condon Associates, Inc. for an amount not to exceed \$73,500.00 for the professional services related to the Wolf Pen Creek Water Feature and Festival Area Project.

PART 3: That the funding for this Contract shall be as budgeted from the Wolf Pen Creek TIF Fund in the amount of \$73,500.00.

PART 4: That this resolution shall take effect immediately from and after its passage.

ADOPTED this _____ day of _____, A.D. 2009.

ATTEST:

APPROVED:

City Secretary

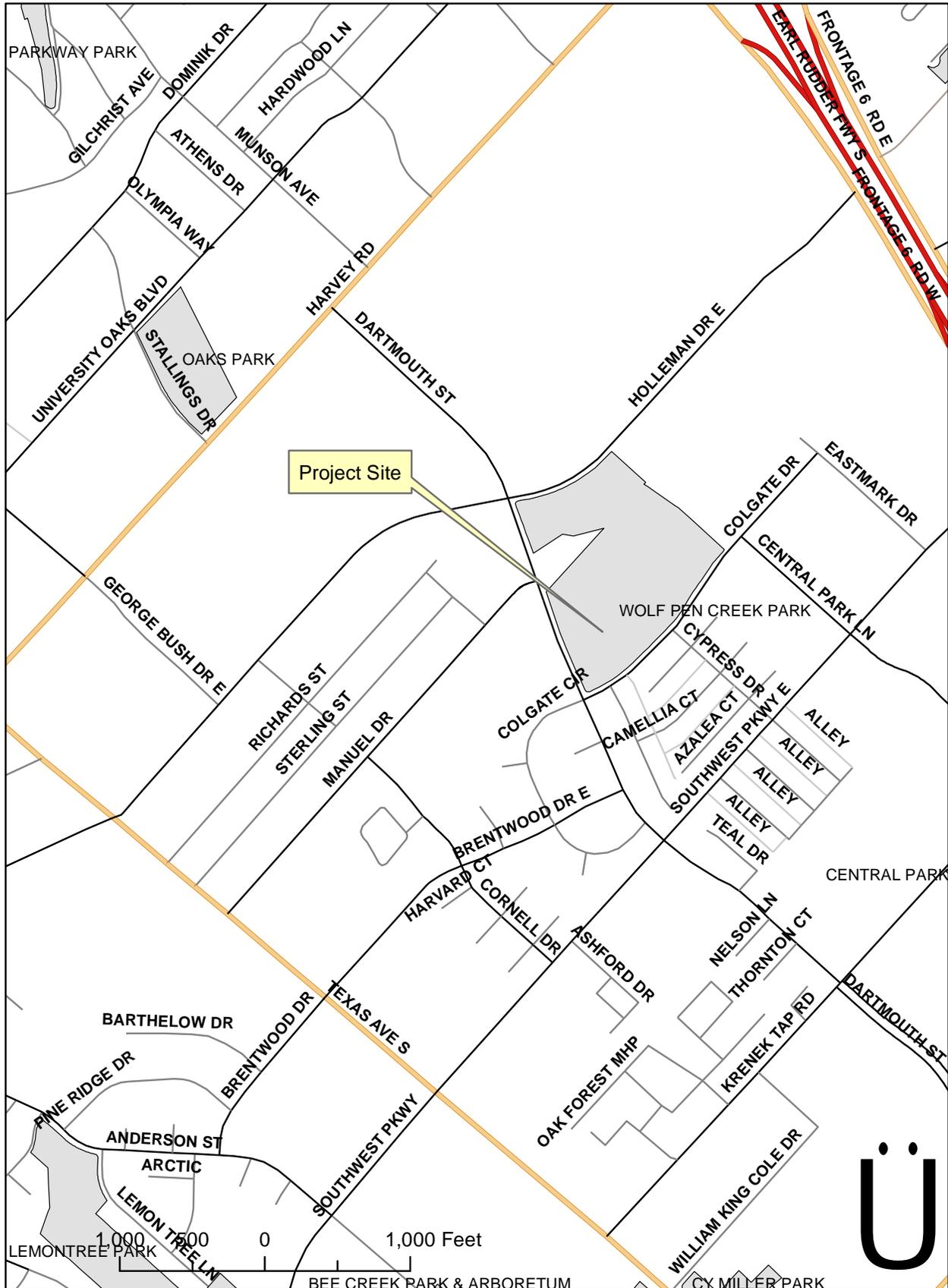
MAYOR

APPROVED:

Carla A. Robinson

City Attorney

Wolf Pen Creek Water Feature and Festival Area



October 08, 2009
Consent Agenda Item 2J
Annual purchase of EMS supplies.

To: Glenn Brown, City Manager

From: R. B Alley III, Fire Chief

Agenda Caption: Presentation, possible action, and discussion regarding an annual purchase order with Boundtree Medical L.L.C. for \$65,000.00 for EMS supplies.

Recommendation(s): Staff recommends approval of this purchase.

Summary: Requesting approval to piggy-back on the City of Bryan's annual price agreement for EMS supplies. The City of College Station has an interlocal agreement with the City of Bryan that allows the cities to participate in cooperative purchasing with one another. Piggy-backing on an existing agreement saves the City staff time and money by not having to conduct another bid process.

The City of Bryan's bid terms require the successful bidder to agree to extend prices and terms to all governmental entities that have entered into, or will enter into, joint purchasing interlocal cooperation agreements with the City of Bryan.

The Annual Price Agreement for EMS Supplies and Pharmaceuticals was recently bid by the City of Bryan (Bid No. 09-111) and their City Council approved the award of the agreement to the lowest responsible bidder, Bound Tree Medical LLC, on July 14, 2009.

Five (5) sealed bids were received and evaluated and it was determined that Bound Tree Medical LLC offered the best value as they submitted the most complete and lowest bid. When packaging/per cost differences were compared, it was determined that Bound Tree Medical LLC offered the best value. The Bid contained twelve (12) categories and a total of 327 bid items.

Bound Tree Medical LLC has satisfactorily supplied the City of College Station with EMS supplies for the past three years.

Budget & Financial Summary: Funds are budgeted in the fire department budget for this expenditure. This purchase order should provide for adequate purchasing of supplies for our department's current and future needs. EMS runs have increased by 13.45% over the past year.

Attachments:

1. City of Bryan bid tabulation – on file in the City Secretary's office
2. Boundtree contract price list – on file in the City Secretary's office

October 8, 2009
Consent Agenda Item 2K
Rejection of Bid 09-79 Annual Electric Meters

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action and discussion on rejection of Bid 09-79 annual agreement for electric meters that are maintained in Electrical Inventory.

Recommendation(s): Recommend rejection of all bids submitted.

I. TEC	\$77,846.80
II. Wesco	\$95,480.00
III. Texas Meter & Device Co.	\$96,600.00

Summary: Purchasing received three (3) bids for electric meters on July 28, 2009. It was brought to our attention that Priester Mell and Nicholson had written confirmation from Federal Express that we received a bid from them prior to the due date and time. Priester Mell & Nicholson provided us with a copy of the written confirmation from Federal Express and a copy of their bid. We could not consider their bid, however, because the City was responsible for misplacing it, we decided to rebid these electric meters with some additional inventory items (Bid No. 09-89). All vendors who submitted bids were informed of our decision prior to rebidding and agreed with our recommendation to rebid.

Budget & Financial Summary: There is no financial impact to reject bids.

Attachments: None

October 8, 2009
Regular Agenda Item 1
Annual for Various Electrical Items and Electric Meters

To: Glenn Brown, City Manager

From: Jeff Kersten, Chief Financial Officer

Agenda Caption: Presentation, possible action and discussion on a bid award for the annual agreement for various electrical items and electric meters to be stored in inventory as follows: Stuart C. Irby \$428,585.00; HD Supply \$488,054.00; KBS \$179,458.50; Techline \$225,808.90; Hill Country Electric Supply \$25,572.00; Priester Mell and Nicholson \$105,270.00; and \$17,620.00 to be determined by tie breaker procedures. Total estimated annual expenditure is \$1,452,748.40.

Recommendation(s): Recommend award to the lowest responsible bidder meeting specifications as shown below plus an additional \$17,620.00 to be determined by tie breaker (see below) for a total annual expenditure of \$1,452,748.40.

I. Stuart C. Irby	\$ 428,585.00
II. HD Supply	\$ 488,054.00
III. KBS Electric	\$ 179,458.50
IV. Techline	\$ 225,808.90
V. Hill Country Electric Supply	\$ 25,572.00
VI. Priester Mell and Nicholson	<u>\$ 105,270.00</u>
	\$1,452,748.40

Tie Bids	KBS Electric	Techline
F-1 Brace Deadend 8' Fiberglass	75x\$180=\$13,500	75x\$180=\$13,500
	Priester Mell Nicholson	Techline
F-4 Brace Deadend 10' Fiberglass	20x\$206=\$ 4,120	20x@\$206=\$4,120

Summary: These purchases will be made as needed during the term of the agreement. The various electrical items and electric meters are maintained in Electrical Inventory in an inventory account and expensed as necessary during the agreement period. The purchasing agreement period shall be for one (1) year with the option to renew for two additional one year terms.

The bid results indicate that we have identical bids for 2 line items: (1) Group F, Item F1-1 Deadend brace, 8' fiberglass; and (2) Group F, Item F-4 Deadend brace, 10' fiberglass. Local Government Code 271.901 "Procedure for Awarding Contract if Municipality or District Receives Identical Bids" requires the governing body of the municipality to enter into a contract with only one of the bidders, rejecting all other bids. If only one of the bidders submitting identical bids is a resident of the municipality, the City must select that bidder; however, none of the bidders in this case are local residents. The City must select from the identical bids by the casting of lots. The casting of lots must be in a manner prescribed by the mayor and must be conducted in the presence of the Council. Line F-1 has an identical bid between KBS Electric and Techline and line F-4 has an identical bid between Techline and Priester Mell and Nicholson. The casting of lots is necessary for these two (2) items. All other items have a single apparent low bidder that staff is recommending award to.

Budget & Financial Summary: Seven (7) sealed, competitive bids were received and opened on September 10, 2009. Funds are budgeted and available in the Electrical Fund. Various projects may be expensed as supplies are pulled from inventory and issued.

Attachments: Bid Tabulation #09-89

ANNUAL PRICE AGREEMENT AND SPECIFICATIONS FOR VARIOUS ELECTRICAL ITEMS AND ELECTRIC METERS
 BID TABULATION NO. 09-89 - OPENED, THURSDAY, SEPTEMBER 10, 2009 @ 2:00PM - ELECTRIC

				Stuart C. Irby Co		HD Supply		KBS Electric		Techline		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Group "A" Materials 15kV Underground Cable Accessories												
A-1	50	ea	285-022-00036	Deadbreak T-OPII Connector	\$249.17	\$12,458.50	\$0.00	\$0.00	\$242.70	\$12,135.00	\$0.00	\$0.00
A-2	75	ea	285-095-00004	Protective Cap	\$18.76	\$1,407.00	\$18.50	\$1,387.50	\$18.77	\$1,407.75	\$17.92	\$1,344.00
A-3	500	ea	285-082-00001	Loadbreak Elbow	\$21.01	\$10,505.00	\$24.00	\$12,000.00	\$21.28	\$10,640.00	\$19.94	\$9,970.00
A-6	500	ea	285-095-00006	Loadbreak Bushing Insert	\$19.33	\$9,665.00	\$21.80	\$10,900.00	\$19.64	\$9,820.00	\$19.00	\$9,500.00
A-7	20	ea	285-095-00007	Rotable Two-Way Bushing Insert	\$98.68	\$1,973.60	\$92.70	\$1,854.00	\$99.80	\$1,996.00	\$93.00	\$1,860.00
A-8	750	ea	285-082-00019	Elbow Cable Seal	\$8.11	\$6,082.50	\$8.50	\$6,375.00	\$8.03	\$6,022.50	\$7.20	\$5,400.00
A-9	100	ea	285-082-00005	Elbow Arrester	\$65.650	\$6,565.00	\$60.00	\$6,000.00	\$63.00	\$6,300.00	\$54.68	\$5,468.00
A-11	20	ea	285-082-00022	Parking Stand Arrester	\$214.57	\$4,291.40	\$0.00	\$0.00	\$213.60	\$4,272.00	\$152.90	\$3,058.00
A-12	50	ea	285-082-00010	Cable Terminator, cold shrink wrap	\$147.01	\$7,350.50	\$152.00	\$7,600.00	\$144.60	\$7,230.00	\$138.00	\$6,900.00
A-13	100	ea	285-082-00003	Cable Terminator, pole type	\$68.17	\$6,817.00	\$48.00	\$4,800.00	\$44.10	\$4,410.00	\$41.00	\$4,100.00
A-14	300	ea	285-008-00007	Disconnectable Secondary Transformer 350 MCM	\$10.37	\$3,111.00	\$9.50	\$2,850.00	\$9.55	\$2,865.00	\$9.80	\$2,940.00
A-15	150	ea	285-008-00008	Disconnectable Secondary Transformer 500 MCM	\$19.69	\$2,953.50	\$15.90	\$2,385.00	\$17.30	\$2,595.00	\$16.73	\$2,509.50
A-16	300	ea	285-008-00012	Gelpport Insulated Secondary Conductor	\$21.77	\$6,531.00	\$17.00	\$5,100.00	\$32.05	\$9,615.00	\$31.73	\$9,519.00
A-17	50	ea	285-076-00002	Inline Splice 5411A-C1-I/O	\$21.13	\$1,056.50	\$22.00	\$1,100.00	\$21.37	\$1,068.50	\$20.20	\$1,010.00
A-18	50	ea	285-076-00007	Inline Splice 5418-1000-AL	\$282.69	\$14,134.50	\$292.00	\$14,600.00	\$277.40	\$13,870.00	\$271.00	\$13,550.00
A-19	50	ea	285-076-00005	Splice Re-jacketing Kit	\$40.97	\$2,048.50	\$42.00	\$2,100.00	\$40.39	\$2,019.50	\$39.30	\$1,965.00
A-20	100	ea	285-111-00002	Underground Faulted Circuit Indicator	\$0.00	\$0.00	\$122.00	\$12,200.00	\$129.00	\$12,900.00	\$120.00	\$12,000.00
Group A Total						\$96,950.50		\$91,251.50		\$109,166.25		\$138,693.50
Group "B" Materials - Pad-mount Enclosure Junction Boxes & Pull Boxes												
B-1	15	ea	285-045-00007	Pull Box, 36"x60"x48"	\$2,643.00	\$39,645.00	\$966.00	\$14,490.00	\$979.00	\$14,685.00	\$940.00	\$14,100.00
B-2	25	ea	285-045-00008	Pull Box, 48"x96"x48"	\$3,596.00	\$89,900.00	\$2,504.00	\$62,600.00	\$2,530.00	\$63,250.00	\$2,424.00	\$60,600.00
B-3	20	ea	285-045-00012	Pull Box, 24"x96"x48"	\$1,481.000	\$29,620.00	\$0.00	\$0.00	\$1,874.00	\$37,480.00	\$1,051.00	\$21,020.00
B-4	150	ea	285-045-00009	Secondary Pedestal	\$0.00	\$0.00	\$113.00	\$16,950.00	\$103.00	\$15,450.00	\$106.00	\$15,900.00
B-5	5	ea	285-045-00000	Torision-assist Lids	\$3,600.00	\$18,000.00	\$0.00	\$0.00	\$3,690.00	\$18,450.00	\$2,900.00	\$14,500.00
Group B Total						\$177,165.00		\$94,040.00		\$149,315.00		\$126,120.00
Group "C" Materials - 15 kV Pad-mounted Switchgear												
C-1	2	ea	285-109-00003	Pad-mounted Switchgear - PV142-376-12-9	\$31,159.43	\$62,318.86	\$30,800.00	\$61,600.00	\$0.00	\$0.00	\$31,471.60	\$62,943.20
C-2	2	ea	285-109-00004	Pad-mounted Switchgear - PV143-376-12-11	\$27,896.42	\$55,792.84	\$27,806.00	\$55,612.00	\$0.00	\$0.00	\$28,170.55	\$56,341.10
C-3	1	ea	285-109-00005	Pad-mounted Switchgear - PV142-376-12-9	\$31,557.150	\$31,557.15	\$30,026.00	\$30,026.00	\$0.00	\$0.00	\$31,523.15	\$31,523.15
C-4	2	ea	285-109-00000	Pad-mounted Switchgear - PV152-376-12-52F	\$39,984.150	\$79,968.30	\$39,444.00	\$78,888.00	\$0.00	\$0.00	\$39,961.05	\$79,922.10
Group C Total						\$229,637.15		\$226,126.00		\$0.00		\$230,729.55
Group "C-1A to C-4A" Materials - 15 kV Pad-mounted Switchgear												
C-1A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$63,384.17	\$63,384.17	\$63,219.00	\$63,219.00	\$0.00	\$0.00	\$64,048.50	\$64,048.50
C-2A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$57,215.15	\$57,215.15	\$63,219.00	\$63,219.00	\$0.00	\$0.00	\$57,811.60	\$57,811.60
C-3A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$63,432.840	\$63,432.84	\$57,063.00	\$57,063.00	\$0.00	\$0.00	\$64,100.00	\$64,100.00
C-4A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$71,521.960	\$71,521.96	\$71,338.00	\$71,338.00	\$0.00	\$0.00	\$72,273.70	\$72,273.70
Total Group CA						\$255,554.12		\$254,839.00		\$0.00		\$258,233.80
Group "D" - Powder Coated Steel Street Light Poles												
D-1	5	ea	285-065-00004	Powder Coated Steel Street Light Pole 37,5'	\$2,443.00	\$12,215.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,480.00	\$12,400.00
D-2	140	ea	285-065-00005	Powder Coated Steel Street Light Pole as 45'	\$2,823.00	\$395,220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,900.00	\$406,000.00
D-3	15	ea	285-065-00014	Powder Coated Steel Street Light Pole 35'	\$1,410.00	\$21,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,489.00	\$22,335.00
D-4	40	ea	285-065-00021	Breakaway Base, Transformer	\$549.00	\$21,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$562.00	\$22,480.00
Total Group D						\$450,545.00		\$0.00		\$0.00		\$463,215.00

ANNUAL PRICE AGREEMENT AND SPECIFICATIONS FOR VARIOUS ELECTRICAL ITEMS AND ELECTRIC METERS
 BID TABULATION NO. 09-89 - OPENED, THURSDAY, SEPTEMBER 10, 2009 @ 2:00PM - ELECTRIC

				Stuart C. Irby Co		HD Supply		KBS Electric		Techline		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Group E - Lamps & Light Fixtures												
E-1	3000	ea	285-048-00001	Light Bulb, Hi Pressure Sodium 100 Watt	\$8.17	\$24,510.00	\$38.00	\$114,000.00	\$7.90	\$23,700.00	\$7.55	\$22,650.00
E-2	300	ea	285-048-00003	Light Bulb, Hi Pressure Sodium 200 Watt	\$9.51	\$2,853.00	\$48.00	\$14,400.00	\$8.60	\$2,580.00	\$8.00	\$2,400.00
E-3	350	ea	285-048-00005	Light Bulb, Hi Pressure Sodium 400 Watt	\$8.75	\$3,062.50	\$43.00	\$15,050.00	\$8.60	\$3,010.00	\$8.24	\$2,884.00
E-4	50	ea	285-056-00011	Light Fixture, Hi Pressure, Sodium 100 watt	\$0.00	\$0.00	\$82.00	\$4,100.00	\$77.20	\$3,860.00	\$77.80	\$3,890.00
E-5	75	ea	285-056-00006	Light Fixture, Hi Pressure, Sodium 200 watt	\$0.00	\$0.00	\$91.00	\$6,825.00	\$93.40	\$7,005.00	\$93.50	\$7,012.50
E-6	200	ea	285-056-00007	Light Fixture, Hi Pressure, Sodium, 400 watt	\$0.00	\$0.00	\$119.00	\$23,800.00	\$132.00	\$26,400.00	\$132.89	\$26,578.00
E-7	360	ea	285-048-00014	Light Bulb, Coated Metal Halide, 100 watt	\$0.00	\$0.00	\$28.00	\$10,080.00	\$18.70	\$6,732.00	\$18.47	\$6,649.20
E-8	360	ea	285-056-00000	Hadco B-POD, Base Replacement w/twist lock	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193.89	\$69,800.40
E-9	80	ea	285-056-00000	Hadco, 1 twist Lock photo control cap tofor 5" OD pole	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67.00	\$5,360.00
Group E Total						\$30,425.50		\$188,255.00		\$73,287.00		\$147,224.10
Group F - Crossarm Braces												
F-1	75	ea	285-047-00088	Brace, Deadend, 8' Fiberglass	\$184.19	\$13,814.25	\$189.000	\$14,175.00	\$180.00	\$13,500.00	\$180.00	\$13,500.00
F-2	125	ea	285-047-00093	Brace, Crossarm, 8" Fiberglass	\$94.61	\$11,826.25	\$95.00	\$11,875.00	\$84.75	\$10,593.75	\$82.40	\$10,300.00
F-3	75	ea	285-047-00094	Brace, Crossarm, 10" Fiberglass	\$104.20	\$7,815.00	\$106.00	\$7,950.00	\$103.75	\$7,781.25	\$97.74	\$7,330.50
F-4	20	ea	285-047-00099	Brace, Deadend, 10' Fiberglass	\$215.00	\$4,300.00	\$213.00	\$4,260.00	\$206.50	\$4,130.00	\$206.00	\$4,120.00
Group F Total						\$37,755.50		\$38,260.00		\$36,005.00		\$35,250.50
Group G - Meter Sockets												
G-1	75	ea	285-063-00003	Socket, Meter, Overhead 200 amp	\$26.05	\$1,953.75	\$27.00	\$2,025.00	\$25.80	\$1,935.00	\$26.45	\$1,983.75
G-2	500	ea	285-063-00004	Socket, Meter, Underground 200 amp	\$30.74	\$15,370.00	\$31.50	\$15,750.00	\$30.74	\$15,370.00	\$41.95	\$20,975.00
G-3	30	ea	285-063-00006	Socket, Meter, URD or O/H	\$144.84	\$4,345.20	\$142.10	\$4,263.00	\$138.40	\$4,152.00	\$154.49	\$4,634.70
G-4	40	ea	285-063-00008	Socket, Meter, 200 amp, Underground	\$91.24	\$3,649.60	\$93.00	\$3,720.00	\$90.70	\$3,628.00	\$104.49	\$4,179.60
G-5	50	ea	285-063-00011	Socket Bases, 13 Terminal	\$155.17	\$7,758.50	\$159.00	\$7,950.00	\$154.80	\$7,740.00	\$144.00	\$7,200.00
G-6	30	ea	285-063-00013	Socket Bases, Duplex	\$126.74	\$3,802.20	\$129.50	\$3,885.00	\$124.95	\$3,748.50	\$0.00	\$0.00
Group G Total						\$36,879.25		\$37,593.00		\$36,573.50		\$38,973.05
Group H - Miscellaneous Materials												
H-1	50	ea	285-063-00019	Pole Setting Foam	\$72.00	\$3,600.00	\$79.00	\$3,950.00	\$71.40	\$3,570.00	\$67.00	\$3,350.00
Group I - Me Estimated Annual Quantities												
I-1	2000	ea	285-061-00002	Class 200 Electric Meter, ABB 5570C0G05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I-1a	2000	ea	285-061-00064	Class 200 Electric Meter, Itron CIS G980181	\$0.00	\$0.00	\$38.00	\$76,000.00	\$0.00	\$0.00	\$0.00	\$0.00
I-2	20	ea	285-061-00005	Class 320 Electric Meter, Schlumber 23100	\$0.000	\$0.00	\$185.00	\$3,700.00	\$0.00	\$0.00	\$0.00	\$0.00
I-3	80	ea	285-061-00050	Class 20 Electric Meter, Vectron 32032	\$0.00	\$0.00	\$185.00	\$14,800.00	\$0.00	\$0.00	\$0.00	\$0.00
I-4	80	ea	285-061-00052	Class 200 Electric Meter, Vectron 32040	\$0.00	\$0.00	\$185.00	\$14,800.00	\$0.00	\$0.00	\$0.00	\$0.00
I-5	20	ea	285-061-00056	Class 200 Electric Meter, Vectron 32008	\$0.000	\$0.00	\$185.00	\$3,700.00	\$0.00	\$0.00	\$0.00	\$0.00
Group I Total						\$0.00		\$113,000.00		\$0.00		\$0.00
GRAND TOTAL GROUPS A-H						Incomplete		Incomplete		Incomplete		Incomplete
RECOMMENDATION BY LINE ITEM TOTAL						\$428,585.00		\$488,054.00		\$179,458.50		\$225,808.90

ANNUAL PRICE AGREEMENT AND SPECIFICATIONS FOR VARIOUS ELECTRICAL ITEMS AND ELECTRIC METERS
 BID TABULATION NO. 09-89 - OPENED, THURSDAY, SEPTEMBER 10, 2009 @ 2:00PM - ELECTRIC

Hill Country Electric Supply		Texas Meter & Device		Priester Mell &	
Unit	Total	Unit	Total	Unit	Total
Price	Price	Price	Price	Price	Price

Group "A" Materials 15kV Underground Cable Accessories

A-1	50	ea	285-022-00036	Deadbreak T-OPII Connector	\$306.00	\$15,300.00	\$0.00	\$0.00	\$0.00	\$0.00
A-2	75	ea	285-095-00004	Protective Cap	\$29.40	\$2,205.00	\$0.00	\$0.00	\$0.00	\$0.00
A-3	500	ea	285-082-00001	Loadbreak Elbow	\$36.75	\$18,375.00	\$0.00	\$0.00	\$0.00	\$0.00
A-6	500	ea	285-095-00006	Loadbreak Bushing Insert	\$32.55	\$16,275.00	\$0.00	\$0.00	\$0.00	\$0.00
A-7	20	ea	285-095-00007	Rotable Two-Way Bushing Insert	\$152.00	\$3,040.00	\$0.00	\$0.00	\$0.00	\$0.00
A-8	750	ea	285-082-00019	Elbow Cable Seal	\$9.45	\$7,087.50	\$0.00	\$0.00	\$0.00	\$0.00
A-9	100	ea	285-082-00005	Elbow Arrester	\$97.65	\$9,765.00	\$0.00	\$0.00	\$0.00	\$0.00
A-11	20	ea	285-082-00022	Parking Stand Arrester	\$348.00	\$6,960.00	\$0.00	\$0.00	\$0.00	\$0.00
A-12	50	ea	285-082-00010	Cable Terminator, cold shrink wrap	\$175.00	\$8,750.00	\$0.00	\$0.00	\$0.00	\$0.00
A-13	100	ea	285-082-00003	Cable Terminator, pole type	\$60.90	\$6,090.00	\$0.00	\$0.00	\$0.00	\$0.00
A-14	300	ea	285-008-00007	Disconnectable Secondary Transformer 350 MCM	\$0.00	\$0.00	\$0.00	\$0.00	\$10.92	\$3,276.00
A-15	150	ea	285-008-00008	Disconnectable Secondary Transformer 500 MCM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A-16	300	ea	285-008-00012	Gelpport Insulated Secondary Conductor	\$0.00	\$0.00	\$0.00	\$0.00	\$13.35	\$4,005.00
A-17	50	ea	285-076-00002	Inline Splice 5411A-C1-I/O	\$39.25	\$1,962.50	\$0.00	\$0.00	\$0.00	\$0.00
A-18	50	ea	285-076-00007	Inline Splice 5418-1000-AL	\$289.00	\$14,450.00	\$0.00	\$0.00	\$0.00	\$0.00
A-19	50	ea	285-076-00005	Splice Re-jacketing Kit	\$43.20	\$2,160.00	\$0.00	\$0.00	\$0.00	\$0.00
A-20	100	ea	285-111-00002	Underground Faulted Circuit Indicator	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Group A Total \$112,420.00 \$0.00 \$7,281.00

Group "B" Materials - Pad-mount Enclosure Junction Boxes & Pull Boxes

B-1	15	ea	285-045-00007	Pull Box, 36"x60"x48"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B-2	25	ea	285-045-00008	Pull Box, 48"x96"x48"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B-3	20	ea	285-045-00012	Pull Box, 24"x96"x48"	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B-4	150	ea	285-045-00009	Secondary Pedestal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B-5	5	ea	285-045-00000	Torision-assist Lids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Group B Total \$0.00 \$0.00 \$0.00

Group "C" Materials - 15 kV Pad-mounted Switchgear

C-1	2	ea	285-109-00003	Pad-mounted Switchgear - PV142-376-12-9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C-2	2	ea	285-109-00004	Pad-mounted Switchgear - PV143-376-12-11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C-3	1	ea	285-109-00005	Pad-mounted Switchgear - PV142-376-12-9	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C-4	2	ea	285-109-00000	Pad-mounted Switchgear - PV152-376-12-52F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Group C Total \$0.00 \$0.00 \$0.00

Group "C-1A tp C-4A" Materials - 15 kV Pad-mounted Switchgear

C-1A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C-2A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C-3A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C-4A	1	ea	285-109-00000	Pad-mounted Switchgear - BB13-SLOSL0T10T10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total Group CA \$0.00 \$0.00 \$0.00

Group "D" - Powder Coated Steel Street Light Poles

D-1	5	ea	285-065-00004	Powder Coated Steel Street Light Pole 37.5'	\$2,900.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$0.00
D-2	140	ea	285-065-00005	Powder Coated Steel Street Light Pole as 45'	\$3,270.00	\$457,800.00	\$0.00	\$0.00	\$0.00	\$0.00
D-3	15	ea	285-065-00014	Powder Coated Steel Street Light Pole 35'	\$2,332.00	\$34,980.00	\$0.00	\$0.00	\$0.00	\$0.00
D-4	40	ea	285-065-00021	Breakaway Base, Transformer	\$489.00	\$19,560.00	\$0.00	\$0.00	\$0.00	\$0.00

Total Group D \$526,840.00 \$0.00 \$0.00

ANNUAL PRICE AGREEMENT AND SPECIFICATIONS FOR VARIOUS ELECTRICAL ITEMS AND ELECTRIC METERS
 BID TABULATION NO. 09-89 - OPENED, THURSDAY, SEPTEMBER 10, 2009 @ 2:00PM - ELECTRIC

				Hill Country Electric Supply		Texas Meter & Device Co.		Priester-Mell & Nicholson		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Group E - Lamps & Light Fixtures										
E-1	3000	ea	285-048-00001	Light Bulb, Hi Pressure Sodium 100 Watt	\$8.75	\$26,250.00	\$0.00	\$0.00	\$0.00	\$0.00
E-2	300	ea	285-048-00003	Light Bulb, Hi Pressure Sodium 200 Watt	\$10.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
E-3	350	ea	285-048-00005	Light Bulb, Hi Pressure Sodium 400 Watt	\$9.35	\$3,272.50	\$0.00	\$0.00	\$0.00	\$0.00
E-4	50	ea	285-056-00011	Light Fixture, Hi Pressure, Sodium 100 watt	\$0.00	\$0.00	\$0.00	\$0.00	\$81.25	\$4,062.50
E-5	75	ea	285-056-00006	Light Fixture, Hi Pressure, Sodium 200 watt	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00	\$6,750.00
E-6	200	ea	285-056-00007	Light Fixture, Hi Pressure, Sodium, 400 watt	\$0.00	\$0.00	\$0.00	\$0.00	\$119.00	\$23,800.00
E-7	360	ea	285-048-00014	Light Bulb, Coated Metal Halide, 100 watt	\$16.70	\$6,012.00	\$0.00	\$0.00	\$0.00	\$0.00
E-8	360	ea	285-056-00000	Hadco B-POD, Base Replacement w/twist lock	\$220.00	\$79,200.00	\$0.00	\$0.00	\$0.00	\$0.00
E-9	80	ea	285-056-00000	Hadco, Twist Lock photo control cap tofor 5" OD pole	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Group E Total						\$117,734.50		\$0.00		\$34,612.50
Group F - Crossarm Braces										
F-1	75	ea	285-047-00088	Brace, Deadend, 8' Fiberglass	\$0.00	\$0.00	\$0.00	\$0.00	\$184.00	\$13,800.00
F-2	125	ea	285-047-00093	Brace, Crossarm, 8" Fiberglass	\$0.00	\$0.00	\$0.00	\$0.00	\$84.00	\$10,500.00
F-3	75	ea	285-047-00094	Brace, Crossarm, 10" Fiberglass	\$0.00	\$0.00	\$0.00	\$0.00	\$107.00	\$8,025.00
F-4	20	ea	285-047-00099	Brace, Deadend, 10' Fiberglass	\$0.00	\$0.00	\$0.00	\$0.00	\$206.00	\$4,120.00
Group F Total						\$0.00		\$0.00		\$36,445.00
Group G - Meter Sockets										
G-1	75	ea	285-063-00003	Socket, Meter, Overhead 200 amp	\$0.00	\$0.00	\$0.00	\$0.00	\$26.75	\$2,006.25
G-2	500	ea	285-063-00004	Socket, Meter, Underground 200 amp	\$0.00	\$0.00	\$0.00	\$0.00	\$31.75	\$15,875.00
G-3	30	ea	285-063-00006	Socket, Meter, URD or O/H	\$0.00	\$0.00	\$0.00	\$0.00	\$143.00	\$4,290.00
G-4	40	ea	285-063-00008	Socket, Meter, 200 amp, Underground	\$0.00	\$0.00	\$0.00	\$0.00	\$93.50	\$3,740.00
G-5	50	ea	285-063-00011	Socket Bases, 13 Terminal	\$0.00	\$0.00	\$235.00	\$11,750.00	\$160.00	\$8,000.00
G-6	30	ea	285-063-00013	Socket Bases, Duplex	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$3,900.00
Group G Total						\$0.00		\$11,750.00		\$37,811.25
Group H - Miscellaneous Materials										
H-1	50	ea	285-063-00019	Pole Setting Foam	\$0.00	\$0.00		\$0.00	\$64.40	\$3,220.00
										0
Group I - Me Estimated Annual Quantities										
I-1	2000	ea	285-061-00002	Class 200 Electric Meter, ABB 5570C0G05	\$0.00	\$0.00	\$16.00	\$32,000.00	\$0.00	\$0.00
I-1a	2000	ea	285-061-00064	Class 200 Electric Meter, Itron CIS G980181	\$0.00	\$0.00	\$31.50	\$63,000.00	\$22.75	\$45,500.00
I-2	20	ea	285-061-00005	Class 320 Electric Meter, Schlumber 23100	\$0.00	\$0.00	\$225.00	\$4,500.00	\$130.00	\$2,600.00
I-3	80	ea	285-061-00050	Class 20 Electric Meter, Vectron 32032	\$0.00	\$0.00	\$200.00	\$16,000.00	\$130.00	\$10,400.00
I-4	80	ea	285-061-00052	Class 200 Electric Meter, Vectron 32040	\$0.00	\$0.00	\$200.00	\$16,000.00	\$130.00	\$10,400.00
I-5	20	ea	285-061-00056	Class 200 Electric Meter, Vectron 32008	\$0.00	\$0.00	\$200.00	\$4,000.00	\$130.00	\$2,600.00
Group I Total						\$0.00		\$72,500.00		\$71,500.00
GRAND TOTAL GROUPS A-H						Incomplete		Incomplete		Incomplete
RECOMMENDATION BY LINE ITEM TOTAL						\$25,572.00		\$0.00		\$105,270.00

October 8, 2009
Regular Agenda Item 2
City Policy Regarding Street Lighting for Subdivisions in City Serviced by BTU

To: Glenn Brown, City Manager

From: Mark Smith, Public Works Director

Agenda Caption: Presentation, possible action, and discussion of City Policy regarding Street Lighting for Subdivisions in City Limits serviced by BTU.

Recommendation(s): Staff recommends approval of this policy and authorizing City Manager to enter Reimbursement Agreements with developers or Home Owners Associations.

Summary: This item is being brought before the Council to consider an interim policy to reimburse developers or Home Owners Associations for the monthly billing costs for BTU streetlights in College Station City Limits. This is a recommendation provides equity for College Station citizens regardless of their electric provider. College Station Utilities currently pays the same street lighting costs for areas served by CSU.

The Reimbursement Agreement is proposed to be entered into by the developer or Home Owners Association. Upon proof of timely payment by Developer to BTU, and upon submittal of such proof to City, City shall reimburse Developer its regularly incurred monthly charges for electricity for lighting such street lights.

Budget & Financial Summary: Current BTU billing is estimated at approximately \$85 per streetlight per year. To date, there are 115 streetlights in the College Station City Limits serviced by BTU totaling an approximated annual amount of \$10,000. These funds are available in General Fund contingency and, if this item is approved, will be transferred to the Public Works budget to establish a budget for this item.

Attachments:

1. Reimbursement Agreement

REIMBURSEMENT AGREEMENT

BETWEEN

_____ AND THE CITY OF COLLEGE STATION

This Agreement is entered into between _____, a _____ (“Developer”) and the City of College Station, Texas (“City”), a Texas home rule municipality.

Whereas Developer has a development called _____ located in the _____ vicinity within the City or within its extraterritorial jurisdiction, and which is serviced by Bryan Texas Utilities (“BTU”) instead of College Station Utilities; and

Whereas, because of this, the cost for electricity for the street lights for such subdivision is billed separately to developer by BTU; and

Whereas, the City has determined it to be in the best interests of the general public that the aforementioned subdivision have street lights that are lit and paid for in a consistent manner throughout its jurisdiction; now therefore

For and in consideration of the promises set forth herein, the parties to this Agreement herein agree to the following:

1. Developer represents that it has entered into a BTU Street Lighting Agreement as set forth in Exhibit “A” attached hereto which is still in effect.
2. Developer agrees to keep the street lights covered within its agreement with BTU in good operating condition in accordance with its obligations under said agreement, and shall notify BTU as soon as practical when a street light is not properly functioning.
3. Upon proof of timely payment by Developer to BTU, and upon submittal of such proof to City, City shall reimburse Developer its regularly incurred monthly charges for electricity for lighting such street lights. City shall pay Developer within 30 days of receipt of such proof. City shall not reimburse Developer for penalties and other extraordinary charges incurred outside of the monthly rate in its agreement with BTU.

4. It is expressly understood by the parties that City's agreement to reimburse Developer hereunder does not interfere or otherwise alter in any way Developer's obligations in its agreement with BTU nor is intended to confer additional rights to any third party not a party to this Agreement. Furthermore, nothing in this Agreement will be construed as a waiver or relinquishment by any party of its right to claim such exemptions, privileges and immunities as may be provided by law.
5. All notices required under this Agreement shall be deemed to have been duly served if delivered in person or sent by certified mail to the business address as listed herein:

City of College Station:
Director of Fiscal Services
City of College Station
P.O. Box 9960
College Station, Tx 77842

Developer:

6. This Agreement shall go into effect upon approval by both parties and may be terminated by either party upon 30 days written notice.
7. This Agreement and the rights and obligations contained herein may not be assigned by a party without the prior written approval of the other.
8. Each party represents that the individual signing this Agreement is duly authorized and has the full power to do so on behalf of such party.
9. The time and place of performance of all matters relating to this Agreement is Brazos County, Texas, United States of America, and this Agreement has been made under and shall be governed by the laws of the State of Texas.
10. This Agreement contains the entire agreement with respect to the subject matter hereof. Changes to this Agreement shall be in writing and signed by duly authorized representatives of both parties.

11. If any provision of this Agreement or the application thereof shall be held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the validity, legality and enforceability of the remaining provisions or the application of same, shall not in any way be affected or impaired.

Developer:

By: _____
Title: _____
Date: _____

City:

By: _____
Title: _____
Date: _____

October 8, 2009
Regular Agenda Item No. 3
Landscape Maintenance Service Contract
For Seventeen (17) Municipal Sites
(ITB #09-81 Section I-Facilities)

To: Glenn Brown, City Manager

From: David Schmitz, Assistant Director, Parks and Recreation

Agenda Caption: Presentation, possible action, and discussion regarding a resolution awarding a Landscape Maintenance Service Contract for seventeen (17) municipal sites to Rainbow Gardens Nursery for an annual expenditure of \$152,168.00, and approval of a change order reducing the contract by \$30,285.00.

Recommendation(s): Staff recommends award of the Landscape Maintenance Service Contract in the amount of \$152,168.00 to Rainbow Gardens Nursery, and approval of Change Order #1 reducing the contract by \$30,285.00.

Summary: Rainbow Gardens Nursery was the lowest responsible bidder on Section I of Bid #09-81. The base bid amount of \$147,168.00 for Section I of ITB #09-81 was for all materials, machinery, equipment, supervision and labor necessary to commence and complete normal turf, ornamental plantings, and irrigation system maintenance operations for seventeen (17) municipal facility locations throughout the city. The contract amount of \$152,168.00 includes a \$5,000.00 irrigation repair allowance. Change Order #1, will reduce the contract amount by \$30,285.00 by eliminating turf aeration, pre-emergent, post-emergent, fertilization; and reducing the number of monthly irrigation checks from two to one, as per the current service levels.

Maintenance operations to begin on November 2, 2009, and will extend through September 30, 2010. Upon completion of the original term of the contract, the contract may be extended annually with the mutual agreement of both parties. The contract allows for only two potential annual extensions, at which time the services would need to be re-bid.

Locations covered by this contract include:

- | | | |
|-----------------------------|----------------------|------------------------------|
| 1. Arts Council | 7. Fire Station #2 | 13. Northgate Promenade |
| 2. Carter Creek WWTP | 8. Fire Station #3 | 14. PD-Cy Miller Park |
| 3. Chimney Hill | 9. Fire Station #5 | 15. Public Works |
| 4. City Hall/Community Dev. | 10. Ringer Library | 16. Utility Customer Service |
| 5. Conference Center | 11. Municipal Court | 17. Utility Service Center |
| 6. Fire Station #1 | 12. Northgate Garage | |

Section I Base Bid:	\$147,168.00
Irrigation repair Allowance:	\$5,000.00
<u>Change Order #1:</u>	<u>(\$30,285.00)</u>
Total	\$121,833.00

Budget & Financial Summary: Sealed competitive bids were solicited and three (3) bids were received. Please see the attached Bid Tabulation sheet for comparison.

Legal advertisements placed 08/14/2009 and 08/21/2009
Pre-bid meeting held 08/12/2009 (Four vendors represented)
Bid opening held 2 p.m. on 09/01/2009 (3 bids received)

Funding for the seventeen (17) sites included in Section I of Bid #09-81 has been included in the proposed FY 09-10 budget in the General Fund - Parks and Recreation Department, Parking Fund, Electric Fund, Wastewater Fund, and Economic Development Fund.

Attachments:

1. Resolution No _____
2. Change Order #1
3. Bid tabulation for Bid #09-81 (Copy of this document will be in the City Secretary's Office)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, APPROVING A LANDSCAPE MAINTENANCE CONTRACT FOR THE ANNUAL LANDSCAPE MAINTENANCE FOR SEVENTEEN (17) PROPERTIES, AND AUTHORIZING THE EXPENDITURE OF FUNDS.

WHEREAS, the City Council of the City of College Station, Texas, solicited bids for Annual Landscape Maintenance; and

WHEREAS, the selection of Rainbow Gardens Nursery is being recommended as the lowest responsible bidder for the municipal sites contained in Section I of Bid #09-81 for Annual Landscape Maintenance; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council hereby approves that Rainbow Gardens Nursery is the lowest responsible bidder.

PART 2: That the City Council hereby approves the contract with Rainbow Gardens Nursery for an annual estimated expenditure of \$152,168.00 for the labor, materials and equipment required for the Annual Landscape Maintenance functions for the seventeen (17) properties contained in Section I of Bid #09-81.

PART 3: That the City Council hereby agrees that the funding for these services shall be as budgeted from the General Fund, Parks and Recreation Department, in the amount of \$106,270.00; Northgate Parking Fund in the amount of \$10,933.00; Electric Fund in the amount of \$22,520.00; Water/Wastewater Fund in the amount of \$6,520.00; and Economic Development Fund in the amount of \$5,925.00.

PART 4: That this resolution shall take effect immediately from and after its passage.

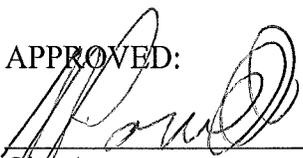
ADOPTED this ____ day of _____, A.D. 2009.

ATTEST:

APPROVED:

CONNIE HOOKS, City Secretary

BEN WHITE, Mayor

APPROVED:


City Attorney

CHANGE ORDER NO. 1 CONTRACT # 09-263 PROJECT #	DATE: 09/23/2009 PROJECT DESCRIPTION: Landscape Maintenance 17 sites
--	--

OWNER: City of College Station P.O. Box 9960 College Station, Texas 77842	CONTRACTOR: Rainbow Gardens Nursery 11672 East SHH 21 Bryan, TX 77808 Ph: 979.589.3636 Fax:
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PURPOSE OF THIS CHANGE ORDER:
 Item 1: Remove turf aeration, turf weed control, and 1 monthly irrigation check
 Item 2:
 Item 3:

ITEM NO.	UNIT	DESCRIPTION	UNIT PRICE	ORIGINAL QUANTITY	REVISED QUANTITY	ADDED COST
1	1 lot	Selected turf and irrigation maintenance functions	(\$30,285)	Varies	Varies	None
2			\$			
3			\$			

THE NET AFFECT OF THIS CHANGE ORDER IS A 19.90% Decrease.

ORIGINAL CONTRACT AMOUNT	\$ 152,168.00	
Change Order No. 1	\$ (30,285.00)	<u>19.90</u> % of Original Contract Amount
Change Order No. 2	\$	_____ % of Original Contract Amount
Change Order No. 3	\$	_____ % of Original Contract Amount
REVISED CONTRACT AMOUNT	\$ 121,883.00	

ORIGINAL CONTRACT TIME	Days
Change Order No. 1 Time Extension or Reduction	N/A Days
Change Order No. 2 Time Extension or Reduction	Days
Change Order No. 3 Time Extension or Reduction	Days
REVISED CONTRACT TIME	Days

ORIGINAL SUBSTANTIAL COMPLETION DATE _____
 REVISED SUBSTANTIAL COMPLETION DATE _____

APPROVED:

N/A _____ A/E CONTRACTOR	Date	_____ CHIEF FINANCIAL OFFICER	Date
N/A _____ CONSTRUCTION CONTRACTOR	Date	 _____ CITY ATTORNEY	Date 9-25-09
N/A  _____ PROJECT ENGINEER	Date	_____ CITY MANAGER	Date
 _____ RAINBOW GARDENS NURSERY	Date	_____ MAYOR	Date
 _____ DEPARTMENT DIRECTOR/ADMINISTRATOR	Date	_____ CITY SECRETARY	Date

**October 8, 2009
 Regular Agenda Item No. 4
 Landscape Maintenance Service Contract
 For Twenty-Seven (27) Municipal Sites
 (ITB #09-81 Section II and III-Parks, Streets, Open space, and Greenways)**

To: Glenn Brown, City Manager

From: David Schmitz, Assistant Director, Parks and Recreation

Agenda Caption: Presentation, possible action, and discussion regarding a resolution awarding a Landscape Maintenance Service Contract for twenty-seven (27) municipal sites to Landscapes, USA for an annual expenditure of \$265,787.00, and approval of a change order reducing the contract by \$40,836.00.

Recommendation(s): Staff recommends award of the Landscape Maintenance Service Contract in the amount of \$265,787.00 to Landscapes, USA, and approval of Change Order #1 reducing the contract by \$40,836.00.

Summary: Landscapes, USA was the lowest responsible bidder on Sections II and III of Bid #09-81 in September 2009. The base bid amount of \$255,787.00 was for all materials, machinery, equipment, supervision and labor necessary to commence and complete normal turf, ornamental plantings, and irrigation system maintenance operations for twenty-seven (27) locations throughout the city. The contract amount of \$265,787.00 includes a \$10,000.00 irrigation repair allowance. Change Order #1, will reduce the contract amount by \$40,836.00 by eliminating turf aeration, pre-emergent, post-emergent, and fertilization; and reducing the number of monthly irrigation checks from two to one, as per the current service levels.

Operations to begin on November 2, 2009, and will extend through September 30, 2010. Upon completion of the original term of the contract, the contract may be extended annually with the mutual agreement of both parties. The contract allows for only two potential annual extensions, at which time the services would need to be re-bid.

Locations covered by this contract include:

- | | | |
|---------------------------|-----------------------------|----------------------------|
| 1. Castlegate Park | 10. Freeman Tract | 19. Tarrow Medians |
| 2. Castle Rock Park | 11. G. Bush Dr. East | 20. Texas Avenue Phase I |
| 3. Cove of Nantucket Park | 12. G. Bush Dr. Medians | 21. Texas Avenue Phase II |
| 4. Crescent Pointe Park | 13. Hereford/Winding Median | 22. Unity Plaza |
| 5. Business Center | 14. Krenek Tap Crossing | 23. University Dr. Medians |
| 6. Dartmouth Street | 15. Northgate Park | 24. University Park |
| 7. Edelweiss Gartens Park | 16. Providence Church Site | 25. Woodland Hills Park |
| 8. Fitch Parkway | 17. Rock Prairie Medians | 26. WPC Park |
| 9. FM 2818 Crepe Myrtles | 18. Southland Street lots | 27. WPC Trails |

Section II & III Base Bid:	\$255,787.00
Irrigation repair Allowance:	\$10,000.00
<u>Change Order #1:</u>	<u>(\$40,836.00)</u>
Total	\$224,951.00

Budget & Financial Summary: Sealed competitive bids were solicited and three (3) bids were received. Please see the attached Bid Tabulation sheet for comparison.

- Legal advertisements placed 08/14/2009 and 08/21/2009
- Pre-bid meeting held 08/12/2009 (Four vendors represented)
- Bid opening held 2 p.m. on 09/01/2009 (3 bids received)

Funding for the twenty-seven (27) sites included in Bid #09-81 has been included in the proposed FY 09-10 budget in the General Fund - Parks and Recreation Department, and the Parking Fund.

Attachments:

1. Resolution No _____
2. Change Order #1
3. Bid tabulation for Bid #09-81 (Copy of this document will be in the City Secretary's Office)
4. Landscape Maintenance Agreement (Copy of this document will be in the City Secretary's Office)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, APPROVING A LANDSCAPE MAINTENANCE CONTRACT FOR THE ANNUAL LANDSCAPE MAINTENANCE FOR TWENTY-SEVEN (27) PROPERTIES, AND AUTHORIZING THE EXPENDITURE OF FUNDS.

WHEREAS, the City Council of the City of College Station, Texas, solicited bids for Annual Landscape Maintenance; and

WHEREAS, the selection of Landscapes, USA is being recommended as the lowest responsible bidder for the municipal sites contained in Sections II and III of Bid #09-81 for Annual Landscape Maintenance; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council hereby approves that Landscapes, USA is the lowest responsible bidder.

PART 2: That the City Council hereby approves the contract with Landscapes, USA for an annual estimated expenditure of \$265,787.00 for the labor, materials and equipment required for the Annual Landscape Maintenance functions for the twenty-seven (27) properties contained in Sections II and III of Bid #09-81.

PART 3: That the City Council hereby agrees that the funding for these services shall be as budgeted from the General Fund, Parks and Recreation Department, in the amount of \$265,787.00.

PART 4: That this resolution shall take effect immediately from and after its passage.

ADOPTED this ____ day of _____, A.D. 2009.

ATTEST:

APPROVED:

CONNIE HOOKS, City Secretary

BEN WHITE, Mayor

APPROVED:

City Attorney

CHANGE ORDER NO. 1 DATE: 09/23/2009
 CONTRACT # 09-308 PROJECT DESCRIPTION: Landscape Maintenance
 P.O.# PROJECT # 27 sites

OWNER: CONTRACTOR:
 City of College Station Landscapes, USA Ph: 979.778.2800
 P.O. Box 9960 3201 Industrial Terrace Ste 100
 College Station, Texas 77842 Austin, TX 78758 Fax:

PURPOSE OF THIS CHANGE ORDER:
 Item 1: Remove turf aeration, turf weed control, and 1 monthly irrigation check

Item 2:
 Item 3:

ITEM NO.	UNIT	DESCRIPTION	UNIT PRICE	ORIGINAL QUANTITY	REVISED QUANTITY	ADDED COST
1	1 lot	Selected turf and irrigation maintenance functions	(\$40,836)	Varies	Varies	None
2			\$			
3			\$			

THE NET AFFECT OF THIS CHANGE ORDER IS A 15.36% Decrease.

ORIGINAL CONTRACT AMOUNT	\$ 265,787.00	
Change Order No. 1	\$ (40,836.00)	15.36 % of Original Contract Amount
Change Order No. 2	\$	% of Original Contract Amount
Change Order No. 3	\$	% of Original Contract Amount
REVISED CONTRACT AMOUNT	\$ 224,951.00	

ORIGINAL CONTRACT TIME	Days
Change Order No. 1 Time Extension or Reduction	N/A Days
Change Order No. 2 Time Extension or Reduction	Days
Change Order No. 3 Time Extension or Reduction	Days
REVISED CONTRACT TIME	Days

ORIGINAL SUBSTANTIAL COMPLETION DATE
 REVISED SUBSTANTIAL COMPLETION DATE

APPROVED:

N/A	_____	Date	CHIEF FINANCIAL OFFICER	_____	Date
A/E CONTRACTOR	_____	Date	<i>[Signature]</i>	_____	9-25-09
N/A	_____	Date	CITY ATTORNEY	_____	Date
N/A	_____	Date	CITY MANAGER	_____	Date
PROJECT ENGINEER	<i>[Signature]</i>	9/23/09	MAYOR	_____	Date
LANDSCAPES, USA	<i>[Signature]</i>	9/25/09	CITY SECRETARY	_____	Date
DEPARTMENT DIRECTOR/ADMINISTRATOR	_____	Date		_____	Date

October 8, 2009
Regular Agenda Item No. 5
Appointment to Brazos County Appraisal District

To: Glenn Brown, City Manager

From: Connie Hooks, City Secretary

Agenda Caption: Presentation, possible action, and discussion regarding the City's appointment to the Brazos County Appraisal District.

Recommendation(s): Staff recommends reappointing Dr. Kaiser for another term as the City's representative on the Brazos County Appraisal District's Board of Directors.

Summary: The City Manager's office received a letter from Mark Price, Chief Appraiser, on August 24, 2009 notifying the City that as of December 31, 2009, the terms of the board of directors of the appraisal district will expire.

College Station is currently represented on the Board by Dr. Ronald Kaiser. Board members' terms expire every two years on December 31. Dr. Kaiser has served in this position for the last two years and has notified the City he is willing to serve another term if reappointed.

Budget & Financial Summary: No direct impact on the City, however, budget oversight is an important activity of the board members.

Attachments:

1. Letter from the Brazos County Appraisal District
2. Appraisal District Director's Responsibilities and Eligibility Requirements

Brazos County Appraisal District
1673 Briarcrest Dr., Suite A-101
Bryan, Texas 77802
Telephone: (979) 774-4100
Facsimile: (979) 774-4196



Mark W. Price
Chief Appraiser

August 21, 2009

RECEIVED

AUG 24 2009

Mr. Glenn Brown
City Manager
City of College Station
P O Box 9960
College Station, TX 77842

Re: Appraisal District Board of Directors Membership

Dear Mr. Brown:

As of December 31, 2009, the terms of the board of directors of the appraisal district expire. The procedures for appointing board members were established by majority resolution in 2001. It is time for your jurisdiction to appoint its member or members to the Board of Directors of the Brazos County Appraisal District for a two year term beginning on January 1, 2010.

In accordance to those resolutions, the board of directors is composed of seven members. Members are to be appointed by each jurisdiction based on the following schedule:

Brazos County:	One member
Bryan ISD:	Two members
College Station ISD:	Two members
City of Bryan:	One member
City of College Station:	One member

Current board members are:

Lonnie Jones & William Lero – representing Bryan ISD

Ken Medders, Jr. – representing Brazos County

J. Stephen Arden & John Flynn – representing College Station ISD

James C. Smith – representing the City of Bryan

Ronald Kaiser – representing the City of College Station

Kristeen Roe – automatic non-voting membership as County Tax Assessor/Collector

Please take appropriate action to place this item on an upcoming agenda, as notification of your appointment for the 2010-2011 term must be made to the appraisal district by November 15, 2009.

If you have any questions or need additional information, please give me a call.

Sincerely,

Mark W. Price
Chief Appraiser

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copy: City Secretary's office - CHOOKS

Appraisal District Director's Responsibilities and Eligibility Requirements

Tax Code Section 6.03 establishes the selection process for appraisal district directors. This process is not an "election" governed by the Texas Election Code, but an independent procedure unique to the property tax system.

General Statement of Functions

The board of directors has the following primary **responsibilities**:

- Establish the appraisal district's appraisal office;
- Adopt the appraisal district's annual operating budget;
- Contract for necessary services;
- Hire a chief appraiser;
- Hire a taxpayer liaison officer (districts in counties having a population of over 125,000)
- Appoint appraisal review board members and
- Make general policy on the appraisal district's operation

Eligibility Requirements

To be eligible to serve on the board, a person must have resided in the appraisal district for at least two years immediately preceding the date of taking office (as long as there are no conflicts of interest).

An employee of a taxing unit that participates in the appraisal district may not serve. However, an elected official or member of the governing body of a participating taxing unit may serve.

Owing delinquent property taxes disqualifies a person from serving on the CAD board of directors or as chief appraiser.

A person may not be appointed or continue to serve on the board, if related within the second degree of consanguinity (blood) or affinity (marriage) to the following persons:

- an appraiser who appraises property for use in the appraisal district's appraisal review board proceedings, or;
- a tax representative who represents taxpayers for compensation before the appraisal district's appraisal review board.

Conflicts of Interest

Board members are subject to two conflict of interest statutes. Chapter 171, Local Government Code, is a conflict of interest statute that applies to all local officers, including appraisal district directors. The Property Tax Code Section 6.036 also places conflict of interest provisions on directors. While the two definitions are similar, they are not identical. When a question arises about the application of Chapter 171 and Section 6.036, the board should consult with its attorney before acting on the matter.

Terms

Appraisal district directors serve two-year terms. Each term begins on January 1 of an even-numbered year. All directors serve the same two-year terms unless the taxing units have adopted staggered terms.

Limited Appraisal Authority

The board's authority over appraisals is limited. The board does not appraise property or review values on individual properties. The law assigns these tasks to the chief appraiser and the appraisal review board, respectively.

Compensation of Directors

Appraisal district directors may not receive a salary, per diem or other compensation for serving on the board. However, the appraisal district may reimburse for reasonable and necessary expenses incurred in the performance of a director's duties if included in the appraisal district budget.