



Mayor
 Ron Silvia
Mayor Pro Tempore
 Ben White
City Manager
 Glenn Brown

Council Members
 John Hupp
 Ron Gay
 Lynn McIlhenny
 Chris Scotti
 David Ruesink

Agenda
College Station City Council
Workshop Meeting
Monday, October 23, 2006 3:00 PM
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

1. Presentation, possible action, and discussion on items listed on the consent agenda.
2. Presentation, possible action and discussion regarding an update on Convention and Visitor Bureau activities and Wayfinding.
3. Presentation, possible action and discussion approving a Memorandum of Understanding (MOU) between Bryan/College Station Metropolitan Planning Organization, Brazos County, The City of Bryan, The City of College Station and Texas A&M University in regards to a Regional Concept of Transportation Operations for the Brazos Valley.
4. Presentation, possible action, and discussion regarding the implementation of a neighborhood forum fostering dialogue between citizens, Council members and staff.
5. Presentation, possible action, and discussion on future agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.
6. Council Calendars

Oct. 23	Intergovernmental Committee Meeting – Noon – Brazos County
Oct. 24	Legislative Outlook Forum (Annenberg Presidential Conf. Center) 8:00 a.m. to Noon
Oct. 25 – 28	TML Annual Conference – Austin
Oct. 26	Walk Our Walk, Talk Our Talk Luncheon – CSISD Sponsored – A&M Consolidated Middle School 105 Holik Street – 11:30 a.m.
Oct. 30	United Way Cook Out at Central Park -11:00 -1:00

Nov. 2	Chamber Annual Banquet 5:30 p.m. – 9:00 p.m. Hilton
Nov. 6 - 7	2006 Tourism Security Conference, 8:00 am Hilton
Nov. 9	Council Workshop and Regular Meeting 3:00 p.m.
Nov. 12	Veteran's Day Ceremony at Veteran's Park 2:00 p.m.
Nov. 18	Employee Banquet 6:00 p.m. – 10:00 p.m. – Brazos Center
Nov. 20	Intergovernmental Committee Meeting – City of Bryan – Noon
Nov. 20	Council Workshop and Regular meeting 3:00 pm
Nov. 21	Transportation Committee Meeting – 4:30 p.m. – Administrative Conference Room
Nov. 23-24	City Offices Closed for Thanksgiving Holiday

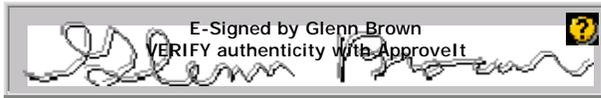
7. Discussion, review and possible action regarding the following meetings: Brazos County Health Dept., Brazos Valley Council of Governments, Cemetery Committee, City Center, CSISD/City Joint Meeting, Design Review Board, Fraternal Partnership, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee and School District, Joint Relief Funding Review Committee, Library Committee, Making Cities Livable Conference, Metropolitan Planning Organization, Outside Agency Funding Review, Parks and Recreation Board, Planning and Zoning Commission, Sister City Association, TAMU Student Senate, Research Valley Partnership, Regional Transportation Committee for Council of Governments, Transportation Committee, Wolf Pen Creek Oversight Committee, Wolf Pen Creek TIF Board, Zoning Board of Adjustments, (see attached posted notices for subject matters).
8. Executive Session will immediately follow the workshop meeting in the Administration Conference Room

Consultation with Attorney {Gov't Code Section 551.071}; possible action The City Council may seek advice from its attorney regarding a pending and contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

- a. TCEQ Docket No. 2002-1147-UCR, Applications of Brushy Water Supply and College Station (Westside/Highway 60)
- b. TCEQ Docket No. 2003-0544MWD, Application of Nantucket, Ltd.
- c. TXU Lone Star Gas Rate Request.
- d. Cause No. 03-002098-CV-85, *Brazos County, College Station v. Wellborn Special Utility District*
- e. Civil Action No. H-04-4558, U.S. District Court, Southern District of Texas, Houston Division, *College Station v. U.S. Dept. of Agriculture, etc., and Wellborn Special Utility District*
- f. Civil Action No. H-04-3876, U.S. District Court, Southern District of Texas, Houston Division, *JK Development v. College Station*

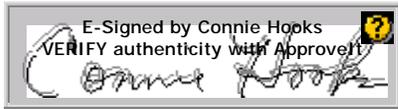
- g. GUD No. 9530 – Gas Cost Prudence Review, Atmos Energy Corporation
 - h. GUD No. 9560 – Gas Reliability Infrastructure Program (GRIP) rate increases, Atmos Energy Corporation
 - i. Cause No. GN-502012, Travis County, *TMPA v. PUC* (College Station filed Intervention 7/6/05)
 - j. Cause No. 06-000703-CV-85, Patricia Moore, et al. v. Ross Stores, Inc., City of College Station, et al.
 - k. Possible settlement water CCN with Wellborn
 - l. Possible settlement of sewer CCN issue
9. Final Action on executive session, if necessary.
10. Adjourn.

APPROVED:



City Manager

Notice is hereby given that a Workshop Meeting of the City Council of the City of College Station, Texas will be held on the October 23, 2006 at 3:00 p.m. at the City Hall Council Chambers, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda
 Posted this 20th day of October, at 2:00 p.m.



City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City’s website, www.cstx.gov . The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on October 20, 2006 at 2:00 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

This public notice was removed from the official board at the College Station City Hall on the following date and time: _____ by _____.

Dated this ____ day of _____, 2006.
 CITY OF COLLEGE STATION, TEXAS
 By _____

Subscribed and sworn to before me on this the _____ day of _____,
_____ Notary Public – Brazos County, Texas

My commission expires: _____

This building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on www.cstx.gov. Council meetings are broadcast live on Cable Access Channel 19.

Agenda
College Station City Council
Regular Meeting
Monday, October 23, 2006 at 7:00 p.m.
City Hall Council Chamber, 1101 Texas Avenue
College Station, Texas

11. Pledge of Allegiance, Invocation, Consider absence requests

Hear Visitors: Any citizen may address the City Council on any item which does not appear on the posted Agenda. Registration forms are available in the lobby and at the desk of the City Secretary. This form should be completed and delivered to the City Secretary by 6:45 p.m. Please limit remarks to three minutes. A timer alarm will sound after 2 1/2 minutes to signal that you have thirty seconds remaining so that you may conclude your remarks. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.

Consent Agenda

Individuals who wish to address the City Council on a consent or regular agenda item not posted as a public hearing shall register with the City Secretary prior to the Mayor's reading of the agenda item. Registration forms are available in the lobby and at the desk of the City Secretary. The Mayor will recognize individuals who wish to come forward to speak for or against the item. The speaker will please state their name and address for the record and provided three minutes. A timer alarm will sound after 2 1/2 minutes to signal thirty seconds remaining so that the speaker may conclude your remarks.

Vision Statement I - Core Services

Professionals providing world-class customer focused services at a competitive cost through innovation and planning.

- 12.1 Presentation, possible action, and discussion of approving the minutes for the College Station City Council meetings of July 20, 2006, August 14, 2006, August 22, 2006, August 23, 2006, August 31, 2006, September 28, 2006, and October 12, 2006.
- 12.2 Presentation, possible action and discussion on a resolution for the Comprehensive Selective Traffic Enforcement Program grant contract in the amount of \$51,624 for fiscal year 2007.
- 12.3 Presentation, possible action, and discussion regarding Bid 06-146 for the purchase of EMS supplies for the Fire Department ambulance service in the amount of \$53,738.19.

- 12.4 Presentation, possible action and discussion regarding the approval of a resolution accepting the Governors Division of Emergency Management (GDEM) the 2006 Homeland Security Grant Program Sub-recipient of \$80,502.85, approving the Election Regarding State Use of Homeland Security Grant Funding for Statewide Local Projects, and naming a City staff member as manager of those grant funds.
- 12.5 Presentation, possible action, and discussion regarding approval of project change orders 2 & 3 to contract 06-034 with W.W. Payton Corporation for increased well production capacity. These combined change orders total \$32,732 and elevate the project's cumulative value of all change orders to \$35,532.
- 12.6 Presentation, possible action, and discussion requesting approval of a settlement agreement with Ms. Stella Wilkes, which is the second of three agreements that will allow the City to pursue approval from TCEQ of our application to extend our sewer certificated area into the ETJ.
- 12.7 Presentation, possible action and discussion regarding the approval of a resolution to award design contract 05-030, Engineering for Carter's Creek Ultra-Violet Disinfection System Improvements to Camp, Dresser, McKee Inc. in the amount of \$94,120.
- 12.8 Presentation, possible action, and discussion regarding the approval of a resolution adopting an updated Water Conservation Plan, including goals required by TCEQ.
- 12.9 Presentation, possible action and discussion on a resolution awarding a Professional Services Contract to Lockwood, Andrews, & Newnam, Inc. (LAN, Inc.), in the amount of \$54,840.00, for the design of the Corsair Drive (AMS Road) Extension project.

Regular Agenda

Individuals who wish to address the City Council **on a regular agenda item not posted as a public hearing** shall register with the City Secretary prior to the Mayor's reading of the agenda item. The Mayor will recognize you to come forward to speak for or against the item. The speaker will state their name and address for the record and allowed three minutes. A timer alarm will sound after 2 1/2 minutes to signal thirty seconds remaining so that the speaker may conclude your remarks.

Individuals who wish to address the City Council on an item **posted as a public hearing** shall register with the City Secretary prior to the Mayor's announcement to open the public hearing. The Mayor will recognize individuals who wish to come forward to speak for or against the item. The speaker will state their name and address for the record

and allowed three minutes. A timer alarm will sound after 2 1/2 minutes to signal thirty seconds remaining so that the speaker may conclude your remarks. After a public hearing is closed, there shall be no additional public comments. If Council needs additional information from the general public, some limited comments may be allowed at the discretion of the Mayor.

If an individual does not wish to address the City Council, but still wishes to be recorded in the official minutes as being in support or opposition to an agenda item, the individual may complete the registration form provided in the lobby by providing the name, address, and comments about a city related subject. These comments will be referred to the City Council and City Manager.

Vision Statement III – Planning and Development
Professionals who plan and develop a sustainable community balancing neighborhood and community interests.

- 13.1 Public hearing, presentation, possible action, and discussion regarding an ordinance amending the Comprehensive Plan land use designation for approximately 0.44 acres located at 2201 Texas Avenue South from Single-Family Residential - High Density to Regional Retail.
- 13.2 Public hearing, presentation, possible action, and discussion regarding an ordinance rezoning approximately .44 acres located at 2201 Texas Avenue South from R-1 (Single-Family Residential) to C-1 (General Commercial).

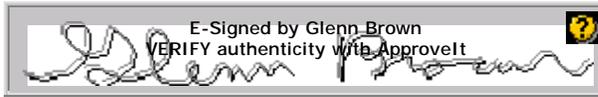
Vision Statement I - Core Services
Professionals providing world-class customer focused services at a competitive cost through innovation and planning.

- 13.3 Presentation, possible action, and discussion on approval of expenditures for administrative fees for employee medical and dental insurance with Blue Cross/Blue Shield of Texas, employee prescription drug plan with Pharmacare, and employee assistance program with Interface EAP and the approval of expenditures for projected claims for a total amount of \$4,652,205 for 2007.
- 13.4 Presentation, possible action, and discussion of approval of expenditures of \$272,516 for stop-loss insurance with Blue Cross Blue Shield of Texas for our self-funded employee medical plan for 2007.
- 13.5 Presentation, possible action, and discussion on approval of expenditures for employee life, accidental death & dismemberment (AD&D), voluntary life and AD&D, and dependent life insurance in the amount of \$89,916 with Standard Insurance Company for 2007.

- 13.6 Presentation, possible action, and discussion on approval of expenditures for long term disability insurance (LTD) with Standard Insurance Company in the amount of \$55,800 for 2007.
- 14. The City Council may convene the executive session following the regular meeting to discuss matters posted on the executive session agenda for October 23, 2006.
- 15. Final action on executive session, if necessary.
- 16. Adjourn.

If litigation issues arise to the posted subject matter of these Council Meetings an executive session will be held.

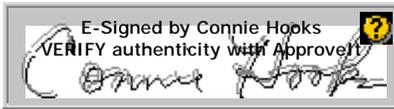
APPROVED:



City Manager

Notice is hereby given that a Regular Meeting of the City Council of the City of College Station, Texas will be held on the Monday, October 23, 2006 at 7:00 p.m. at the City Hall Council Chambers, 1101 Texas Avenue, College Station, Texas. The following subjects will be discussed, to wit: See Agenda.

Posted this the 20th day of October, 2006 at 2:00 p.m.



City Secretary

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of College Station, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice on the bulletin board at City Hall, 1101 Texas Avenue, in College Station, Texas, and the City's website, www.cstx.gov . The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on October 20, 2006 at 2:00 p.m. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

This public notice was removed from the official posting board at the College Station City Hall on the following date and time: _____ by _____.

Dated this ____ day of _____, 2006.
By _____

Subscribed and sworn to before me on this the ____ day of _____, 2006.

Notary Public – Brazos County, Texas My commission expires: _____

The building is wheelchair accessible. Handicap parking spaces are available. Any request for sign interpretive service must be made 48 hours before the meeting. To make arrangements call (979) 764-3517 or (TDD) 1-800-735-2989. Agendas may be viewed on www.cstx.gov . Council meetings are broadcast live on Cable Access Channel 19.

**October 23, 2006
Workshop Agenda
Wayfinding/CVB Update**

To: Glenn Brown, City Manager

From: Mark Smith, Director of Public Works

Agenda Caption: Presentation, possible action and discussion regarding an update on Convention and Visitor Bureau activities and Wayfinding.

Recommendation(s): N/A

Summary: Mr. Barry Biggar with the Convention and Visitors Bureau will make two presentations. One will be a status update on CVB activity and the other on wayfinding for College Station/Bryan.

Budget & Financial Summary: The estimated cost to implement phase one of the program in College Station is \$65,000. The 2007 CVB budget is \$1,060,000.

Attachments:

**October 23, 2006
Workshop Agenda
Regional Transportation Operations – MOU**

To: Glenn Brown, City Manager

From: Mark Smith, Director of Public Works

Agenda Caption: Presentation, possible action and discussion approving a Memorandum of Understanding (MOU) between Bryan/College Station Metropolitan Planning Organization, Brazos County, The City of Bryan, The City of College Station and Texas A&M University in regards to a Regional Concept of Transportation Operations for the Brazos Valley.

Recommendation(s): Staff and the Council Transportation Committee recommend approval of the Regional Transportation Operations MOU

Summary: In an effort to improve transportation operations in College Station and the Brazos Valley, the Cities, County, TxDOT, TTI and Texas A&M have worked together to develop a plan where we share our resources and federal resources to implement strategies that will improve transportation in the region.

TTI and City staff will present an overview of the Regional Transportation Operations priorities and the MOU.

Budget & Financial Summary: The MOU does not obligate the City to any expenditure. FHWA and TxDOT funds have been dedicated to implementing some of the communication and surveillance cameras. As the remaining goals are implemented there will likely be costs to the City for monitoring the cameras and for upgrades to traffic signals and communication equipment.

Attachments:

1. MOU

**Memorandum of Understanding
Between the:**

**Bryan/College Station Metropolitan Planning
Organization**

County of Brazos

City of Bryan

City of College Station

Texas A&M University

Texas Department of Transportation – Bryan District

Texas Transportation Institute

In regards to:

**REGIONAL CONCEPT OF TRANSPORTATION
OPERATIONS
FOR THE BRAZOS VALLEY**

Section 1: Introduction

Within the Brazos Valley, the Texas Department of Transportation (TxDOT), Brazos County, the City of College Station, the City of Bryan, the Bryan/College Station Metropolitan Planning Organization and Texas A&M University all share a common goal for operating and managing the transportation system – to provide the safest, most efficient transportation system possible with the resources available.

As a result, each agency has developed programs and deployed infrastructure that supports the services that they provide. These agencies also have a long history of collaborating and working cooperatively to manage traffic regionally for construction projects, special events, and emergencies.

However, as the community continues to grow, systems and programs are becoming more complex to develop and sustain, and funding has become more difficult to obtain. There is a need for these agencies to take a regional perspective, not only in coordinating activities associated with these special events and situations, but also in the day-to-day operations of the transportation system as whole.

The signing parties of this Memorandum of Understanding agree to work together to support improving transportation operations in the Brazos Valley. Working together will leverage the existing infrastructure, promote collaboration between agencies, improve transportation operations, improve safety, and showcase the successful application of research to operations.

Section 2: Vision and Guiding Principles

The purpose of this Memorandum of Understanding (MOU) is to affirm the Brazos Valley agencies commitment to work together for improving transportation operations. The vision for transportation operations in the region is:

To operate the transportation system with a focus on increasing mobility, regional cooperation, and improving safety for all customers, across all modes, while accommodating future growth.

To accomplish the above vision, the participating agencies agree to the following guiding principles:

- Operate individual agency transportation management and control systems with a regional perspective in mind;
- Search for opportunities to share information, and leverage resources, and personnel to manage the transportation system from a regional perspective;
- “Link” the transportation management and operations systems and resources of the state, the county, the cities, Texas A&M University and Texas Transportation Institute.;
- Identify and secure funding for operations and develop “programs” to support operations; and
- Actively monitor the effectiveness of efforts and map performance against 3-year and 5-year priorities in each of the operational goal areas identified in Section 3 of this document.

Section 3: Responsibilities of the Undersigned for Regional Operations

The work which led to this memorandum of understanding identified five goal areas for improving regional operations within the Brazos Valley. These operational goals form the basis for specific work efforts and will be supported by the signing parties.

- Improve inter-jurisdictional operations of traffic signal systems
- Improve operations to support major construction activities
- Improve capability to support real-time responsiveness to unusual traffic conditions
- Improve real-time regional travel information systems
- Improve the ability to capture and retain traffic and transportation operations data to support operations and long-range planning

The undersigned commit, based on available resources, agree to work towards the objectives identified in the report entitled "Regional Concept of Transportation Operations for the Brazos Valley." These roles and responsibilities are identified under the following objective areas, in support of the operational goals.

- Improving Operations and Coordination between Frontage Road and Arterial Street Signal Systems
- Improving Traffic Signal Operations and Coordination on Arterial Streets that Cross Jurisdictional Boundaries
- Reducing the Number of Red-Light-Running Instances in the Brazos Valley
- Managing Traffic During Incident Conditions from a Regional Perspective
- Managing Traffic for Special Events from a Regional Perspective
- Developing a Web-based, Interactive Map Display of Current and Future Construction Activities
- Developing a Mechanism for Delivering Daily Construction Activities to Media Outlets
- Developing a Process to Regionally Assess and Mitigate the Impact of Construction Activities on Traffic Operations
- Integrating Rail Corridor Status and Train Arrival Prediction Information into Partner Agency Sites
- Providing "Next Bus Arrival" Status for TAMU Transportation Busses at Key Campus and Community Sites
- Building a Regional Traffic Conditions Display for Both Real-Time Information and Historical System Performance
- Building a Single-Point, Real-Time Repository for Collecting Travel Time and Operational Data from Key Signalized Intersections

- Building a Single-Point, Real-Time Repository for Collecting Travel Time and Operational Data from Major Thoroughfares
- Conducting Travel Demand and Travel Time Studies to Assess Impacts of TAMU Special Events on Traffic Operations

Resources required may include personnel, physical infrastructure, sharing of data and control, and funding for planning, implementation, operations, and maintenance of local and regional transportation systems.

The undersigned will continue to cooperate in the development and implementation of policies and practices to facilitate the above named roles, responsibilities, and functions by participating in oversight and scoping.

Section 4: Administration

The duration of this Memorandum of Understanding is five years from the date of signing. The duration will automatically be extended for another five years if none of the parties objects at least one year prior to the expiration of the initial agreement.

An executive committee will be formed to help guide, implement, communicate, and liaison between the partner agencies. This committee shall meet no less than twice per year. Membership on this committee shall be open to three members from each agency. Formalized procedures for additional organization, conduct, and records of meetings can be erected in the future with approval by simple majority vote.

Section 5: Signatures

BRYAN/COLLEGE STATION METROPOLITAN PLANNING ORGANIZATION

BY: _____

Title: _____

Date: _____

BRAZOS COUNTY

BY: _____

Title: _____

Date: _____

CITY OF BRYAN

BY: _____

Title: _____

Date: _____

CITY OF COLLEGE STATION

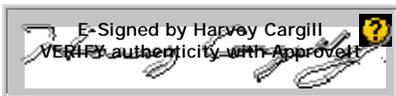
BY: _____
RON SILVIA, Mayor

Date: _____

ATTEST:

CONNIE HOOKS, City Secretary

APPROVED:



City Attorney

JEFF KERSTEN, Chief Financial Officer

TEXAS A&M UNIVERSITY

BY: _____

Title: _____

Date: _____

TEXAS TRANSPORTATION INSTITUTE

BY: _____

Title: _____

Date: _____

STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

BY: _____
Carlos A. Lopez, P.E.
Director, Traffic Operations Division

DATE: _____

Recommended by: _____
Lonny G. Traweek, P.D.
Bryan District Engineer

DATE: _____

**October 23, 2006
Workshop Agenda
Neighborhood Forum Fostering Dialogue**

To: Glenn Brown, City Manager

From: Olivia Burnside, Chief Information Officer

Agenda Caption: Presentation, possible action, and discussion regarding the implementation of a neighborhood forum fostering dialogue between citizens, Council members and staff.

Recommendation(s): This is a Council initiated item. Staff is looking for direction from Council.

Summary: A focus of the National League of Cities in recent years has been to promote dialogue between citizens, City Councilmember and City staff. It has been suggested that an event be held twice a year with officers of neighborhood associations and homeowners associations and graduates of the City's Citizens University. This could be used to update participants what has been accomplished by the City in the last six months and what is planned for the next six months. Facilitated breakout sessions could then be held that focus on the longer term strategies of the City which should result in good ideas and dialogue from the participants on where those strategies will lead the City. This would cover short term, six months back and six months future, as well as long term, where should the City be in five, ten, or twenty years, as related to specific concerns.

This topic has been referred to in the past as "Congress of Neighborhoods", a term for which Mr. Dick Bowers has copyright. Therefore another name for this initiative should be determined by Council.

Suggestions are:

Neighborhood Connection
Citizen Connection
Neighborhood Summit
Municipal Summit

Budget & Financial Summary: A budget would be prepared based on direction from the Council. Staff estimates from three to ten thousand dollars per year depending on the number of participants



Mayor
Ron Silvia
Mayor Pro Tempore
Ben White
City Manager
Glenn Brown

Council Members
John Happ
Ron Gay
Lynn McIlhaney
Chris Scotti
David Ruesink

Draft Minutes
College Station City Council
Special Meeting
Monday, August 14, 2006 at 4:00 p.m.
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

COUNCIL MEMBERS PRESENT: Mayor Silvia, Mayor Pro Tem White, Council members Happ, Gay, McIlhaney, Scotti, Ruesink

STAFF PRESENT: City Manager Brown, City Attorney Cargill Jr., City Secretary Hooks, Assistant City Secretary Casares, Management Team

Mayor Silvia called the meeting to order at 4:00 p.m.

Special Meeting Agenda Item No. 1 – Presentation, possible action, and discussion on the FY 2006-2007 Proposed budget.

Chief Finance Officer Jeff Kersten presented introductory remarks and an overview of the proposed FY 2006-2007 Budget, general fund service level adjustments.

Director of Human Resources Director Julie O’Connell reviewed the pay plan policy and staff recommendations for market and performance pay increases in FY 07.

Police Chief Michael Clancey emphasized employee factors necessary for the Department to meet current growth and expectations.

Mr. Kersten summarized the outside agency funding requests.

Chairman of the Outside Agency Funding Review Committee Sheryl Wolford clarified the committee’s task of reviewing the outside agency funding applications. The City Council requested staff to provide information regarding the City of Bryan’s funding levels for the same agencies.

Council recessed for a short break at 5:55 p.m. and reconvened the meeting at 6:00 p.m.

Mr. Kersten continued his presentation on the general fund service level adjustments.

No formal action was taken.

Special Meeting Agenda Item No. 2 – Adjourn.

Hearing no objections, Mayor Silvia adjourned the meeting at 6:20 p.m. He noted that the next budget workshop meeting was scheduled for August 22, 2006 at 4:00 p.m. in the City Hall Council Chambers.

PASSED and APPROVED on this 23rd day of October, 2006.

APPROVED:

Mayor Ron Silvia

ATTEST:

City Secretary Connie Hooks



Mayor
 Ron Silvia
Mayor Pro Tempore
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City Manager
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Council Members
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Draft Minutes
College Station City Council
Special Meeting
Tuesday, August 22, 2006 at 4:00 p.m.
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

COUNCIL MEMBERS PRESENT: Mayor Silvia, Mayor Pro Tem White, Council members Happ, Gay, McIlhaney, Scotti, Ruesink

STAFF PRESENT: City Manager Brown, City Attorney Cargill Jr., City Secretary Hooks, Assistant City Secretary Casares, Management Team

Mayor Silvia called the meeting to order at 4:00 p.m.

Special Meeting Agenda Item No. 1 – Presentation, possible action, and discussion on the FY 2006-2007 Proposed Budget.

Chief Financial Officer Jeff Kersten presented an overview of the proposed FY 2006-2007 City budget. He outlined specific recommendations within the general fund, debt service fund, economic development fund, and governmental funds.

Council recessed for a short break at 5:15 p.m. and reconvened the meeting at 5:35 p.m.

No formal action was taken.

Special Meeting Agenda Item No. 2 – Presentation, possible action, and discussion on the 2006-2007 ad valorem tax rate; and on calling two public hearings on a proposed ad valorem tax rate for 2006-2007.

Chief Financial Officer Jeff Kersten presented a brief summary of the proposed 2006-2007 ad valorem tax rate. Mr. Kersten reviewed the tax rate adoption calendar.

Council member Happ moved to hold public hearings on the ad valorem tax rate of (Rollback Tax Rate) \$0.4539 per \$100 assessed valuation. His motion also included holding two public hearings regarding the tax rate on August 31, 2006 and September 6, 2006. Council member White seconded the motion, which carried by a vote of 6-1.

FOR: Silvia, White, Happ, McIlhaney, Scotti, Ruesink
AGAINST: Gay

Special Meeting Agenda Item No. 3 – Executive Session.

This item was postponed until August 23, 2006 meeting.

Special Meeting Agenda Item No. 4 – Action on executive session, if necessary.

No action was taken.

Special Meeting Agenda Item No. 5 – Presentation, possible action, and discussion on the FY 2006-2007 Proposed Budget.

This item rescheduled for the August 23, 2006 Meeting.

Special Meeting Agenda Item No. 6 – Adjourn.

Hearing no objections, the meeting adjourned at 6:15 p.m. on Tuesday, August 22, 2006.

PASSED and APPROVED this 23rd day of October, 2006.

APPROVED

Mayor Ron Silvia

ATTEST

City Secretary Connie Hooks



Mayor
 Ron Silvia
Mayor Pro Tempore
 Ben White
City Manager
 Glenn Brown

Council Members
 John Happ
 Ron Gay
 Lynn McIlhaney
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 David Ruesink

Draft Minutes
College Station City Council
Special Meeting
Wednesday, August 23, 2006, at 4:00 p.m.
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

COUNCIL MEMBERS PRESENT: Mayor Silvia, Mayor Pro Tem White, Council members Happ, Gay, McIlhaney, Scotti, Ruesink

STAFF PRESENT: City Manager Brown, City Attorney Cargill Jr., City Secretary Hooks, Assistant City Secretary Casares, Management Team

Mayor Silvia called the meeting to order at 4:01 p.m.

Special Meeting Agenda Item No. 1 – Presentation, possible action, and discussion on the FY 2006-2007 Proposed Budget.

Chief Financial Officer Jeff Kersten presented data about the Internal and Revenue Service Funds.

No formal action was taken.

Special Meeting Agenda Item No. 2 – Presentation, possible action, and discussion on the 2006-2007 ad valorem tax rate; and on calling two public hearings on a proposed ad valorem tax rate for 2006-2007.

This item was completed on Tuesday, August 22, 2006.

Special Meeting Agenda Item No. 3 – Executive Session.

At 5:37p.m., Mayor Silvia announced in open session that the City Council would convene into executive session pursuant to Section 551.086 of the open meetings act to consider competitive matters.

Competitive Matters (Gov't Code Section 551.086); possible action.
 Electric Fund Proposed Budget

Special Meeting Agenda Item No. 4 – Action on executive session, if necessary.

Council returned to Council Chambers at 6:22 p.m. No action was taken.

Special Meeting Agenda Item No. 5 – Presentation, possible action, and discussion on the FY 2006-2007 Proposed Budget.

This item was postponed until the August 31, 2006 meeting.

Special Meeting Agenda Item No. 6 – Adjourn.

Hearing no objections, the meeting adjourned at 6:25 p.m.

PASSED and APPROVED on this 23rd day of October 2006.

APPROVED:

Mayor Ron Silvia

ATTEST:

City Secretary Connie Hooks



Mayor
 Ron Silvia
Mayor Pro Tempore
 Ben White
City Manager
 Glenn Brown

Council Members
 John Happ
 Ron Gay
 Lynn McIlhaney
 Chris Scotti
 David Ruesink

Draft Minutes
College Station City Council
Special Meeting
Thursday, August 31, 2006 4:00 p.m.
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

COUNCIL MEMBERS PRESENT: Mayor Silvia, Mayor Pro Tem White, Council members Happ, Gay, McIlhaney, Scotti, Ruesink

STAFF PRESENT: City Manager Brown, City Attorney Cargill Jr., City Secretary Hooks, Assistant City Secretary Casares, Management Team

Mayor Pro Tem White called the meeting to order at 4:07 p.m.

Special Meeting Agenda Item No. 1 – Presentation, possible action, and discussion on the FY 2006-2007 Proposed Budget.

Chief Financial Officer Jeff Kersten presented an overview of the proposed FY 2006-2007 budget regarding the Wolf Pen Creek TIF and Internal Service Funds.

Mayor Silvia arrived at 4:26 p.m.

Council member Happ moved to fund the requests submitted by the outside agencies in the amount of \$600,255.00. Mayor Silvia seconded the motion.

Council member Scotti amended the motion to reduce the funding for the Arts Council to \$416,000, George Bush Library to \$37,500, Veterans Memorial to \$45,000, Alzheimer's Association to \$14,706. Gay seconded the motion, which failed by a vote of 2-5.

FOR: Scotti, Gay

AGAINST: Silvia, White, Happ, McIlhaney, Ruesink

Council member Happ moved to fund the requests submitted by the outside agencies in the amount of \$600,255.00. Mayor Silvia seconded the motion, which carried by a vote of 5-2.

FOR: Silvia, White, Happ, McIlhaney, Ruesink

AGAINST: Gay, Scotti

Break at 5:26 p.m. and reconvened the special meeting at 5:37 p.m.

Al Jones, 4720 Stonebriar Circle, presented information about the activities of the Brazos Valley Veterans Memorial Board and volunteers.

Special Meeting Agenda Item No. 2 – Presentation, possible action, and discussion on the 2006-2007 ad valorem tax rate; and on calling two public hearings on a proposed ad valorem tax rate for 2006-2007.

Chief Financial Officer Jeff Kersten reported that the required notice for the public hearing was not published according to deadline requirements; therefore, Council was required to schedule new public hearing dates on the proposed ad valorem tax rate for FY 2006-2007. Mr. Kersten reviewed the revised tax rate adoption calendar with the option of September 14, 2006 as the first public hearing on the tax increase and September 18, 2006 as the second public hearing on the tax increase.

Council member Scotti moved to hold the public hearings on September 14, 2006 at 7:00 p.m. and September 18, 2006 at 7:00 p.m. Council member Happ seconded the motion, which carried by a vote of 6-1.

FOR: Silvia, White, Happ, McIlhaney, Scotti, Ruesink
AGAINST: Gay

Special Meeting Agenda Item No. 3 – Adjourn.

Hearing no objections, the meeting adjourned at 5:55 p.m. on Thursday, August 31, 2006.

PASSED and APPROVED on the 23rd day of October, 2006.

APPROVED:

Mayor Ron Silvia

ATTEST:

City Secretary Connie Hooks



Mayor
 Ron Silvia
Mayor Pro Tempore
 Ben White
City Manager
 Glenn Brown

Council Members
 John Happ
 Ron Gay
 Lynn McIlhaney
 Chris Scotti
 David Ruesink

Draft Minutes
City Council Workshop and Regular Meetings
Thursday, September 28, 2006, 3:00 p.m. and 7:00 p.m.
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

COUNCIL MEMBERS PRESENT: Mayor Silvia, Mayor Pro Tem White, Council members Happ, Gay, McIlhaney, Scotti, Ruesink

STAFF PRESENT: City Manager Brown, City Attorney Cargill Jr., City Secretary Hooks, Assistant City Secretary Casares, Members of Management Team

Mayor Silvia called the meeting to order at 3:00 p.m.

Workshop Agenda Item No. 1 -- Presentation, possible action, and discussion on items listed on the consent agenda.

13.9 – Presentation, possible action, and discussion requesting approval of a settlement agreement with Ms. Robin Melvin, which is the first of three agreements that will allow the City to pursue approval from TCEQ of our application to extend out sewer certificated area into the ETJ.

Assistant Director of Water/Wastewater Services David Coleman described the settlement agreement and answered questions of the City Council.

13.12 – Presentation, possible action and discussion on approving the budget of the Arts Council of Brazos Valley; and presentation, possible action and discussion on three (3) funding agreements between the City of College Station and the Arts Council of the Brazos Valley for FY 07 totaling \$44,000.

Chief Financial Officer Jeff Kersten described the reporting requirement for outside agencies to the City.

Workshop Agenda Item No. 2 -- Presentation, possible action, and discussion of recommended projects to improve safety for pedestrians crossing University Drive in the Northgate area.

Director of Public Works Mark Smith presented a summary of the plan for prioritized safety enhancement to improve safety for pedestrians crossing and traveling along University Drive in the Northgate area.

Mayor Pro Tem White suggested adding an extension to Cherry Street into the proposed plan.

Mayor Pro Tem White moved approval of Phase 1 to improve safety for pedestrians crossing University Drive in the Northgate Area. Council member Gay seconded the motion, which carried unanimously, 7-0.

FOR: Silvia, White, Happ, Gay, McIlhaney, Scotti, Ruesink
AGAINST: None

Workshop Agenda Item No. 3 -- Presentation, possible action, and discussion regarding Rebanding of the City's 800MHz Radio System.

Chief Information Officer Olivia Burnside described the program to reband the City of College Station 800 Mz Radio system.

No formal action was taken.

Council recessed for a short break at 3:58 p.m. and reconvened the workshop meeting at 4:10 p.m.

Workshop Agenda Item No. 4 -- Presentation, possible action and discussion regarding College Station's Mosquito Abatement Program.

Director of Public Works Mark Smith presented an informational report regarding the City of College Station current Mosquito Abatement Program and Policies.

Mr. Don Plitt from the Brazos County Health Department presented highlights of the Brazos County Mosquito Abatement Programs.

No formal action was taken.

Workshop Agenda Item No. 5 -- Presentation, possible action and discussion regarding business continuity planning for the city.

Fire Chief R.B. Alley and Emergency Management Coordinator Brian Hilton presented a conceptual plan for business continuity regarding day-to-day all-hazard approach, common critical elements, and coordination efforts.

No formal action was taken.

Workshop Agenda Item No. 6 -- Presentation, possible action, and discussion on future agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

Mayor Pro Tem White requested a workshop agenda item on efforts to develop a stronger interaction plan with neighborhoods. Council member McIlhaney seconded the motion, which carried by a vote of 6-1.

FOR: Silvia, White, Happ, McIlhaney, Scotti, Ruesink

AGAINST: Gay

Council member McIlhaney requested a workshop agenda item regarding the National League of Cities Leadership Conference. Council member Scotti seconded the motion, which carried unanimously, 7-0.

FOR: Silvia, White, Happ, Gay, McIlhaney, Scotti, Ruesink

AGAINST: None

Council member Ruesink requested an agenda item regarding a tax freeze for senior citizens and the disabled. Council member Gay seconded the motion, which carried unanimously, 7-0.

FOR: Silvia, White, Happ, Gay, McIlhaney, Scotti, Ruesink

AGAINST: None

Workshop Agenda Item No. 7 -- Council Calendars

- Sept 28 Council Workshop and Regular Meeting – 3:00 p.m.
- Oct. 2 Annual Fallen Firefighter Memorial Ceremony – 12:00 noon – Fire Station #2 on Rio Grande
- Oct. 2 2006 Fall Girls' Fast Pitch Opening Ceremony – Jane Pulley Softball Field #2 – Bee Creek Park – 6:00 p.m.
- Oct. 3 Joint Meeting with Wolf Pen Creek TIF Board and Wolf Pen Creek Oversight Committee – Council Chambers – Noon
- Oct. 4 Annual Management Conference for Local and State Leaders – “Managing Performance ‘06” - Austin – 3:30 p.m.
- Oct. 5 International Scholars BBQ – Central Park – 5:00 p.m.
- Oct. 6 United Way Cookout – Central Park – 11:30 a.m.
- Oct. 9 Interfaith Dinner – CS Conference Center – 7:00 p.m.
- Oct. 10 80th Annual Transportation Short Course Luncheon – Noon – Room 201 of Memorial Student Center
- Oct. 10 Ceremony Designating Breast Cancer Awareness Month – Brazos County Courthouse – 10:00 a.m.
- Oct. 12 Council Workshop and Regular Meeting 3:00 p.m.

- Oct. 16 William Waldo Cameron Forum featuring Majority Leader, Bill Frist – Annenberg Presidential Center – 5:00 p.m.
- Oct. 17 Council Transportation Committee Meeting – Admin. Conf. Rm. – 4:30
- Oct. 19 Junction 505 Harvest Moon Celebration and Fundraiser – 6:00 p.m.
- Oct. 23 Intergovernmental Committee Meeting – Noon – Brazos County
- Oct. 23 Council Workshop and Regular Council Meeting 3:00 p.m.
- Oct. 25 – 28 TML Annual Conference – Austin

Council reviewed their upcoming events.

Workshop Agenda Item No. 8 -- Discussion, review and possible action regarding the following meetings: Brazos County Health Dept., Brazos Valley Council of Governments, Cemetery Committee, City Center, CSISD/City Joint Meeting, Design Review Board, Fraternal Partnership, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee and School District, Joint Relief Funding Review Committee, Library Committee, Making Cities Livable Conference, Metropolitan Planning Organization, Outside Agency Funding Review, Parks and Recreation Board, Planning and Zoning Commission, Sister City Association, TAMU Student Senate, Research Valley Partnership, Regional Transportation Committee for Council of Governments, Transportation Committee, Wolf Pen Creek Oversight Committee, Wolf Pen Creek TIF Board, Zoning Board of Adjustments.

Council member McIlhane presented highlights of the Brazos County Health Board meeting.

Council member Happ reported on deliberations held at the Transportation and Intergovernmental Committee meetings.

Mayor Silvia presented a brief report on the Brazos Valley Council of Governments and Metropolitan Planning Organization meetings.

Workshop Agenda Item No. 9 -- Executive Session

At 5:34 p.m., Mayor Silvia announced in open session that the City Council would convene into executive session pursuant to Sections 551.071, 551.072 and 551.087 of the Open Meetings Act, to seek the advice of our attorney with respect to pending and contemplated litigation, to consider the purchase of real property and to consider economic development negotiations.

Consultation with Attorney {Gov't Code Section 551.071} The City Council may seek advice from its attorney regarding a pending and contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged

information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

- a. TCEQ Docket No. 2002-1147-UCR, Applications of Brushy Water Supply and College Station (Westside/Highway 60)
- b. TCEQ Docket No. 2003-0544MWD, Application of Nantucket, Ltd.
- c. TXU Lone Star Gas Rate Request.
- d. Cause No. 03-002098-CV-85, *Brazos County, College Station v. Wellborn Special Utility District*
- e. Civil Action No. H-04-4558, U.S. District Court, Southern District of Texas, Houston Division, *College Station v. U.S. Dept. of Agriculture, etc., and Wellborn Special Utility District*
- f. Civil Action No. H-04-3876, U.S. District Court, Southern District of Texas, Houston Division, *JK Development v. College Station*
- g. GUD No. 9530 – Gas Cost Prudence Review, Atmos Energy Corporation
- h. GUD No. 9560 – Gas Reliability Infrastructure Program (GRIP) rate increases, Atmos Energy Corporation
- i. Cause No. GN-502012, Travis County, *TMPA v. PUC* (College Station filed Intervention 7/6/05)
- j. Cause No. 06-000703-CV-85, Patricia Moore, et al. v. Ross Stores, Inc., City of College Station, et al.
- k. Possible settlement water CCN with Wellborn
- l. Possible settlement of sewer CCN issue
- m. Legal Aspects of Cebridge Pole Contract
- n. Cause No. 484-CC; City of College Station vs. Canyon Creek Partners Ltd., and First Ag Credit, FLCA; in County Court No. 2, Brazos County, Texas.
- o. Davis Watson Claim

Economic Incentive Negotiations {Gov't Code Section 551.087}

The City Council may deliberate on commercial or financial information that the City Council has received from a business prospect that the City Council seeks to have locate, stay or expand in or near the city with which the City Council in conducting economic development negotiations may deliberate on an offer of financial or other incentives for a business prospect. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

1. The proposed city convention center and associated privately developed hotel
2. Radakor, LLC - Mixed Use Redevelopment Projects in Northgate
3. Project Good Laboratory
4. Texas A&M University System Health Science Center

Real Estate {Gov't Code Section 551.072}

The City Council may deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

1. ROW for Jones Butler Extension
2. Sale of 65 acres on E. Rock Prairie

Workshop Agenda Item No. 10 -- Final action on executive session, if necessary.

Council returned from executive session at 6:55 p.m. No action was taken

Workshop Agenda Item No. 11 -- Adjourn.

The workshop session concluded at 6:56 p.m.

Regular Agenda Item No. 12 – Pledge of allegiance, Invocation, Consider absence requests.

Mayor Silvia called the meeting to order at 7:00 p.m. with all council members present. He led the audience in the pledge of allegiance. Council member Gay provided the invocation

Hear Visitors

Council did not receive any public comments.

Consent Agenda

- 13.1 Approved by common consent **Resolution No. 9-28-2006-13.01** establishing a Community Emergency Operations Center which will be staffed by a collaborative effort between Brazos County, the cities of College Station and Bryan and Texas A&M University for a cost of \$58,428 for the first year. This proposal is a 5 year lease with an option for another 5 years.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, REAFFIRMING THE CITY'S COMMITMENT TO COLLABORATE WITH THE CITY OF BRYAN, BRAZOS COUNTY, AND TEXAS A7M UNIVERSITY IN THE OPERATION AND MANAGEMENT OF A COMMUNITY EMERGENCY OPERATIONS CENTER (CEPC).

- 13.2 Approved by common consent a policy renewal for Excess Liability and Workers Compensation to State National Insurance Company for \$246,456; policy renewal for Property/Boiler & Machinery to Affiliated FM for \$94,111; policy renewal for Crime coverage to Federal Insurance Company for \$4,522; and policy renewal for EMT Liability to Western World Insurance Company for \$5,079.
- 13.3 Approved by common consent a renewal agreement of Third Party Claims Administration with A S & G Claims Administration, Inc. for an annual expenditure of \$50,000. Anticipated workers compensation claims for FY 07 are \$340,000 and anticipated liability claims for FY 07 are \$339,500.
- 13.4 Approved by common consent **Resolution No. 9-28-2006-13.04** approving an Advanced Funding Agreement (AFA) between the City of College Station and the

State of Texas for the connection of Dartmouth to FM 2818 (Harvey Mitchell Parkway).

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ADVANCED FUNDING AGREEMENT WITH THE STATE OF TEXAS FOR THE CONSTRUCTION OF THE DARTMOUTH AND FM 2818 (HARVEY MITCHELL PARKWAY) NORTHERN INTERSECTION, AND PROVIDING FOR AN EFFECTIVE DATE.

13.5 Approved by common consent **Ordinance Number 2931** establishing “Street” as the official suffix for Dartmouth.

AN ORDINANCE ESTABLISHING “STREET” AS THE OFFICIAL SUFFIX FOR DARTMOUTH.

13.6 Approved by common consent authorization of expenditures for the Brazos Animal Shelter in the amount of \$65,334.

13.7 Approved by common consent an Interlocal Agreement with Texas A&M University for the design and construction of the University Drive Sidewalk Improvements project.

13.8 Approved by common consent purchase requests for FY 07, items exempt from competitive bidding as described more fully in Texas Local Government Code, Chapter 252.022; and other expenditures for interlocal contracts or fees mandated by state law that are greater than \$50,000.

The following purchase requests are available from only one source and thereby exempt from competitive bidding in accordance with LGC 252.022 (a)(7) (A) Items that are available from only one source because of patents, copyrights, secret processes, or other natural monopolies:

U.S. Postmaster (postage - Utility Billing) FY07-\$110,000; FY06-\$110,000

U.S. Postmaster (postage - Print/Mail) FY07-\$110,000; FY06-\$110,000

The following purchase requests are available from one source and thereby exempt from competitive bidding in accordance with LGC 252.022 (a)(7) (D) captive replacement parts or components for equipment, computer software and hardware maintenance and equipment lease and maintenance:

EnRoute Emergency System LLC (formerly GEAC) (application software upgrade/maintenance - Public Safety System) FY07-\$126,500; FY06-\$123,775

Ikon Office Solutions (copier maintenance/lease) FY07-\$50,000; FY06-\$50,000

The following purchase requests are considered professional services and thereby exempt from competitive bidding in accordance with LGC 252.022 (a)(4) procurement for personal, professional, or planning services:

Bickerstaff, Heath Attorneys (electric issues including condemnation) FY07-\$70,000; FY06-\$100,000

Bickerstaff, Heath Attorneys (water issues including condemnation) FY07-\$150,000; FY06-\$150,000

Mathews & Freeland (CCN/groundwater issues) FY07-\$150,000; FY06-\$150,000

Bickerstaff, Heath Attorneys (BVSWMA condemnations) FY07-\$75,000

Bruchez, Goss Attorneys (BVSWMA condemnations) FY07-\$50,000

CME Testing (geotechnical testing services) FY07-\$70,000; FY06-\$70,000

Buchanan Soil Mechanics (geotechnical testing services) FY07-\$60,000; FY06-\$60,000

Joe Orr Surveying (land surveying) FY07-\$65,000; FY06-\$65,000
 JMP (land agent/acquisition) FY07-\$65,000; FY06-\$65,000
 Jo Ann Mikeska Sette dba J. Mikeska & Co. (real estate appraisal services) FY07-\$100,000
 Amateur Softball Association (sports official services - state league play) FY07-\$54,000; FY06-\$54,000
 The following purchases are available from one source and thereby exempt from competitive bidding in accordance with LGC 252.022 (a) (7) (c) gas, water, and other utility service.
 City of Bryan (utilities for Wells 1-6 & Sandy Point Pump Station) FY07-\$950,000; FY06-\$850,000
 Verizon (local phone services) FY07-\$150,000; FY06-\$150,000
 The following purchases are made pursuant to interlocal agreements with various agencies:
 ILA with City of Bryan for Library services:
 Bryan Public Library (operational expenses for CS Public Library) FY07-\$817,811; FY06-\$810,744
 Bryan Public Library (Bryan and College Station book money) FY07-\$80,000; FY06-\$80,000
 ILA with the Texas Building and Procurement Commission (State Contract):
 Cingular Wireless (DIR)(wireless phone/data) FY07-\$100,000
 Office Max (TxMAS)(office supplies) FY07-\$100,000
 The following purchase requests are for mandated state fees to the Texas Commission on Environmental Quality (TCEQ), and the Brazos Valley Groundwater Conservation District.
 TCEQ - formerly TNRCC (quarterly disposal and permitting fees - BVSWMA) FY07-\$350,000; FY06-\$250,000
 TCEQ - formerly TNRCC (inspections/assessments, permitting fees - W/WW) FY07-\$50,000; FY06-\$50,000
 BV Groundwater Conservation District FY07-\$150,000; FY06-\$130,000

13.9 Presentation, possible action, and discussion requesting approval of a settlement agreement with Ms. Robin Melvin, which is the first of three agreements that will allow the City to pursue approval from TCEQ of our application to extend our sewer certificated area into the ETJ. *Council member McIlhaney moved to approve a settlement agreement with Ms. Robin Melvin. Mayor Pro Tem White seconded the motion, which carried by a vote of, 6-1*
 FOR: Silvia, White, Gay, McIlhaney, Scotti, Ruesink
 AGAINST: Happ

13.10 Approved by common consent an annual renewal of contract #05-251 in an amount not to exceed \$179,474 with Clean Harbors to provide Household Hazardous Waste collection services.

13.11 Presentation, possible action and discussion on a funding agreement between the City of College Station and the Keep Brazos Beautiful for FY07 in the amount of \$55,000. *Council member McIlhaney moved to approve funding agreement between the City of College Station and the Keep Brazos Beautiful for FY 07 in the amount of \$55,000. Council member Ruesink seconded the motion, which carried by a vote of 5-2*

FOR: Silvia, White, Happ, McIlhaney, Ruesink
 AGAINST: Gay, Scotti

13.12 Presentation, possible action and discussion on approving the budget of the Arts Council of Brazos Valley; and presentation, possible action and discussion on three (3) funding agreements between the City of College Station and the Arts Council of Brazos Valley for FY07 totaling \$440,000. *Mayor Pro Tem White moved to approve the budget of the Arts Council of Brazos Valley, three (3) funding agreements between the City of College Station and the Arts Council of Brazos Valley for FY 07 totaling \$440,000. Council member Ruesink seconded the motion, which carried by a vote of 5-2.*

FOR: Silvia, White, Happ, McIlhaney, Ruesink

AGAINST: Gay, Scotti

13.13 Approved by common consent the budget of the Brazos Valley Convention and Visitors Bureau (CVB); and presentation, possible action and discussion on a funding agreement between the City of College Station and the Brazos Valley Convention and Visitors Bureau for FY07 in the amount of \$1,060,000.

13.14 Approved by common consent a funding agreement between the City of College Station and the Research Valley Partnership for FY07 in the amount of \$293,287.

Regular Agenda Item No. 14.1 -- Presentation, possible action, and discussion on approval of an ordinance adopting the City of College Station 2006-2007 advertised ad valorem tax rate of \$0.4539 per \$100 assessed valuation.

Chief Financial Officer Jeff Kersten presented a brief summary of the proposed ordinance adopting the City of College Station FY 2006-2007 advertised ad valorem tax rate of \$0.4539 per \$100 assessed valuation.

Mayor Pro Tem White moved to adopt the City of College Station FY 2006-2007 advertised ad valorem tax rate of \$0.4394 per \$100 assessed valuation. Council member McIlhaney seconded the motion.

Council member Gay amended the motion to adopt the City of College Station FY 2006-2007 ad valorem tax rate of \$0.3394 per \$100 assessed valuation. Motion failed due to a lack of a second.

Council member Happ amended the motion to adopt the City of College Station FY 2006-2007 advertised ad valorem tax rate of \$0.4539 per \$100 assessed valuation. His motion also included a 4 cent allocation of the tax rate for transportation projects within the City of College Station. Motion failed due to a lack of a second.

Council voted on the original motion. Mayor Pro Tem White moved to approve **Ordinance No. 2932** adopting the City of College Station FY 2006-2007 advertised ad valorem tax rate of \$0.4394 per \$100 assessed valuation. Council member McIlhaney seconded the motion, which carried by a vote of 4-3.

FOR: Silvia, White, McIlhaney, Ruesink
AGAINST: Happ, Gay, Scotti

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICES FUND FOR THE YEAR 2006-07 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

Regular Agenda Item No. 14.2 -- Public Hearing, presentation, possible action, and discussion on approval of an ordinance (Budget Amendment #3) amending the City of College Station 2005-2006 Budget authorizing an increase in appropriations of \$5,921,144.

Chief Financial Officer Jeff Kersten summarized the project list included in the proposed ordinance amending the City of College Station 2005-2006 Budget authorizing an increase in appropriations of \$5,921,144.

Mayor Silvia opened the public hearing. No one spoke. Mayor Silvia closed the public hearing.

Council member Happ moved to approve **Ordinance No. 2933** amending the City of College Station 2005-2006 Budget authorizing an increase in appropriations of \$5,921,144. Mayor Pro Tem White seconded the motion, which carried by a vote of 6-1.

FOR: Silvia, White, Happ, McIlhaney, Scotti, Ruesink
AGAINST: Gay

AN ORDINANCE (BUDGET AMENDMENT 3) AMENDING ORDINANCE NUMBER 2830 WHICH WILL AMEND THE BUDGET FOR THE 2005-2006 FISCAL YEAR AND AUTHORIZING AMENDED EXPENDITURES AS THEREIN PROVIDED. The proposed budget amendment is to increase the appropriations for the items listed below by \$5,921,144.

1. Purchased Power: \$5,500,000

This item will appropriate funds for the unanticipated increase in the cost of purchased power. These funds are available in the balance of the Electric Fund.

2. Council Chambers Audio Visual Upgrade: \$16,276

On August 7, 2006, Council approved the awarding of a contract for the installation and upgrade of audio and video presentation equipment in City Hall Council Chambers in the amount of \$73,513.75. Of this total, \$57,237.75 was transferred from the Fiscal Services operating budget to Information Services operating budget, with the remaining balance of \$16,276 to come from the Educational and Governmental (EG) Fee the City receives as part of the franchise agreement with SuddenLink Communications. This item will

appropriate \$16,276 of the EG Fee for expenditure in the Information Services Department for the purchase of the Council Chambers upgraded Audio Visual equipment.

3. Senior Center Design: \$75,500

Funding for the conceptual design of a new Senior Center was approved by Council on July 27, 2006. Funds for this project were not included in the FY06 budget; however, funds in the amount of \$75,500 are available in the General Fund contingency balance. This item will authorize the transfer of these funds from the General Fund to the General Government Capital Improvement Projects Fund where the funds will be appropriated for expenditure.

4. Topographical/Aerial Map Project: \$224,678

In FY05, funds for the topographical/aerial map project were budgeted in the General Government Capital Improvement Projects Fund. A portion of the project budget was to be transferred from the Electric, Water, Wastewater, Drainage, and BWSWMA funds. These transfers did not occur. This item will appropriate these funds so that they can be transferred to the General Government Capital Improvement Projects Fund. The funds will be appropriated as follows: \$32,742 in the Electric Fund, \$32,742 in the Water Fund, \$32,742 in the Wastewater Fund, \$49,126 in the Drainage Fund, and \$52,905 in BWSWMA. These funds are available in the balance of each Fund.

In addition, in FY04, \$100,000 of the project budget was transferred from the General Fund to the General Government Capital Improvement Projects Fund. The project is now complete and came in under budget. This item will appropriate \$24,421 in the General Government Capital Improvement Projects Fund for transfer back to the General Fund. This amount reflects the General Fund portion of the project not expended.

5. Caterpillar Compactor: \$104,690

Included in the budget amendment approved on June 8, 2006 was \$750,000 of funds for the replacement of one of the BWSWMA compactor units. The replacement is occurring a year ahead of schedule due to ongoing mechanical problems and equipment fires. The bid for the new compactor came in at \$854,690. This item will appropriate the difference of \$104,690 in the Equipment Replacement Fund where the expenditure will occur. These funds are available in the Equipment Replacement Fund balance. The additional cost of the new compactor will be offset by the sale of the old compactor through a guaranteed purchase provision. Proceeds from the sale will be placed in the Equipment Replacement Fund upon receipt.

Regular Agenda Item No. 14.3 -- Presentation, possible action, and discussion regarding a resolution setting rates and fees for the Brazos Valley Solid Waste Management Agency (BWSWMA) Rock Prairie Road Landfill, having the effect of raising rates for disposal services by eight percent (8%), and setting an effective date of October 1, 2006.

Director of BWSWMA Pete Caler presented a brief overview of the proposed resolution setting rates and fees for the Brazos Valley Solid Waste Management Agency Rock

Prairie Road Landfill, increasing rates for disposal services by eight percent (8%), and a effective date of October 2, 2006.

Council member Happ moved to approve **Resolution No. 9-28-2006-14.03** setting rates and fees for the Brazos Valley Solid Waste Management Agency Rock Prairie Road Landfill. Council member Scotti seconded the motion, which carried unanimously, 7-0.

FOR: Silvia, White, Happ, Gay, McIlhaney, Scotti, Ruesink
AGAINST: None

A RESOLUTION ESTABLISHING CHARGES FOR DISPOSAL SERVICES PROVIDED BY THE BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY'S ROCK PRAIRIE ROAD LANDFILL; REVOKING ALL PREVIOUS RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Council recessed for a short break at 7:56 p.m. and returned at 8:10 p.m.

Regular Agenda Item No. 14.4 -- Presentation, possible action and discussion of Request for Qualifications (RFQ) soliciting submittals for a transportation study of the east side of College Station and the appointment of an advisory committee to review the consultant's recommendations.

Director of Public Works Mark Smith presented an overview of the Request for Qualifications soliciting submittals for a transportation study of the east side of College Station.

Council member Ruesink made a motion directing staff to proceed with the process of soliciting proposals for a transportation study of the areas east with College Station. Council member White seconded the motion.

Brian Bochner, 5111 Bellerive Bend Drive of the Texas Transportation Institute (TTI) discussed the project scope, work plan and answered questions of the City Council.

After a brief discussion, Council member Ruesink amended his motion directing staff to proceed with the process of soliciting proposals for a transportation study of the east side of College Station and soliciting proposals for a transportation study of the entire City of College Station. Mayor Pro Tem White seconded the motion, which carried by a vote of 6-1. An advisory committee will be considered at a future meeting.

FOR: Silvia, White, Gay, McIlhaney, Scotti, Ruesink
AGAINST: Happ

Regular Agenda Item No. 14.5 -- Presentation, possible action, and discussion regarding appointing two positions on the Historic Preservation Committee which are vacant due to resignations.

Council member Scotti moved to appoint Jane Hughey and Meredith Waller to the Historic Preservation Committee for one year terms replacing Sen Dipankar and Thomas Taylor who resigned due to other commitments. Council member Gay seconded the motion, which carried unanimously, 7-0.

FOR: Silvia, White, Happ, Gay, McIlhaney, Scotti, Ruesink
AGAINST: None

Regular Agenda Item No. 14.6 -- Presentation, possible action, and discussion regarding an update to the comprehensive plan process.

Acting Director of Planning and Development Services Lance Simms provided an update of the comprehensive plan process, including schedule of events and meetings for the Advisory Committee and the citizens.

No formal action was taken.

Regular Agenda Item No. 15 -- The City Council may convene the executive session following the regular meeting to discuss matters posted on the executive session agenda for September 28, 2006.

At 9:10 p.m., Mayor Silvia announced in open session that the City Council would reconvene into executive session pursuant to Sections 551.071, 551.072 and 551.087 of the Open Meetings Act, to seek the advice of our attorney with respect to pending and contemplated litigation, to consider the purchase of real property and to consider economic development negotiations.

Regular Agenda Item No. 16 -- Final action on executive session, if necessary.

Council concluded the executive session at 10:39 pm and returned to the Council Chambers. Mayor Pro Tem Ben White made the motion to send a letter to the TAMU Board of Regents indicating the City's interest in locating the Health Science Center facility in College Station. The letter should emphasize that the City of College Station does not want to compete with the City of Bryan's proposal for its location in the City of Bryan.

Councilmember Gay seconded the motion which carried unanimously, 7-0.

FOR: Silvia, Gay, White, Ruesink, Happ, Scotti, McIlhaney
AGAINST: None

Regular Agenda Item No. 17 -- Adjourn.

Hearing no objections, the meeting adjourned at 10:39 p.m. on Thursday, September 28, 2006.

APPROVED:

Mayor Ron Silvia

ATTEST:

City Secretary Connie Hooks

DRAFT



Mayor
 Ron Silvia
Mayor Pro Tempore
 Ben White
City Manager
 Glenn Brown

Council Members
 John Happ
 Ron Gay
 Lynn McIlhaney
 Chris Scotti
 David Ruesink

Draft Minutes
City Council Workshop and Regular Meetings
Thursday, October 12, 2006, 3:00 p.m. and 7:00 p.m.
City Hall Council Chambers, 1101 Texas Avenue
College Station, Texas

COUNCIL MEMBERS PRESENT: Mayor Silvia, Mayor Pro Tem White, Council members Happ, Gay, McIlhaney, Ruesink

COUNCIL MEMBER ABSENT: Scotti

STAFF PRESENT: City Manager Brown, City Attorney Cargill Jr., City Secretary Hooks, Assistant City Secretary Casares, Management Team

Mayor Silvia called the meeting to order at 3:00 p.m.

Workshop Agenda Item No. 1 -- Presentation, possible action, and discussion on items listed on the consent agenda.

No items were removed for discussion.

Workshop Agenda Item No. 2 -- Presentation, possible action, and discussion regarding a report on a health status assessment that was done for the Brazos Valley Region by the Center for Community Health Development.

Angie Alaniz with the Center for Community Health Development provided key findings of the assessment and recommendations to improve overall health care in the Brazos Valley region.

No formal action was taken.

Workshop Agenda Item No. 3 -- Presentation, possible action, and discussion regarding the Planning & Zoning Commission's Plan of Work in joint session with the Planning and Zoning Commission.

The Planning and Zoning Commission Meeting was called to order at 3:08 p.m. by Chairman John Nichols, Commissioners present were: Glenn Schroeder, Derek Dictson, Marsha Sanford, Dennis Christiansen, Bill Davis, and Harold Strong.

Lance Simms, Acting Director of Planning and Development Services provided opening remarks concerning the Planning and Zoning Commission Plan of Work projects.

Chairman John Nichols reviewed and described the proposed Plan of Work. The City Council members expressed comments and covered several topics of priority.

No formal action was taken.

Chairman Nichols adjourned the Planning and Zoning Commission meeting at 4:15 p.m.

Workshop Agenda Item No. 4 -- Presentation, possible action, and discussion regarding the public hearing notification distance prescribed in Section 3.1 of the Unified Development Ordinance.

Lance Simms, Acting Director of Planning and Zoning Services summarized the current notification standards prescribed in Local Government Code and Section 3.1 of the Unified Development Ordinance.

Staff recommended continuing the 200 feet notification standard outlined in the Local Government Code and Section 3.1 of the Unified Development Ordinance.

Council expressed comments and covered several topics of concerns to enhance the current process.

No formal action was taken.

Workshop Agenda Item No. 5 -- Presentation, possible action, and discussion on future agenda items: A Council Member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

No agenda items were requested.

Workshop Agenda Item No. 6 -- Council Calendars

- Oct. 16 William Waldo Cameron Forum featuring Majority Leader, Bill Frist – Annenberg Presidential Center – 5:00 p.m.
- Oct. 17 Council Transportation Committee Meeting – Admin. Conf. Rm. .
- Oct. 19 Junction 505 Harvest Moon Celebration and Fundraiser – 6:00 p.m.
- Oct. 23 Intergovernmental Committee Meeting – Noon – Brazos County
- Oct. 23 Council Workshop and Regular Council Meeting 3:00 p.m.
- Oct. 25 – 28 TML Annual Conference – Austin
- Nov. 9 Council Workshop and Regular Meeting 3:00 p.m.
- Nov. 18 Employee Banquet 6:00 p.m. – 10:00 p.m. – Brazos Center

Council members reviewed their upcoming events.

Workshop Agenda Item No. 7 -- Discussion, review and possible action regarding the following meetings: Brazos County Health Dept., Brazos Valley Council of Governments, Cemetery Committee, City Center, CSISD/City Joint Meeting, Design Review Board, Fraternal Partnership, Historic Preservation Committee, Interfaith Dialogue Association, Intergovernmental Committee and School District, Joint Relief Funding Review Committee, Library Committee, Making Cities Livable Conference, Metropolitan Planning Organization, Outside Agency Funding Review, Parks and Recreation Board, Planning and Zoning Commission, Sister City Association, TAMU Student Senate, Research Valley Partnership, Regional Transportation Committee for Council of Governments, Transportation Committee, Wolf Pen Creek Oversight Committee, Wolf Pen Creek TIF Board, Zoning Board of Adjustments.

Mayor Pro Tem White reported on the meeting he attended of the Brazos Valley County Health Department Board Meeting and the Interfaith Banquet.

Council member Gay conveyed comments about the Wolf Pen Creek Oversight Committee Meeting he attended as liaison.

Mayor Pro Tem White inquired about the schedule for the Student Senate meetings.

Workshop Agenda Item No. 8 -- Executive Session will immediately follow the workshop meeting in the Administrative Conference Room.

At 4:52 p.m., Mayor Silvia announced in open session that the City Council would convene into executive session pursuant to Sections 551.071, 551.072, and 551.087 of the Open Meetings Act, to seek the advice of our attorney with respect to pending and contemplated litigation, to consider the purchase of real property and to consider economic development negotiations.

Consultation with Attorney {Gov't Code Section 551.071}; possible action The City Council may seek advice from its attorney regarding a pending and contemplated litigation subject or settlement offer or attorney-client privileged information. Litigation is an ongoing process and questions may arise as to a litigation tactic or settlement offer, which needs to be discussed with the City Council. Upon occasion the City Council may need information from its attorney as to the status of a pending or contemplated litigation subject or settlement offer or attorney-client privileged information. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

- a. TCEQ Docket No. 2002-1147-UCR, Applications of Brushy Water Supply and College Station (Westside/Highway 60)
- b. TCEQ Docket No. 2003-0544MWD, Application of Nantucket, Ltd.

- c. TXU Lone Star Gas Rate Request.
- d. Cause No. 03-002098-CV-85, Brazos County, College Station v. Wellborn Special Utility District
- e. Civil Action No. H-04-4558, U.S. District Court, Southern District of Texas, Houston Division, College Station v. U.S. Dept. of Agriculture, etc., and Wellborn Special Utility District
- f. Civil Action No. H-04-3876, U.S. District Court, Southern District of Texas, Houston Division, JK Development v. College Station
- g. GUD No. 9530 – Gas Cost Prudence Review, Atmos Energy Corporation
- h. GUD No. 9560 – Gas Reliability Infrastructure Program (GRIP) rate increases, Atmos Energy Corporation
- i. Cause No. GN-502012, Travis County, TMPA v. PUC (College Station filed Intervention 7/6/05)
- j. Cause No. 06-000703-CV-85, Patricia Moore, et al. v. Ross Stores, Inc., City of College Station, et al.
- k. Possible settlement water CCN with Wellborn
- l. Possible settlement of sewer CCN issue
- m. Davis Watson Claim

Economic Incentive Negotiations {Gov't Code Section 551.087}; possible action

The City Council may deliberate on commercial or financial information that the City Council has received from a business prospect that the City Council seeks to have locate, stay or expand in or near the city with which the City Council in conducting economic development negotiations may deliberate on an offer of financial or other incentives for a business prospect. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

1. Radakor, LLC - Mixed Use Redevelopment Projects in Northgate
2. Texas A&M University System Health Science Center location
3. Data Center

Real Estate {Gov't Code Section 551.072}; possible action

The City Council may deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. After executive session discussion, any final action or vote taken will be in public. The following subject(s) may be discussed:

1. Café Eccell Lease

Workshop Agenda Item No. 9 -- Final Action on executive session, if necessary.

Council returned from executive session at 6:10 p.m. No action was taken.

Workshop Agenda Item No. 10 -- Adjourn.

The workshop session concluded at 6:11 p.m.

Regular Agenda Item No. 11 – Pledge of Allegiance, Invocation, consider absence requests, and Presentation by International Students.

Mayor Silvia called the meeting to order at 7:00 p.m. He led the audience in the pledge of allegiance. Council member Ruesink provided the invocation. City Manager Brown introduced Economic and Community Development Director David Gwin. Mayor Pro Tem White moved to approve the absence request by Council member Scotti. Council member Ruesink seconded the motion, which carried unanimously, 6-0

Hear Visitors

Council did not receive any public comments.

Consent Agenda

Council member Gay moved to approve consent agenda items 12.1-12.5. Mayor Pro Tem White seconded the motion, which carried unanimously, 6-0-1.

FOR: Silvia, White, Happ, Gay, McIlhaney, Ruesink

AGAINST: None

ABSENT: Scotti

Vision Statement I - Core Services – Professionals providing world-class customer focused services at a competitive cost through innovation and planning.

12.1 Approved by common consent minutes for the City Council Workshop and Regular Meeting for September 14, 2006.

12.2 Approved by common consent **Resolution No. 10-12-2006-12.02** for an Advanced Funding Agreement (AFA) between the City of College Station and the State of Texas for the widening of Holleman Drive West and Luther Street West at their intersection with FM 2818 (Harvey Mitchell Parkway).

RESOLUTION NO. 10-12-2006-12.02: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ADVANCE FRUNDING AGREEMENT WITH THE STATE OF TEXAS FOR THE WIDENING OF HOLLEMAN DRIVE WEST AND LUTHER STREET WEST AT THEIR INTERSECTION WITH FM 2818 (HARVEY MITCHELL PARKWAY); AND PROVIDNG FOR AN EFFECTIVE DATE.

12.3 Approved by common consent **Resolution No. 10-12-2006-12.03** stating that the City Council has reviewed and approved the City's Investment Policy and Investment Strategy.

RESOLUTION NO. 10-12-2006-12.03: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, APPROVING THE CITY'S INVESTMENT POLICY AND INVESTMENT STRATEGY FOR FISCAL YEAR 2007 AND AUTHORIZING ITS IMPLEMENTATION.

- 12.4 Approved by common consent award of bid #07-03 to Young Contractors, Inc. to provide Type D Hot Mix Asphalt for the maintenance of streets in an amount not to exceed \$547,800.00 (\$49.90 per ton). A secondary contract was approved for the provision of this material by the second bidder, Brazos Valley Services in an amount not to exceed \$66,000 (\$60 per ton) only in emergency situations when Young Contractor is unable to provide material.

Vision Statement IV – Professionals promoting a robust, sustainable, growing, and diverse economic environment.

- 12.5 Approved by common consent Economic Development Agreement with RADAKOR, LLC.

Vision Statement II – Parks and Leisure Services – Professionals providing a wide range of leisure, recreational, educational, and cultural opportunities.

- 12.6 Presentation, possible action, and discussion awarding a design contract (Contract No. 06-263) to the most qualified firm Edwards and Kelcey, Inc. in the amount of \$183,656.00 for the development of a master plan for the new municipal cemetery and Aggie Field of Honor project (Project Number GG9905). Council member Happ moved to approve the most qualified firm Edwards and Kelcey, Inc. in the amount of \$183,656.00. Mayor Pro Tem White seconded the motion, which carried unanimously, 6-0-1.

FOR: Silvia, White, Happ, Gay, McIlhaney, Ruesink
AGAINST: None
ABSENT: Scotti

Vision Statement III – Planning and Development – Professionals who plan and develop a sustainable community balancing neighborhood and community interests.

Regular Agenda Item No. 13.1 -- Public Hearing, presentation, possible action, and discussion on an ordinance amending the Comprehensive Plan from Single-Family Medium Density to Office for 3.611 acres in the Castlerock Subdivision located on the north side of William D. Fitch Parkway across from Castlegate Subdivision.

Planning Administrator Molly Hitchcock presented a brief summary of the proposed ordinance amending the Comprehensive Plan from Single-Family Medium density to Office for 3.611 acres in the Castlerock Subdivision. The Planning and Zoning Commission and staff recommended denial of the Comprehensive Plan amendment.

Mayor Silvia opened the public hearing.

The following citizens addressed the Council regarding the Comprehensive Plan amendment:

Joe Schultz, 2900 Longmire
Wallace Phillips, 2302 Scotney
Patrick Bond, 301 Holleman Dr.
John Nichols, 1317 Angelina Ct., Chairman of the Planning and Zoning Commission

Mayor Silvia closed the public hearing.

Council member McIlhaney moved to deny an ordinance amending the Comprehensive Plan for Single-Family Medium Density to Office for 3.611 acres in the Castlerock Subdivision located on the north side of William D. Fitch Parkway across from Castlegate Subdivision. Council member Ruesink seconded the motion, which failed by a vote of 2-4-1.

FOR: McIlhaney, Ruesink
AGAINST: Silvia, White, Happ, Gay
ABSENT: Scotti

Mayor Pro Tem White moved to refer this item back to the Planning and Zoning Commission for further discussion and reconsideration. Council member Happ seconded the motion, which carried unanimously, 6-0-1.

FOR: Silvia, White, Happ, Gay, McIlhaney, Ruesink.
AGAINST: None
ABSENT: Scotti

Regular Agenda Item No. 13.2 -- Public hearing, presentation, possible action, and discussion regarding an ordinance rezoning 4.69 acres on one (1) lot located at 7103 Rock Prairie Road from A-O (Agricultural Open) to C-3 (Light Commercial).

Planning Administrator Molly Hitchcock presented an overview of the proposed ordinance rezoning 4.69 acres on one (1) lot located at 7103 Rock Prairie road from A-O Agricultural Open to C-3 Light Commercial. Ms. Hitchcock noted that the Planning and Zoning Commission recommended denial of the rezoning; however staff recommended approval of the rezoning request.

Mayor Silvia opened the public hearing.

The following citizen addressed the City Council regarding the rezoning request.

Joe Gattis, 413 Walton
John Nichols, 1317 Angelina Ct., Chairman of the Planning and Zoning Commission

Mayor Silvia closed the public hearing.

ORDINANCE NO. 2934: AN ORDINANCE AMENDING CHAPTER 12, "UNIFIED DEVELOPMENT ORDINANCE," SECTION 4.2, "OFFICAL ZONING MAP," OF THE CODE OF ORDINANCES OF THE CITY OF COLLEGE STATION, TEXAS, BY CHANGING THE ZONING DISTRICT BOUNDARIES AFFECTING CERTAIN PROPERTIES AS DESCRIBED BELOW; DECLARING A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

Council member Gay moved to approve **Ordinance No. 2934** rezoning 4.69 acres on one (1) lot located at 7103 Rock Prairie Road from A-O (Agricultural Open) to C-3 (Light Commercial). Mayor Pro Tem White seconded the motion, which carried by a vote of 4-2-1.

FOR: Silvia, White, Happ, Gay
AGAINST: McIlhaney, Ruesink
ABSENT: Scotti

Vision Statement I - Core Services – Professionals providing world-class customer focused services at a competitive cost through innovation and planning.

Regular Agenda Item No. 13.3 -- Presentation, possible action and discussion, on consideration of an ordinance amending Chapter 10, "Traffic Code," Section 4E(3)(b) of the Code of Ordinances of the City of College Station prohibiting parking on Holleman Drive West beginning at Wellborn Road (FM 2154) and extending to Harvey Mitchell Parkway (FM 2818).

Assistant City Engineer Troy Rother described the proposed ordinance prohibiting parking on Holleman Drive West beginning at Wellborn Road and extending to Harvey Mitchell Parkway.

The following citizens spoke in opposition of the proposed ordinance.

Sam West, 1912 Holleman
Dean Carlton, 1928 Holleman West A

There was no Council direction or action taken on this item.

Regular Agenda Item No. 14 -- The City Council may convene the executive session following the regular meeting to discuss matters posted on the executive session agenda for October 12, 2006.

Council concluded the executive session prior to the regular meeting.

Regular Agenda Item No. 15 -- Final action on executive session, if necessary.

No action was taken

Regular Agenda Item No. 16 -- Adjourn.

Hearing no objections, the meeting adjourned at 8:50 p.m. on Thursday, October 12, 2006.

PASSED and APPROVED on the 23rd day of October, 2006.

APPROVED:

Mayor Ron Silvia

ATTEST:

City Secretary Connie Hooks

DRAFT

Date: September 28, 2006
Consent Agenda Item #
Item Title: Comprehensive/Selective Traffic Enforcement Program Grant

To: Glenn Brown, City Manager

From: Michael Clancey, Director of Police Department

Agenda Caption: Presentation, discussion and possible action on a resolution for the Comprehensive Selective Traffic Enforcement Program grant contract in the amount of \$51,624 for fiscal year 2007.

Recommendation(s): Approval of a resolution authorizing the City to enter into the Comprehensive/Selective Traffic Enforcement Program grant contract for the fiscal year 2007.

Summary: The Texas Department of Transportation Comprehensive Selective Traffic Enforcement Program (STEP) is designed to reduce driver's risk taking behavior by combining alcohol, speed, safety belt and moving violations enforcement efforts to reduce injuries and fatalities on the roadways and within intersections.

Budget & Financial Summary: Beginning the fiscal year 2007, the City of College Station will be eligible for \$51,624 in funding. The City of College Station will be required to match up to 25%, \$12,905 of this amount. The remaining 75%, \$38,719 will be funded by the Texas Department of Transportation through federal funds that cover overtime expenses for enforcement efforts and administrative requirements.

Attachments: Resolution

1. Attachment A
2. Attachment B
3. Attachment C
4. Attachment D
5. Attachment E
6. Attachment F
7. Authorization Letter
8. Fringe benefits cost breakdown
9. City of College Station Compensation Policy
10. City of College Station Seatbelt Policy
11. SFST Training Letter
12. Survey data for speed sites
13. Seatbelt Survey
14. Resolution

<input type="checkbox"/> Federal Pass Through	Misc. Contract Number: _____
Grant Funds CFDA #20.60__	Charge Number: _____
<input type="checkbox"/> State Grant Funds	Project Year: _____

PIN (14 characters only): 17460005345004

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

THE STATE OF TEXAS

THE COUNTY OF TRAVIS

THIS AGREEMENT IS MADE BY and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the Department, and the City of College Station, hereinafter called the Subgrantee, and becomes effective when fully executed by both parties. For the purpose of this agreement, the Subgrantee is designated as a(n):

- | | |
|--|--|
| <input type="checkbox"/> State Agency | <input type="checkbox"/> Non-Profit Organization |
| <input checked="" type="checkbox"/> Unit of Local Government | <input type="checkbox"/> Educational Institution |
| <input type="checkbox"/> Other (describe): _____ | |

AUTHORITY: Texas Transportation Code, Chapter 723, the Traffic Safety Act of 1967, and the Highway Safety Plan for the following Fiscal Year(s) 2007.

Project Title: STEP - Comprehensive

Brief Project Description: To reduce driver risk-taking behavior by combining alcohol, occupant protection, speed, and moving violations enforcement efforts to reduce injuries and fatalities on the roadways and within intersections.

Grant Period: The Grant becomes effective on October 1, 2006, or on the date of final signature of both parties, whichever is later, and ends on September 30, 2007 unless terminated or otherwise modified.

Maximum Amount Eligible for Reimbursement: \$38,720.

The following attachments are incorporated as indicated as a part of the Grant Agreement:

- Attachment A, Mailing Addresses
- Attachment B, General Terms and Conditions (TxDOT Form 1854)
- Attachment C, Project Description (TxDOT Form 2076)
- Attachment D, Action Plan (TxDOT Form 1852)
- Attachment E, Project Budget (TxDOT Form 2077 or 2077-LE)
- Attachment F, Operational Plan (TxDOT Form 2109) (for Selective Traffic Enforcement Program grants only)

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

The signatory for the Subgrantee hereby represents and warrants that she/he is an officer of the organization for which she/he has executed this agreement and that she/he has full and complete authority to enter into this agreement on behalf of the organization. At the time the signatory for the Subgrantee signs the Grant Agreement, she/he will sign and submit to the Department a letter designating signature authority by position title for grant-related documents other than the Grant Agreement or Grant Agreement amendments. These other grant-related documents will include, but not be limited to, the following: performance reports, final performance report and administrative evaluation report, Requests For Reimbursement (RFRs), and routine correspondence.

THE SUBGRANTEE

City of College Station
[Legal Name of Agency]

By _____
[Authorized Signature]

Ron Silvia
[Name]

Mayor
[Title]

Date: _____

Under authority of Ordinance or Resolution
Number (for local governments):

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out orders, established policies or work programs approved and authorized by the Texas Transportation Commission.

By _____
District Engineer
Texas Department of Transportation

[Name]

[Title]

Date: _____

By _____
Director, Traffic Operations Division
Texas Department of Transportation
(Not required for local project grants under \$100,000.)

Date: _____

Project Title: STEP - Comprehensive

Mailing Addresses

For the purpose of this agreement, the **following addresses shall be used to mail all required notices, reports, claims, and correspondence.** (NOTE: For warrants (checks), the address indicated by the electronic mail code, which is the last three digits of the PIN on page 1 of this Grant Agreement, shall be used for disbursing payments. If that address is not where the Subgrantee wants warrants or checks to be sent, the Subgrantee needs to notify the Department of any appropriate changes.

For Subgrantee (Project Director):

Name: James Woodward

Title: Sergeant

Organization: College Station Police Department

Address: P.O. Box 9960

College Station, TX 77842

Phone: 979-764-3600

Fax: 979-764-3468

E-mail: jwoodward@cstx.gov

Note: Any change in the Subgrantee information in this Attachment A, Mailing Addresses, does not require an amendment to the Grant Agreement. However, the Subgrantee must submit a letter with the corrected information to the Department address below within 15 days of the change.

For Texas Department of Transportation:

Name: Kirk Barnes

Title: Director of Transportation

Organization: Texas Department of Transportation

Address: 1300 N. Texas Avenue

Bryan, TX 77803

Phone: 979-778-9756

Fax: 979-778-9709

E-mail: kbarnes@dot.state.tx.us

Project Title: STEP - Comprehensive**Subgrantee: City of College Station**

**Texas Traffic Safety Program
GRANT AGREEMENT GENERAL TERMS AND CONDITIONS**

ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of its compliance therewith.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee hereby assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 49 CFR (Code of Federal Regulations), Part 18; 49 CFR, Part 19 (OMB [Office of Management and Budget] Circular A-110); OMB Circular A-87; OMB Circular A-102; OMB Circular A-21; OMB Circular A-122; OMB Circular A-133; and the Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

- A. It possesses legal authority to apply for the grant; and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.
- C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.
- D. It will comply with the provisions of the Hatch Political Activity Act, which limits the political activity of employees. (See also Article 25, Lobbying Certification.)
- E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.
- F. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.

Project Title: STEP - Comprehensive

Subgrantee: City of College Station

- H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.
- I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulation, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any such federal requirements as the federal government may now or in the future promulgate.
- J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.
- K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).
- L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person described in Section 573.062 of the Texas Government Code.
- M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code, unless otherwise expressly provided by law.
- N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

ARTICLE 3. COMPENSATION

- A. The method of payment for this Agreement will be based on actual costs incurred up to and not to exceed the limits specified in Attachment E, Traffic Safety Project Budget. The amount included in the Project Budget will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B hereunder. If Attachment E, Traffic Safety Project Budget,

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specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.

- B. All payments will be made in accordance with Attachment E, Traffic Safety Project Budget.

The Subgrantee's expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent per year of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department prior to the Request for Reimbursement being approved. This notification must be in the form of an attachment to the Request for Reimbursement that covers the period of the overrun. This attachment must indicate the amount, the percent over, and the specific reason(s) for the overrun.

Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this Agreement.

For Selective Traffic Enforcement Program (STEP) grants *only*: In Attachment E of the Grant Agreement, Traffic Safety Project Budget (Form 2077-LE), Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the 5 percent flexibility, with underrun funds from Budget Categories II or III.

- C. To be eligible for reimbursement under this Agreement, a cost must be incurred in accordance with Attachment E, Traffic Safety Project Budget, within the time frame specified in the Grant Period on page 1 of this Grant Agreement, attributable to work covered by this Agreement, and which has been completed in a manner satisfactory and acceptable to the Department.
- D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.
- E. Payment of costs incurred under this Agreement is further governed by one of the following cost principles, as appropriate, outlined in the Federal Office of Management and Budget (OMB) Circulars:
- A-21, Cost Principles for Institutions of Higher Education;
 - A-87, Cost Principles for State, Local, and Indian Tribal Governments; or,
 - A-122, Cost Principles for Nonprofit Organizations.
- F. The Subgrantee agrees to submit monthly or quarterly Requests for Reimbursement, as designated in Attachment D, Action Plan, within thirty (30) days after the end of the billing period. The Subgrantee

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will use billing forms acceptable to the Department. The original Request for Reimbursement, with the appropriate backup documentation, must be submitted to the Department address shown on Attachment A, Mailing Addresses, of this Agreement. In addition, a copy of the Request for Reimbursement and appropriate backup documentation, plus three (3) copies of the Request for Reimbursement without backup documentation, must be submitted to this same address.

- G. The Subgrantee agrees to submit the final Request for Reimbursement under this Agreement within forty-five (45) days of the end of the grant period.
- H. The Department will exercise good faith to make payments within thirty (30) days of receipt of properly prepared and documented Requests for Reimbursement. Payments, however, are contingent upon the availability of appropriated funds.
- I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period, which is specified on page 1 of this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial Agreement period. Preference for funding will be given to those projects for which the Subgrantee has assumed some cost sharing, those which propose to assume the largest percentage of subsequent project costs, and those which have demonstrated performance that is acceptable to the Department.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred hereunder is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall so notify the Subgrantee, giving notice of intent to terminate this Agreement, as specified in Article 11 of this Agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may so notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This Agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment designated by the Department. Any amendment must be executed by the parties within the Grant Period, as specified on page 1 of this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

If the Subgrantee is of the opinion that any assigned work is beyond the scope of this Agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing. If the Department finds that such work does constitute additional work, the Department shall so advise the Subgrantee and a written amendment to this Agreement will be executed according to Article 5, Amendments, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

If the Subgrantee has submitted work in accordance with the terms of this Agreement but the Department requests changes to the completed work or parts thereof which involve changes to the original scope of services or character of work under this Agreement, the Subgrantee shall make such revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

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If the Subgrantee submits work that does not comply with the terms of this Agreement, the Department shall instruct the Subgrantee to make such revisions as are necessary to bring the work into compliance with this Agreement. No additional compensation shall be paid for this work.

The Subgrantee shall make revisions to the work authorized in this Agreement, which are necessary to correct errors or omissions appearing therein, when required to do so by the Department. No additional compensation shall be paid for this work.

The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

Not later than thirty (30) days after the end of each reporting period, as designated in Attachment D, Action Plan, the Subgrantee shall submit a performance report using forms provided or approved by the Department. For short-term projects, only one report submitted by the Subgrantee at the end of the project may be required. For longer projects, the Subgrantee will submit reports at least quarterly and preferably monthly. The frequency of the performance reports is established through negotiation between the Subgrantee and the program or project manager.

For Selective Traffic Enforcement Programs (STEPS), performance reports must be submitted monthly.

The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns, overruns, or high unit costs.

The Subgrantee shall submit the Final Performance and Administrative Evaluation Report electronically within thirty (30) days after completion of the grant.

The Subgrantee shall promptly advise the Department in writing of events that will have a significant impact upon this Agreement, including:

- A. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.
- B. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

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ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed hereunder, (hereinafter called the records), and shall make such records available at its office for the time period authorized within the Grant Period, as specified on page 1 of this Grant Agreement. The Subgrantee further agrees to retain said records for four (4) years from the date of final payment under this Agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the records. This right of access is not limited to the four (4) year period but shall last as long as the records are retained.

ARTICLE 9. INDEMNIFICATION

To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting such claims or liabilities as a result of any activities of the Subgrantee, its agents, or employees.

Further, to the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries or death to such employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

If the Subgrantee is a government entity, both parties to this Agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

ARTICLE 10. DISPUTES AND REMEDIES

This Agreement supercedes any prior oral or written agreements. If a conflict arises between this Agreement and the Traffic Safety Program Manual, this Agreement shall govern.

The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of Agreement work.

Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

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ARTICLE 11. TERMINATION

This Agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described herein and these have been accepted by the Department, unless:

- This Agreement is terminated in writing with the mutual consent of both parties; or
- There is a written thirty (30) day notice by either party; or
- The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified on page 1 of this Grant Agreement which are directly attributable to the completed portion of the work covered by this Agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

The Department and, when federal funds are involved, the US DOT, or any authorized representative thereof, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed.

If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

ARTICLE 13. AUDIT

The Subgrantee shall comply with the requirements of the Single Audit Act of 1984, Public Law (PL) 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133, "Audits of States, Local Governments, and Other Non-Profit Organizations."

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds.

ARTICLE 14. SUBCONTRACTS

The Subgrantee shall not enter into any subcontract with individuals or organizations not a part of the Subgrantee's organization without prior written concurrence with the subcontract by the Department. Subcontracts shall contain all required provisions of this Agreement. No subcontract will relieve the Subgrantee of its responsibility under this Agreement.

ARTICLE 15. GRATUITIES

Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business

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with the Department under this Agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

Any person doing business with or who reasonably speaking may do business with the Department under this Agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this Agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.

ARTICLE 18. SUBGRANTEE'S RESOURCES

The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this Agreement, or will be able to obtain such personnel from sources other than the Department.

All employees of the Subgrantee shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this Agreement in accordance with its own property management procedures, provided that the procedures are not in conflict with the Department's property management procedures or property management standards and federal standards, as appropriate, in:

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- 49 CFR, Part 18, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” or
- 49 CFR, Part 19 (OMB Circular A-110), “Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations.”

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties hereto, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this Agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

- A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any data bases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.
- B. *All rights to Department.* The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.
- C. *All rights to Subgrantee.* Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee’s intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.

ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this Agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this Agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this Agreement without written consent of the Department.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

- A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the USDOT: 49 CFR, Part 21; 23 CFR, Subchapter C; and 41 CFR, Parts 60-74, as they may be amended periodically (hereinafter referred to as the Regulations). The Subgrantee agrees to comply with Executive Order 11246, entitled “Equal Employment Opportunity,” as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).
- B. Nondiscrimination: The Subgrantee, with regard to the work performed during the period of this Agreement, shall not discriminate on the grounds of race, color, sex, national origin, age, religion, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment.

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- C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified by the Subgrantee of the Subgrantee's obligations under this Agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.
- D. Information and reports: The Subgrantee shall provide all information and reports required by the regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with such regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall so certify to the Department or the US DOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.
- E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this Agreement, the Department shall impose such sanctions as it or the US DOT may determine to be appropriate.
- F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take such action with respect to any subcontract or procurement as the Department may direct as a means of enforcing such provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE

It is the policy of the Department and the USDOT that Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, shall have the opportunity to participate in the performance of agreements financed in whole or in part with federal funds. Consequently, the Disadvantaged Business Enterprise requirements of 49 CFR Part 26, apply to this Agreement as follows:

- The Subgrantee agrees to insure that Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, have the opportunity to participate in the performance of agreements and subcontracts financed in whole or in part with federal funds. In this regard, the Subgrantee shall make good faith efforts in accordance with 49 CFR Part 26, to insure that Disadvantaged Business Enterprises have the opportunity to compete for and perform agreements and subcontracts.
- The Subgrantee and any subcontractor shall not discriminate on the basis of race, color, sex, national origin, or disability in the award and performance of agreements funded in whole or in part with federal funds.

These requirements shall be included in any subcontract.

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Failure to carry out the requirements set forth above shall constitute a breach of this Agreement and, after the notification of the Department, may result in termination of this Agreement by the Department, or other such remedy as the Department deems appropriate.

ARTICLE 24. DEBARMENT/SUSPENSION

- A. The Subgrantee certifies, to the best of its knowledge and belief, that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph A. 2. of this Article; and
 4. Have not, within a three (3) year period preceding this Agreement, had one or more federal, state, or local public transactions terminated for cause or default.
- B. Where the Subgrantee is unable to certify to any of the statements in this Article, such Subgrantee shall attach an explanation to this Agreement.
- C. The Subgrantee is prohibited from making any award or permitting any award at any tier to any party which is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, Debarment and Suspension.
- D. The Subgrantee shall require any party to a subcontract or purchase order awarded under this Grant Agreement to certify its eligibility to receive federal grant funds, and, when requested by the Department, to furnish a copy of the certification.

ARTICLE 25. LOBBYING CERTIFICATION

The Subgrantee certifies to the best of his or her knowledge and belief that:

- A. No federally appropriated funds have been paid or will be paid by or on behalf of the Subgrantee to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the party to this Agreement shall

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complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- C. The Subgrantee shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT STATEMENT

Unless the Subgrantee is a governmental or non-profit entity, the Subgrantee certifies that it either will go to the Department's website noted below and complete the Child Support Statement or already has a Child Support Statement on file with the Department . The Subgrantee is responsible for keeping the Child Support Statement current and on file with that office for the duration of this Agreement period. The Subgrantee further certifies that the Child Support Statement on file contains the child support information for the individuals or business entities named in this grant. Under Section 231.006, Family Code, the Subgrantee certifies that the individual or business entity named in this Agreement is not ineligible to receive the specified grant or payment and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate.

The form for the Child Support Statement is available on the Internet at:

<http://www.dot.state.tx.us/cso/default.htm>.

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Traffic Safety Project Description

I. BASELINE INFORMATION & OBJECTIVES

BASELINE INFORMATION:

Baseline Definition: A number serving as a foundation for subgrantees to measure pre-grant traffic enforcement activity. Baseline information must be provided by the subgrantee in order to identify local traffic enforcement related activity. This information should exclude any activity generated with STEP grant dollars. Once the baseline is established, these figures will be used to compare subsequent year's local and grant traffic enforcement activity. Note: Baseline data used must be no older than 2001 data.

Baseline Year (12 months: **October 1, 2003** through **September 30, 2005**)

Baseline Measure	Baseline Number
A. Number of speed-related crashes	802
B. Number of speed citations	10196
C. Number of alcohol-related crashes	63
D. Number of Driving While Intoxicated (DWI) arrests	330
E. Number of safety belt citations	1240
F. Number of child safety seat citations	45
G. Number of crashes occurring at intersections	629
H. Number of Intersection Traffic Control (ITC) citations	1194

The following measures were established by Subgrantee surveys:

Measure	Percentage	Month/Year of Survey
Percentage of speed compliance	32%	September 2006
Percentage of safety belt usage	79%	September 2006

Note: Speed and Occupant Protection sites must be justified by surveys conducted 13 months prior to the start of the grant or sooner.

OBJECTIVES:

The Objectives of this grant are to accomplish the following by September 30, 2007:

Objectives/Performance Measures	Target Number
A. Number and type citations/arrests to be <u>issued under STEP</u>	
1. Increase speed citations by	1000
2. Increase DWI arrests by	20
3. Increase safety belt citations by	461
4. Increase child safety seat citations by	15
5. Increase ITC citations by	375

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Objectives/Performance Measures	Target Number
B. Number of STEP enforcement hours to be worked	1206
C. Subgrantee total number of traffic related crashes	
1. Reduce the number of speed-related crashes to	720
2. Reduce the number of alcohol-related crashes to	55
3. Reduce the number of ITC-related crashes to	538
D. Increase the speed compliance rate to	38
E. Increase the safety belt usage rate among drivers and front seat passengers to	85%
F. Complete administrative and general grant requirements as defined in the Action Plan, Attachment D.	
1. Submit the following number of Performance Reports, including the Final Performance Report and Administrative Evaluation Report.	12
2. Submit the following number of Requests for Reimbursement	4
G. Support grant enforcement efforts with public information and education (PI&E) as defined in the Action Plan, Attachment D.	
1. Conduct a minimum of four (4) presentations.	N/A
2. Conduct a minimum of four (4) media exposures (e.g., news conferences, news releases, and interviews).	4
3. Conduct a minimum of two (2) community events (e.g., health fairs, booths).	N/A
4. Produce the following number of public information and education materials if applicable.	N/A
5. Distribute the following number of public information and education materials if applicable.	N/A

NOTE:

Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder.

In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.

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II. RESPONSIBILITIES OF THE SUBGRANTEE:

- A. Carry out the objectives and performance measures of this grant by implementing all activities in the Action Plan, Attachment D.
- B. The Objectives/Performance Measures shall be included in each Performance Report and summarized in the Final Performance and Administrative Evaluation Report.
- C. Submit all required reports to the Department fully completed with the most current information, and within the required times, as defined in Article 3 and Article 7 of the General Terms and Conditions, Attachment B of this Grant Agreement. This includes reporting to the Department on progress, achievements, and problems in periodic performance reports. All required documents must be accurate. Inaccurate documents will delay any related Requests for Reimbursement. The Subgrantee must enter all Performance and Annex Report data into the Buckle Up Texas Website (www.buckleuptexas.com).
- D. A Final Performance and Administrative Evaluation Report summarizing all activities and accomplishments will be submitted to the Department electronically via the Buckle Up Texas Website no later than thirty (30) days after the grant ending date.
- E. Attend meetings according to the following:
 1. The Subgrantee will arrange for meetings with the Department, as indicated in the Action Plan, to present status of activities and to discuss problems and the schedule for the following quarter's work.
 2. The project director or other appropriate qualified persons will be available to represent the Subgrantee at meetings requested by the Department.
- F. When applicable, all newly developed public information and education (PI&E) materials must be submitted to the Department for written approval prior to final production. Refer to the Traffic Safety Program Manual regarding PI&E procedures. The manual is located at <http://manuals.dot.state.tx.us/docs/coltraff/forms/tfc.pdf>.
- G. For out of state travel expenses to be reimbursable, the Subgrantee must have obtained the written approval of the Department prior to the beginning of the trip. Grant approval does not satisfy this requirement. For Department district-managed grants, the Subgrantee must have written Department district approval for travel and related expenses if outside of the district boundaries.
- H. Maintain verification that all expenses, including wages or salaries, for which reimbursement is requested is for work exclusively related to this project.
- I. Ensure that this grant will in no way supplant (replace) funds from other sources. Supplanting refers to the use of federal funds to support personnel or any activity already supported by local or state funds.
- J. The Subgrantee should have a safety belt use policy. If the Subgrantee does not have a safety belt use policy in place, a policy should be implemented during the grant year.

Project Title: STEP – Comprehensive
Subgrantee: City of College Station

- K. Carry out the objectives of this grant by implementing the Operational Plan, Attachment F of this Grant Agreement.
- L. Ensure that each officer working on the STEP project will complete an officer's daily report form. The form should include: name, date, badge or identification number, type of grant worked, grant site number, mileage (if applicable) (including starting and ending mileage), hours worked, type of citation issued or arrest made, officer and supervisor signatures.
- M. Ensure that no officer above the rank of Lieutenant (or equivalent title) will be reimbursed for enforcement duty, unless the Subgrantee received specific written authorization from the Department (TxDOT) prior to incurring costs.
- N. Support grant enforcement efforts with public information and education (PI&E). Salaries being claimed for PI&E activities must be included in the budget.
- O. Subgrantees with a traffic unit will utilize traffic personnel for this grant, unless such personnel are unavailable for assignment.
- P. Subgrantee may work additional STEP enforcement hours on holidays or special events not covered under the Operational Plan. However, additional work must be approved in writing by the Department prior to enforcement. Additional hours must be reported in the Performance Report for the time period for which the additional hours were worked.
- Q. If an officer makes a STEP-related arrest during the shift, but does not complete the arrest before the shift is scheduled to end, the officer can continue working under the grant to complete that arrest.
- R. Officers assigned to speed sites should be trained in the use of radar or laser speed measurement devices.
- S. At the time the signatory for the Subgrantee signs the Grant Agreement, provide a letter to the Department from the enforcement agency head, training officer, or authorized individual certifying that the officers working DWI enforcement are, or will be, trained in the National Highway Traffic Safety Administration/International Association of Chiefs of Police Standardized Field Sobriety Testing (SFST). In the case of a first year subgrantee, the officers must be trained, or scheduled to be SFST trained, by the end of the grant year. For second or subsequent year grants, all officers working DWI enforcement must be SFST trained.
- T. The Subgrantee should have a procedure in place for contacting and using drug recognition experts (DREs) when necessary.
- U. The Subgrantee is encouraged to use the DWI On-line Reporting System available through the Buckle Up Texas Web site at www.buckleuptexas.com.
- V. Prior to conducting speed enforcement, the Subgrantee must select and survey enforcement sites that comply with existing state mandated speed limits in accordance with the Texas Transportation Code, Sections 545.352 through 545.356.

Project Title: STEP – Comprehensive
Subgrantee: City of College Station

III. RESPONSIBILITIES OF THE DEPARTMENT:

- A. Monitor the Subgrantee’s compliance with the performance obligations and fiscal requirements of this Grant Agreement using appropriate and necessary monitoring and inspections, including but not limited to:
 - 1. review of periodic reports
 - 2. physical inspection of project records
 - 3. telephone conversations
 - 4. e-mails and letters
 - 5. meetings.
- B. Provide program management and technical assistance.
- C. Attend appropriate meetings.
- D. Reimburse the Subgrantee for all eligible costs as defined in the Traffic Safety Project Budget, Attachment E. Requests for Reimbursement will be processed up to the maximum amount payable as indicated on the cover page of the Grant Agreement.
- E. Perform an administrative review of the project at the close of the grant period to include a review of adherence to the Action Plan, Attachment D of this Grant Agreement and the Traffic Safety Project Budget, Attachment E, and attainment of project objectives.



Form 1852-LE (rev. 7/14/2006)

ACTION PLAN for STEP projects FY 2007

PROJECT TITLE: STEP - Comprehensive

SUBGRANTEE: City of College Station

OBJECTIVE: To complete administrative and general grant requirements by 09/30/2007, as defined below:

KEY:
 p = planned activity
 c = completed activity
 r = revised

ACTIVITY	RESPONSIBLE	PROJECT MONTH													
		OC	NO	DE	JA	FE	MR	AP	MY	JN	JL	AU	SE	OC	NO
1. Submit letter regarding signature authority.	Subgrantee	p													
2. Submit operational cost per vehicle mile (If applicable).	Subgrantee														
3. Hold Grant delivery meeting.	Department	p													
4. Attend TxDOT Project Management Course	Subgrantee														
5. Submit Performance Reports.	Subgrantee	p	p	p	p	p	p	p	p	p	p	p	p		
6. Submit Requests for Reimbursement.	Subgrantee				p				p					p	
7. Submit Final Performance Report and Administrative Evaluation Report.	Subgrantee													p	
8. Hold Grant progress review meeting.	Subgrantee & Dept.			p			p			p			p		
9. Conduct on-site monitoring visit.	Department			p						p					
10. Submit documentation of any grant-required training (if applicable)	Subgrantee	p													
11. Conduct enforcement.	Subgrantee	p	p	p	p	p	p	p	p	p	p	p	p		
12. Conduct pre and post surveys	Subgrantee												p		



Form 1852-LE (rev. 7/14/2006)

ACTION PLAN for STEP projects FY 2007

PROJECT TITLE: STEP - Comprehensive

SUBGRANTEE: City of College Station

OBJECTIVE: To support grant efforts with a public information and education (PI&E) program by 09/30/2007, as defined below:

KEY:
 p = planned activity
 c = completed activity
 r = revised

ACTIVITY	RESPONSIBLE	PROJECT MONTH														
		OC	NO	DE	JA	FE	MR	AP	MY	JN	JL	AU	SE	OC	NO	
1. Determine types of materials needed.	Subgrantee															
2. Develop proposed materials.	Subgrantee															
3. Submit proposed materials and the PI&E plan to the Department for approval.	Subgrantee															
4. Approve materials and plan.	Department															
5. Produce/distribute materials.	Subgrantee															
6. Maintain records of all PI & E material received/distributed.	Subgrantee															
7. Conduct presentations.	Subgrantee															
8. Conduct media exposures (e.g., news conferences, news releases, and interviews)	Subgrantee	ppp													p	
9. Conduct community events (e.g., health fairs, booths).	Subgrantee															



Traffic Safety Project Budget

(for Law Enforcement Projects)

Project Title: STEP - Comprehensive

Name of Subgrantee: City of College Station

Fiscal Year: 2007

Check here if this is a revised budget.

Date Revised: _____

(Round figures to nearest dollar)

<u>TxDOT</u>	<u>Other/ State/Local</u>	<u>TOTAL</u>
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Budget Category I – Labor Costs

(100) Salaries

Overtime or Regular Time

Salary rates are estimated for budget purposes only.
Reimbursements will be based on actual costs per employee in accordance with Subgrantee's payroll policy and salary rate.

List details:

A. Enforcement (overtime)

1. Officers/Deputies: <u>1,000.00</u> hrs. @ <u>\$32.00</u> per hr.	24,000	8,000	32,000
2. Sergeants: <u>206.00</u> hrs. @ <u>\$35.00</u> per hr.	5,421	1,807	7,228
3. Lieutenants & others: _____ hrs. @ \$_____ per hr.	_____	_____	0

B. PI&E Activities (overtime)

See Grant Instructions. _____ hrs. @ \$_____ per hr.			0
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C. Other (i.e., overtime staff, supervisory support, conducting surveys)

See Grant Instructions. Specify: <u>Data entry and surveys</u> <u>138.00</u> hrs. @ <u>\$15.00</u> per hr.	1,553	517	2,070
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Total Salaries	30,974	10,324	41,298
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(200) Fringe Benefits*

Specify fringe rates:

A. Overtime: <u>25%</u>	7,745	2,581	10,326
B. Part-Time: _____%	_____	_____	0
C. Regular Time: _____%	_____	_____	0

Total Fringe Benefits	7,745	2,581	10,326
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I. Total Labor Costs (100 + 200)	38,719	12,905	51,624
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*** Budget Detail Required:** As an attachment to the budget, a justification and a detailed cost breakdown is required for all costs included for Fringe Benefits (200), Travel and Per Diem (300), Equipment (400), Supplies (500), Contractual Services (600), Other Miscellaneous (700), and Indirect Cost Rate (800)

Fiscal Year: 2007

(Round figures to nearest dollar)

Check here if this is a revised budget.

Date Revised: _____

Budget Category II – Other Direct Costs

(300) Travel*

Reimbursements will be in accordance with Subgrantee’s travel policy. Subgrantee must bill for actual travel expenses — not to exceed the limits reimbursable under state law.

A. Travel and Per Diem (includes conferences, training workshops, and other non-enforcement travel) _____

B. Subgrantee Enforcement Vehicle Mileage:
Rates used only for budget estimate. Reimbursement will be made according to the approved subgrantee’s average cost per mile to operate patrol vehicles, not to exceed the applicable state mileage reimbursement rate as established by the Legislature in the travel provisions of the General Appropriations Act. Documentation of cost per mile is required prior to reimbursement.
_____ miles @ \$_____ per mile

Total Travel..... _____

(400) Equipment*..... _____

(500) Supplies*..... _____

(600) Contractual Services*..... _____

(700) Other Miscellaneous*

A. Registration fees (training, workshops, conferences, etc.) _____

B. Public information & education (PI&E) materials

1. Educational items = \$_____ (eg.: brochures, bumper stickers, posters, fliers, etc.)

2. Promotional items = \$_____ (eg.: key chains, magnets, pencils, pens, mugs, etc.)

C. Other..... _____

Total Other Miscellaneous..... _____

II. Total Other Direct Costs (300 + 400 + 500 + 600 + 700)..... _____

Budget Category III – Indirect Costs

(800) Indirect Cost Rate* (at _____ %)..... _____

Summary:

Total Labor Costs 38,719 12,905 51,624

Total Other Direct Costs..... 0 0 0

Total Indirect Costs 0 0 0

Grand Total (I+II+III)..... 38,719 12,905 51,624

Fund Sources (Percent Share)..... 75.00% 25.00%

*** Budget Detail Required:** As an attachment to the budget, a justification and a detailed cost breakdown is required for all costs included for Fringe Benefits (200), Travel and Per Diem (300), Equipment (400), Supplies (500), Contractual Services (600), Other Miscellaneous (700), and Indirect Cost Rate (800)

Operational Plan Instructions

(Reference Attachment F)

I. Instructions

The goal of the Operational Plan is to assist agencies in defining roadways and locations where enforcement efforts should be concentrated.

The Operational Plan is to be completed by the Subgrantee (STEP agency). It is Attachment F of the Grant Agreement and must be submitted as part of the STEP grant agreement for approval. These instructions and the Operational Plan form can be found on the TxDOT website located at http://www.dot.state.tx.us/services/traffic_operations/grant_information/grant_instructions.htm (see Form 2109)

Please contact your local TxDOT District Traffic Safety Specialist for any questions or clarification regarding these instructions.

Site Letter or Number and Type: Begin with site “A” or site “1” and designate the STEP measure that will be enforced at that site (e.g., Speed, Occupant Protection, DWI, etc.).

Site Description: Describe the boundaries of the Site Letter or Number (e.g., city or jurisdiction-wide, Sector A [Sector A is bordered by 1st Street to the north, 51st Street to the south, Main Street to the west, and Capitol Street to the East]). **Note:** Speed enforcement sites must include a roadway with at least 50% noncompliance, as determined by speed surveys and include approximate length in miles and speed limits. Occupant Protection sites may be jurisdiction-wide. All other STEP sites must be described by roadways, boundaries, sectors or specific locations.

Survey Results: List **compliance** percentage for occupant protection and speed pre-surveys. (Fill in for speed and safety belt enforcement sites only). **Note:** Survey tools, worksheets, and instructions can be found in the Buckle Up Texas Website at <http://www.buckleuptexas.com>.

Enforcement Period: List hours of enforcement. **Note:** The enforcement period is the range of time in which enforcement may be conducted. Hours listed on each officer’s activity sheet must coincide with the hours listed on the Operational Plan. Any hours outside of those listed may not be counted as STEP activity, unless indicated as an exception in Attachment C, Section II, Subsections P and Q. Occupant Protection STEP enforcement must be conducted during daylight hours.

For example: For Speed – Daily, Monday through Sunday, 6:00 A.M.–8:00 P.M.

For OP – Daily, Monday through Sunday, daylight hours

For DWI – Friday 8:00 P.M. – Saturday 4:00 A.M.; Saturday 8:00 P.M.–Sunday, 4:00 A.M.

For ITC – Daily, Monday through Sunday, 8:00 A.M.–7:00 P.M.

For HMV – Daily, Monday through Sunday, 8:00 A.M.–10:00 P.M.

An example of an Operational Plan can be found on the TxDOT Website in the Traffic Safety Grants Information and Instructions at http://www.dot.state.tx.us/services/traffic_operations/grant_information/grant_instructions.htm (see Form 2109-sam).

II. Modifying a STEP Operational Plan

1. Subgrantee must make requested modifications, in writing, to the District Traffic Safety Specialist, for district managed grants, or to the appropriate Division Program Manager in Austin, for division managed grants. The cover letter should identify, by site location and STEP element, the changes being requested.
2. Along with the written request, the Subgrantee must provide a copy of the new Operational Plan that includes the additional, or modified sites, along with all required supporting documentation (i.e. Surveys).
3. Modifications must comply with the Operational Plan instructions.
4. TxDOT approval will be provided, or denied, by the District Traffic Safety Specialist, for district managed grants, or by the appropriate Division Program Manager in Austin, for division managed grants.

Note: The modifications must be approved by TxDOT prior to implementing any changes to enforcement activity. Unauthorized enforcement activity conducted prior to TxDOT approval is not eligible for reimbursement.



Form 2109 (rev. 6/29/2006)

TRAFFIC SAFETY OPERATIONAL PLAN

Project Fiscal Year: 2007

Subgrantee: City Of College Station

Project Title: Step - Comprehensive

STEP Site Letter or Number & Type*	Site Description	Survey Results (compliance)	Enforcement Period
Speed Site #1	FM 60 - from Wellborn Rd. to Discovery Dr. (0.8 mile)	20%	Monday - Sunday 0700 hours to 2000 hours
Speed Site #2	FM 2154 - from FM 2818 to Fidelity St. (1.3 miles)	54%	Monday - Sunday 0700 hours to 2000 hours
Speed Site #3	Southwest Pkwy - from Texas Ave. to Leona St. (1.2 miles)	24%	Monday - Sunday 0700 hours to 2000 hours
Speed Site #4	Holleman Dr. - from Texas Ave. to Taurus St. (1.0 mile)	10%	Monday - Sunday 0700 hours to 2000 hours
Speed Site #5	FM 2818 - from Rio Grande Dr. to Marion Pugh Dr. (1.5 miles)	48%	Monday - Sunday 0700 to 2000 hours
Speed Site #6	FM 2154 - from George Bush Dr. to Old Main (0.6 mile)	27%	Monday - Sunday 0700 to 2000 hours
Speed Site #7	Navarro Dr. - from Wellborn Rd. to Rio Grande Dr. (1.0 mile)	24%	Monday - Sunday 0700 to 2000 hours
Speed Site #8	SH 30 - from Texas Ave. to George Bush Dr. East (0.2 mile)	50%	Monday - Sunday 0700 to 2000 hours
Speed Site #9	Munson Ave. - from Gilchrist Ave. to Lincoln St. (0.6 mile)	37%	Monday - Sunday 0700 to 2000 hours

STEP Site Letter or Number & Type*	Site Description	Survey Results (compliance)	Enforcement Period
OP	City Wide	79%	Monday - Sunday Daylight Hours
ITC Site #1	University Dr @ College Ave.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #2	Texas Ave. @ University Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #3	University Dr. @ Tarrow St.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #4	Texas Ave. @ Walton Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #5	Texas Ave. @ George Bush Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #6	Texas Ave. @ Harvey Rd.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #7	Harvey Rd. @ Dartmouth Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #8	Texas Ave. @ Holleman Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #9	Texas Ave. @ Southwest Parkway	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #10	Texas Ave. @ Harvey Mitchell Parkway	NA	Monday - Sunday 0700 hours to 2200 hours

STEP Site Letter or Number & Type*	Site Description	Survey Results (compliance)	Enforcement Period
ITC Site #11	Harvey Mitchell Parkway @ Longmire Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #12	Wellborn Rd @ George Bush Dr.	NA	Monday - Sunday 0700 hours to 2200 hours
ITC Site #13	University Dr. @ Earl Rudder Freeway (West Feeder Rd.)	NA	Monday - Sunday 0700 hours to 2200 hours
DWI Site #1	University Dr. from Wellborn Rd. to Earl Rudder Frwy. (beats 10 & 20)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #2	Texas Ave. - from Univerisity Dr. to Harvey Mitchell Pkwy. (beats 10, 20, 30 & 40)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #3	Wellborn Rd. - from University Dr. to Harvey Mitchell Pkwy (beats 10 & 30)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #4	Harvey Rd. - from Texas Ave. to Earl Rudder Frwy (beat 20)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #5	George Bush Dr. - from Harvey Rd. to Wellborn Rd. (beats 10 & 20)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #6	Harvey Mitchell Parkway - from Raymond Stotzer Dr. to Earl Rudder Frwy (beats 10, 30 & 40)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #7	Southwest Parkway - from Wellborn Rd. to Earl Rudder Frwy (beats 10, 30 & 40)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #8	Earl Rudder Freeway - from University Dr. to Rock Prairie Rd (beats 20, 30 & 40)	NA	Monday - Sunday 2300 hours to 0300 hours

STEP Site Letter or Number & Type*	Site Description	Survey Results (compliance)	Enforcement Period
DWI Site #9	Holleman Dr. - from Wellborn Rd. to Earl Rudder Frwy (beats 10, 20, 30 & 40)	NA	Monday - Sunday 2300 hours to 0300 hours
DWI Site #10	Rock Prairie Rd. - from Wellborn Rd. to Earl Rudder Frwy (beat 30)	NA	Monday - Sunday 2300 hours to 0300 hours

Note: The Operational Plan must be completed according to the Operational Plan Instructions by the Subgrantee, and it must be submitted as part of the STEP grant agreement for approval. The instructions and the Operational Plan Form can be found on the TxDOT Website located at http://www.dot.state.tx.us/services/traffic_operations/grant_information/grant_instructions.htm

Any modifications made to the Operational Plan after the grant is executed do not require an amendment to the Grant Agreement. However, the Subgrantee must follow the Operational Plan modification procedures found in the Operational Plan Instructions before any enforcement is conducted in the related sites.

For Speed and Occupant Protection sites only, survey data must be submitted with the grant document to support the Operational Plan. It is recommended that subgrantees follow the "Speed Survey Protocol and Instructions" and the "Occupant Restraint Observer Protocol — Surveys" found in the Buckle Up Texas Website at <http://www.buckleuptexas.com>.



CITY OF COLLEGE STATION
Office of the Mayor

September 15, 2006

To Whom It May Concern:

As Mayor of the City of College Station, you are hereby notified that the following employees are authorized to submit requests and reports related to the Texas Department of Transportation's Comprehensive/Selective Traffic Enforcement Program grant for the fiscal year 2007.

Request for Reimbursement – Michelle Jackson, Staff Accountant

Project Performance Reports

Cost Assumption Reports

Project Extension Requests

Administrative Evaluation Reports – James Woodward, Police Sergeant

Ron Silvia, Mayor
City of College Station

P.O. BOX 9960 • 1101 TEXAS AVENUE
COLLEGE STATION • TEXAS • 77842
979.764.3541

www.cstx.gov

Fringe Benefits Cost Breakdown

Accidental Death and Dismemberment – 0.03% per \$1000.00 of base salary

Group Insurance – \$5,328 per person per year

Group Life Insurance – 0.37% per \$1000.00 of base salary

Long Term Disability – 0.18% per \$1000 of base salary

Medicare – 1.45%

Social Security – 6.2%

Texas Municipal Retirement System – 11.9%

Workmen's Compensation Insurance (average police) – 3.5%

Unemployment – 0.1% up to \$40 per year

SECTION 4: COMPENSATION

Note: The strategies and goals set forth in this plan are subject to budgetary limitations. Nothing contained herein is to be construed as an employment contract.

4.01. Pay Plan Policy

The purpose of the classification and compensation system is to ensure the recruitment, motivation, career development and retention of professional, excellent employees. The City of College Station values its most important asset, the employees, who provide efficient, effective, responsive and creative public services that result in the highest quality of customer focused services to its citizens.

The classification and compensation system supports the employees of the City by helping them to be responsive to their customers while being fiscally responsible, which assists in preserving and advancing the quality of life resulting in exceptional civic pride.

STRATEGY 1

To provide for a simplified classification system that defines the general scope and complexity of the work required.

GOAL 1: To establish a classification structure that reflects roles and responsibilities.

GOAL 2: The classification plan will meet the current needs of operating departments while providing managers with maximum flexibility to manage and organize the work in a changing environment.

GOAL 3: The classification system will be responsive to organizational and environmental change through the creation of new classes and redefinition of job responsibilities as defined by the City and its departments.

GOAL 4: The Reclassification Process will be administered by the Human Resources Department in an efficient, cost effective, responsive, fair and equitable manner to meet the needs of both the City and its employees.

STRATEGY 2

To provide a compensation system that will reflect economic conditions of the various occupational labor markets in which the City must compete. The system will incorporate a skill-based, competency based, and/or performance-based tool depending on the appropriateness for the occupational grouping.

GOAL 1: Compensation levels will reflect the multiple labor markets covering City classes.

GOAL 2: Pay grade midpoint (job rate) will approximate the 60th percentile of actual salaries paid to positions in the relevant labor market(s) as reported in salary survey results. Pay range minimums and maximums will be established from survey results. On average, the goal will be to pay employees at the 60th percentile for performance that meets standards.

GOAL 3: Classifications which are not used in development of the salary structure (e.g., specialized jobs without peers in the marketplace), will be placed in the salary structure based upon their internal relationship with benchmark classes within the occupational group as determined through a standardized job evaluation process.

GOAL 4: Salary advancement up to the job rate will be based on performance that meets standards and achievement of additional skills/competency sets for the job class as appropriate.

GOAL 5: Employees will be informed regarding their compensation and benefits.

GOAL 6: The compensation system will be responsive to organizational and market changes by consistent, cost effective, fair, and equitable review of the pay structure and placement of individuals within that structure.

STRATEGY 3

Departments will encourage an atmosphere of creativity, innovation, continuous improvement, and operational efficiency improvements.

GOAL 1: Gainsharing will be continued to reward financial savings. When these savings are identified, a portion of the savings will be passed on to employees on a one-time payment after the close of the fiscal year. The balance of the savings will be used to fund necessary city business.

STRATEGY 4

To provide a performance appraisal system (PAS) that will be used to review performance, communicate performance expectations, and support the employee in helping the organization to achieve a superior level of performance.

GOAL 1: The performance appraisal system will be used constructively to promote achievement of organizational goals.

GOAL 2: The performance appraisal system will provide constructive feedback to encourage the development of skills, enhance individual performance, and assist in professional and personal development.

4.02. Pay

A. Pay Range Structure (Minimum, Midpoint, and Maximum)

Each position has a pay range structure of a minimum, midpoint, and maximum pay rate. The minimum pay rate is the entry pay rate, or lowest pay rate for that job. The midpoint pay rate is the point midway between the minimum and maximum pay rates and is the sixtieth (60th) percentile of the market for that job. The sixtieth (60th) percentile is the data point in the salary survey data that is at 60% of the other data points (example: the sixth highest point in a series of ten). The midpoint is determined to be the pay rate on average at which the City of College Station pays. This pay rate is used to determine the point in the salary range that is considered to be the target level for performance that meets standards. An employee may or may not reach the midpoint over time. The maximum pay rate is the top pay rate, or highest pay rate for that job.

B. Job Classification Definitions

Non-exempt - clerical: Positions paid on an hourly basis in accordance with the Fair Labor Standards Act (FLSA) and primarily perform clerical duties.

Non-exempt - non-clerical: Positions paid on an hourly basis in accordance with the Fair Labor Standards Act (FLSA) and do not primarily perform clerical duties.

Exempt: Positions paid on a salary basis in accordance with the Fair Labor Standards Act (FLSA) and primarily perform bonafide executive, administrative, or professional duties.

C. Pay for New Employees

Non-exempt - clerical: An employee may be hired from the minimum pay rate up to ten percent (10%) above the minimum pay rate for that job, depending on qualifications, education, and experience. A Department Director has to receive City Manager and Human Resources approval to pay more than ten percent (10%) above the minimum pay rate for that job.

Non-exempt - non-clerical: An employee may be hired at the rate of pay that reflects the requirements of the skill level he/she brings to the job. Each department has outlined particular skills for these positions that would benefit the department and City as a whole. Each skill level has a particular pay rate associated with it. If the new employee

does not possess any of the skills, he/she will be hired at the minimum pay rate for that job.

Exempt: An employee may be hired from the minimum pay rate up to the midpoint pay rate for that job, depending on qualifications, education, and experience. A Director has to receive City Manager and Human Resources approval to pay more than the midpoint pay rate for that job.

D. Pay Increases

Non-exempt - clerical: An employee is eligible to receive pay increases through a pay for performance pay system. An employee is eligible for performance pay each January 1st following six (6) months of employment. He/she may receive a zero percent (0%) to six percent (6%) pay increase, based on his/her performance, if he/she is currently earning below the midpoint pay rate for that job, not to exceed three percent (3%) above the midpoint pay rate for that job. He/she may receive a zero percent (0%) to three percent (3%) pay increase, based on superior performance, if he/she is currently earning above the midpoint pay rate for that job, not to exceed the maximum pay rate for that job.

Non-exempt - non-clerical: An employee is eligible to receive pay increases through a skill-based pay system. An employee is eligible for a pay increase after six (6) months of employment, unless otherwise specified by the Department, if they have met the required skills for advancement to the next skill level and have a successful performance evaluation. An employee may receive up to two (2) pay increases per fiscal year if he/she has met the required skills for advancement to the next skill level and has a successful performance evaluation within the last twelve (12) months. Once an employee has met the requirements for all skill levels, he/she is eligible for performance pay each January 1st. He/she may receive a zero percent (0%) to six percent (6%) pay increase, based on his/her performance, if he/she is currently earning below the midpoint pay rate for that job, not to exceed three percent (3%) above the midpoint pay rate for that job. He/she may receive a zero percent (0%) to three percent (3%) pay increase, based on superior performance, if he/she is currently earning above the midpoint pay rate for that job, not to exceed the maximum pay rate for that job.

Exempt: An employee is eligible to receive pay increases through a competency-based pay system. An employee is eligible for competency pay each January 1st following six (6) months of employment. He/she may receive a zero percent (0%) to six percent (6%) pay increase, based on his/her performance, if he/she is currently earning below the midpoint pay rate for that job, not to exceed three percent (3%) above the midpoint pay rate for that job. He/she may receive a zero percent (0%) to three percent (3%) pay increase, based on superior performance, if he/she is currently earning above the midpoint pay rate for that job, not to exceed the maximum pay rate for that job.

E. Promotions

Non-exempt - clerical: When an employee is promoted to another position, he/she will be paid the new minimum pay rate for that job or will receive a five percent (5%) pay increase, whichever is greater, not to exceed the midpoint pay rate for that job.

Non-exempt - non-clerical: When an employee is promoted to another position, he/she will be paid the rate of pay that reflects the requirements of the skill level he/she brings to the job or will receive a five percent (5%) pay increase, whichever is greater.

Exempt: When an employee is promoted to another position, the Director may pay the employee from the minimum pay rate up to the midpoint pay rate for that job, depending on his/her qualifications, education, and experience.

F. Demotions

Non-exempt - clerical: When an employee is demoted to another position, he/she will be paid from the new minimum pay rate up to the midpoint pay rate for that job, not to exceed his/her current pay rate. Placement in the new pay range may be based on the relation where the employee was being paid in the higher pay range.

Non-exempt - non-clerical: When an employee is demoted to another position, he/she will be paid the rate of pay that reflects the requirements of the skill level he/she brings to the job. If he/she does not meet any of the skill level requirements, he/she will be paid at the minimum pay rate for that job.

Exempt: When an employee is demoted to another position, he/she will be paid from the new minimum pay rate up to the midpoint pay rate for that job, not to exceed his/her current pay rate. Placement in the new pay range may be based on the relation where the employee was being paid in the higher pay range.

All demotions must be done in conjunction with the Department Director and Human Resources.

G. Position Transfers

Non-exempt - clerical: When an employee is transferred to a different position, he/she will keep his/her current pay rate.

Non-exempt - non-clerical: When an employee is transferred to a different position, he/she will keep his/her current pay rate or will be paid the rate of pay that reflects the requirements of the skill level he/she brings to the job, whichever is greater.

Exempt: When an employee is transferred to a different position, he/she will keep his/her current pay rate.

H. Reclassifications

Non-exempt - clerical: When an employee's position is reclassified to a higher pay grade due to substantial change in job responsibility, he/she will be paid the new minimum pay rate for that job or will receive a five percent (5%) pay increase, whichever is greater. When an employee's position is reclassified to a lower pay grade due to substantial change in job responsibility, he/she will be paid the new minimum pay rate for that job or keep his/her current pay, whichever is greater.

Non-exempt - non-clerical: When an employee's position is reclassified to a higher pay grade due to substantial change in job responsibility, he/she will be paid the rate of pay that reflects the requirements of the skill level he/she brings to the job or will receive a five percent (5%) pay increase, whichever is greater. When an employee's position is reclassified to a lower pay grade due to substantial change in job responsibility, he/she will be paid the rate of pay that reflects the requirements of the skill level he/she brings to the job or keep his/her current pay, whichever is greater.

Exempt: When an employee's position is reclassified to a higher pay grade due to substantial change in job responsibility, he/she will be paid the new minimum pay rate for that job or will receive a five percent (5%) pay increase, whichever is greater. When an employee's position is reclassified to a lower pay grade due to substantial change in job responsibility, he/she will be paid the new minimum pay rate for that job or keep his/her current pay, whichever is greater.

I. Acting Pay

An employee may be charged with the duties and responsibilities of a higher classified position due to that employee's absence from the higher classified position. If an employee assumes these duties and responsibilities for more than thirty (30) days, a five percent (5%) pay increase will be given. A Department Director has to receive City Manager and Human Resource approval to pay more than five percent (5%). The acting pay increase will be effective starting the first day of assuming the duties and responsibilities of the higher classified position and the acting pay increase will end once

the duties and responsibilities are no longer being performed. If an employee assumes these duties and responsibilities for less than thirty (30) days, no pay increase will be given.

J. Disciplinary Probations

An employee on disciplinary probation will not receive a pay increase. Once he/she is no longer on disciplinary probation and has a successful performance evaluation as defined by the Department, he/she may receive a pay increase under the established pay plan guidelines.

K. Salary and Market Surveys

Overview: The Human Resources Department will conduct, at a minimum, a yearly salary and market survey to determine the City of College Station's competitiveness to the applicable market's 60th percentile. Other cities with comparable characteristics to that of College Station are determined to be the "applicable market" and are used as comparisons in the survey. Other applicable data from other employers, entities, or organizations may be utilized as well.

The overall findings of the survey are presented to the City Council for discussion and possible action. If the City of College Station's pay range structures are determined to be behind or ahead of the market, recommendations may be made to the City Council to increase the current pay range structures, decrease the current pay range structures, or keep the current pay range structures, keeping in mind any budgetary constraints.

Market Pay Adjustments: Depending where each individual employee is being paid in their pay range structure, he/she may or may not receive a pay adjustment to their current pay rate. In the event of a market pay adjustment, the effective date of such change will be approved by the City Council.

L. Gainsharing

Overview: The Gainsharing Program rewards employees for cost saving measures. Gainsharing is a concept used in the private sector to provide employees with a portion of the profits of the organization. This same concept is used to try and reward College Station employees for finding ways to save money for the City through improved operations and innovations.

Funds used as gainsharing come from savings from the current budget. During the fiscal year, departments are encouraged to implement programs that promote savings in the budget so funds could be available for the Gainsharing Program. Departments are also encouraged to do things that result in small savings in day to day activities.

Employee Eligibility Criteria: The following criteria is used to determine whether or not an employee is eligible to participate in the Gainsharing Program:

1. Employee must be regular full-time or regular part-time.
2. Employee must be employed prior to April 1st of the fiscal year.
3. Employee must be employed on the day the gainsharing check is distributed.

Gainsharing Distribution: One-third (1/3) of the total identified net savings is distributed to eligible employees in the form of a one-time gainsharing check. This check is typically given in December following the previous fiscal year. Federal taxes and mandatory retirement deductions are deducted from the gainsharing check. The remaining two-thirds (2/3) is identified as additional resources for future programs. All eligible employees in all departments share equally in the gainsharing distribution.

Savings at the end of a fiscal year may or may not be realized. If savings are realized, the amounts may vary from fiscal year to fiscal year. A gainsharing check is not guaranteed

to be distributed each year. All gainsharing check distributions must be approved by the City Council.

Note: The strategies and goals set forth in this plan are subject to budgetary limitations. Nothing contained herein is to be construed as an employment contract.

4.03. Time Sheets

Employees are required to furnish a record of their work time for each day of the pay period. Each employee is responsible for the accuracy of his/her time sheet before signing and submitting it to his/her immediate supervisor. Time sheets are due in the Payroll office at a designated time during the week prior to payday.

4.04. Pay Day

The City divides the year into twenty-six (26) bi-weekly pay periods. Employees are paid every other Friday for work performed during the preceding two-week pay period.

4.05. Pay Checks

Each paycheck includes payment for all hours worked during the pay period or hours covered by some form of paid leave. Employees receive their paychecks through direct deposit into their checking and/or savings accounts. Paycheck stubs are distributed to employees in their respective departments. Employees should check their paycheck stubs to assure the hours, pay rate, and deductions are correct. If an employee perceives that something is not correct on his/her paycheck stub, the employee should immediately contact their immediate Supervisor and the Payroll Office.

4.06. Payroll Deductions

The following deductions are required by law or the City from each paycheck:

1. Federal income tax withholding;
2. Social Security/Medicare;
3. Texas Municipal Retirement System (eligible employees only);
4. Deductions directed by law, such as child support, IRS tax levy;
5. Payment of health insurance premiums (if applicable); and
6. Payment of life insurance or supplemental life insurance (if applicable).

Additional deductions, which are optional and may be requested by an employee:

1. Credit Union;
2. Gym membership;
3. United Way contributions;
4. Flex Plan deductions;
5. Deferred Compensation plans;
6. Savings Bond Purchases;
7. Optional Benefit Plans; and

8. Work-related purchases (i.e. safety footwear, coveralls, etc.).

Employees wishing to add or change payroll deductions should contact the Human Resources Department. It is the employee's responsibility to maintain current payroll deduction information with the Human Resources Department and/or the Payroll office.

4.07. Overtime Pay/Compensatory Time Off

The normal work week for full-time, regular, employees with the exception of firefighters is the seven day period beginning at 12:01 a.m. on Monday and continuing through 12:00 midnight the following Sunday.

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Under the FLSA 207(k) exemption, firefighters have an established work period. Specific details relating to the work period and work schedule are available in the Fire Department.

Department Directors may schedule overtime when necessary to meet essential operating requirements. Efforts will be made to distribute the overtime as evenly as possible among qualified employees. Once an employee is scheduled to work overtime, he/she is expected to show up and perform the work. Any employee who fails to show up and work scheduled overtime may be subject to disciplinary action. Employees are not permitted to work overtime, or accrue compensatory time off, without prior authorization and approval by their immediate Supervisor or Department Director.

A. Non-Exempt Employees

Employees in non-exempt positions with actual work hours that exceed forty (40) in the designated work week are eligible to receive overtime pay or compensatory time off. City employees may also be eligible for overtime pay for hours worked during a regularly scheduled holiday and for hours worked on an emergency callback basis. In conformance with the Fair Labor Standards Act, employees will be compensated for overtime pay or compensatory time off at a rate of one and one-half (1-1/2) times their regular rate of pay for the hours worked in excess of forty (40) in a work week.

Firefighters are eligible for overtime pay or compensatory time off in accordance with the FLSA 207(k) exemption.

The accrual of compensatory time off for non-exempt employees is limited to sixty (60) hours, unless otherwise specified by the Department. After accruing sixty (60) hours of compensatory time off, an employee will receive overtime pay for excess hours in the designated work week.

For the purpose of computing overtime and compensatory time for non-exempt employees, holiday, sick, or vacation time used during the pay period may be included. Upon termination, non-exempt employees will be paid for all accrued overtime and/or compensatory time.

B. Exempt Employees

Employees who are exempt from the Fair Labor Standards Act overtime provisions will not receive overtime pay. With prior authorization and approval, exempt employees are eligible to accrue compensatory time on an hour-for-hour basis for work performed above the normal requirements of the job. Accrual of compensatory time for exempt employees is unlimited. Upon termination, exempt employees will not be paid for accrued compensatory time.

C. Overtime - Secondary Employment

If an employee, at his/her own option, works a second job with the City in a different capacity from his/her regular employment and on an occasional and sporadic basis, the hours worked in the two jobs shall not be combined for the purpose of determining overtime. "Different capacity" means that the work must not fall in the same occupational category as the employee's regular position.

4.08. Shift Differential Pay

Police Officers, Communication Operators and Public Safety Officers working the evening and night shifts, as established by the department, will be eligible for shift differential pay. The pay differential will be paid per hour for the time assigned during the applicable shift.

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4.09. Pay - Daylight Savings Time

City employees will be paid for hours actually worked during a shift that includes the change to or from Daylight Savings Time. This may place the employee in an overtime situation for one (1) hour or may result in one (1) hour less than a usual shift. At the discretion of the Department Director, employees may be allowed to leave work one hour early or work one extra hour. Also, at the discretion of the Department Director, employees may use one (1) hour of accrued vacation or comp time to ensure he/she receives a full shift of pay.

4.10. On Call

Although all City employees are subject to being called back to duty after normal working hours, some Department Directors may establish on-call schedules to ensure the continuous delivery of essential services after regularly scheduled working hours.

On-call is defined as a period of time that City employees are formally scheduled to remain available to be called back to work on short notice if the need arises.

A non-exempt City employee who is formally designated to be in an on-call status will be paid an additional \$15.00 per day. Additionally, all working time after being called into service will be compensated as hours worked. The overtime rate of one and one-half (1-1/2) times the regular rate will apply if the hours actually worked during the work week and while on call exceed forty (40) hours. Exempt employees do not receive on-call compensation. Employees who are scheduled for on-call duty are expected to respond to a reasonable assignment. Failure to respond to a reasonable on-call assignment may subject an employee to disciplinary action.

Non-exempt employees (whether in an on-call status or not) who are called back to work after leaving the work premises before midnight will receive a minimum of one (1) hour of pay for the first call. Any sequential calls received while completing the first call will be included in the initial one (1) hour minimum pay. A non-exempt employee will receive an additional minimum of one (1) hour of pay for each subsequent call received during the same twenty-four (24) hour period once he/she returns home after completing a call. Non-exempt employees who are the first to respond to emergency duty between the hours of midnight and 6:00 AM will receive a minimum of two (2) hours of overtime pay at one and one-half (1-1/2) times their regular rate of pay without regard to whether forty (40) hours per week have been worked. The minimum of two hours of overtime pay will only be paid one time per night. Scheduled overtime during these hours is not affected by this policy. Any additional actual hours worked in excess of the two (2) hours will be paid as regular working time rounded to the nearest one-half (1/2) hour, and subject to the overtime rate after forty (40) hours in a work week.

4.11. Educational Incentive Pay for Fire and Police

It is the policy of the City of College Station to be competitive and provide incentives to the Fire and Police Department that will encourage the development and retention of a professional Fire and Police Department by raising the standards of promotional qualifications.

A. Eligibility

All regular full-time Police Officers and Firefighters are eligible to receive certification and incentive pay above the required basic certification.

B. Procedures

Educational incentive pay for eligible employees' completion of a pre-approved course or degree from an accredited college, university, or technical school (internet offered courses will be reviewed and pre-approved on a case by case basis) is as follows:

Police (TCLEOSE)

Associate's Degree \$25/mo.

Bachelor's Degree \$50/mo.

Master's Degree \$75/mo.

Intermediate Certificate in Law Enforcement \$75/mo.

Advanced Certificate in Law Enforcement \$100/mo.

Master Peace Officer Certificate in Law Enforcement \$150/mo.

Eligible Police Officers may receive pay for both a degree and a certificate.

Fire (Commission on Fire Protection)

Associate's Degree \$25/mo.

Bachelor's Degree \$50/mo

Master's Degree \$75/mo.

Intermediate Certificate in Fire Protection \$75/mo.

Advanced Certificate in Fire Protection \$100/mo.

Master Certificate in Fire Protection \$150/mo

Eligible Firefighters may receive pay for both a degree and a certificate.

C. Application Process

Eligible Police Officers and Firefighters are required to submit an application to the Police Chief or Fire Chief accompanied with a certified transcript and/or copy of the certificate issued by TCLEOSE, the Commission on Fire Protection, or the Texas Department of Health.

4.12. Public Safety Assignment Pay

A. Purpose

The City of College Station has identified a need for Public Safety employees to become proficient in certain fields of expertise. To encourage and reward employees for these additional duties, and for acquiring these skills, special assignment pay will be given.

B. Eligibility

All regular full-time Police Officers and Firefighters may be eligible to receive assignment pay. The Department Director will determine the number of positions needed for each assignment and the criteria for eligibility. The number will be limited and may be changed by the department. Employees may receive more than one assignment pay.

C. General Provisions

Individuals who qualify to receive assignment pay, as determined by the department, will receive the following amounts:

Police

Accident Reconstructionist \$50/mo.

Hostage Negotiator \$35/mo.

Field Training Officer (FTO) Patrol \$15/day

Field Training Officer (FTO) Communications \$12/day

Forensic Technician \$100/mo.

Training Specialist (SRO and FTO Coordinator) \$100/mo.

Crime Scene Technician \$50/mo.

Special Weapons and Tactics (SWAT) \$50/mo.

Explosive Technician \$75/mo.

Drug Recognition Expert (DRE) \$50/mo.

Public Information Officer (PIO) \$75/mo.

Canine Handler \$75/mo.

Criminal Investigation \$100/mo.

Fire

Texas Department of Health's Paramedic Certification \$200/mo.

Fire and Arson Investigator \$50/mo.
 Aircraft Rescue and Firefighting \$50/mo.
 Hazardous Material Technician \$50/mo.

Application for assignment pay must be made to the Police Chief or Fire Chief with the required documentation as outlined in the departmental policy. Periodic reviews by the department will be conducted to determine if the employee still qualifies for assignment pay. Assignment pay will not be given to employees who are no longer qualified. Assignment pay will become part of the base wage when calculating overtime.

4.13. Language Skills Pay

A. Purpose

The City of College Station recognizes that in serving a diverse population, the use of a second language may be of benefit in providing quality service. Therefore, the City has developed a program to compensate employees who are proficient in the use of a second language.

B. Eligibility

All full-time regular and part-time regular employees in all departments of the City are eligible for language skills pay. Departments may regulate the number of employees by position or quantity, depending on its particular needs.

C. Responsibilities

It is the responsibility of the employee to request testing opportunities through his/her departmental management. The Human Resources Department in consultation with the employee's Director will decide if that person should proceed through the process. If so, the Human Resources Department will arrange for testing through a qualified testing service.

By receiving language skills compensation, the employee agrees to serve the organization by utilizing the language when needed either in their own position or when requested by other departments. The employee would be designated as a "City Translator" and will have their name available to be called on to use their skills for the benefit of the public and organization as a whole. Because the designation of "City Translator" carries with it the expectation of being called away from their regularly assigned duties of the department, the department may regulate the number of designated employees by position or quantity.

The department will pay for the language skills test(s) for a qualified employee a maximum of two (2) times. An employee is eligible to retest after six (6) months have passed from the original test date.

D. General Provisions

Employees who pass the established proficiency test(s) may be compensated for oral and/or written language skills.

Oral Language Skills: \$25/mo.

Written Language Skills: \$35/mo.

Oral and Written Language Skills: \$60/mo.

4.14. Sign Language Skills

Employees who are proficient in sign language may be compensated thirty-five (\$35) dollars per month for the skill.

8.05. Vehicle Driving Policy

A. Policy

The City is committed to promoting safe and responsible driving for all of its employees. To ensure this commitment is followed through, the City has established this policy of standards and requirements for employees with job duties and responsibilities that require them to drive City owned or rented/leased vehicles, or privately owned vehicles while conducting authorized City business.

B. Driving Certification/Standards

Employees who drive vehicles applicable to this policy must conform to the following standards:

1. Be at least 18 years of age.
2. Possess a valid Texas driver license for the type of vehicle to be operated, as indicated below.
 - a. Class C License operates a single vehicle with gross vehicle weight ("GVW") rating of less than 26,001 pounds, or any such vehicle towing either a vehicle with a GVW rating that does not exceed 10,000 pounds; a bus with a seating capacity of less than 24 passengers, including the driver, does not include motorcycle or moped.
 - b. Class A License - Commercial Driver's License (CDL) operates any combination of vehicles with a gross combination weight rating of 26,001 pounds or more, provided the gross vehicle weight rating of the vehicle or vehicles being towed exceed 10,000 pounds; does not include motorcycle or moped.
 - c. Class B License - Commercial Driver's License - operates single vehicles with a load capacity of over 26,001 pounds or more, any one of those vehicles towing another vehicle with a GVW rating that does not exceed 10,000 pounds if either vehicle is:
 - (1) designed to transport 16 or more passengers; including the driver, or
 - (2) used in the transportation of hazardous materials that require the vehicle to be placarded under 49 CFR, Part 172, Subpart F.
 - (3) Possess the appropriate insurance if driving a personal vehicle.
3. Have successfully completed the requirement of the department's road test within 30 calendar days of the date the employee is required to operate a vehicle covered by this policy. This applies to individuals who fall under 2B and 2C.
4. Attend a City sponsored defensive driving course within ninety (90) days after beginning to drive on City business. The defensive driving course will be repeated every three (3) years throughout an individual's employment where driving is necessary. Police and Fire may substitute this stipulation with the annual Emergency Vehicle Operating course.
5. Attend the mandatory commentary (remedial) driving course if involved in a collision in a City vehicle, which is ruled preventable and which has \$750.00 or more in damage to either a City vehicle or a citizen's vehicle.
6. Be able to perform the tasks required for full operational and safe use of equipment, as determined by the guidelines of the Department of Transportation (DOT) and the State of Texas law statutes.

C. Mandatory Seat Belt Usage

All employees and occupants of vehicles driven by employees on City business must have their seat belts and harness fastened while the vehicle is in motion. This directive applies

to City owned or rented/leased vehicles, and privately owned vehicles being used to conduct authorized City business.

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September 15, 2006

To Whom This May Concern:

All officers working the DWI portion of the Comprehensive/Selective Traffic Enforcement Program grant for the fiscal year 2007 have received Standardized Field Sobriety Training (SFST).

Sergeant James Woodward
College Station Police Department

**STEP – COMPREHENSIVE
SPEED SITES
PRE-SURVEYS FOR FISCAL YEAR 2007**

Speed Site #1 – FM 60 – from Wellborn Rd. to Discovery Dr. (0.8 mile) $32/155 = 20\%$ compliant

Speed Site #2 – FM 2154 – from FM 2818 to Fidelity St. (1.3 miles) $86/157 = 54\%$ compliant

Speed Site #3 – Southwest Parkway – from Texas Ave. to Leona St. (1.2 miles) $40/163 = 24\%$ compliant

Speed Site #4 – Holleman Dr. – from Texas Ave. to Taurus St. (1.0 mile) $16/157 = 10\%$ compliant

Speed Site #5 – FM 2818 – from Rio Grande Dr. to Marion Pugh Dr. (1.5 miles) $80/164 = 48\%$ compliant

Speed Site #6 – FM 2154 – from George Bush Dr. to Old Main (0.6 mile) $44/160 = 27\%$ compliant

Speed Site #7 – Navarro Dr. – from Wellborn Rd. to Rio Grande Dr. (1.0 mile) $24/99 = 24\%$ compliant

Speed Site #8 – SH 30 – from Texas Ave. to George Bush Dr. East (0.2 mile) $80/159 = 50\%$ compliant

Speed Site #9 – Munson Ave. – from Gilchrist Ave. to Lincoln St. (0.6 mile) $57/151 = 37\%$ compliant

Sgt. James Woodward
September 14, 2006

AGENCY NAME:		College station Police Department								100
DATE:		14-September, 2006								
	STEP Grant Type	Comp STEP 2007				Survey Type	OP			
PRE SURVEYS					POST SURVEYS					
SITE #	# IN COMPLIANCE	# OBSERVED	COMPLIANCE %		SITE #	# IN COMPLIANCE	# OBSERVED	COMPLIANCE %		% POINT CHANGE
Location 1	136	167	81.44		Location 1	156	169	92.31		10.9
Location 2	136	168	80.95		Location 2			#VALUE!		#VALUE!
Location 3	128	163	78.53		Location 3			#VALUE!		#VALUE!
Location 4	134	172	77.91		Location 4			#VALUE!		#VALUE!
Location 5	124	172	72.09		Location 5			#VALUE!		#VALUE!
Location 6	140	171	81.87		Location 6					
Location 7					Location 7					
Location 8					Location 8					
Location 9					Location 9					

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS AUTHORIZING THE MAYOR TO SIGN A TEXAS HIGHWAY TRAFFIC SAFETY PROGRAM GRANT AGREEMENT FOR THE COMPREHENSIVE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM WITH THE TEXAS DEPARTMENT OF TRANSPORTATION.

WHEREAS, the Texas Department of Transportation has proposed that the City of College Station participate in its Comprehensive Select Traffic Enforcement Program to reduce driver risk-taking behavior by combining alcohol, occupant protection, speed and moving violations to reduce injuries and fatalities on the roadways and intersections; and

WHEREAS, the Comprehensive Selective Traffic Enforcement Program is effective from October 1, 2006, to September 30, 2007, during which time the City of College Station shall be reimbursed for 75% of the expenses incurred to operate the program; and

WHEREAS, the City Council of the City of College Station believes that the citizens will benefit from the City participating in this Comprehensive Selective Traffic Enforcement Program; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council of the City of College Station, Texas, hereby approves the grant contract for \$51,624 for the Police Department.

PART 2: That the City Council of the City of College Station hereby authorizes the Mayor to sign the Comprehensive Selective Traffic Enforcement Program grant agreement referred to above:

PART 3: That this resolution shall take effect immediately from and after its passage.

ADOPTED this _____ day of October, 2006.

ATTEST”

APPROVED:

CONNIE HOOKS, City Secretary

RON SILVIA, Mayor

APPROVED:



City Attorney

Date 10/23/2006
Consent Agenda
EMS Supplies Bid 06-146

To: Glenn Brown, City Manager

From: R.B. Alley III, Fire Chief

Agenda Caption: Presentation, possible action, and discussion regarding Bid 06-146 for the purchase of EMS supplies for the Fire Department ambulance service. The total amount of this purchase is \$53,738,19. This item recommends for the bid to be awarded to Tri-anim Health Services and Bound Tree Medical.

Recommendation(s): There were nine companies that submitted bids through the formal bidding process. The bid was broken up into six groups of medical supplies. Staff recommends that Tri-anim Health services be awarded groups 1, 2, 4 and 5 for \$32,931.51. Staff recommends that Bound Tree Medical be awarded groups 3 and 6 for \$20,806.68. Both awards are to the lowest responsible bidder that submitted complete bids with products meeting specifications. The items will be purchased through an annual blanket Purchase Order with the option to renew the purchase order for two one-year periods.

Summary: Both Vendors were supplying EMS equipment to the City under our previous Purchase Order and have been very dependable. The previous Purchase order was for \$49,000 and approved by the City Manager Routing form.

Budget & Financial Summary: Funds are available in the EMS Medical Supplies budget.

Attachments: Bid Tabulation

EMS SUPPLIES
 BID 06-146

Item No.	Est. Qty.	Unit	Description	Ever Ready First Aid		Southeastern Emergency Equipment		Tri-anim Healthcare	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Group 1: Cardiac Supplies									
1	5	bx	Defibrillation Pads	\$63.00	\$315.00	\$36.50	\$182.50	\$38.23	\$191.15
2	1000	pkg	Electrodes (Adult)	\$7.56	\$7,560.00	No Bid	No Bid	\$1.46	\$1,460.00
3	20	pkg	Electrodes (Pedi) Medi-T Mini	\$0.88	\$17.60	\$0.89	\$17.80	\$0.53	\$10.64
4	50	pkg	Graph Paper (Model: LifePak 11/12)	\$53.10	\$2,655.00	\$21.15	\$1,057.50	\$10.62	\$531.00
5	3	pkg	Graph Paper (Model: LifePak 10)	\$25.25	\$75.75	\$24.16	\$72.48	\$5.25	\$15.75
6	5	bx	Defibrillation & Pacing Pads (Pedi)	\$26.65	\$133.25	\$187.50	\$937.50	\$176.80	\$884.00
	10	bx	Defibrillation & Pacing Pads (Adult)	\$20.75	\$207.50	\$228.50	\$2,285.00	\$201.20	\$2,012.00
Subtotal				\$10,964.10		\$4,552.78		\$5,104.54	
No Bid on Adult Electrodes Did Not Supply Samples									
Group 2: Infection Control									
7	1	bx	Face Shield with fog free visor, latex free	\$38.88	\$38.88	No Bid	No Bid	\$21.96	\$21.96
8	50	ea	Protective Eyewear, black frame, adjustable	\$1.70	\$85.00	No Bid	No Bid	\$1.60	\$80.00
9	100	bx	Gloves, Powder Free; X-Large	\$9.25	\$925.00	\$6.50	\$ 650.00	\$5.12	\$512.00
	20	bx	Large	\$9.25	\$185.00	\$6.50	\$ 130.00	\$5.12	\$102.40
	6	bx	Medium	\$9.25	\$55.50	\$6.50	\$ 39.00	\$5.12	\$30.72
	2	bx	Small	\$9.25	\$18.50	\$6.50	\$ 13.00	\$5.12	\$10.24
	1	bx	XX-large	\$9.25	\$9.25	\$6.50	\$ 6.50	\$5.12	\$5.12
10	2	bx	TB Respirators; Large	\$24.50	\$49.00	No Bid	No Bid	\$13.76	\$27.52
	2	bx	TB Respirators; Medium	\$24.50	\$49.00	No Bid	No Bid	\$13.76	\$27.52
11	10	bx	Bio-Bag Red 7-10 Gal	\$5.86	\$58.60	\$4.40	\$ 44.00	\$4.40	\$43.96
	1	bx	Bio-Bag Red 20 Gal	\$12.75	\$12.75	\$5.80	\$ 5.80	\$5.83	\$5.83
12	125	ea	Xpect Buffered Eye & Skin Sterile Isotonic	\$3.12	\$390.00	No Bid	No Bid	\$1.38	\$172.50
13	1	cs	Biohazard Specimen Bag	\$44.75	\$44.75	\$80.00	\$ 80.00	No Bid	No Bid
14	100	ea	Sharp-Trap Bio-Disposable Container	\$1.45	\$145.00	No Bid	No Bid	\$1.35	\$135.00
15	40	ea	Kendall Sharps Container (Transparent Red)	\$5.45	\$218.00	No Bid	No Bid	\$3.57	\$142.80
16	30	ea	Fluid Barrier Gown	\$0.36	\$10.80	\$0.27	\$ 8.10	\$1.17	\$35.10
17	30	ea	Vionex no rinse hand gel 4 oz.	\$3.40	\$102.00	\$2.69	\$ 80.70	\$1.05	\$31.50
	20	ea	Vionex no rinse gel 18 oz bottle w/pump	\$8.33	\$166.60	\$6.15	\$ 123.00	\$4.98	\$99.60
18	30	pkg	Paddock Lab Glucose gel	\$10.50	\$315.00	\$8.70	\$ 261.00	\$10.66	\$319.80
19	50	ea	Disicide Disinfecting Towelettes	\$5.83	\$291.50	No Bid	No Bid	\$6.18	\$309.00
Subtotal				\$3,266.13		\$ 1,441.10		\$2,112.57	
Incomplete Bid Did Not Supply Samples									
Group 3: Bandages/Dressings									
20	50	ea	Adaptic Non-adhering Dressing 3x8"	\$0.15	\$ 7.50	\$0.17	\$ 8.38	\$0.17	\$ 8.50
21	15	bx	Alcohol Prep pads Large	\$2.10	\$ 31.50	\$1.20	\$ 18.00	\$1.34	\$ 20.10
22	12	bx	Adhesive bandage strips 1x3"	\$1.29	\$ 15.48	\$1.50	\$ 18.00	\$3.12	\$ 37.44
23	25	ea	Burn Sheet sterile 60x90"	\$6.64	\$ 166.00	\$5.60	\$ 140.00	\$2.85	\$ 71.25
24	15	ea	Disposable Emergency Blanket	\$2.85	\$ 42.75	\$1.55	\$ 23.25	\$6.69	\$ 100.35
25	1	bx	Oval eye pads, sterile large	\$4.25	\$ 4.25	\$3.55	\$ 3.55	\$4.57	\$ 4.57
26	150	bx	Gauze pads, 4"x4", sterile, individually packa	\$1.80	\$ 270.00	\$1.53	\$ 228.75	\$1.94	\$ 291.00
27	25	bx	Large Kendall Kerlix Roll	\$35.65	\$ 891.25	\$17.28	\$ 432.00	\$8.04	\$ 201.00
28	100	ea	Kendall Conform Stretch Bandage 3X75	\$0.24	\$ 24.00	\$0.58	\$ 57.50	\$0.24	\$ 24.00
	50	ea	Kendall Conform Stretch Bandage 4"	\$0.28	\$ 14.00	\$0.74	\$ 36.75	\$0.28	\$ 14.00
	20	ea	Kendall Conform Stretch Bandage 6"	\$0.56	\$ 11.20	\$1.05	\$ 20.90	\$0.56	\$ 11.20
29	60	ea	Multi trauma dressing Sterile 12x30"	\$0.76	\$ 45.60	\$1.35	\$ 81.00	\$0.90	\$ 54.00
30	2	bx	Nail Polish Remover Pads	\$3.00	\$ 6.00	\$2.80	\$ 5.60	\$2.68	\$ 5.36
31	5	ea	OB Kits	\$4.75	\$ 23.75	\$4.10	\$ 20.50	\$5.00	\$ 25.00
32	7	cs	Normal Saline for Irrigation USP	\$14.87	\$ 104.09	\$16.25	\$ 113.75	\$14.06	\$ 98.42
33	16	cs	Sterile Water-Irrigation Solution 1000 ML Bo	\$15.00	\$ 240.00	\$16.20	\$ 259.20	\$13.86	\$ 221.76
34	75	ea	Surgi pads 5"x9"	\$0.11	\$ 8.25	\$0.10	\$ 7.73	\$0.11	\$ 8.25
35	8	ea	Parker Laboratories Inc. Signa Gel Electrode C	\$3.03	\$ 24.24	\$1.65	\$ 13.20	\$2.25	\$ 18.00
36	1	bx	Lubricating Jelly Foil Packets	\$7.09	\$ 7.09	\$4.85	\$ 4.85	\$4.06	\$ 4.06
37	7	bx	Tape, Cursilk Cloth 2"	\$11.34	\$ 79.38	\$9.20	\$ 64.40	\$7.50	\$ 52.50
38	4	bx	Tape, Cursilk Cloth 1"	\$11.28	\$ 45.12	\$9.49	\$ 37.96	\$7.50	\$ 30.00
39	8	bx	Tape, Cursilk Cloth 3"	\$11.00	\$ 88.00	\$9.20	\$ 73.60	\$7.50	\$ 60.00
40	25	bx	Tape Clear 1"	\$6.56	\$ 164.00	\$6.15	\$ 153.75	\$6.09	\$ 152.25
41	200	ea	Triangle Bandages	\$0.22	\$ 44.00	\$ 0.2000	\$ 40.00	\$0.22	\$ 44.00
42	200	ea	Convenience bags	\$1.19	\$ 238.00	\$1.12	\$ 224.00	\$1.28	\$ 256.00
43	3	cs	0.9% Sodium Chloride 30ml Flip Top Vial	\$53.00	\$ 159.00	No Bid	No Bid	\$41.00	\$ 123.00
44	2	cs	0.9% Sodium Chloride 250ml Bag	\$23.04	\$ 46.08	\$21.50	\$ 43.00	\$21.84	\$ 43.68
	150	cs	0.9% Sodium Chloride 1000ml Bag	\$13.08	\$ 1,962.00	\$12.85	\$ 1,927.50	\$11.88	\$ 1,782.00
Subtotal				\$ 4,762.53		\$ 4,057.11		\$3,761.69	

			Ever Ready First Aid	Southeastern Emergency Equipment	Tri-anim Healthcare		
Group 4: I.V. Supplies							
45	3	bx	Protective IV cath 14g x 1.25"	\$96.85 \$ 290.55	\$88.95 \$ 266.85	\$105.00 \$ 315.00	\$ 315.00
	2	bx	IV Cath 16g x 1.25"	\$96.85 \$ 193.70	\$88.95 \$ 177.90	\$105.00 \$ 210.00	\$ 210.00
	30	bx	IV Cath 18g x 1.25"	\$96.85 \$ 2,905.50	\$88.95 \$ 2,668.50	\$105.00 \$ 3,150.00	\$ 3,150.00
	10	bx	IV Cath 20g x 1"	\$96.85 \$ 968.50	\$88.95 \$ 889.50	\$105.00 \$ 1,050.00	\$ 1,050.00
	1	bx	IV Cath 24g x .75"	\$96.85 \$ 96.85	\$88.95 \$ 88.95	\$105.00 \$ 105.00	\$ 105.00
	1	bx	IV Cath 14g x 2.50"	No Bid	No Bid	\$48.00	\$ 48.00
46	2000	ea	IV Ext set 43"	\$1.24 \$ 2,480.00	No Bid	\$2.55	\$5,100.00
47	3000	ea	IV Start Kit, latex free, sterile with tegaderm	\$0.89 \$ 2,670.00	\$1.15 \$ 3,450.00	\$1.03	\$ 3,090.00
48	3000	ea	10 Drop IV set, 2 Y sites, Macro drip	\$2.72 \$ 8,160.00	\$2.90 \$ 8,700.00	\$2.06	\$ 6,180.00
49	10	ea	60 Drop IV set, Buretrol	\$7.00 \$ 70.00	\$3.05 \$ 30.50	\$4.58	\$ 45.80
50	200	ea	Injection Site sterile	\$1.48 \$ 296.00	\$0.79 \$ 157.00	\$1.23	\$ 246.00
51	25	ea	Padded IV Armboard 9"	No Bid	No Bid	\$0.55 \$ 13.75	\$0.46 \$ 11.50
	75	ea	Padded IV Armboard 18"	No Bid	No Bid	\$0.71 \$ 53.25	\$0.48 \$ 36.00
52	1	cs	60 Drop Microdrip IV set	\$147.60 \$ 147.60	\$175.00 \$ 175.00	\$129.12	\$ 129.12
53	15	bx	Terumo Style Needle 18GA X 1"	\$4.85 \$ 72.75	\$3.93 \$ 58.95	\$3.98	\$ 59.70
	1	bx	Terumo Style Needle 18GA X 1"	\$4.85 \$ 4.85	\$3.93 \$ 3.93	\$3.98	\$ 3.98
	1	bx	Terumo Style Needle 18GA X 1"	\$4.85 \$ 4.85	\$3.93 \$ 3.93	\$8.39	\$ 8.39
54	50	bx	20cc Luer Lock Syringe	\$18.65 \$ 932.50	\$7.05 \$ 352.50	\$6.80	\$ 340.00
	3	bx	10cc Luer Lock Syringe	\$13.36 \$ 40.08	\$10.25 \$ 30.75	\$9.49	\$ 28.47
55	8	ea	Tubex Syringe	No Bid	No Bid	\$8.70 \$ 69.60	No Bid
56	8	ea	Carpujet	No Bid	No Bid	\$0.10 \$ 0.80	\$0.00 \$ -
57	2	bx	3cc 25 ga x 5/8" syringe	\$8.75 \$ 17.50	\$5.35 \$ 10.70	\$11.47	\$ 22.94
	2	bx	1cc with 25 ga x 5/8" Syringe	\$11.45 \$ 22.90	\$7.75 \$ 15.50	\$9.29	\$ 18.58
58	1000	ea	Tegaderm 3x4	\$0.27 \$ 270.00	\$0.26 \$ 255.00	No Bid	No Bid
Subtotal				\$ 19,644.13	\$ 17,217.86		\$20,198.48
			Costly Incomplete Items Not Bid	Costly Incomplete Items Not Bid			\$ -
Group 5: Airway Supplies							
59	10	ea	Laryngo replacement lamps small	No Bid	No Bid	\$1.20 \$ 12.00	\$1.22 \$ 12.20
	10	ea	Laryngo replacement lamps Large	No Bid	No Bid	\$1.20 \$ 12.00	\$1.22 \$ 12.20
60	6	ea	Laryngo Macintosh Blades Infant size 1	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Macintosh Child size 1	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Macintosh Adult size 3	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Macintosh Large Adult size 4	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Miller Premie size 0	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Miller infant size 1	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Miller child size 2	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Miller Adult size 3	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Miller Large Adult size 4	\$7.87 \$ 47.22	\$14.25 \$ 85.50	\$11.25	\$ 67.50
	6	ea	Laryngo standard stainless handle	\$7.87 \$ 47.22	\$11.25 \$ 67.50	\$14.80	\$ 88.80
61	30	ea	Bite Stick	\$0.27 \$ 8.10	\$0.29 \$ 8.70	\$0.32	\$ 9.60
62	75	ea	Oxygen mask adult	\$0.81 \$ 60.75	\$0.73 \$ 54.75	\$0.56	\$ 42.00
	50	ea	Oxygen mask child	\$1.12 \$ 56.00	\$0.95 \$ 47.50	\$0.83	\$ 41.50
63	25	ea	Medium Concentration Infant Oxygen Mask	No Bid	No Bid	\$2.40 \$ 60.00	\$1.05 \$ 26.25
64	15	ea	Oxygen connecting tubing	\$0.25 \$ 3.75	\$0.31 \$ 4.65	\$0.25	\$ 3.75
65	5	ea	Cylinder wrench small	\$1.33 \$ 6.65	\$1.08 \$ 5.40	\$1.05	\$ 5.25
66	3	ea	Open end oxygen bottle wrench	\$6.00 \$ 18.00	\$4.75 \$ 14.25	\$8.62	\$ 25.86
67	100	ea	Adult Mask with swivel connector	No Bid	No Bid	No Bid	\$13.45 \$ 1,345.00
	25	ea	Child mask pop-off valve	No Bid	No Bid	No Bid	\$14.68 \$ 367.00
	15	ea	infant mask pop-off valve	No Bid	No Bid	No Bid	\$16.25 \$ 243.75
68	10	ea	ET Tube 9.0	\$4.70 \$ 47.00	\$3.65 \$ 36.50	\$3.76	\$ 37.60
	10	ea	ET Tube 8.5	\$4.70 \$ 47.00	\$3.65 \$ 36.50	\$3.76	\$ 37.60
	20	ea	ET Tube 8.0	\$4.70 \$ 94.00	\$3.65 \$ 73.00	\$3.76	\$ 75.20
	30	ea	ET Tube 7.5	\$4.70 \$ 141.00	\$3.65 \$ 109.50	\$3.76	\$ 112.80
	30	ea	ET Tube 7.0	\$4.70 \$ 141.00	\$3.65 \$ 109.50	\$3.76	\$ 112.80
	30	ea	ET Tube 6.5	\$4.70 \$ 141.00	\$3.65 \$ 109.50	\$3.76	\$ 112.80
	10	ea	ET Tube 6.0	\$4.70 \$ 47.00	\$3.65 \$ 36.50	\$3.76	\$ 37.60
	10	ea	ET Tube 5.5	\$4.70 \$ 47.00	\$3.65 \$ 36.50	\$3.76	\$ 37.60
	10	ea	ET Tube 5.0	\$4.70 \$ 47.00	\$3.65 \$ 36.50	\$3.76	\$ 37.60
69	10	ea	ET Tube cuffed 4.0	\$4.67 \$ 46.70	\$3.25 \$ 32.50	\$3.41	\$ 34.10
	10	ea	ET Tube cuffed 3.0	\$4.67 \$ 46.70	\$3.25 \$ 32.50	\$3.41	\$ 34.10
70	375	ea	Nasal Cannula	\$0.45 \$ 168.75	\$0.31 \$ 116.25	\$0.31	\$ 116.25
71	100	ea	Medication nebulizer with Mouthpiece	\$1.39 \$ 139.00	\$0.97 \$ 97.00	\$0.71	\$ 71.00
72	1500	ea	Non-Rebreather Mask	\$0.90 \$ 1,350.00	No Bid	No Bid	\$0.88 \$ 1,320.00
73	5	ea	55mm airway	\$0.80 \$ 4.00	\$0.85 \$ 4.25	\$0.95	\$ 4.75
	5	ea	60mm airway	\$0.80 \$ 4.00	\$0.85 \$ 4.25	\$0.95	\$ 4.75
	5	ea	70mm airway	\$0.80 \$ 4.00	\$0.85 \$ 4.25	\$0.95	\$ 4.75
	5	ea	80mm airway	\$0.80 \$ 4.00	\$0.85 \$ 4.25	\$0.95	\$ 4.75
	10	ea	90mm airway	\$0.80 \$ 8.00	\$0.85 \$ 8.50	\$0.95	\$ 9.50
	10	ea	100mm airway	\$0.80 \$ 8.00	\$0.85 \$ 8.50	\$0.95	\$ 9.50
	10	ea	105mm airway	\$0.80 \$ 8.00	\$0.85 \$ 8.50	\$0.95	\$ 9.50
	5	ea	115mm airway	\$0.80 \$ 4.00	\$0.85 \$ 4.25	\$0.95	\$ 4.75
74	200	ea	Pulse ox sensor adult	No Bid	No Bid	No Bid	No Bid
75	30	ea	Pulse ox sensor child	No Bid	No Bid	No Bid	No Bid
76	48	ea	Pulse ox sensor infant	No Bid	No Bid	No Bid	No Bid
77	25	ea	Suction canister 1200cc	\$2.56 \$ 64.00	\$2.35 \$ 58.75	\$2.16	\$ 54.00
78	30	ea	Medi-Vac Guardian Cannister 1200cc	\$1.93 \$ 57.90	\$2.65 \$ 79.50	\$2.68	\$ 80.40
79	20	ea	Suction Catheter 8fr	No Bid	No Bid	\$0.19 \$ 3.80	\$0.31 \$ 6.20
	20	ea	Suction Catheter 14fr	\$0.57 \$ 11.40	\$0.19 \$ 3.80	\$0.31	\$ 6.20
80	100	ea	Suction connecting tubing	\$1.93 \$ 193.00	\$1.60 \$ 160.00	\$0.82	\$ 82.00
81	30	ea	ET Tube Holder adult	\$3.50 \$ 105.00	\$2.65 \$ 79.50	\$2.65	\$ 79.50
	10	ea	ET Tube Holder pedi	\$3.50 \$ 35.00	\$2.65 \$ 26.50	\$2.65	\$ 26.50
82	40	ea	Stethoscope	No Bid	No Bid	\$55.95 \$ 2,238.00	No Bid
83	2	ea	Spider strap	\$75.50 \$ 151.00	\$63.50 \$ 127.00	\$60.58	\$ 121.16
Subtotal				\$ 3,789.90	\$ 4,742.10		\$ 5,515.92
			Too Many Items Incomplete No Samples	Costly Items Incomplete No Samples			

			Ever Ready First Aid	Southeastern Emergency Equipment	Tri-anim Healthcare		
Group 6: Miscellaneous EMS Supplies							
84	5	ea	Blood pressure cuff adult	\$5.50 \$ 27.50	\$5.60 \$ 28.00	\$6.49 \$ 32.45	\$ 32.45
	5	ea	Blood pressure cuff Large Adult	\$7.00 \$ 35.00	\$8.35 \$ 41.75	\$6.76 \$ 33.80	\$ 33.80
	5	ea	Blood Pressure cuff child	\$5.50 \$ 27.50	\$6.35 \$ 31.75	\$6.76 \$ 33.80	\$ 33.80
	5	ea	Blood Pressure cuff infant	\$5.50 \$ 27.50	\$6.35 \$ 31.75	\$6.76 \$ 33.80	\$ 33.80
85	500	ea	Cold packs 6"x8"	\$0.35 \$ 175.00	\$0.60 \$ 300.00	\$0.39 \$ 195.00	\$ 195.00
86	3	bx	Accu-check replacement lancets	\$52.50 \$ 157.50	68.5 \$ 205.50	No Bid	No Bid
87	15	ea	Medi flow Morgan eye lens	No Bid	No Bid	\$14.85 \$ 222.75	\$16.15 \$ 242.25
88	72	ea	Disposable pen light	\$0.85 \$ 61.20	\$0.62 \$ 44.64	\$0.71 \$ 51.12	\$ 51.12
89	1	pkg	Triage bags	\$22.50 \$ 22.50	\$39.95 \$ 39.95	\$41.29 \$ 41.29	\$ 41.29
90	50	ea	EMT Shears 5.5"	\$0.80 \$ 40.00	\$0.90 \$ 45.00	\$0.90 \$ 45.00	\$ 45.00
91	35	ea	Actidose-Aqua Activiated Charcoal Suspensio	\$5.25 \$ 183.75	\$7.40 \$ 259.00	\$4.18 \$ 146.30	\$ 146.30
92	3	ea	Paddock Laboratories Inc.	\$1.75 \$ 5.25	\$1.40 \$ 4.20	\$1.70 \$ 5.10	\$ 5.10
93	50	bx	.3ml amonia inhalant	\$1.10 \$ 55.00	No Bid	No Bid	\$1.54 \$ 77.00
94	2	ea	Post mortem bag w/id tags 6" X 90"	\$11.40 \$ 22.80	No Bid	No Bid	No Bid
95	15	cs	Ambu ace adjustable collar	\$187.50 \$ 2,812.50	\$402.50 \$ 6,037.50	\$294.00 \$ 4,410.00	\$ 4,410.00
	3	cs	Ambu mini ace adjust. Collar	\$150.00 \$ 450.00	\$402.50 \$ 1,207.50	\$294.00 \$ 882.00	\$ 882.00
96	20	ea	Combitube Adult kit	\$62.00 \$ 1,240.00	No Bid	No Bid	\$36.95 \$ 739.00
97	10	cs	Head immobilizer	No Bid	No Bid	\$197.50 \$ 1,975.00	\$205.50 \$ 2,055.00
98	2	ea	Magill Forceps Adult	\$3.75 \$ 7.50	\$2.65 \$ 5.30	\$2.98 \$ 5.96	\$ 5.96
	2	ea	Magill Forceps Child	\$3.75 \$ 7.50	\$2.65 \$ 5.30	\$2.98 \$ 5.96	\$ 5.96
99	8	ea	Neotech Meconium Aspirator	\$4.85 \$ 38.80	\$3.80 \$ 30.40	\$4.12 \$ 32.96	\$ 32.96
100	5	ea	Ring cutter	\$3.75 \$ 18.75	\$3.95 \$ 19.75	\$4.81 \$ 24.05	\$ 24.05
101	10	ea	Seat belt cutter	\$0.69 \$ 6.90	\$1.02 \$ 10.20	\$2.00 \$ 20.00	\$ 20.00
102	1	bx	Tourniquet Latex free	\$6.80 \$ 6.80	\$1.15 \$ 1.15	\$9.40 \$ 9.40	\$ 9.40
103	5	ea	V-Vac suction unit	\$11.50 \$ 57.50	\$11.55 \$ 57.75	\$12.16 \$ 60.80	\$ 60.80
104	4	bx	Vacutainer Luer Adapters	\$12.25 \$ 49.00	\$14.20 \$ 56.80	\$11.93 \$ 47.72	\$ 47.72
105	2	bx	Vacutainer Needles 22 ga x 1"	\$70.69 \$ 141.38	\$3.10 \$ 6.20	\$6.91 \$ 13.82	\$ 13.82
106	75	pkg	Vacutainer Holder 7ml tube	\$0.85 \$ 63.75	\$3.10 \$ 232.50	\$0.82 \$ 61.50	\$ 61.50
107	15	bx	Collection tube 7ml red top	\$12.50 \$ 187.50	No Bid	No Bid	No Bid
	12	bx	Purple top	\$14.95 \$ 179.40	No Bid	No Bid	No Bid
	12	bx	Blue top	\$15.20 \$ 182.40	No Bid	No Bid	No Bid
	12	bx	Green top	\$16.25 \$ 195.00	No Bid	No Bid	No Bid
108	20	ea	Window pouch w/pocket clip	\$2.50 \$ 50.00	\$1.70 \$ 34.00	\$2.56 \$ 51.20	\$ 51.20
109	1	bx	Providence Swabs	\$4.25 \$ 4.25	\$4.05 \$ 4.05	\$4.33 \$ 4.33	\$ 4.33
110	25	ea	Disposable pressure Infusor	\$76.88 \$ 1,922.00	\$12.95 \$ 323.75	\$8.95 \$ 223.75	\$ 223.75
111	500	ea	Emergency Blanket 54" X 80"	\$6.36 \$ 3,180.00	No Bid	No Bid	\$1.34 \$ 670.00
112	2500	ea	Pillow Case 20" X 29"	No Bid	No Bid	No Bid	\$0.21 \$ 518.50
113	500	ea	Pillow Disposable 18" X 24"	\$3.00 \$ 1,500.00	No Bid	No Bid	\$1.85 \$ 925.00
114	2500	ea	Flat Sheet 84" X 40"	\$0.50 \$ 1,250.00	No Bid	No Bid	\$0.61 \$ 1,522.50
115	2500	ea	Fitted Cotton Sheet 72" X 6" X 80"	No Bid	No Bid	No Bid	\$0.61 \$ 1,522.50
Subtotal				\$ 14,391.43	\$ 11,261.44	\$ 14,742.86	
			Incomplete	Incomplete	Incomplete		
Grand Total				\$56,818.22	\$ 43,272.39	\$ 51,436.06	

Incomplete Bid and/or Did Not Submit Samples
Recommended Award

Total Bid Award

\$ 32,931.51

EMS SUPPLIES
BID 06-146

Item No.	Est. Qty.	Unit	Description	Supreme Medical		Matrix Medical		Bound Tree Medical	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Group 1: Cardiac Supplies									
1	5	bx	Defibrillation Pads	\$37.79	\$188.95	\$39.00	\$195.00	\$40.12	\$200.60
2	1000	pkg	Electrodes (Adult)	\$2.05	\$2,050.00	\$1.47	\$1,470.00	\$1.40	\$1,400.00
3	20	pkg	Electrodes (Pedi) Medi-T Mini	\$0.87	\$17.39	\$11.20	\$224.00	\$0.57	\$11.40
4	50	pkg	Graph Paper (Model: LifePak 11/12)	\$48.51	\$2,425.65	\$36.00	\$1,800.00	\$23.16	\$1,158.00
5	3	pkg	Graph Paper (Model: LifePak 10)	\$22.56	\$67.68	\$21.00	\$63.00	\$8.20	\$24.60
6	5	bx	Defibrillation & Pacing Pads (Pedi)	\$223.53	\$1,117.65	\$210.00	\$1,050.00	\$287.20	\$1,436.00
	10	bx	Defibrillation & Pacing Pads (Adult)	\$211.76	\$2,117.60	\$210.00	\$2,100.00	\$266.70	\$2,667.00
Subtotal					\$7,984.92		\$ 6,902.00		\$ 6,897.60
Group 2: Infection Control									
7	1	bx	Face Shield with fog free visor, latex free	\$21.73	\$21.73	\$24.00	\$24.00	\$17.43	\$17.43
8	50	ea	Protective Eyewear, black frame, adjustable	\$0.89	\$44.50	\$2.49	\$124.50	\$4.99	\$249.50
9	100	bx	Gloves, Powder Free; X-Large	No Bid	No Bid	\$6.50	\$650.00	\$6.59	\$659.00
	20	bx	Large	No Bid	No Bid	\$6.50	\$130.00	\$6.59	\$131.80
	6	bx	Medium	No Bid	No Bid	\$6.50	\$39.00	\$6.59	\$39.54
	2	bx	Small	No Bid	No Bid	\$6.50	\$13.00	\$6.59	\$13.18
	1	bx	XX-large	No Bid	No Bid	No Bid	No Bid	\$6.59	\$6.59
10	2	bx	TB Respirators; Large	\$23.92	\$47.84	\$18.00	\$36.00	\$16.14	\$32.28
	2	bx	TB Respirators; Medium	\$23.92	\$47.84	\$18.00	\$36.00	\$16.14	\$32.28
11	10	bx	Bio-Bag Red 7-10 Gal	\$3.42	\$34.18	\$6.25	\$62.50	\$6.50	\$65.00
	1	bx	Bio-Bag Red 20 Gal	\$6.82	\$6.82	\$12.00	\$12.00	\$7.50	\$7.50
12	125	ea	Xpect Buffered Eye & Skin Sterile Isotonic	No Bid	No Bid	\$1.70	\$212.50	\$1.37	\$171.25
13	1	cs	Biohazard Specimen Bag	\$64.28	\$64.28	\$83.00	\$83.00	\$73.75	\$73.75
14	100	ea	Sharp-Trap Bio-Disposable Container	No Bid	No Bid	\$1.20	\$120.00	\$1.28	\$128.00
15	40	ea	Kendall Sharps Container (Transparent Red)	\$3.85	\$154.00	\$1.50	\$60.00	\$3.62	\$144.80
	15	ea	Kendall Sharps Container (Transparent White)	\$2.72	\$40.73	No Bid	No Bid	No bid	No Bid
16	30	ea	Fluid Barrier Gown	\$0.49	\$14.81	\$39.00	\$1,170.00	\$1.38	\$41.40
17	30	ea	Vionex no rinse hand gel 4 oz.	\$0.55	\$16.50	\$2.59	\$77.70	\$3.17	\$95.10
	20	ea	Vionex no rinse gel 18 oz bottle w/pump	\$7.20	\$144.00	\$6.29	\$125.80	\$8.01	\$160.20
18	30	pkg	Paddock Lab Glucose gel	No Bid	No Bid	\$9.00	\$270.00	\$9.63	\$288.90
19	50	ea	Discide Disinfecting Towelettes	\$5.53	\$276.50	\$6.29	\$314.50	\$6.69	\$334.50
Subtotal					\$913.73		\$ 3,560.50		\$ 2,692.00
Group 3: Bandages/Dressings									
20	50	ea	Adaptic Non-adhering Dressing 3x8"	\$1.77	\$88.50	\$1.62	\$81.00	\$1.21	\$60.32
21	15	bx	Alcohol Prep pads Large	\$1.42	\$21.30	\$2.59	\$38.85	\$2.00	\$30.00
22	12	bx	Adhesive bandage strips 1x3"	\$1.16	\$13.92	\$2.49	\$29.88	\$2.42	\$29.04
23	25	ea	Burn Sheet sterile 60x90"	\$2.04	\$51.00	\$3.75	\$93.75	\$5.13	\$128.25
24	15	ea	Disposable Emergency Blanket	\$2.66	\$39.90	\$2.00	\$30.00	\$2.38	\$35.70
25	1	bx	Oval eye pads, sterile large	\$3.84	\$3.84	\$8.00	\$8.00	\$4.68	\$4.68
26	150	bx	Gauze pads, 4"x4", sterile, individually packa	\$1.15	\$172.50	\$3.39	\$508.50	\$1.66	\$249.00
27	25	bx	Large Kendall Kerlix Roll	\$7.30	\$182.50	\$16.80	\$420.00	\$6.00	\$150.00
28	100	ea	Kendall Conform Stretch Bandage 3X75	\$0.24	\$23.60	\$0.57	\$57.08	\$0.25	\$24.75
	50	ea	Kendall Conform Stretch Bandage 4"	\$0.26	\$12.80	\$0.68	\$34.17	\$0.29	\$14.34
	20	ea	Kendall Conform Stretch Bandage 6"	\$0.54	\$10.76	\$1.04	\$20.83	\$0.29	\$5.73
29	60	ea	Multi trauma dressing Sterile 12x30"	\$0.98	\$58.50	\$1.30	\$78.00	\$1.18	\$70.80
30	2	bx	Nail Polish Remover Pads	\$2.83	\$5.66	\$3.90	\$7.80	\$2.86	\$5.72
31	5	ea	OB Kits	\$4.01	\$20.05	\$7.00	\$35.00	\$4.13	\$20.65
32	7	cs	Normal Saline for Irrigation USP	\$18.11	\$126.77	\$14.40	\$100.80	\$12.84	\$89.88
33	16	cs	Sterile Water-Irrigation Solution 1000 ML Bo	\$18.33	\$293.28	\$14.40	\$230.40	\$12.60	\$201.60
34	75	ea	Surgi pads 5"x9"	\$0.10	\$7.68	\$0.20	\$15.00	\$0.11	\$8.22
35	8	ea	Parker Laboratories Inc. Signa Gel Electrode	No Bid	No Bid	\$1.80	\$14.40	\$2.12	\$16.96
36	1	bx	Lubricating Jelly Foil Packets	\$5.23	\$5.23	\$9.00	\$9.00	\$8.65	\$8.65
37	7	bx	Tape, Cursilk Cloth 2"	\$6.49	\$45.43	\$7.50	\$52.50	\$7.69	\$53.83
38	4	bx	Tape, Cursilk Cloth 1"	\$6.49	\$25.96	\$7.50	\$30.00	\$7.69	\$30.76
39	8	bx	Tape, Cursilk Cloth 3"	\$6.49	\$51.92	\$7.90	\$63.20	\$7.69	\$61.52
40	25	bx	Tape Clear 1"	\$5.68	\$142.00	\$11.75	\$293.75	\$6.25	\$156.25
41	200	ea	Triangle Bandages	\$0.26	\$52.60	\$0.2900	\$58.00	\$0.16	\$32.00
42	200	ea	Convenience bags	\$0.33	\$65.36	\$1.00	\$200.00	\$0.93	\$186.00
43	3	cs	0.9% Sodium Chloride 30ml Flip Top Vial	\$42.11	\$126.33	\$48.00	\$144.00	\$40.00	\$120.00
44	2	cs	0.9% Sodium Chloride 250ml Bag	\$32.53	\$65.06	\$31.20	\$62.40	\$20.16	\$40.32
	150	cs	0.9% Sodium Chloride 1000ml Bag	\$23.68	\$3,552.00	\$15.60	\$2,340.00	\$11.28	\$1,692.00
Subtotal					\$ 5,264.45		\$ 5,056.31		\$ 3,526.97

			Supreme Medical		Matrix Medical		Bound Tree Medical		
Group 4: I.V. Supplies									
45	3	bx	Protective IV cath 14g x 1.25"	\$119.00	\$ 357.00	\$115.00	\$ 345.00	\$127.50	\$ 382.50
	2	bx	IV Cath 16g x 1.25"	\$119.00	\$ 238.00	\$115.00	\$ 230.00	\$127.50	\$ 255.00
	30	bx	IV Cath 18g x 1.25"	\$119.00	\$ 3,570.00	\$115.00	\$ 3,450.00	\$127.50	\$ 3,825.00
	10	bx	IV Cath 20g x 1"	\$119.00	\$ 1,190.00	\$115.00	\$ 1,150.00	\$127.50	\$ 1,275.00
	1	bx	IV Cath 24g x .75"	\$124.69	\$ 124.69	\$115.00	\$ 115.00	\$134.00	\$ 134.00
	1	bx	IV Cath 14g x 2.50"	\$67.69	\$ 67.69	\$115.00	\$ 115.00	\$51.50	\$ 51.50
46	2000	ea	IV Ext set 43"	\$2.88	\$ 5,764.00	\$1.05	\$ 2,100.00	\$1.83	\$ 3,660.00
47	3000	ea	IV Start Kit, latex free, sterile with tegaderm	\$1.79	\$ 5,364.00	\$1.40	\$ 4,200.00	\$1.38	\$ 4,140.00
48	3000	ea	10 Drop IV set, 2 Y sites, Macro drip	\$2.35	\$ 7,035.00	\$2.90	\$ 8,700.00	\$2.06	\$ 6,180.00
49	10	ea	60 Drop IV set, Buretrol	\$5.82	\$ 58.19	No Bid	No Bid	\$4.56	\$ 45.60
50	200	ea	Injection Site sterile	\$1.37	\$ 273.30	\$1.58	\$ 315.00	\$1.28	\$ 256.00
51	25	ea	Padded IV Armboard 9"	\$0.29	\$ 7.29	\$0.55	\$ 13.75	\$0.46	\$ 11.50
	75	ea	Padded IV Armboard 18"	\$0.52	\$ 38.93	\$0.74	\$ 55.50	\$0.52	\$ 39.00
52	1	cs	60 Drop Microdrip IV set	\$43.90	\$ 43.90	\$141.60	\$ 141.60	\$129.00	\$ 129.00
53	15	bx	Terumo Style Needle 18GA X 1"	\$3.98	\$ 59.70	\$4.40	\$ 66.00	\$3.40	\$ 51.00
	1	bx	Terumo Style Needle 21GA X 1"	\$3.98	\$ 3.98	\$4.40	\$ 4.40	\$3.40	\$ 3.40
	1	bx	Terumo Style Needle 22GA X 1"	\$3.98	\$ 3.98	\$4.40	\$ 4.40	\$3.40	\$ 3.40
	1	bx	Terumo Style Needle 18GA X 1"	\$4.85	\$ 4.85	\$	\$ -	\$	\$ -
54	50	bx	20cc Luer Lock Syringe	\$8.29	\$ 414.50	\$6.95	\$ 347.50	\$24.00	\$ 1,200.00
	3	bx	10cc Luer Lock Syringe	\$7.27	\$ 21.81	\$9.90	\$ 29.70	\$12.00	\$ 36.00
55	8	ea	Tubex Syringe	No Bid	No Bid	\$8.50	\$ 68.00	\$8.27	\$ 66.16
56	8	ea	Carpujet	No Bid	No Bid	\$2.00	\$ 16.00	\$0.01	\$ 0.08
57	2	bx	3cc 25 ga x 5/8" syringe	\$5.72	\$ 11.44	\$15.00	\$ 30.00	\$8.84	\$ 17.68
	2	bx	1cc with 25 ga x 5/8" Syringe	\$7.45	\$ 14.90	\$12.00	\$ 24.00	\$11.00	\$ 22.00
58	1000	ea	Tegaderm 3x4	\$0.23	\$ 231.20	\$0.42	\$ 420.00	\$0.30	\$ 304.70
			Subtotal		\$24,898.95		\$ 21,520.85		\$ 21,783.82
Group 5: Airway Supplies									\$ -
59	10	ea	Laryngo replacement lamps small	\$3.54	\$35.40	\$1.80	\$ 18.00	\$1.19	\$ 11.90
	10	ea	Laryngo replacement lamps Large	\$3.54	\$35.40	\$1.80	\$ 18.00	\$1.19	\$ 11.90
60	6	ea	Laryngo Macintosh Blades Infant size 1	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Macintosh Child size 1	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Macintosh Adult size 3	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Macintosh Large Adult size 4	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Miller Premie size 0	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Miller infant size 1	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Miller child size 2	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Miller Adult size 3	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Miller Large Adult size 4	\$15.19	\$ 91.14	\$15.00	\$ 90.00	\$11.28	\$ 67.68
	6	ea	Laryngo standard stainless handle	\$24.36	\$ 146.16	\$10.00	\$ 60.00	\$10.06	\$ 60.36
61	30	ea	Bite Stick	\$1.03	\$ 30.87	\$0.40	\$ 12.00	\$0.33	\$ 9.90
62	75	ea	Oxygen mask adult	\$0.67	\$ 50.48	\$0.80	\$ 60.00	\$0.62	\$ 46.50
	50	ea	Oxygen mask child	\$0.90	\$ 45.10	\$0.80	\$ 40.00	\$0.77	\$ 38.50
63	25	ea	Medium Concentration Infant Oxygen Mask	\$1.49	\$37.33	\$2.40	\$ 60.00	\$1.48	\$ 37.00
64	15	ea	Oxygen connecting tubing	\$0.38	\$ 5.63	\$0.29	\$ 4.35	\$0.28	\$ 4.20
65	5	ea	Cylinder wrench small	No Bid	No Bid	\$1.75	\$ 8.75	\$1.54	\$ 7.70
66	3	ea	Open end oxygen bottle wrench	No Bid	No Bid	\$3.50	\$ 10.50	\$3.94	\$ 11.82
67	100	ea	Adult Mask with swivel connector	\$14.79	\$1,478.50	\$9.00	\$900.00	\$20.00	\$ 2,000.00
	25	ea	Child mask pop-off valve	\$14.79	\$369.63	\$11.75	\$293.75	\$20.00	\$ 500.00
	15	ea	infant mask pop-off valve	\$15.61	\$234.09	\$11.75	\$176.25	\$20.00	\$ 300.00
68	10	ea	ET Tube 9.0	\$3.66	\$ 36.59	\$3.90	\$ 39.00	\$3.45	\$ 34.50
	10	ea	ET Tube 8.5	\$3.66	\$ 36.59	\$3.90	\$ 39.00	\$3.45	\$ 34.50
	20	ea	ET Tube 8.0	\$3.66	\$ 73.18	\$3.90	\$ 78.00	\$3.45	\$ 69.00
	30	ea	ET Tube 7.5	\$3.66	\$ 109.77	\$3.90	\$ 117.00	\$3.45	\$ 103.50
	30	ea	ET Tube 7.0	\$3.66	\$ 109.77	\$3.90	\$ 117.00	\$3.45	\$ 103.50
	30	ea	ET Tube 6.5	\$3.66	\$ 109.77	\$3.90	\$ 117.00	\$3.45	\$ 103.50
	10	ea	ET Tube 6.0	\$3.66	\$ 36.59	\$3.90	\$ 39.00	\$3.45	\$ 34.50
	10	ea	ET Tube 5.5	\$3.66	\$ 36.59	\$3.90	\$ 39.00	\$3.45	\$ 34.50
	10	ea	ET Tube 5.0	\$3.66	\$ 36.59	\$3.90	\$ 39.00	\$3.45	\$ 34.50
69	10	ea	ET Tube cuffed 4.0	\$3.29	\$ 32.92	\$3.50	\$ 35.00	\$3.33	\$ 33.30
	10	ea	ET Tube cuffed 3.0	\$3.29	\$ 32.92	\$3.50	\$ 35.00	\$3.33	\$ 33.30
70	375	ea	Nasal Cannula	\$0.41	\$ 152.63	\$0.45	\$ 168.75	\$0.33	\$ 123.75
71	100	ea	Medication nebulizer with Mouthpiece	\$0.75	\$ 75.28	\$0.70	\$ 70.00	\$0.85	\$ 85.00
72	1500	ea	Non-Rebreather Mask	\$0.94	\$ 1,416.00	\$0.90	\$ 1,350.00	\$0.94	\$ 1,410.00
73	5	ea	55mm airway	\$0.50	\$ 2.51	\$1.10	\$ 5.50	\$1.00	\$ 5.00
	5	ea	60mm airway	\$0.50	\$ 2.51	\$1.10	\$ 5.50	\$1.00	\$ 5.00
	5	ea	70mm airway	\$0.50	\$ 2.51	\$1.10	\$ 5.50	\$1.00	\$ 5.00
	5	ea	80mm airway	\$0.50	\$ 2.51	\$1.10	\$ 5.50	\$1.00	\$ 5.00
	10	ea	90mm airway	\$0.50	\$ 5.01	\$1.10	\$ 11.00	\$1.00	\$ 10.00
	10	ea	100mm airway	\$0.50	\$ 5.01	\$1.10	\$ 11.00	\$1.00	\$ 10.00
	10	ea	105mm airway	No Bid	No Bid	\$1.10	\$ 11.00	\$1.00	\$ 10.00
	5	ea	115mm airway	\$1.98	\$ 9.89	\$1.10	\$ 5.50	\$1.00	\$ 5.00
74	200	ea	Pulse ox sensor adult	No Bid	No Bid	No Bid	No Bid	\$12.50	\$ 2,500.00
75	30	ea	Pulse ox sensor child	No Bid	No Bid	No Bid	No Bid	\$14.38	\$ 431.25
76	48	ea	Pulse ox sensor infant	No Bid	No Bid	No Bid	No Bid	\$18.26	\$ 876.48
77	25	ea	Suction cannister 1200cc	\$2.21	\$ 55.18	\$2.60	\$ 65.00	\$2.74	\$ 68.50
78	30	ea	Medi-Vac Guardian Cannister 1200cc	\$3.81	\$ 114.27	\$2.50	\$ 75.00	\$3.14	\$ 94.29
79	20	ea	Suction Catheter 8fr	\$0.21	\$ 4.10	\$0.39	\$ 7.80	\$0.42	\$ 8.40
	20	ea	Suction Catheter 14fr	\$0.21	\$ 4.10	\$0.39	\$ 7.80	\$0.37	\$ 7.40
80	100	ea	Suction connecting tubing	\$0.86	\$ 86.32	\$1.75	\$ 175.00	\$3.27	\$ 327.00
81	30	ea	ET Tube Holder adult	No Bid	No Bid	\$2.80	\$ 84.00	\$2.78	\$ 83.40
	10	ea	ET Tube Holder pedi	No Bid	No Bid	\$2.80	\$ 28.00	\$2.78	\$ 27.80
82	40	ea	Stethoscope	\$63.75	\$2,550.00	No Bid	No Bid	\$57.33	\$ 2,293.20
83	2	ea	Spider strap	\$33.13	\$ 66.26	\$59.00	\$ 118.00	\$22.80	\$ 45.60
			Subtotal		\$ 8,494.17		\$ 5,375.45		\$ 12,704.57
						Costly Items Incomplete			
						No Samples			

			Supreme Medical		Matrix Medical		Bound Tree Medical		
Group 6: Miscellaneous EMS Supplies									
84	5	ea	Blood pressure cuff adult	\$8.47	\$ 42.35	\$9.00	\$ 45.00	\$8.00	\$ 40.00
	5	ea	Blood pressure cuff Large Adult	\$11.29	\$ 56.45	\$16.90	\$ 84.50	\$10.00	\$ 50.00
	5	ea	Blood Pressure cuff child	\$8.49	\$ 42.45	\$10.00	\$ 50.00	\$8.00	\$ 40.00
	5	ea	Blood Pressure cuff infant	\$8.49	\$ 42.45	\$10.00	\$ 50.00	\$8.00	\$ 40.00
85	500	ea	Cold packs 6"x8"	\$0.39	\$ 192.50	\$0.39	\$ 195.00	\$0.29	\$ 142.50
86	3	bx	Accu-check replacement lancets	\$21.77	\$ 65.31	45	\$ 135.00	\$52.50	\$ 157.50
87	15	ea	Medi flow Morgan eye lens	No Bid	No Bid	\$14.75	\$ 221.25	\$16.56	\$ 248.40
88	72	ea	Disposable pen light	\$1.28	\$ 92.16	\$0.75	\$ 54.00	\$0.84	\$ 60.48
89	1	pkg	Triage bags	No Bid	No Bid	\$40.00	\$ 40.00	\$20.68	\$ 20.68
90	50	ea	EMT Shears 5.5"	\$3.60	\$ 180.00	\$3.75	\$ 187.50	\$1.88	\$ 94.00
91	35	ea	Actidose-Aqua Activiated Charcoal Suspendio	No Bid	No Bid	\$19.00	\$ 665.00	\$8.75	\$ 306.25
92	3	ea	Paddock Laboratories Inc.	\$1.88	\$ 5.64	\$1.60	\$ 4.80	\$1.55	\$ 4.65
93	50	bx	.3ml amonia inhalant	\$1.74	\$ 87.00	No Bid	No Bid	\$1.58	\$ 79.00
94	2	ea	Post mortem bag w/id tags 6" X 90"	No Bid	No Bid	\$7.00	\$14.00	\$11.25	\$ 22.50
95	15	cs	Ambu ace adjustable collar	No Bid	No Bid	\$237.50	\$ 3,562.50	\$236.50	\$ 3,547.50
	3	cs	Ambu mini ace adjust. Collar	No Bid	No Bid	\$237.50	\$ 712.50	\$236.50	\$ 709.50
96	20	ea	Combitube Adult kit	\$60.34	\$ 1,206.80	\$44.00	\$880.00	\$47.53	\$ 950.60
97	10	cs	Head immobilizer	\$194.00	\$1,940.00	\$199.00	\$ 1,990.00	\$219.00	\$ 2,190.00
98	2	ea	Magill Forceps Adult	No Bid	No Bid	\$3.75	\$ 7.50	\$3.44	\$ 6.88
	2	ea	Magill Forceps Child	No Bid	No Bid	\$3.75	\$ 7.50	\$3.44	\$ 6.88
99	8	ea	Neotech Meconium Aspirator	No Bid	No Bid	\$3.95	\$ 31.60	\$4.22	\$ 33.76
100	5	ea	Ring cutter	No Bid	No Bid	\$9.00	\$ 45.00	\$5.00	\$ 25.00
101	10	ea	Seat belt cutter	No Bid	No Bid	\$3.50	\$ 35.00	\$3.88	\$ 38.80
102	1	bx	Tourniquet Latex free	\$36.14	\$ 36.14	\$12.75	\$ 12.75	\$17.88	\$ 17.88
103	5	ea	V-Vac suction unit	No Bid	No Bid	\$13.75	\$ 68.75	\$69.03	\$ 345.15
104	4	bx	Vacutainer Luer Adapters	\$13.89	\$ 55.56	\$30.00	\$ 120.00	\$11.25	\$ 45.00
105	2	bx	Vacutainer Needles 22 ga x 1"	\$8.06	\$ 16.12	\$16.00	\$ 32.00	\$6.88	\$ 13.76
106	75	pkg	Vacutainer Holder 7ml tube	\$0.83	\$ 62.48	\$1.20	\$ 90.00	\$0.81	\$ 60.75
107	15	bx	Collection tube 7ml red top	No Bid	No Bid	\$16.00	\$240.00	\$19.15	\$ 287.25
	12	bx	Purple top	No Bid	No Bid	No Bid	No Bid	\$24.59	\$ 295.08
	12	bx	Blue top	No Bid	No Bid	No Bid	No Bid	\$22.41	\$ 268.92
	12	bx	Green top	No Bid	No Bid	No Bid	No Bid	\$41.23	\$ 494.76
108	20	ea	Window pouch w/pocket clip	No Bid	No Bid	\$4.50	\$ 90.00	\$2.81	\$ 56.20
109	1	bx	Providone Swabs	\$4.28	\$ 4.28	\$9.00	\$ 9.00	\$4.33	\$ 4.33
110	25	ea	Disposable pressure Infusor	No Bid	No Bid	\$12.00	\$ 300.00	\$14.50	\$ 362.50
111	500	ea	Emergency Blanket 54" X 80"	\$2.66	\$ 1,330.00	\$2.00	\$1,000.00	\$2.44	\$ 1,220.00
112	2500	ea	Pillow Case 20" X 29"	\$0.22	\$547.50	\$0.29	\$725.00	\$0.25	\$ 636.25
113	500	ea	Pillow Disposable 18" X 24"	\$3.48	\$ 1,740.00	\$3.00	\$1,500.00	\$2.74	\$ 1,370.00
114	2500	ea	Flat Sheet 84" X 40"	\$0.64	\$ 1,607.50	\$0.90	\$2,250.00	\$0.62	\$ 1,558.50
115	2500	ea	Fitted Cotton Sheet 72" X 6" X 80"	\$0.77	\$ 1,926.50	\$0.90	\$ 2,250.00	\$0.57	\$ 1,428.50
			Subtotal		\$ 11,279.19		\$ 17,705.15		\$ 17,279.71
			Incomplete						
			Grand Total		\$58,835.40		\$ 60,120.26		\$ 64,884.67

Incomplete Bid and/or Did Not Submit Samples
Recommended Award

Total Bid Award

\$20,806.68

EMS SUPPLIES
 BID 06-146

Item No.	Est. Qty.	Unit	Description	Moore Medical		Laerdal Medical		Jefferson Medical Supplies	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Group 1: Cardiac Supplies									
1	5	bx	Defibrillation Pads	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
2	1000	pkg	Electrodes (Adult)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3	20	pkg	Electrodes (Pedi) Medi-T Mini	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4	50	pkg	Graph Paper (Model: LifePak 11/12)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
5	3	pkg	Graph Paper (Model: LifePak 10)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
6	5	bx	Defibrillation & Pacing Pads (Pedi)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	bx	Defibrillation & Pacing Pads (Adult)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Subtotal					\$0.00		\$0.00		\$0.00
Group 2: Infection Control									
7	1	bx	Face Shield with fog free visor, latex free	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
8	50	ea	Protective Eyewear, black frame, adjustable	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
9	100	bx	Gloves, Powder Free; X-Large	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	20	bx	Large	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	bx	Medium	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	2	bx	Small	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	XX-large	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
10	2	bx	TB Respirators; Large	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	2	bx	TB Respirators; Medium	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
11	10	bx	Bio-Bag Red 7-10 Gal	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	Bio-Bag Red 20 Gal	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
12	125	ea	Xpect Buffered Eye & Skin Sterile Isotonic	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
13	1	cs	Biohazard Specimen Bag	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
14	100	ea	Sharp-Trap Bio-Disposable Container	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
15	40	ea	Kendall Sharps Container (Transparent Red)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	15	ea	Kendall Sharps Container (Transparent White)	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
16	30	ea	Fluid Barrier Gown	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
17	30	ea	Vionex no rinse hand gel 4 oz.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	20	ea	Vionex no rinse gel 18 oz bottle w/pump	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
18	30	pkg	Paddock Lab Glucose gel	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
19	50	ea	Disicide Disinfecting Towelettes	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Subtotal					\$0.00		\$0.00		\$0.00
Group 3: Bandages/Dressings									
20	50	ea	Adaptic Non-adhering Dressing 3x8"	\$1.08	\$ 53.90	No Bid	No Bid	No Bid	No Bid
21	15	bx	Alcohol Prep pads Large	\$1.89	\$ 28.35	No Bid	No Bid	\$2.08	\$ 31.20
22	12	bx	Adhesive bandage strips 1x3"	\$1.89	\$ 22.68	No Bid	No Bid	No Bid	No Bid
23	25	ea	Burn Sheet sterile 60x90"	\$3.99	\$ 99.75	No Bid	No Bid	\$2.75	\$ 68.75
24	15	ea	Disposable Emergency Blanket	\$1.93	\$ 28.95	No Bid	No Bid	\$0.90	\$ 13.50
25	1	bx	Oval eye pads, sterile large	\$4.46	\$ 4.46	No Bid	No Bid	\$73.00	\$ 73.00
26	150	bx	Gauze pads, 4"x4", sterile, individually packa	\$1.58	\$ 236.25	No Bid	No Bid	\$1.45	\$ 217.50
27	25	bx	Large Kendall Kerlix Roll	\$18.12	\$ 453.00	No Bid	No Bid	No Bid	No Bid
28	100	ea	Kendall Conform Stretch Bandage 3X75	\$0.59	\$ 59.25	No Bid	No Bid	\$0.31	\$ 31.00
	50	ea	Kendall Conform Stretch Bandage 4"	\$0.67	\$ 33.58	No Bid	No Bid	\$0.33	\$ 16.50
	20	ea	Kendall Conform Stretch Bandage 6"	\$0.99	\$ 19.80	No Bid	No Bid	\$0.67	\$ 13.40
29	60	ea	Multi trauma dressing Sterile 12x30"	\$0.70	\$ 42.00	No Bid	No Bid	\$1.47	\$ 88.20
30	2	bx	Nail Polish Remover Pads	\$2.23	\$ 4.46	No Bid	No Bid	No Bid	No Bid
31	5	ea	OB Kits	\$4.62	\$ 23.10	No Bid	No Bid	\$6.50	\$ 32.50
32	7	cs	Normal Saline for Irrigation USP	\$16.80	\$ 117.60	No Bid	No Bid	No Bid	No Bid
33	16	cs	Sterile Water-Irrigation Solution 1000 ML Bo	\$16.00	\$ 256.00	No Bid	No Bid	No Bid	No Bid
34	75	ea	Surgi pads 5"x9"	\$0.10	\$ 7.43	No Bid	No Bid	\$0.18	\$ 13.50
35	8	ea	Parker Laboratories Inc. Signa Gel Electrode C	\$2.14	\$17.12	No Bid	No Bid	No Bid	No Bid
36	1	bx	Lubricating Jelly Foil Packets	\$3.48	\$ 3.48	No Bid	No Bid	\$13.00	\$ 13.00
37	7	bx	Tape, Cursilk Cloth 2"	\$9.38	\$ 65.66	No Bid	No Bid	No Bid	No Bid
38	4	bx	Tape, Cursilk Cloth 1"	\$9.38	\$ 37.52	No Bid	No Bid	No Bid	No Bid
39	8	bx	Tape, Cursilk Cloth 3"	\$9.38	\$ 75.04	No Bid	No Bid	No Bid	No Bid
40	25	bx	Tape Clear 1"	\$6.07	\$ 151.75	No Bid	No Bid	\$8.12	\$ 203.00
41	200	ea	Triangle Bandages	\$0.23	\$ 46.00	No Bid	No Bid	\$0.32	\$ 64.00
42	200	ea	Convenience bags	\$0.95	\$ 190.60	No Bid	No Bid	No Bid	No Bid
43	3	cs	0.9% Sodium Chloride 30ml Flip Top Vial	\$37.00	\$ 111.00	No Bid	No Bid	No Bid	No Bid
44	2	cs	0.9% Sodium Chloride 250ml Bag	\$21.12	\$ 42.24	No Bid	No Bid	No Bid	No Bid
	150	cs	0.9% Sodium Chloride 1000ml Bag	\$10.68	\$ 1,602.00	No Bid	No Bid	No Bid	No Bid
Subtotal					\$ 3,832.97		\$0.00		\$ 879.05
Incomplete									

			Moore Medical	Laerdal Medical	Jefferson Medical Supplies				
Group 4: I.V. Supplies									
45	3	bx	Protective IV cath 14g x 1.25"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	2	bx	IV Cath 16g x 1.25"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	30	bx	IV Cath 18g x 1.25"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	bx	IV Cath 20g x 1"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	IV Cath 24g x .75"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	IV Cath 14g x 2.50"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
46	2000	ea	IV Ext set 43"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
47	3000	ea	IV Start Kit, latex free, sterile with tegaderm	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
48	3000	ea	10 Drop IV set, 2 Y sites, Macro drip	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
49	10	ea	60 Drop IV set, Buretrol	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
50	200	ea	Injection Site sterile	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
51	25	ea	Padded IV Armboard 9"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	75	ea	Padded IV Armboard 18"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
52	1	cs	60 Drop Microdrip IV set	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
53	15	bx	Terumo Style Needle 18GA X 1"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	Terumo Style Needle 21GA X 1"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	Terumo Style Needle 22GA X 1"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	1	bx	Terumo Style Needle 18GA X 1"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
54	50	bx	20cc Luer Lock Syringe	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	3	bx	10cc Luer Lock Syringe	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
55	8	ea	Tubex Syringe	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
56	8	ea	Carpujet	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
57	2	bx	3cc 25 ga x 5/8" syringe	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	2	bx	1cc with 25 ga x 5/8" Syringe	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
58	1000	ea	Tegaderm 3x4	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
			Subtotal		\$0.00		\$0.00		\$0.00
Group 5: Airway Supplies									
59	10	ea	Laryngo replacement lamps small	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	Laryngo replacement lamps Large	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
60	6	ea	Laryngo Macintosh Blades Infant size 1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Macintosh Child size 1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Macintosh Adult size 3	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Macintosh Large Adult size 4	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Miller Premie size 0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Miller infant size 1	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Miller child size 2	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Miller Adult size 3	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Miller Large Adult size 4	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	6	ea	Laryngo standard stainless handle	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
61	30	ea	Bite Stick	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
62	75	ea	Oxygen mask adult	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	50	ea	Oxygen mask child	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
63	25	ea	Medium Concentration Infant Oxygen Mask	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
64	15	ea	Oxygen connecting tubing	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
65	5	ea	Cylinder wrench small	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
66	3	ea	Open end oxygen bottle wrench	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
67	100	ea	Adult Mask with swivel connector	No Bid	No Bid	\$13.95	\$1,395.00	No Bid	No Bid
	25	ea	Child mask pop-off valve	No Bid	No Bid	\$13.95	\$348.75	No Bid	No Bid
	15	ea	infant mask pop-off valve	No Bid	No Bid	\$13.95	\$209.25	No Bid	No Bid
68	10	ea	ET Tube 9.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	ET Tube 8.5	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	20	ea	ET Tube 8.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	30	ea	ET Tube 7.5	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	30	ea	ET Tube 7.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	30	ea	ET Tube 6.5	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	ET Tube 6.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	ET Tube 5.5	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	ET Tube 5.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
69	10	ea	ET Tube cuffed 4.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	ET Tube cuffed 3.0	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	375	ea	Nasal Cannula	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
71	100	ea	Medication nebulizer with Mouthpiece	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
72	1500	ea	Non-Rebreather Mask	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
73	5	ea	55mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	5	ea	60mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	5	ea	70mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	5	ea	80mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	90mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	100mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	10	ea	105mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	5	ea	115mm airway	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
74	200	ea	Pulse ox sensor adult	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
75	30	ea	Pulse ox sensor child	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
76	48	ea	Pulse ox sensor infant	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
77	25	ea	Suction cannister 1200cc	No Bid	No Bid	\$79.20	\$ 1,980.00	No Bid	No Bid
78	30	ea	Medi-Vac Guardian Cannister 1200cc	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
79	20	ea	Suction Catheter 8fr	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	20	ea	Suction Catheter 14fr	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
80	100	ea	Suction connecting tubing	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
81	30	ea	ET Tube Holder adult	No Bid	No Bid	\$3.50	\$ 105.00	No Bid	No Bid
	10	ea	ET Tube Holder pedi	No Bid	No Bid	\$3.50	\$ 35.00	No Bid	No Bid
82	40	ea	Stethoscope	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
83	2	ea	Spider strap	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
			Subtotal		\$0.00		\$ 4,073.00		\$0.00
				Incomplete					

			Moore Medical	Laerdal Medical	Jefferson Medical Supplies				
Group 6: Miscellaneous EMS Supplies									
84	5	ea	Blood pressure cuff adult	No Bid	No Bid	No Bid	No Bid	\$8.90	\$ 44.50
	5	ea	Blood pressure cuff Large Adult	No Bid	No Bid	No Bid	No Bid	\$9.25	\$ 46.25
	5	ea	Blood Pressure cuff child	No Bid	No Bid	No Bid	No Bid	\$8.20	\$ 41.00
	5	ea	Blood Pressure cuff infant	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
85	500	ea	Cold packs 6"x8"	No Bid	No Bid	No Bid	No Bid	\$0.46	\$ 230.00
86	3	bx	Accu-check replacement lancets	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
87	15	ea	Medi flow Morgan eye lens	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
88	72	ea	Disposable pen light	No Bid	No Bid	No Bid	No Bid	\$0.69	\$ 49.68
89	1	pkg	Triage bags	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
90	50	ea	EMT Shears 5.5"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
91	35	ea	Actidose-Aqua Actiivated Charcoal Suspension	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
92	3	ea	Paddock Laboratories Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
93	50	bx	.3ml amonia inhalant	No Bid	No Bid	No Bid	No Bid	\$2.30	\$ 115.00
94	2	ea	Post mortem bag w/id tags 6" X 90"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
95	15	cs	Ambu ace adjustable collar	No Bid	No Bid	\$445.00	\$ 6,675.00	No Bid	No Bid
	3	cs	Ambu mini ace adjust. Collar	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
96	20	ea	Combitube Adult kit	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
97	10	cs	Head immobilizer	No Bid	No Bid	\$291.00	\$ 2,910.00	No Bid	No Bid
98	2	ea	Magill Forceps Adult	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	2	ea	Magill Forceps Child	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
99	8	ea	Neotech Meconium Aspirator	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
100	5	ea	Ring cutter	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
101	10	ea	Seat belt cutter	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
102	1	bx	Tourniquet Latex free	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
103	5	ea	V-Vac suction unit	No Bid	No Bid	\$14.35	\$ 71.75	No Bid	No Bid
104	4	bx	Vacutainer Luer Adapters	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
105	2	bx	Vacutainer Needles 22 ga x 1"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
106	75	pkg	Vacutainer Holder 7ml tube	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
107	15	bx	Collection tube 7ml red top	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	12	bx	Purple top	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	12	bx	Blue top	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	12	bx	Green top	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
108	20	ea	Window pouch w/pocket clip	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
109	1	bx	Provodine Swabs	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
110	25	ea	Disposable pressure Infusor	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
111	500	ea	Emergency Blanket 54" X 80"	No Bid	No Bid	No Bid	No Bid	\$3.20	\$ 1,600.00
112	2500	ea	Pillow Case 20" X 29"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
113	500	ea	Pillow Disposable 18" X 24"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
114	2500	ea	Flat Sheet 84" X 40"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
115	2500	ea	Fitted Cotton Sheet 72" X 6" X 80"	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
			Subtotal	\$0.00	\$ 9,656.75	\$ 2,126.43			
			Grand Total	\$3,832.97	\$13,729.75	\$3,005.48	Incomplete	Incomplete	

Incomplete Bid and/or Did Not Submit Samples
 Recommended Award

\$20,806.68 Boundtree Award
 \$32,931.51 Tri-anim Award

\$53,738.19 Grand Total Award

**October 23, 2006
Consent Agenda
Homeland Security Grant Program**

To: Glenn Brown, City Manager

From: Robert Alley, Fire Chief

Agenda Caption: Presentation, possible action and discussion regarding the approval of a resolution accepting from the Governors Division of Emergency Management (GDEM) the 2006 Homeland Security Grant Program Sub-recipient of \$80,502.85, approving the Election Regarding State Use of Homeland Security Grant Funding For Statewide Local Projects, and naming a City staff member as manager of those grant funds.

Recommendation(s): Staff recommends approval of the resolution to accept the grant from the Governors Division of Emergency Management (GDEM) in the amount of \$80,502.85, approval of the Election Regarding State Use of Homeland Security Grant Funding For Statewide Local Projects, and recommends the emergency management coordinator be designated as the "Point of Contact" for administration of this grant.

Summary: This item is broken into (3) parts:

1. The City of College Station has been awarded the Homeland Security program grant of \$80,502.85 through the Governor's Department of Emergency Management (GDEM). The funding will be used by city departments to purchase equipment that will enhance our response capabilities to terrorist threats or catastrophic events. Attached is the equipment list for the FY-06 Homeland Security Grant Program which funds are to be expended. The period of performance of this agreement shall be from July 1, 2006 – February 28, 2008.
2. The Governors Division of Emergency Management has requested that the City participate in the implementation of statewide multi-agency projects. The Governor's Department of Emergency Management (GDEM) has retained Grant Funding in the amount of \$131,240.31 for these projects.
3. The City of College Station has identified Emergency Management Coordinator Brian Hilton as the City Staff member who will be responsible to manage the grant funds.

Budget & Financial Summary: This is an equipment grant and the City of College Station has no matching funds committed. Dependent upon equipment requested future budgets might include requests for Operations and Maintenance for equipment obtained.

Attachments:

1. 2006 Homeland Security Grant Program Notice of Sub-recipient Award – 6-SR 15976-01
2. Election Regarding State Use of Homeland Security Grant Funding For Statewide Local Projects
3. 2006 City of College Station Equipment List
4. Resolution



DIVISION OF EMERGENCY MANAGEMENT
Office of the Governor

RICK PERRY
Governor

STEVEN McCRAW
Director
Office of Homeland Security

Mailing Address:
PO Box 4087
Austin, Texas 78773-0220

Contact Numbers:
512-424-2138 Duty Hours
512-424-2277 Non-Duty Hours
512-424-2444 Fax

Physical Address:
5805 N. Lamar Blvd.
Austin, Texas 78752

JACK COLLEY
Chief

September 29, 2006

The Honorable Ron Silvia
Mayor City of College Station
4601 Shoal Creek Drive
College Station, TX 77845

Dear Mayor Silvia:

Your jurisdiction is being awarded a sub-grant to carry out designated homeland security activities as part of the federal 2006 Homeland Security Grant Program (HSGP).

As you are aware, the FY 2006 HSGP appropriation approved by Congress and signed by the President almost a year ago included \$500 million less than was available for the 2005 program. Overall the State's homeland security grant funding in Texas was reduced by almost 31 percent from last year. While the State has concerns about the Department of Homeland Security's new funding formula, with your demonstrated leadership and support, the State of Texas will continue to lead the nation in prevention and preparedness to meet the challenges of very real and present threats.

The package you are receiving includes the following documents:

1. Notice of Sub-recipient Award.
 - A. The enclosed *Notice of Sub-recipient Award* for the 2006 HSGP is being sent to you, the chief elected official for your jurisdiction. An individual authorized by the governing board of the jurisdiction or organization to accept grants must sign the *Notice of Sub-recipient Award* in order to accept the grant, after proper approval by the governing body. At the local level, individuals authorized to accept grants typically include county judges, mayors, city managers, or chief financial officers. Other signatures will require an accompanying statement from the senior elected official authorizing the individual to sign for the jurisdiction. For other agencies and organizations, authorized individuals typically include executive directors or directors.
2. Information Regarding Statewide Local Homeland Security Projects.
 - A. There is a need to continue a long-term homeland security exercise program to test local and regional plans, procedures, equipment, and facilities in realistic terrorism preparedness, natural disaster, and other scenarios through Regional Exercises.

Additionally, *The Texas Homeland Security Strategic Plan – 2005- 2010* identified a need for the expansion of two key terrorism prevention projects to benefit all local governments: the Texas Data Exchange (TDEx), a law enforcement information sharing capability across all levels and jurisdictions, and Live Scan, an electronic fingerprint system which enables rapid identification of known or suspected criminals and terrorists using the fingerprint biometric.

- B. This year the Office of the Governor has prioritized the statewide implementation of TDEx and Live Scan to address critical information sharing gaps. These three programs are being pursued as statewide local projects. The attached *Information Regarding Statewide Local Homeland Security Projects* provides additional information on each of these initiatives.
3. Election Regarding State Use of HSGP Funding for Statewide Local Projects.
- A. As noted above, the State plans to oversee three essential statewide capabilities during this grant cycle: Regional Exercises, TDEx Implementation, and Live Scan Implementation. The Governor's Office of Homeland Security has requested that cities, counties, and regions support the use of a portion of local homeland security grant funds for these initiatives that directly benefit all local governments in Texas. Acquiring these capabilities under a state contract will achieve a significant cost savings, since the State can obtain these systems and services at a reduced rate.
 - B. In order for the State to utilize local homeland security grants funds to fund these statewide local projects, U.S Department of Homeland Security grant guidance requires us to obtain your approval in writing. The attached form titled *Election Regarding State Use of HSGP Funding for Statewide Local Projects* is the means by which you give GDEM your approval. Please review the *Election* form and approve the elections for each program by checking the appropriate block. The form must be signed by an authorized official.
 - C. The State will not take any portion of the grant funds allocated to a jurisdiction unless that jurisdiction agrees and executes the attached form titled *Election Regarding State Use of HSGP Funding for Statewide Local Projects* for one or all of the statewide initiatives.
 - D. If a jurisdiction elects not to allow the State to acquire Live Scan booking stations for their jail facilities, they may acquire them on their own, now or in the future.
 - E. If a jurisdiction elects not to support TDEx, the State will still pursue an enterprise license and provide the law enforcement officers in that jurisdiction access to the system in the interest of public safety and national security. However, if local law enforcement records or jail management systems have not already been adapted by the State, then such adaptations will not be able to be completed until the State can acquire additional funds.
4. Direct Deposit Authorization.
- A. GDEM must have a current *Direct Deposit Authorization* from your jurisdiction in order to transfer grants funds electronically to a designated bank account to reimburse you for grant-funded expenses. A hard-copy form is included as an attachment to this letter and additional copies are available from the Texas State Comptroller's website at:

<http://www.window.state.tx.us/taxinfo/taxforms/74-158.pdf>. An appropriate local official, typically your finance officer, must sign the *Direct Deposit Authorization*.

- B. If you submitted a completed *Direct Deposit Authorization* form with your 2005 Homeland Security Grant Program acceptance, you need not submit another unless your bank account information has changed.

5. Grant Management Highlights for Executives

This document includes helpful information for homeland security grant management.

Please send the original signed *Sub-Recipient Agreement*, signed *Election Regarding HSGP Funding for Statewide Local Projects*, and signed *Direct Deposit Authorization* (if applicable) to GDEM at the following address:

Mail:

Division of Emergency Management
Attention: SAA Section
PO Box 4087
Austin, Texas 78773-0270

Courier:

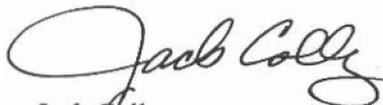
Division of Emergency Management
Attention: SAA Section
5805 N. Lamar Blvd.
Austin, Texas 78752

Please retain a copy of each form for your records.

The deadline to return the signed *Notice of Sub-recipient Award*, signed *Election Regarding Use of HSGP Funding for Statewide Local Projects*, and signed *Direct Deposit Authorization* (if applicable) is November 1, 2006. These materials must be postmarked by the due date. The GDEM offer of a homeland security sub-grant will be withdrawn if the required materials are not returned by the due date. Extensions to this date cannot be granted because we must provide DHS data on all local sub-grants shortly thereafter. Once the signed *Notice of Sub-Recipient Award* and *Election Regarding Use of HSGP Funding for Statewide Local Projects* have been received by the SAA, sub-recipients may begin data entry for approved FY 2006 projects in the SPARS grant management system.

If you have any program questions regarding the HSGP, please contact Ben Patterson, SAA Section Manager at (512) 424-7809.

Sincerely,



Jack Colley
Chief

Enclosures:

1. *2006 Notice of Sub-recipient Award*
2. *Information Regarding Statewide Local Homeland Security Projects*
3. *Election Regarding State Use of HSGP Funding for Statewide Local Projects*
4. *Direct Deposit Authorization*
5. *Grant Management Highlights for Executives*



Governor's Division of Emergency Management

2006 Sub-Recipient Agreement for City of College Station

Date of Award

9/29/2006

1. Sub-Recipient Name and Address	2. Prepared by: GDEM/SAA	3. Award Number: 06-SR 15976-01
Mayor Ron Silvia City of College Station P.O. Box 9960 College Station, TX 77842-0960	4. Federal Grant Information	
	Federal Grant Title:	Homeland Security Grant Program
	Federal Grant Award Number:	2006-GE-T6-0068
	Date Federal Grant Awarded to GDEM:	June 30, 2006
	Federal Granting Agency:	Office of Grants and Training U.S. Department of Homeland Security

5. Award Amount and Grant Breakdowns													
Total Award Amount \$80,502.85	Note: Additional Budget Sheets (Attachment A): No												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">CCP 97.053</td> <td style="text-align: center;">LETPP 97.074</td> <td style="text-align: center;">MMRS 97.071</td> <td style="text-align: center;">SHSP 97.073</td> <td style="text-align: center;">UASI 97.008</td> <td style="text-align: center;">Other</td> </tr> <tr> <td style="text-align: center;">\$0.00</td> <td style="text-align: center;">\$58,128.57</td> <td style="text-align: center;">\$0.00</td> <td style="text-align: center;">\$22,374.28</td> <td style="text-align: center;">\$0.00</td> <td style="text-align: center;">\$0.00</td> </tr> </table>	CCP 97.053	LETPP 97.074	MMRS 97.071	SHSP 97.073	UASI 97.008	Other	\$0.00	\$58,128.57	\$0.00	\$22,374.28	\$0.00	\$0.00
	CCP 97.053	LETPP 97.074	MMRS 97.071	SHSP 97.073	UASI 97.008	Other							
\$0.00	\$58,128.57	\$0.00	\$22,374.28	\$0.00	\$0.00								
Performance Period: 7/1/2006 To 2/28/2008													

6. Statutory Authority for Grant: This project is supported under Public Law 109-90, the Department of Homeland Security Appropriations Act of 2006.

7. Method of Payment: Primary method is reimbursement. See the enclosed instructions for the process to follow in the submission of invoices.

8. Debarment/Suspension Certification: The Sub-Recipient certifies that the jurisdiction and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System at <http://www.epls.gov>.

9. Agency Approval	
Approving GDEM Official: Jack Colley, Chief Division of Emergency Management Office of the Governor	Signature of GDEM Official:

10. Sub-Recipient Acceptance	
I have read and understand the attached Terms and Conditions.	
Type name and title of Authorized Sub-Recipient official:	Signature of Sub-Recipient Official:

11. Enter Employer Identification Number (EIN) / Federal Tax Identification Number:	12. Date Signed :
--	--------------------------

13. DUE DATE: 11/1/2006

Signed award and Direct Deposit Form (if applicable) must be returned to GDEM on or before the above due date.

**Election Regarding State Use of Homeland Security Grant Funding
For Statewide Local Projects
on Behalf Of City of College Station**

This agreement is authorized under the provisions of Chapter 791 (Interlocal Cooperation Act) of Texas Government Code. The parties to this Agreement are the State of Texas and the City of College Station.

The purpose of this agreement is to describe the terms by which the State of Texas shall expend Homeland Security Grant Funding on behalf of City of College Station for certain statewide projects designed to benefit local governments.

§ 421.072(a)(1) of the Texas Government Code provides that the Office of the Governor shall allocate available federal and state grants and other funding related to homeland security to state and local agencies that perform homeland security activities. The U.S. Department of Homeland Security (DHS) issued grant number 2006-GE-T6-0068 to the State of Texas for the 2006 Homeland Security Grant Program. The State of Texas proposes to allocate grant funding to City of College Station as a sub-recipient of this grant.

Jurisdictions receiving homeland security grant funds may elect to authorize the State of Texas to use grant funds on their behalf during the period of performance of the grant to implement multi-agency projects. Under the rules established by DHS for this grant, this election must be in the form of a written agreement.

City of College Station authorizes the State of Texas to use local homeland security grant funds in the amount indicated for the statewide local projects indicated by a check mark below. (Check all that apply).

- | | | |
|--------------------------|------------------------------|---------------------------|
| <input type="checkbox"/> | Regional Emergency Exercises | Grant Funds = \$ 6,777.80 |
| <input type="checkbox"/> | TDEx Implementation | Grant Funds = \$77,042.32 |
| <input type="checkbox"/> | Live Scan Implementation | Grant Funds = \$47,420.19 |

The State of Texas shall provide one or more TDEx licenses to City of College Station during the period of the grant. The State of Texas shall purchase LIVESCAN licenses and equipment and provide license and equipment to surrounding counties during the period of the grant. The State of Texas will utilize pre-allocated funding from City of College Station for local and regional exercises.

Points of Contact:

State of Texas:
Jack Colley
Chief
Governor's Division of Emergency Management
PO Box 4087
Austin, Texas 78773-0220

City of College Station:
Ron Silvia
Mayor
4601 Shoal Creek Drive
College Station, Texas 77845

This agreement does not intend to conflict with the current laws or regulations affecting the State of Texas or City of College Station, including provisions of Texas Government Code §791.025. If any part of the above agreement is inconsistent with such authority, then the terms and agreed upon statement in writing shall be invalid.

The terms of this agreement are effective on the date of signature by the State of Texas.

This agreement may be modified upon the mutual written consent of the parties. The terms of this agreement, if modified, will remain in effect until grant ending date of February 28, 2008.

For the State of Texas

For City of College Station

Date:

Date:

*Memorandum must be returned to GDEM by
November 1, 2006, in order to receive grant funding

TERMS AND CONDITIONS

PURPOSE AND OVERVIEW

Sub-grant funds provided shall be used to provide law enforcement and emergency response communities with enhanced capabilities for detecting, deterring, disrupting, preventing, and responding to potential threats of manmade, natural disasters and acts of terrorism as described in the federal program guidelines, specifically: planning, equipment, training and exercise needs. All costs under these categories must be eligible under OMB Circular No. A-87 Attachment A, located at <http://www.whitehouse.gov/omb/circulars/index.html>.

1. AWARD ACCEPTANCE

The *Notice of Sub-recipient Award* is only an offer until the sub-recipient returns the signed copy of the Notification of Sub-recipient Award in accordance with the date provided in the transmittal letter.

2. GUIDANCE

This Sub-recipient is subject to the program guidance contained in the U.S. Department of Homeland Security (DHS) FY 2006 Homeland Security Grant Program Guidelines and Application Kit. The Program Guidance and Application Kit can be accessed at http://www.ojp.usdoj.gov/odp/grants_programs.htm. G&T periodically publishes Information Bulletins to release, update, amend or clarify grants and programs which it administers. Office of Grants and Training (OGT)'s Information Bulletins can be accessed at <http://www.ojp.usdoj.gov/odp/docs/bulletins.htm> and are incorporated by reference into this sub-grant. This sub-award is also subject to any Homeland Security Grant Program (HSGP) grant guidance issued by GDEM.

3. COMPLIANCE

- A. Sub-recipient hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. parts 18, 22, 23, 30, 35, 38, 42, 61, and 63, 66 or 70 (administrative requirements for grants and cooperative agreements).
- B. Sub-recipient will comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the *Office of Grant Operations (OGO)'s Financial Management Guide* (Jan 2006) at www.dhs.gov/dhspublic/interweb/assetlibrary/Grants_FinancialManagementGuide.pdf.
- C. When implementing Office of Grants and Training (OGT) funded activities, the sub-recipient must comply with all federal civil rights laws, to include Title VI of the Civil Rights Act, as amended. The sub-recipient is required to take reasonable steps to ensure persons of limited English proficiency have meaningful access to language assistance services regarding the development of proposals and budgets and conducting OGT funded activities.
- D. Sub-recipient agrees to comply with the applicable financial and administrative requirements set forth in the current edition of the Office of Grant Operations (OGO) Financial Management Guide located at <http://www.ojp.usdoj.gov/oc/>.

- E. Sub-recipient will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321). (Federal Assurance)
- F. Sub-recipient must comply (and must require contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations). (Federal Assurance)
- G. If the sub-recipient is a governmental entity, it must comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and (Federal Assurance)
- H. If the sub-recipient is a governmental entity, it must comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance. (Federal Assurance)
- I. The sub-recipient will cooperate with any Federal, State or Council of Governments assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
- J. Sub-recipient agrees to comply with any additional requirements set by their Council of Governments (COG) in the project notes area on the SPARS website for each project, i.e. mutual aid agreements and UASI working group approvals, if applicable.
- K. Drug Free Workplace

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620. The sub-recipient certifies that it will or will continue to provide a drug-free workplace by:

- 1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2) Establishing an on-going drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the grantee's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 3(K)(1);

- 4) Notifying the employee in the statement required by paragraph (3)(K)(1) that, as a condition of employment under the grant, the employee will abide by the terms of the statement; and Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5) Notifying the Governor's Division of Emergency Management/State Administrative Agency (GDEM/SAA), in writing, within 10 calendar days after receiving notice under subparagraph 3(K)(4), from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to GDEM/SAA. Notice shall include the identification number(s) of each affected grant;
- 6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 3(K)(4), with respect to any employee who is so convicted
 - a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1), 2), 3), 4), 5), and 6). (Federal Certification)

4. FAILURE TO COMPLY

GDEM/SAA may suspend or terminate sub-award funding, in whole or in part, or other measures may be imposed for any of the following reasons: failing to comply with the requirements or statutory objectives of federal law, failing to make satisfactory progress toward the goals or objectives set forth in the sub-award application, failing to follow grant agreement requirements or special conditions, failing to submit required reports, or filing a false certification or other report or document. Satisfactory Progress is defined as accomplishing the following during the performance period of the grant: deciding what purchases will be made, ordering the equipment, ensuring the equipment is shipped and received, and training is accomplished with the equipment (or readied for deployment). All of the aforementioned task must be accomplished in a timely manner. **Special Conditions may be imposed on sub-recipient's use of grant funds until problems identified during grant monitoring visits conducted by GDEM audit and compliance personnel are resolved..**

5. CONFLICT OF INTEREST

The sub-recipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

6. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the sub-recipient certifies that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the sub-recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

7. DEBARMENT, SUSPENSION, & OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510. (Federal Certification)

The sub-recipient certifies that it and its principals and vendors:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency; sub-recipients can access debarment information by going to www.epls.gov .
- B. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- D. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and
- E. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application. (Federal Certification)

8. MONITORING

- A. Sub-recipient will provide GDEM, State Auditor, or DHS personnel or their authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
- B. Sub-recipient agrees to monitor their program to ensure that federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements and that the performance goals are achieved. In addition, Councils of Governments will perform periodic monitoring of grant recipients to ensure compliance.

- C. GDEM/SAA may perform periodic reviews of sub-recipient performance of eligible activities and approved projects. These reviews may include, without limitation; performance of on-site audit and compliance monitoring, including inspection of all grant-related records and items, comparing actual sub-recipient activities to those approved in the sub-award application and subsequent modifications if any, ensuring that advances have been disbursed in accordance with applicable guidelines, confirming compliance with grant assurances, verifying information provided in performance reports and reviewing payment requests, needs and threat assessments and strategies.

9. REPORTING

- A. A-133 Reporting Requirement – All sub-recipients must submit an audit report to the Federal Audit Clearinghouse if they expended more than \$500,000 in federal funds in one fiscal year. The federal Audit Clearinghouse submission requirements can be found at <http://harvester.census.gov/sac/>. A report must be submitted to GDEM/SAA each year this grant is active.
- B. Sub-recipient agrees to comply with all reporting requirements and shall provide such information as required to GDEM/SAA for reporting as noted in the 2006 Federal Grant Guidelines and/or in accordance with GDEM/SAA guidance.
- C. Sub-recipient must prepare and submit performance reports to GDEM/SAA for the duration of the grant performance period or until all grant activities are completed and the grant is formally closed. Sub-recipient may also be required to submit additional information and data requested by GDEM/SAA.

10. USE OF FUNDS

- A. Sub-recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OGT.
- B. The sub-recipient agrees that all allocations and use of funds under this grant will be in accordance with the Homeland Security Grant Program Guidelines and Application Kit for that fiscal year and must support the goals and objectives included in the State Homeland Security Strategic Plan and the Urban Area Homeland Security (UASI) Strategies.
- C. The sub-recipient official certifies federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Sub-recipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

11. REIMBURSEMENT

- A. Sub-recipient agrees to make no request for reimbursement prior to return of this agreement and signed by the authorized sub-recipient representative.
- B. Sub-recipient agrees to make no request for reimbursement for goods or services procured by sub-recipient prior to the performance period start date of this agreement.

12. ADVANCE FUNDING

- A. If a financial hardship exists, a sub-recipient may request an advance of grant funds for expenditures incurred under this program. Requests must be made in writing by the chief elected official and submitted to GDEM/SAA. This will be accomplished using the SPARS website by following the instructions for generating hardship letters. GDEM/SAA will determine whether an advance will be made.
- B. If a sub-recipient is approved for an advance, the funds must be deposited in a separate interest bearing account and are subject to the rules outlined in the Uniform Rule 28 CFR Part 66, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, at http://www.access.gpo.gov/nara/cfr/waisidx_04/28cfrv2_04.html and the Uniform Rule 28 CFR Part 70, Uniform Administrative Requirements for Grants and Agreements (including sub-awards) with Institutions of Higher Education, Hospitals, and other Nonprofit Organizations, at http://www.access.gpo.gov/nara/cfr/waisidx_03/28cfr70_03.html. Sub-recipients must report any interest earned to GDEM/SAA. Any interest earned in excess of \$100 must, on a quarterly basis, be remitted to:

United States Department of Health and Human Services
 Division of Payment Management Services
 P.O. Box 6021
 Rockville, MD 20852

13. TRAINING/EXERCISE

Sub-recipient agrees that, during the performance period of this grant, any and all changes to their sub-recipient agreement regarding planning, training, equipment, and exercises must be routed through the appropriate reviewing authority, either the local Council of Governments or Urban Area Security Initiative (UASI) Working Group.

14. EQUIPMENT REQUIREMENTS

- A. Sub-recipients must maintain an updated inventory of equipment purchased through this grant program in accordance with Uniform Grant Management Standards – III, State Uniform Administrative Requirements For Grants and Cooperative Agreements, Subpart C - Post-Award Requirements, Reports, Records, Retention, and Enforcement, .32 Equipment and the *Office of Grant Operations Financial Management Guide*.
- B. The sub-recipient agrees that any equipment purchased with grant funding shall be prominently marked as follows: “Purchased with funds provided by the U.S. Department of Homeland Security.” Exceptions to this requirement are limited to items where placing of the marking is not possible due to the nature of the equipment.

15. UASI

- A. If the sub-recipient is a participant in a UASI program, during the performance period of this grant, sub-recipient agrees to adhere to the UASI strategy, goals, objectives, and implementation steps.
- B. Sub-recipient agrees that, during the performance period of this grant, all communications equipment purchases must be reviewed and approved by the Regional Interoperable Communications Committee and the UASI points of contact (voting members), if applicable.

16. REQUIREMENTS - MISCELLANEOUS

- A. During the performance period of this grant, sub-recipient must maintain an emergency management plan at the Basic Level of planning preparedness or higher, as prescribed by GDEM. This may be accomplished by a jurisdiction maintaining its own emergency management plan or participating in an inter-jurisdictional emergency management program that meets the required standards. If GDEM identifies deficiencies in the sub-recipient's plan, sub-recipient will correct deficiencies within 60 days of receiving notice of such deficiencies from GDEM.
- B. Projects identified in the State Preparedness Assessment Report System (SPARS) (www.texasdpa.com) must identify and relate to the goals and objectives indicated by the applicable 15 approved project investments for the period of performance of the grant.
- C. During the performance period of this grant, sub-recipient agrees that it will participate in a legally-adopted county and/or regional mutual aid agreement.
- D. During the performance period, the sub-recipient must register as a user of the Texas Regional Response Network (TRRN) and identify all major resources such as vehicles and trailers, equipment costing \$5,000 or more and specialized teams/response units equipped and/or trained using grant funds (i.e. hazardous material, decontamination, search and rescue, etc.). This registration is to ensure jurisdictions or organizations are prepared to make grant funded resources available to other jurisdictions through mutual aid.
- E. Sub-recipients must implement the National Incident Management System (NIMS) at the local level. The requirement to train personnel on the IS-700 course, National Incident Management System (NIMS), An Introduction, has been extended into FY 06. Grant recipients must have formally recognized the NIMS and adopt the NIMS principles and policies.

17. CLOSING THE GRANT

- A. The sub-recipient must have all equipment ordered by December 30, 2006. The last day for submission of invoices is February 28, 2008.
- B. GDEM/SAA will close a sub-award after receiving sub-recipient's final performance report indicating that all approved work has been completed and all funds have been disbursed, completing a review to confirm the accuracy of the reported information, and reconciling actual costs to awards modifications and payments. If the close out review and reconciliation indicates that the sub-recipient is owed additional funds, GDEM/SAA will send the final payment automatically to the sub-recipient. If the sub-recipient did not use all the funds received, GDEM/SAA will issue a Grant Adjustment Notice (GAN) to recover the unused funds.

18. PUBLICATIONS

- A. Sub-recipient acknowledges that OGO/OGT reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes: (1) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a recipient or sub-recipient purchases ownership with Federal support. The Recipient agrees to consult with SLGCP regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

- B. The sub-recipient agrees that all publications created with funding under this grant shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants and Training, United States Department of Homeland Security. Point of view or opinions expressed in the document are those of the authors and do not necessarily represent the official position or policies of U.S. Department of Homeland Security."

19. RESTRICTIONS, DISCLAIMERS and NOTICES

- A. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by GDEM/SAA prior to obligation or expenditure of such funds.
- B. In cases where local funding is established by COGs, release of funds by GDEM is contingent upon regional funding allocation approval by the sub-recipient's COG governing board.
- C. Notwithstanding any other agreement provisions, the parties hereto understand and agree that GDEM's obligations under this agreement are contingent upon the receipt of adequate funds to meet GDEM's liabilities hereunder. GDEM shall not be liable to the Sub-recipient for costs under this Agreement which exceed the amount specified in the Notice of Sub-recipient Award.
- D. Notice. All notices or communication required or permitted to be given by either party hereunder shall be deemed sufficiently given if mailed by registered mail or certified mail, return receipt requested, or sent by overnight courier, such as Federal Express, to the other party at its respective address set forth below or to such other address as one party shall give notice of to the other from time to time hereunder. Mailed notices shall be deemed to be received on the third business day following the date of mailing. Notices sent by overnight courier shall be deemed received the following business day.

Jack Colley, Chief
Division of Emergency Management
Office of the Governor
PO Box 4087
Austin, TX 78773-0270

Homeland Security Prevention Projects Information Sheet

In 2004 and 2005, the Governor asked cities and counties statewide receiving Homeland Security grant funding to allocate a part of their funding to Interoperable Communications Systems. As a result, Texas is on schedule to achieve statewide radio interoperability by January 2007, a significant accomplishment in a state the size of Texas. For this year's grant cycle, the Governor's Office is asking cities and counties to earmark homeland security grant funding to support two statewide local homeland security prevention projects, Texas Data Exchange (TDEx), Live Scan and a statewide program of regional emergency exercises.

TDEx

The Texas Data Exchange System (TDEx), a web-based secure information sharing network will connect more than 2,200 law enforcement databases in the state, including federal law enforcement databases. The TDEx is already operational but not all law enforcement officers have access to it at this time. Homeland security grant funds will be used to pay the licensing fees so that each of the more than 70,000 police officers in Texas can be provided access to the criminal background and law enforcement information they need, and that all appropriate local law enforcement databases can be accessed through the TDEx network.

Law enforcement agencies with TDEx access will be able to quickly search subject or incident information locally, statewide, and nationally. Users can place "watches" on wanted subjects or those of interest and receive notification when a subject is booked by a participating agency. TDEx will provide users with access to the Texas Rangers Criminal Information Database; the DPS Criminal Law Enforcement Records and Information Systems; DPS Highway Patrol Database; the Texas Department of Criminal Justice prisoner data; county jail incarceration records (of those in custody and those who have been released) including photos, aliases, dates of birth, and charges; and multi-jurisdictional reports, including incidents, bookings and traffic citations. Sharing this data by use of this timesaving resource will further protect the citizens of Texas.

There are several information technology initiatives around the nation that co-locate multiple law enforcement databases and connect systems in various cities, but Texas is the first state to connect databases statewide. TDEx also has an alert feature so that police officers are immediately notified as soon as information related to their investigations is added to the database.

Live Scan

Live Scan is a fully integrated electronic identification system that allows a jurisdiction to capture fingerprints, mug shots, and data at one integrated booking station. This equipment allows the user to scan fingerprints electronically. The system is much cleaner and faster than the old ink process. Because the system allows users to capture, print and transmit clear records, it will eliminate common errors that cause the Automated Fingerprint Identification System (AFIS) to reject traditional ink fingerprints. Live Scan will also save time and money by shortening both bookings and background checks. The system enhances the speed and accuracy of criminal identification by dependable direct electronic transmission of records to an AFIS bureau.

This technology enables law enforcement to submit fingerprint data and receive results in seconds rather than days, ensuring that dangerous felons and fugitives using fictitious names are not released back into the community. Live Scan also enables law enforcement

to identify and locate subjects of unsolved crimes, and it ensures that individuals identified as known or suspected terrorists are not released when they are detained for criminal violations. A number of law enforcement agencies in Texas have already benefited from the use of this technology, rapidly identifying suspected violent criminals. By prioritizing the use of homeland security dollars on this technology, the State will extend this capability to the 184 Texas counties that currently do not have it. Jurisdictions statewide will benefit from this equipment. It will provide a fast, efficient method to determine a suspect's identity and criminal history. This will protect our citizens by keeping criminals off the streets once they have been apprehended for a crime. State procurement of this system for large numbers of local governments is substantially less costly than individual local procurement.

Regional Exercises

As outlined in the state *Homeland Security Strategic Plan*, the State plans to continue to make available regional emergency exercises that include critical assessments of government capabilities and performance in responding to homeland security threats. Emergency exercises test plans and procedures, coordination and communications, training, equipment, and facilities in demanding scenarios.

The State plans to continue its association with the National Response and Rescue Training Center (NERRTC) to provide high quality regional Terrorism – Weapons of Mass Destruction (WMD) exercises and related training designed to help prepare jurisdictions to deal with the consequences of a terrorist WMD attack. NERRTC works with local governments and regional entities to develop emergency exercise objectives and scenarios to test them, provides specialized training in advance of each exercise, plans exercise activities, and provides highly trained emergency response specialists to conduct exercises. When an exercise is complete, NERRTC conducts a Post Exercise After-Action Review and disseminates a detailed exercise report to each participating jurisdiction which highlights needed improvements in planning, training, equipment, and facilities to enhance the response to terrorist incidents, natural disasters, and technological emergencies. These exercises will add another dimension to the emergency preparedness in the State of Texas.

The regional homeland security exercise program is conducted as part of a long-term statewide emergency exercise plan that is updated annually with inputs from local governments, regional entities, state agencies, and other participants. The regional exercise program has been historically funded with homeland security grant funds.

VENDOR DIRECT DEPOSIT AUTHORIZATION

Under Ch. 559, Government Code, you are entitled to review, request, and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code.

INSTRUCTIONS

- Use only BLUE or BLACK ink.
- Alterations must be initialed.
- Check all appropriate box(es).
- For further instructions, see the back of this form.

TRANSACTION TYPE

SECTION 1	<input type="checkbox"/> New setup (Sections 2, 3 & 4)	<input type="checkbox"/> Change financial institution (Sections 2, 3 & 4)
	<input type="checkbox"/> Cancellation (Sections 2 & 3)	<input type="checkbox"/> Change account number (Sections 2, 3 & 4)
		<input type="checkbox"/> Change account type (Sections 2, 3 & 4)

PAYEE IDENTIFICATION

SECTION 2	1. Social Security number or Federal Employer's Identification (FEI) <input type="text"/>		2. Mail code (if not known, will be completed by Paying State Agency) <input type="text"/>	
	3. Name		4. Business phone number ()	
	5. Mailing address	6. City	7. State	8. ZIP code

AUTHORIZATION FOR SETUP, CHANGES OR CANCELLATION

SECTION 3	9. Pursuant to Section 403.016, Texas Government Code, I authorize the Comptroller of Public Accounts to deposit by electronic transfer payments owed to me by the State of Texas and, if necessary, debit entries and adjustments for any amounts deposited electronically in error. The Comptroller shall deposit the payments in the financial institution and account designated below. I recognize that if I fail to provide complete and accurate information on this authorization form, the processing of the form may be delayed or that my payments may be erroneously transferred electronically.		
	I consent to and agree to comply with the National Automated Clearing House Association Rules and Regulations and the Comptroller's rules about electronic transfers as they exist on the date of my signature on this form or as subsequently adopted, amended or repealed.		
	10. Authorized signature	11. Printed name	12. Date

FINANCIAL INSTITUTION (Completion by financial institution is recommended.)

SECTION 4	13. Financial institution name		14. City	15. State
	16. Routing transit number <input type="text"/>	17. Customer account number (Dashes required <input type="checkbox"/> YES) <input type="text"/>		18. Type of account <input type="checkbox"/> Checking <input type="checkbox"/> Savings
	19. Representative name (Please print)			20. Title
	21. Representative signature (Optional)		22. Phone number ()	23. Date

CANCELLATION BY AGENCY

SECTION 5	24. Reason	25. Date

PAYING STATE AGENCY

SECTION 6	26. Signature		27. Printed name	
	28. Agency name			29. Agency number <input type="text"/>
	30. Comments		31. Phone number ()	32. Date

Note: A vendor can receive email or fax notifications providing one (1) business day advance notice of the payment posting to the vendor's account. The Advance Payment Notification is available to vendors receiving direct deposit payment(s) from the State of Texas.

To enroll in this free service, complete the Advance Payment Notification Authorization, Form 74-193, available on the Internet at:

<http://www.window.state.tx.us/taxinfo/taxforms/74-193.pdf>

For additional information or assistance, please contact the Claims Division by:
 Email: claims.pin@cpa.state.tx.us
 Phone: 512/936-8138 in Austin or 800/531-5441 Ext. 6-8138 toll free

Grant Management Highlights for Executives

The primary steps in the grant process are:

1. **DECIDE** what you want to do and obtain the funding required to do it.
2. **ORDER** equipment, training, and other authorized services in a timely manner.
3. **RECEIVE** grant-funded goods and services and get them ready to use.
4. **USE** the equipment, training, and other services you have purchased to increase readiness.

DECIDE:

- ◆ In the case of homeland security grants, you are receiving a grant for a specific project or projects that have been approved locally, by your region, and by the State Administrative Agency. Use your grant funding for approved projects.
- ◆ If you need to make a change in an approved project, get local and regional approval before making a request to the SAA. Requests for project changes must come from the chief elected official and should include justification.
- ◆ Recognize that some homeland security project changes may have to be approved by the Department of Homeland Security, which can take some time.

ORDER:

- ◆ Don't wait months to order equipment, particularly long lead-time items, such as custom-built trailers or specialized vehicles, or equipment that is in high demand. A number of jurisdictions have let their grant funds lapse because they didn't order early and the manufacturer could not deliver the equipment by the end of the grant period.
- ◆ Don't begin wait until you have new equipment delivered to begin working on arranging the training needed to use it and the maintenance arrangements needed to support it – the equipment may sit for months if the training you need is in great demand or provided by a limited number of providers.
- ◆ Advise those who will be using new equipment what's coming as soon as possible so they can get ready to house it, install it, maintain it, and/or use it.

RECEIVE:

- ◆ Unpack and inspect equipment upon arrival.
- ◆ Ensure new equipment is added to local equipment inventories and that vehicle logs are established for new grant-funded vehicles
- ◆ Understand and comply with the grant restrictions on use on certain equipment whose purchase was funded with homeland security grants and insure that those who will actually be using the equipment are aware of such restrictions.

USE:

- ◆ To obtain maximum benefit from new equipment, have the employee training, spares, consumables, and maintenance required to operate new equipment in place as soon as possible.

It is strongly recommended that executives review the status of their homeland security grant programs on a monthly basis with the grant project officer or officers and their financial officer.

KEY DATES FOR 2006 GRANT PROCESS:

- ◆ **November 1, 2006** – Deadline for jurisdictions and COGs to return signed sub-recipient agreements to the State Administrative Agency (SAA) at the Governor's Division of Emergency Management.
- ◆ **December 30, 2007** – Deadline for jurisdictions and COGs to commit (encumber) grant funds for purchase of equipment and services for approved projects.
- ◆ **February 28, 2008** – End of sub-recipient grant performance period.

State-wide Local Project Amounts for BVCOG and Jurisdictions

Jursidiction	Regional Emergency Exercise	TDEx Implementation	Live Scan Implementation	TOTAL
BVCOG	\$42,841.28	\$0.00	\$0.00	\$42,841.28
City of Bryan	\$6,777.80	\$77,042.32	\$47,420.19	\$131,240.31
City of College Station	\$6,777.80	\$77,042.32	\$47,420.19	\$131,240.31
Burleson County	\$14,038.32	\$0.00	\$0.00	\$14,038.32
Grimes County	\$14,038.32	\$0.00	\$0.00	\$14,038.32
Leon County	\$14,038.32	\$0.00	\$0.00	\$14,038.32
Madison County	\$14,038.32	\$0.00	\$0.00	\$14,038.32
Robertson County	\$4,000.00	\$40,000.00	\$40,000.00	\$84,000.00
County	\$14,038.32	\$0.00	\$0.00	\$14,038.32
TOTAL	\$130,588.48	\$194,084.64	\$134,840.38	\$459,513.50

Department	Project	Cost	State Project Category
Fire	Rapid Deployment System for Hazardous Environment Detection	\$ 44,000.00	3. Sustaining and Enhancing CBRNE Prevention and Response
Fire	Carbon Monoxide Monitors (5)	\$ 17,500.00	3. Sustaining and Enhancing CBRNE Prevention and Response
EM	Exercise	\$6,777.80 Local Funds Allocated By State	15. Maintain a Rigorous Emergency Exercise Program
Police	Texas Data Exchange System (TDEx)	\$77,042.32 Local Funds Allocated By State	6. Enhanced Sharing of Law Enforcement Data
Police	Live Scan electronic fingerprint technology	\$47,420.19 Local Funds Allocated By State	6. Enhanced Sharing of Law Enforcement Data
Police	MOC Upgrade	\$ 7,000.00	1. Wireless Communications Interoperability
Police	MOC Upgrade Consisting of	2 Each PC to TV converters	\$ 200.00
Police	MOC Upgrade Consisting of	2 Each 20" LCD monitor	\$ 3,400.00
Police	MOC Upgrade Consisting of	Television/DVD/VCR combo	\$ 350.00
Police	MOC Upgrade Consisting of	Weather Station	\$ 500.00
Police	MOC Upgrade Consisting of	Fax Machine upgrade	\$ 350.00
Police	MOC Upgrade Consisting of	Satellite connections w/self locating dish	\$ 1,700.00
Police	MOC Upgrade Consisting of	GPS Unit	\$ 500.00
Police	Tactical Equipment	\$ 12,000.00	3. Sustaining and Enhancing CBRNE Prevention and Response
Police	Tactical Equipment Consisting of	Tactical Medical Supply Packs and Stretchers	\$ 7,500.00
Police	Tactical Equipment Consisting of	Self contained breathing apparatus unit	\$ 4,500.00
List Total		\$ 80,500.00	
Grant Award		\$ 80,502.85	
Funds Remaining		\$ 2.85	

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, ACCEPTING THE 2006 HOMELAND SECURITY GRANT PROGRAM SUB-RECIPIENT AWARD FOR THE PURCHASE OF RESPONSE EQUIPMENT AND AUTHORIZING A CONTACT PERSON FOR THE CITY.

WHEREAS, the Office for Domestic Preparedness, a component of the U.S. Department of Homeland Security, has awarded the Governor's Division of Emergency Management (GDEM) the 2006 Homeland Security Grant Program; and

WHEREAS, the Governor's Division of Emergency Management (GDEM) has served the City of College Station with a Notice of Sub-recipient Award for the 2006 Homeland Security Grant Program in the amount of \$80,502.85;

WHEREAS, the Governor's Division of Emergency Management (GDEM) has retained funding on behalf of the City of College Station in the amount of \$131,240.31 for Statewide Local Projects and is to be used in this performance period of 1 July 2006 – 28 February 2008;

WHEREAS, the intent of this sub-grant is to aid in the City's ability to enhance its capacity to prevent, respond to and recover from acts of terrorism and natural disasters; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

- PART 1: That the City Council hereby accepts the Sub-recipient Award for the 2006 Homeland Security Grant Program in the amount of \$80,502.85 from the Governor's Division of Emergency Management (GDEM).
- PART 2: That the City Council hereby approves the Election Regarding State Use of Homeland Security Grant Funding For Statewide Local Projects in the amount of \$131,240.31 from the Governor's Division of Emergency Management (GDEM).
- PART 3: That the City Council hereby authorizes the Mayor of the City of College Station to sign the 2006 Sub-Recipient Agreement and the Election Regarding State Use of Homeland Security Grant Funding for Statewide Local Projects.

RESOLUTION NO. _____

Page 2

PART 4: That the City Council hereby designates the Emergency Management Coordinator for the City of College Station as the contact person for this award on behalf of the City of College Station.

PART 5: That this resolution shall take effect immediately from and after its passage.

ADOPTED this _____ day of _____, A.D. 2006.

APPROVED:

RON SILVIA, Mayor

ATTEST:

APPROVED:



City Attorney

October 23, 2006
Consent Agenda
Contract Change Orders on Water Resources – Minor Aquifers Project

To: Glenn Brown, City Manager

From: John Woody, Director of Water Services Department

Agenda Caption: Presentation, possible action, and discussion regarding approval of project change orders 2 & 3 to contract 06-034 with W.W. Payton Corporation for increased well production capacity. These combined change orders total \$32,732 and elevate the project's cumulative value of all change orders to \$35,532.

Recommendation: Staff recommends approval of change orders 2 & 3.

Summary: The purpose of this project was to construct two new water wells to provide additional production capacity to the City's potable water system. The Project's original contract amount was \$1,723,000. The original project had to be designed based on estimated water production from the wells, and then adjusted after drilling, based on actual water production rates. Approximately 85% of the cost of these change orders is directly related to the larger equipment required to maximize the productivity of these new wells. The remaining cost of these change orders is predominately due to changes we requested in construction materials. This approval request represents about a 2% increase in contract cost, but will yield a 40% increase in the contract's specified deliverable product.

The contract required the Contractor, W.W. Payton Corporation, to deliver two 700 gallon per minute wells. W.W. Payton and their subcontractor, J&S Water Wells, will deliver a Sparta Aquifer well that produces about 1,100 gallons per minute, and a Carrizo Aquifer well that produces about 900 gallons per minute. An example of the required changes is the aeration tower for the Sparta well, which had to be reworked at the factory to handle the large increase (400 gpm) in water production.

Budget & Financial Summary: The cost of these change orders is \$32,732. Water Capital funds are available for this item.

Attachments:

- Change Order 2 document
- Change Order 3 document

CHANGE ORDER NO.2 DATE: 8/8/06
 CONTRACT # 06-034 PROJECT DESCRIPTION: Water Resources – Minor ¹³⁵ Aquifer
 P.O.# 060366 PROJECT # WSWOC

OWNER: City of College Station
 P.O. Box 9960
 College Station, Texas 77842

CONTRACTOR: W.W. Payton
 P.O. Box 1056
 Katy, TX. 77492

Ph: (281) 371-7068
 Fax: (281) 371-7069

- PURPOSE OF THIS CHANGE ORDER:
- Item 1: Additional pumping on Sparta test well #1 required to achieve acceptable conditions for analytical sampling.
 - Item 2: Additional pumping on Sparta test well #2 required to achieve acceptable conditions for analytical sampling.
 - Item 3: Drilling additional 45 feet in depth in Carrizo well to capture the full width of aquifer's sand formation.
 - Item 4: Materials substitution for manual well level measuring pipe, from PVC to HDPE.
 - Item 5: Upgrade Sparta well motor and associated electrical components from 100 horse power (HP) to 125HP.
 - Item 6: Upgrade Carrizo well motor and associated electrical components from 100 horse power (HP) to 150HP
 - Item 7: Increase capacity of well aeration tower because well is more prolific than originally anticipated.
 - Item 8: Decrease in drilling depth on Sparta well and associated savings.

ITEM NO.	UNIT	DESCRIPTION	UNIT PRICE	ORIGINAL QUANTITY	REVISED QUANTITY	ADDED COST
1	24	Additional pumping on test well #1	\$125.00	36 hours	60 hours	\$3000.00
2	8	Additional pumping on test well #2	\$125.00	36 hours	44 hours	\$875.00
3	45	Additional well depth – Carrizo well	\$47.00	1,400 feet	1,445 feet	\$2,115.00
4	720	Change from PVC to HDPE pipe.	\$1.00	720	720	- (\$720.00)
5	1	Increase Sparta well motor HP	\$6,000.00	100HP	125HP	\$6,000.00
6	1	Increase Carrizo well motor HP	\$23,235.00	100HP	150HP	\$23,235.00
7	1	Increase capacity of aeration tower	\$27,545.00	700gpm	1,000gpm	\$27,545.00
8	786	Decrease well depth – Sparta well	\$47.00	1650 feet	864 feet	- (40,302.00)

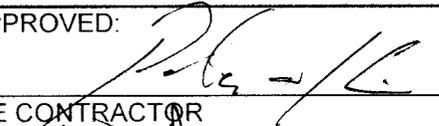
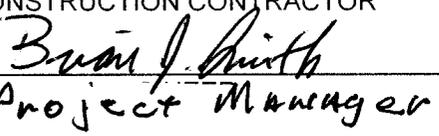
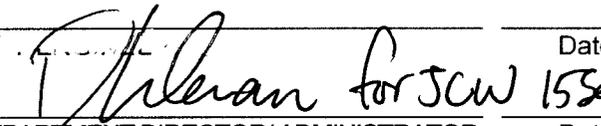
THE NET AFFECT OF THIS CHANGE ORDER IS A \$21,748.00 Increase .

ORIGINAL CONTRACT AMOUNT	\$1,723,000.00	
Change Order No. 1	\$2,800.00	0.16 % of Original Contract Amount
Change Order No. 2	\$21,748.00	1.26 % of Original Contract Amount
REVISED CONTRACT AMOUNT	\$1,747,548.00	

ORIGINAL CONTRACT TIME	Days 180
Change Order No. 1 Time Extension	Days 0
Change Order No. 2 Time Extension	Days 37
REVISED CONTRACT TIME	Days 217

ORIGINAL SUBSTANTIAL COMPLETION DATE July 16, 2006
 REVISED SUBSTANTIAL COMPLETION DATE August 22, 2006

APPROVED:

	9/8/06		
A/E CONTRACTOR	Date	Chief Financial Officer	Date
	8-18-06		
CONSTRUCTION CONTRACTOR	Date		Date
	9/14/06		
Project Manager	Date	CITY MANAGER	Date
	15 Sep 06		
DEPARTMENT DIRECTOR/ADMINISTRATOR	Date		Date

CHANGE ORDER NO.3
 CONTRACT # 06-034
 PROJECT # WSWOC

DATE: 9/15/06

PROJECT DESCRIPTION: Water Resources – Minor Aquifer
 136

P.O.# 060366

OWNER:
 City of College Station
 P.O. Box 9960
 College Station, Texas 77842

CONTRACTOR:
 W.W. Payton
 P.O. Box 1056
 Katy, TX. 77492
 Ph:(281) 371-7068
 Fax:(281) 371-7069

PURPOSE OF THIS CHANGE ORDER:

- Item 1: Equipment substitution on specified water check valves.
- Item 2: Equipment substitution on automated well water level measuring device.
- Item 3: Special fitting for connection of new DIP piping to connect to RCCP materials on existing cooling towers.
- Item 4: Substituted a "plug valve" for gate valve. This is to allow the adjustment of the well flow by throttling this valve
- Item 5: Modification of the ventilation pipe on the Sparta well to route the vent discharge away the well motor.
- Item 6: Additional screened section, and associated costs, for construction of Carrizo Well
- Item 7: Additional electrical components needed for on-site data collection at both wells.

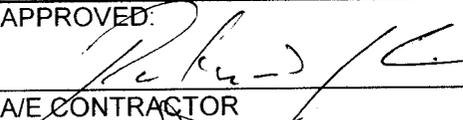
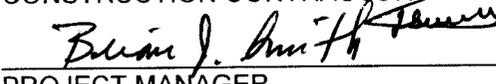
ITEM NO.	UNIT	DESCRIPTION	UNIT PRICE	ORIGINAL QUANTITY	REVISED QUANTITY	ADDED COST
1	2	Check valve substitution	\$0.00	2	2	\$0.00
2	2	Water level measuring device.	\$2,500.00	2	2	\$0.00
3	2	Appurtenances to connect piping	\$2,650.00	2	2	\$5,300.00
4	1	Plug Valve substitution	\$450.00	1	1	\$450.00
5	1	Change in well ventilation pipe.	\$1,100.00	1	1	\$1,100.00
6	1	Extra work on Carrizo Well	\$0.00	1	1	\$2,884.00
7	2	Local readout for electrical data	\$625.00	0	2	\$1,250.00

THE NET AFFECT OF THIS CHANGE ORDER IS A \$10,984.00 Increase .

ORIGINAL CONTRACT AMOUNT	\$1,723,000.00	
Change Order No. 1	\$2,800.00	0.16 % of Original Contract Amount
Change Order No. 2	\$21,748.00	1.26 % of Original Contract Amount
Change Order No. 3	\$10,984.00	0.64 % of Original Contract Amount
REVISED CONTRACT AMOUNT	\$1,758,532.00	

ORIGINAL CONTRACT TIME	Days 180
Change Order No. 1 Time Extension	Days 0
Change Order No. 2 Time Extension	Days 37
Change Order No. 3 Time Extension	Days 0
REVISED CONTRACT TIME	Days 217

ORIGINAL SUBSTANTIAL COMPLETION DATE	July 19 th , 2006
REVISED SUBSTANTIAL COMPLETION DATE	August 28, 2006

APPROVED:			
	9/20/06	CHIEF FINANCIAL OFFICER	Date
A/E CONTRACTOR	Date		
	9/21/06	CITY ATTORNEY	Date
CONSTRUCTION CONTRACTOR	Date		
	10/3/06	CITY MANAGER	Date
PROJECT MANAGER	Date		
	30 Oct 06	MAYOR	Date
DEPARTMENT DIRECTOR/ ADMINISTRATOR	Date		
		CITY SECRETARY	Date

**October 23, 2006
Consent Agenda
Sewer CCN Settlement Agreement 2**

To: Mr. Glenn Brown, City Manager

From: Mr. John Woody, Director of Water Services Department

Agenda Caption: Presentation, possible action, and discussion requesting approval of a settlement agreement with Ms. Stella Wilkes, which is the second of three agreements that will allow the City to pursue approval from TCEQ of our application to extend our sewer certificated area into the ETJ.

Recommendation: Staff recommends approval of the settlement agreement.

Summary: In September, 2005, the City applied to the Texas Commission on Environmental Quality (TCEQ) to extend our sewer Certificate of Public Convenience and Necessity (CCN) into the extra-territorial jurisdiction (ETJ). Several landowners within the area of this proposed CCN filed protests, requesting to be excluded from the City's CCN. A group of these landowners in the area west of Easterwood Airport joined together under Ms. Stella Wilkes' formal protest. These properties combined are approximately 1% of the total CCN acreage requested. Staff has completed negotiations with Ms. Wilkes, and recommends Council approve this agreement, since excluding these landowners from our sewer CCN is in the best interest of the City.

This settlement agreement is the second of three agreements to be presented to Council for consideration. The first agreement was approved by City Council on September 28, 2006. The upcoming third agreement will involve sewer system operational issues, and will not include more area to be excluded from the CCN. If all three agreements are approved by Council, then staff will move forward in the process of pursuing approval of the sewer CCN application from TCEQ.

Budget & Financial Summary: None.

Attachments:

Settlement Agreement 2
Revised CCN Map

SETTLEMENT AGREEMENT

This Settlement Agreement (the "Agreement") is made and entered into by and between the City of College Station, Texas ("College Station") and Stella H. Wilkes ("Wilkes") for the purposes and consideration set forth herein. College Station and Wilkes are sometimes together referred to herein as the "Parties" and each a "Party."

RECITALS

WHEREAS, College Station is a home rule city, a municipal corporation organized and operating in accordance with the laws of the State of Texas; and

WHEREAS, Wilkes owns certain property (the "Wilkes Property"), which property is more fully shown in the attached Exhibit "A"; and

WHEREAS, College Station filed with the Texas Commission on Environmental Quality (TCEQ) an application to amend Certificate of Convenience and Necessity No. 20126 ("CCN No. 20126") ("College Station Application"), which College Station Application is pending; and

WHEREAS, Wilkes filed with the TCEQ a protest to the approval of the College Station Application; and

WHEREAS, the College Station Application has been docketed with the TCEQ and the State Office of Administrative Hearings as TCEQ Docket No. 2005-2092-UCR and SOAH Docket No. 582-06-1697 ("Contested Docket"), respectively; and

WHEREAS, College Station and Wilkes mutually desire to resolve the dispute between them regarding the College Station Application; and

WHEREAS, College Station and Wilkes mutually desire to enter into this Agreement setting forth the terms and conditions pursuant to which College Station will exclude the Wilkes Property, as well as the property of other landowners who have requested to be excluded and who are listed in Exhibit A (the "Other Property Owners") from the College Station Application and Wilkes will withdraw her protest and request for hearing.

NOW, THEREFORE, in consideration of the promises, mutual agreements, and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in settlement of disputed claims, College Station and Wilkes hereby agree as follows:

I.

Settlement of TCEQ Dispute

1.1 Within ten (10) business days after the Parties approve this Agreement, College Station will file an amendment to the College Station Application to exclude the Wilkes Property and the property of the Other Property Owners (collectively referred to as "Excluded

Properties”) from the College Station Application, such Excluded Properties being identified on the map, photograph, or drawing attached as Exhibit “A”. After approval of this Agreement, College Station will not amend the College Station Application to include the Excluded Properties.

1.2 Within five (5) business days after Wilkes receives notice from College Station that it has amended the College Station Application in the manner described in paragraph 1.1 above, Wilkes will file a motion withdrawing her hearing request and protest of College Station’s Application, and requesting the Administrative Law Judge dismiss Wilkes as a Party in the Contested Docket. A copy of the Motion to Withdraw is attached as Exhibit B. After approval of this Agreement, Wilkes will not take any action, directly or indirectly, protesting the College Station Application, except as provided in paragraph 2.2.

II.

Term and Termination of Agreement

2.1 Unless otherwise terminated pursuant to the provisions hereof, this Agreement shall remain in full force and effect until such time as the Commissioners or Executive Director of the TCEQ issues a final order on the College Station Application that does not include the Excluded Properties within College Station’s wastewater service area (TCEQ Order).

2.2 Notwithstanding anything in this Agreement to the contrary, in the event that the TCEQ Order is not entered, this Agreement shall automatically terminate and be of no further force and effect. In such case, Wilkes may renew her protest.

2.3 This Agreement may otherwise be terminated only upon written consent of Wilkes and College Station.

III.

Miscellaneous

3.1 No agreements, other than this Agreement, now exist or have ever existed between College Station and Wilkes concerning the subject matter of this Agreement.

3.2 This Agreement shall be binding on College Station and Wilkes and shall be binding on and inure to the benefit of the successors and assigns of the respective Parties to this Agreement. Wilkes is not an agent or representative of the Other Property Owners who have each received letters acknowledging their request to be excluded and thus does not purport to act on behalf of these other property owners as shown in Exhibit A.

3.3 This Agreement is the entire agreement between the parties hereto with respect to the subject matter hereof. No modifications of this Agreement shall be of any force and effect whatsoever, except as by subsequent modification in writing signed by the Parties.

3.4 Any notice required or permitted to be given under this Agreement by one Party to the other shall be in writing and the same shall be deemed to have been served and given if (i)

delivered in person to the address set forth below for the Party to whom the notice is given or (ii) placed in the United States mail by certified mail, postage prepaid and return receipt requested, addressed to the party to whom the notice is given at the address set forth below. Notice shall be effective upon receipt. In the case of the notice required in Paragraph 1.2 College Station shall attach a copy of the amended College Station Application to TCEQ.

The address for the City of College Station for all purposes under this Agreement and for all notices herein shall be:

City of College Station
P.O. Box 9960
College Station, Texas 77842
Attn: City Manager

The address for Wilkes for all purposes under this Agreement and for all notices herein shall be:

Stella H. Wilkes
9552 River Road
College Station, TX 77845

From time to time, any Party may designate another address within the United States for all purposes of this Agreement by giving the other Party not less than ten (10) calendar days advance notice of such change of address in accordance with the provisions hereof.

3.5 The section and paragraph headings contained in this Agreement are for reference purposes only and do not affect in any way the meanings or interpretations of this Agreement.

3.6 This Agreement is performable in Brazos County, Texas. Any action at law or in equity brought to enforce any provision of this Agreement shall be brought in a court of competent jurisdiction with venue in Brazos County, Texas.

3.7 In the event of a default hereunder by any Party, any other Party shall be entitled to seek damages, specific performance, injunctive relief, or any other remedy to which it might be entitled in law or at equity.

3.8 Whenever the context requires, the gender of all words herein shall include the masculine, feminine and neuter, and the number of all words shall include the singular and the plural.

3.9 If any provision in this Agreement shall for any reason be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein and in lieu thereof shall be substituted a new provision that is as near to the intent of the Parties without being invalid, illegal or unenforceable.

3.10 The Parties hereto covenant and agree that they shall execute and deliver such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the intent of this Agreement.

3.11 This Agreement may be executed in multiple originals, either copy of which shall be considered to be an original.

3.12 This Agreement shall be effective on the date of execution below.

3.13 The persons executing this Agreement covenant that they are fully authorized to sign under the name and in the capacity in which they sign.

3.14 The Parties agree that nothing in this Agreement shall create any third-party beneficiary rights for any person.

3.15 In the event of any suit between College Station and Wilkes to enforce or interpret the terms of this Agreement or any suit concerning the subject matter of this Agreement, then the prevailing Party shall recover its reasonable attorney's fees, expert witness fees, and all other costs and expenses incurred in resolving the suit from the non-prevailing Party.

3.16 Time is of the essence in the performance of the terms of this Agreement.

EXECUTED, EFFECTIVE, AND AGREED TO by the parties hereto on the last date of execution by College Station and _____.

CITY OF COLLEGE STATION, TEXAS

By: _____
Name: Ron Silvia
Title: Mayor
Date: _____

ATTEST:

City Secretary

APPROVED:

Glenn Brown, City Manager

Carla A. Robinson

City Attorney

Jeff Kersten, Chief Financial Officer

STELLA H. WILKES

By: *Stella H. Wilkes*
Name: *Stella H. Wilkes*
Title: *Property Owner / party*
Date: *September 27,* _____, 2006

EXHIBIT "A"

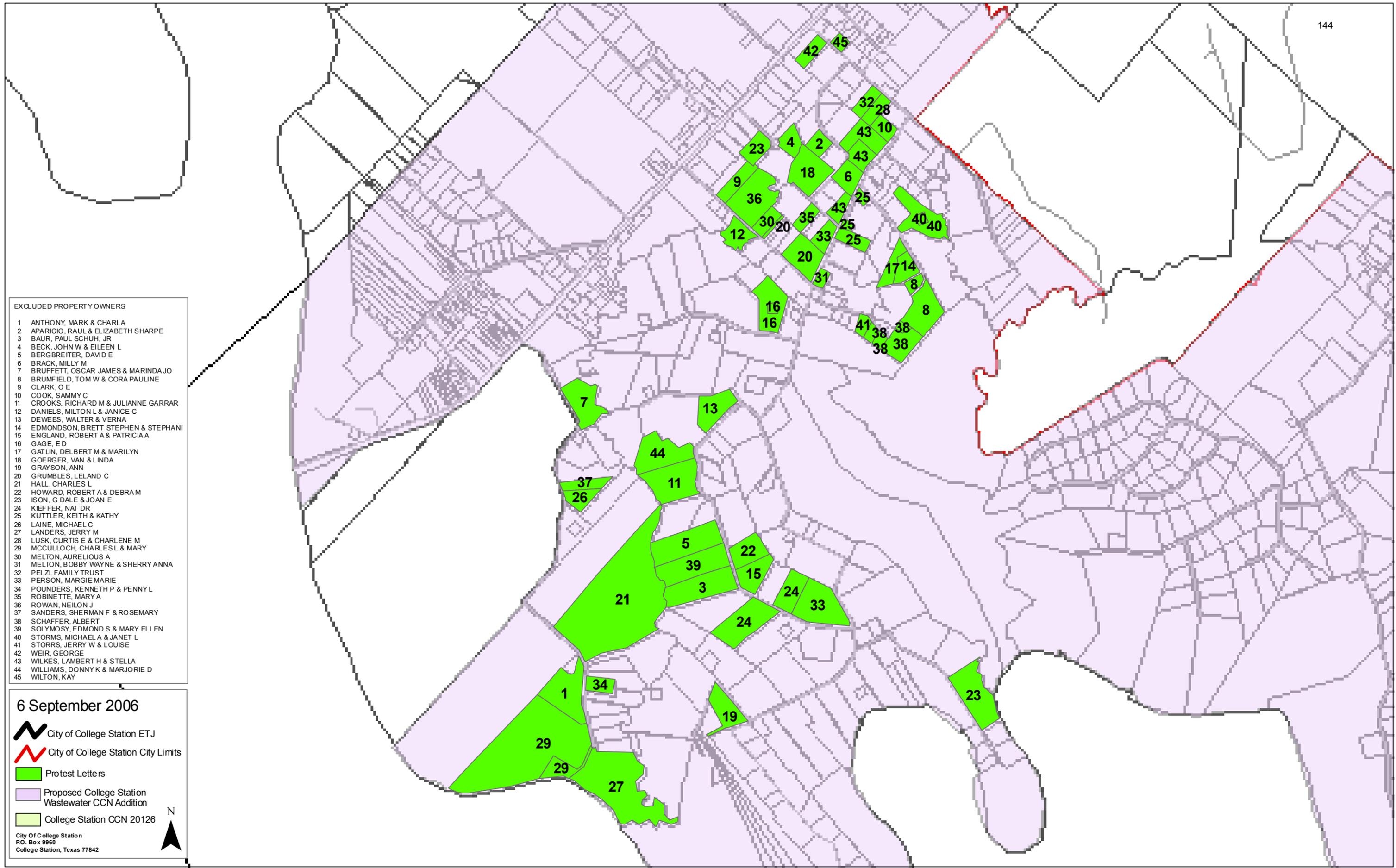
Map is attached

- EXCLUDED PROPERTY OWNERS**
- 1 ANTHONY, MARK & CHARLA
 - 2 APARICIO, RAUL & ELIZABETH SHARPE
 - 3 BAUR, PAUL SCHUH, JR
 - 4 BECK, JOHN W & EILEEN L
 - 5 BERGBREITER, DAVID E
 - 6 BRACK, MILLY M
 - 7 BRUFFETT, OSCAR JAMES & MARINDA JO
 - 8 BRUMFIELD, TOM W & CORA PAULINE
 - 9 CLARK, O E
 - 10 COOK, SAMMY C
 - 11 CROOKS, RICHARD M & JULIANNE GARRAR
 - 12 DANIELS, MILTON L & JANICE C
 - 13 DEWEES, WALTER & VERNA
 - 14 EDMONDSON, BRETT STEPHEN & STEPHANI
 - 15 ENGLAND, ROBERT A & PATRICIA A
 - 16 GAGE, ED
 - 17 GATLIN, DELBERT M & MARILYN
 - 18 GOERGER, VAN & LINDA
 - 19 GRAYSON, ANN
 - 20 GRUMBLES, LELAND C
 - 21 HALL, CHARLES L
 - 22 HOWARD, ROBERT A & DEBRAM
 - 23 ISON, G DALE & JOAN E
 - 24 KIEFFER, NAT DR
 - 25 KUTTLER, KEITH & KATHY
 - 26 LAINE, MICHAEL C
 - 27 LANDERS, JERRY M
 - 28 LUSK, CURTIS E & CHARLENE M
 - 29 MCCULLOCH, CHARLES L & MARY
 - 30 MELTON, AURELIOS A
 - 31 MELTON, BOBBY WAYNE & SHERRY ANNA
 - 32 PELZL FAMILY TRUST
 - 33 PERSON, MARGIE MARIE
 - 34 POUNDERS, KENNETH P & PENNY L
 - 35 ROBINETTE, MARY A
 - 36 ROWAN, NEILON J
 - 37 SANDERS, SHERMAN F & ROSEMARY
 - 38 SCHAFFER, ALBERT
 - 39 SOLYMOSY, EDMOND S & MARY ELLEN
 - 40 STORMS, MICHAEL A & JANET L
 - 41 STORRS, JERRY W & LOUISE
 - 42 WEIR, GEORGE
 - 43 WILKES, LAMBERT H & STELLA
 - 44 WILLIAMS, DONNY K & MARJORIE D
 - 45 WILTON, KAY

6 September 2006

-  City of College Station ETJ
-  City of College Station City Limits
-  Protest Letters
-  Proposed College Station Wastewater CCN Addition
-  College Station CCN 20126

City Of College Station
P.O. Box 9960
College Station, Texas 77842

October 23, 2006
Consent Agenda
Engineering Design for Carters Creek UV Improvements

To: Glenn Brown, City Manager

From: John Woody, Director of Water Services Department

Agenda Caption: Presentation, possible action and discussion approving a resolution to award design contract 05-030, Engineering for Carter's Creek Ultra-Violet Disinfection System Improvements to Camp, Dresser, McKee Inc. in the amount of \$94,120.

Recommendation: Staff recommends Council approve this resolution.

Summary: The Carters Creek Wastewater Treatment Plant uses an Ultra-Violet (UV) light process for final disinfection of the treated water effluent. The existing electronic UV controls have reached their service life and no longer meet Texas Commission on Environmental Quality (TCEQ) requirements. In the most recent TCEQ inspection, the UV Controls were identified as a violation that must be corrected as soon as possible.

The proposed design firm, Camp, Dresser, McKee (CDM) possesses the knowledge, expertise and experience to determine the most effective and efficient means to make the required improvements to our UV disinfection system at Carters Creek.

Budget & Financial Summary: The proposed contract price is \$94,120. Wastewater Capital Project funds are budgeted and available.

Attachments:
Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, SELECTING A PROFESSIONAL CONTRACTOR, APPROVING A PROFESSIONAL SERVICES CONTRACT AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE CARTERS CREEK WASTEWATER TREATMENT PLANT ULTRA VIOLET DISINFECTION SYSTEM IMPROVEMENTS PROJECT.

WHEREAS, the City of College Station, Texas, solicited proposals for the engineering services related to the construction of Carters Creek Ultra Violet Disinfection Improvements Project; and

WHEREAS, the selection of Camp Dresser McKee is being recommended as the most highly qualified provider of the engineering services related to the construction of Carters Creek Ultra Violet Disinfection Improvements Project services; now, therefore,

BE IT RESOLVED by the City Council of the City of College Station, Texas:

PART 1: That the City Council hereby finds that Camp Dresser McKee is the most highly qualified provider of the services for engineering services related to the construction of Carters Creek Ultra Violet Disinfection Improvements Project on the basis of demonstrated competence and qualifications.

PART 2: That the City Council hereby approves the contract with Camp Dresser McKee for an amount not to exceed \$94,120.00 for the engineering services related to the construction of Carters Creek Ultra Violet Disinfection Improvements Project.

PART 3: That the funding for this contract shall be as budgeted from the Wastewater Capital Improvements Projects Fund in the amount of \$94,120.00

PART 4: That this resolution shall take effect immediately from and after its passage.

ADOPTED this 23rd day of October, A.D. 2006.

ATTEST:

APPROVED:

CONNIE HOOKS, City Secretary

RON SILVIA, Mayor

APPROVED:



City Attorney

**October 23, 2006
Consent Agenda
Water Conservation Plan and Goals**

To: Glenn Brown, City Manager

From: John Woody, Director of Water Services Department

Agenda Caption: Presentation, possible action, and discussion approving a resolution for adoption of an updated Water Conservation Plan, including goals required by TCEQ.

Recommendation: Staff recommends approval of the resolution amending the Water Conservation Plan.

Summary: In 2006 the City applied to the Texas Commission on Environmental Quality for a Bed and Banks permit, which would establish that the City owns and controls its sewer treatment plant effluent that flows into State waterways. As a condition to consider that permit request, the TCEQ is requiring the City to provide a Council resolution that updates the water conservation plan to include quantified 5 and 10 year goals.

The goals in the attached Water Conservation Plan have been discussed with Council at various times, including during Hearings for the Capital Improvement Plan. However, they have never been assembled in a single document with explicit Council approval. This revised Water Conservation Plan will consolidate these goals, and satisfy the TCEQ requirement that will allow our Bed and Banks permit application to be considered.

In summary, the goals for reduction of per-capita daily water consumption are:

- 2006: 197 gallons
- 2011: 190 gallons
- 2016: 180 gallons

The measures being considered to achieve these reductions are:

- Use reclaimed water (treatment plant effluent) to irrigate Veteran's Park
- Routine audits of water system losses
- Study the possible implementation of inclined water rates
- Improve verification of water meter accuracy and make repairs
- Improve public education regarding irrigation practices and conservation

Budget & Financial Summary: There is no cost to adopt this update to the Water Conservation Plan. Funds or Policy changes required to achieve any particular goal will be brought to Council individually for approval.

Attachments:

Resolution
Letter from TCEQ
Water Conservation Plan Update 2006

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, ADOPTING AN AMENDED CITY OF COLLEGE STATION WATER CONSERVATION PLAN AS REQUIRED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ).

WHEREAS, on June 27, 1996, the City of College Station’s City Council adopted a Water Conservation Plan; and

WHEREAS, the City of College Station plans to file an application for a Bed and Banks permit with the TCEQ; and

WHEREAS, effective May 1, 2005, Water Conservation Plans are required to be reviewed and updated every five years to include specific quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use, in gallons per capita per day; and

WHEREAS, in order to process the City’s application for a Bed and Banks permit, TCEQ will require the City of College Station to provide evidence of the adoption of the Water Conservation Plan that includes the above-described goals; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council of the City of College Station hereby adopts an Amended Water Conservation Plan, a copy of which is attached hereto as Exhibit “A”.

PART 2: That this resolution shall take effect immediately from and after its passage.

ADOPTED this _____ day of _____, A.D. 2006.

ATTEST:

APPROVED:

CONNIE HOOKS, City Secretary

RON SILVIA, Mayor

APPROVED:



City Attorney

Kathleen Hartnett White, *Chairman*
R. B. "Ralph" Marquez, *Commissioner*
Larry R. Soward, *Commissioner*
Glenn Shankle, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

September 21, 2006

Mr. Jim Mathews
Mathews & Freeland, L.L.P.
P.O. Box 1568
Austin, TX 78768-1568

CERTIFIED MAIL
and FACSIMILE

RE: City of College Station
WRPERM 5913
CN600732598
Application No. 5913 for a Water Use Permit
TWC §11.121 and §11.042, Requiring Limited Mailed Notice
North Bosque River, Brazos River Basin
Bosque County

Dear Mr. Mathews:

This acknowledges receipt, on August 22, 2006, of a portion of the information requested in letters dated October 3, 2005; March 1, 2006; and July 31, 2006.

To date the following information has not been submitted:

1. Specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use, in gallons per capita per day (gpcd).

The target in the submitted water conservation plan is a five-year target set forth at the time of the 1998 adoption of the water conservation plan. This set a five-year time frame for achieving the target as 2003. Effective May, 1, 2005, plans are required to be reviewed and updated every five years to include both five-year and ten-year targets. A sample of quantified five-year and ten-year targets for water savings that the applicant may utilize is:

Five-Year Goal: Reduce annual per capita water use to ____ gpcd by the year 20__ (next 5 years).

Ten-Year Goal: Reduce annual per capita water use to ____ gpcd by the year 20__ (next 10 years).

2. Evidence indicating official adoption of the water conservation plan to include the above-mentioned minimum requirements.

City of College Station
September 21, 2006
Page 2 of 2

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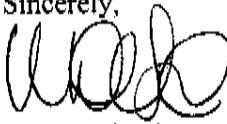
The required minimum requirements, as indicated above, require the plan to be readopted. Even though the water conservation plan has been adopted in the past, the water conservation plan is required to be readopted to include any revisions.

Pursuant to 30 TAC §281.18, the application is being returned without prejudice. The application can be re-submitted when the requested information becomes available.

In accordance with the enclosed copy of the Request for Refund form, I have requested that our Revenues Section refund \$7,493.44 in unused use fees submitted with the application.

If you have any questions concerning this application, please contact me at (512) 239-3678 or by email at idelgado@tceq.state.tx.us.

Sincerely,



Iliana Delgado - Mail Code 160
Water Rights Permitting Team

Enclosures



Water Conservation Plan

October 2006

Public Water Supply Identification Number: 0210002
Brazos County

John C. Woody, Water Services Director
David Coleman, Water Services Assistant Director

P.O. Box 9960
1601 Graham Road
College Station, TX 77842
979-764-3660
<http://www.cstx.gov/utilities>



TABLE OF CONTENTS

Will be added ASAP

SECTION 1 – INTRODUCTION AND UTILITY PROFILE

INTRODUCTION

In accordance with the guidelines of the Texas Water Development Board (TWDB), the City of College Station (hereafter referred to as "the City") adopted a Water Conservation Plan in 1996 and updated it in 1998. In order to meet requirements of the Texas Commission on Environmental Quality (TCEQ), the City has updated its water conservation plan for adoption as a City resolution.

The resolution of the City Council adopting the Water Conservation Plan shall authorize the City to implement, enforce, and administer the program.

UTILITY PROFILE

Population and customer data

The City's Water Services Department manages a water distribution service area of 47 square miles and serves a population of over 80,000 residents. This population amount includes approximately 10,000 students attending and living on campus at Texas A&M University (TAMU) that are not actually served by the College Station water utility. Accounting for these students who reside in College Station, but are served by the TAMU water system, this leaves an actual water service population of over 70,000 residents. The City provides drinking water to its customers through a network of 311 miles of transmission and distribution mains that provide service to over 30,000 water connections.

The official U.S. Census population count for the City in 2000 was 67,890, an increase of 29% from the 1990 Census. Population projections for College Station, described in 2006 Brazos Region G Regional Water Plan,, forecast the City's population will reach 80,920 by 2010 and 94,526 by 2020. In comparison, the City's water consumption peak day demand is expected to increase to almost 25 MGD by 2010 and over 27 MGD by 2015.

Water use data

Table 1 below summarizes key water use statistics for 2000 – 2005. Average per person usage is given in gallons per capita per day (gpcd). Average and peak daily water demand is given in million gallons per day (MGD). . The peak day to average day ratio varies between 1.8 and 2.0, meaning that peak day demand is nearly twice the average demand.

The peak demand for the City is 20.8 MGD, reached in 2000. During high demand periods when large volumes of water are being pumped from the aquifer, the production capacity of the wells is reduced due to declining water levels of the aquifer. The City's water production and pumping system capacity is currently 23 MGD.

Table 1. Municipal Water Demand 2000 – 2005

Year	2001	2002	2003	2004	2005
Peak GPCD	235	190	181	176	205
Annual Average GPCD	134	133	123	112	137
Peak Day (MGD)	19.55	16.31	18.81	16.11	20.63
Average Day (MGD)	9.81	9.58	9.38	8.33	10.51
Peaking Factor	1.99	1.7	2.01	1.931	1.96

Water Production and Delivery System

The City utilizes ground water for its public water supply and since 1980 College Station has developed its own water production facilities. The City has eight groundwater wells, six of which withdraw groundwater from the Simsboro Sand formation of the Carrizo-Wilcox Aquifer, and two of which withdraw groundwater from the Carrizo and Sparta formations. The City's wellfield is located northwest of Bryan in the vicinity of Sandy Point Road near Old San Antonio Road. Cooling towers

located at the Sandy Point Pump Station cool the raw water from 118° F down to approximately 85°. The water is then pumped through a raw water transmission line to the Dowling Road Pump Station in College Station. Here the water is treated to meet Safe Drinking Water Act standards before being pumped to storage and distribution facilities. The City's water distribution system includes two ground storage reservoirs and two elevated storage tanks, providing a total storage capacity of 13 million gallons.

Wastewater Collection and Treatment System

Raw wastewater in College Station travels through a network of over 250 miles of wastewater collection lines to one of two wastewater treatment plants, the Carter's Creek Wastewater Treatment Plant and the Lick Creek Wastewater Treatment Plant. The two wastewater treatment plants and numerous lift stations serve a population of over 70,000 people, with a wastewater treatment capacity of 11.5 MGD.

SECTION 2 – CONSERVATION GOALS

CONSERVATION GOALS

The purpose of this water conservation plan is to reduce long-term demand on limited water resources by encouraging more efficient water use practices in College Station. Its primary goals are to reduce peak seasonal water demand and reduce the peaking factor on the water production and delivery system.

Table 2. Municipal per capita water use goals

Year	2006	2011	2016
Peak GPCD	197	190	180
Annual Average GPCD	135	135	135
Peaking Factor	2.0	1.90	1.81

Basis for the development of conservation goals

The goal of reducing peak demand will help the City make better use of available water resources. Because TCEQ rules require the City build capacity to meet escalating peak daily demands, reducing those peak demands will enable the City to defer new capital expenditures for production facilities.

Time frame for achieving the specified goals

The State Water Conservation Implementation Task Force recommends that municipalities set goals of reducing per capita consumption by 1% per year. The goals proposed in this plan are structured so that consumption is reduced by 1% each year, meeting the ultimate goal within ten years. The City will periodically evaluate the plan in accordance with State and Federal regulations to determine the extent, if any, that the plan needs modification.

SECTION 3 – PERFORMANCE MEASURES TO ACHIEVE CONSERVATION GOALS

WATER RATE STRUCTURE

The City's water rate structure utilizes the cost-of-service method, which is based on costs incurred for services provided by the Water Services Department. The current rate structure charges monthly service charges based on meter size, plus a uniform water usage rate per thousand (1,000) gallons(City Ordinance No. 2038).

The City is evaluating an inclining water rate structure to encourage customers to reduce both peak and overall water usage, while fairly allocating cost of service to each customer class. Under an inclining rate structure, the rate per thousand gallons increases as the amount of water used

increases. The City plans to study implementing an inclining water rate structure in Fiscal Year 2008. If implemented, this rate structure would be reviewed on a regular basis to ensure that the rates adequately recover the cost of service and meet the goals of this water conservation plan. .

WASTEWATER RECYCLING AND REUSE

The City has received authorization from the TCEQ to reuse its treated wastewater effluent as Type I reuse water, the highest quality of reuse water. The goal for the City's water reuse program is to reduce peak demand on the potable (drinking) water system by switching non-potable uses of water, such as athletic field irrigation, to reuse water. In 2006 the City has completed a feasibility study of providing reuse water for irrigation at City-owned parks and facilities.

The first part of this plan will include extending reclaimed water infrastructure to the City's two main parks: Veterans Park and Athletic Complex, and Central Park. The City hopes to complete the first phase of its water reuse program by 2011. When this system is fully implemented, it will provide nearly 1 million gallons per day of reclaimed water to the parks, reducing demand on the potable water system. In the future the City plans to expand its water reuse program to include large volume commercial customers, such as shopping centers and business parks.

WATER LOSS CONTROL MEASURES

The goal of the City's water loss control program is to maintain unbilled water at or below 10% of water produced, on a monthly basis. In order to meet this goal, the City has several programs in place, including routine water audits, a program of leak detection and repair, and meter testing and accuracy.

Routine Audits of Water System

The Water Services Department generates a monthly water loss report that compares metered production with metered consumption, as well as accounted-for and unaccounted-for water losses. This report provides an effective tracking system of water loss. The City will also complete a detailed water system audit following Texas Water Development Board (TWDB) guidelines at least once each year. TWDB rules only require this audit to be submitted once every five years. The water system audit determines the volume of actual water loss, the identification of water loss sources, the status and condition of primary water meters, an analysis of water line breaks, an evaluation of underground leakage potential, and provides recommendations for meter replacement

Leak Detection and Repair

The City administers a leak detection and repair program for its water distribution system. This program features a work order prioritization system for leaks needing repair and an inventory of equipment and materials needed to promptly repair all detected or reported leaks. The City's annual rehabilitation program to upgrade its water distribution system also addresses high volume leaks. The City also conducts an annual distribution system rehabilitation program that replaces the high water loss sections of the distribution system. This program is based on findings of monthly water loss reports and the leak detection program.

Universal Metering

The ability to meter all water distribution and consumption uses allows the City to closely monitor actual water use, water losses, and prevent unauthorized use. All service connections in the City are metered. All production wells, pumping stations, interconnections, irrigation, swimming pools, parks, and municipal structures operated by the City are metered.

Meters at water production pump stations are calibrated and tested annually in accordance with American Water Works Association (AWWA) standards to provide a minimum accuracy of plus or minus five percent (5%).

The City will continue to provide a preventive maintenance program for its water meters, wherein regular scheduled testing, repairs, and replacement are performed in accordance with American Water Works Association (AWWA) standards.

RECORDS MANAGEMENT SYSTEM

The City administers a comprehensive record management system that accounts for water use characteristics throughout the water system and allows for the separation of aggregate water sales and water usage characteristics into customer-specific categories. The system is configured to provide the following water use information:

- Water production
- Water sales
- Water consumption
- Water losses

PUBLIC EDUCATION PROGRAM

The goal of the public education program is to make at least 6,000 direct customer contacts each year through presentations, booths at community fairs, and plant tours. This does not include indirect contacts through utility bill inserts, newspaper and radio ads, and similar programs. The City promotes water conservation issues by informing the public in the following ways:

- Making water conservation information available to new customers
- Providing water conservation information to all customers upon request
- Coordinating educational presentations, lectures, and demonstrations for schools, civic groups, and the general public
- Providing exhibits at public events held throughout the year
- Publishing water conservation information on a regular basis in the City's utility bill insert or other written form
- Providing book covers with a water conservation message for College Station ISD students
- Participating in community environmental education activities with the City of Bryan and other local organizations to promote water conservation education
- Supporting annual events and demonstrations relating to water conservation and environmental issues that affect water supply and quality

WHOLESALE WATER SUPPLY CONTRACTS

The City will, as part of contracts for sale of water to any other entity re-selling water, require that entity to adopt applicable provisions of the City's water conservation and drought contingency plan or have a plan in effect previously adopted and meeting the basic requirements of 30 TAC §288. These provisions will be through contractual agreement prior to the sale of any water to the water re-seller.

PLUMBING CODE AND RETROFIT PROGRAM

The City has adopted the International Plumbing Code, which requires the use of water saving, Ultra Low Flow (ULF) fixtures to be installed in new construction and in the replacement of plumbing in existing structures.

The City educates the residents, plumbers, and contractors on the benefits of retrofitting existing facilities with water saving devices through its public education program. In addition, the City will evaluate the feasibility and cost effectiveness of implementing an Ultra-Low Flow (ULF) rebate program or similar incentive program that would offer cash rebates or other incentives to water customers that replace old toilets, showerheads, and other fixtures with new ULF models.

LANDSCAPE WATER MANAGEMENT

The City provides information about the methods and benefits of water conserving landscaping practices and devices, through public education to homeowners, business owners, landscape architects and designers, and irrigation professionals. The following methods are encouraged:

- The use of Xeriscape™ and “Water Wise” landscaping techniques, including drought tolerant plants and grasses for landscaping new homes and commercial areas.
- The use of drip irrigation systems when possible or other water conserving irrigation systems that utilize efficient sprinklers and considerations given to prevailing winds. Additional point credits are given to commercial landscapes that employ water-efficient irrigation systems.
- Making sure that ornamental fountains and similar water features are designed to recycle water and use minimal amounts of water.
- Working with area landscape supply businesses and nurseries to encourage them to sell locally adapted, drought tolerant plants and grasses along with efficient irrigation systems, and to promote use of these materials through demonstrations and advertisements.

PERFORMANCE MEASURES AND REPORTING

The City will compile an annual report on the Water Conservation Plan, to include the following:

- Summary of public information issued in the previous year
- Effectiveness of Water Conservation Plan in reducing peak and overall water consumption
- Per capita water consumption for the previous calendar year.
- Implementation progress and status of plan.

COORDINATION

Recognizing that each City has similar water systems and customer bases, and similar needs for water conservation, the City of College Station and the City of Bryan worked together in developing similar water conservation plans.

Coordination with Drought Contingency and Water Emergency Plan: The Water Conservation Plan shall work in accordance with the related City of College Station Ordinance, Drought Contingency and Water Emergency Plan, first adopted in January 2000 and as it may be revised from time to time.

Coordination with Regional Water Planning Group: The City of College Station will provide this Water Conservation Plan to the Brazos Region (Region G) Water Planning Group, as designated by the TWDB.

Coordination with Groundwater Conservation District: The City of College Station will provide this Plan to the Brazos Valley Groundwater Conservation District.

APPENDIX A: Resolution of the College Station City Council adopting Water Conservation Plan

APPENDIX B: Transmittal Letter to Brazos Region G Regional Water Planning Group

APPENDIX C: Transmittal Letter to Brazos Valley Groundwater Conservation District

October 23, 2006
Consent Agenda Item #
Corsair Drive (AMS Road) Extension

To: Glenn Brown, City Manager

From: Mark Smith, Director of Public Works

Agenda Caption: Presentation, possible action and discussion on a Resolution awarding a Professional Services Contract to Lockwood, Andrews, & Newnam, Inc. (LAN, Inc.), in the amount of \$54,840.00, for the design of the Corsair Drive (AMS Road) Extension project.

Recommendation(s): Staff recommends approval of the resolution awarding a Professional Services Contract to LAN, Inc.

Summary: The Professional Services Contract with LAN, Inc. is for the conceptual, preliminary, and final design of the Corsair Drive (AMS Road) Extension project. The Corsair Drive (AMS Road) Extension project will complete a through street from Emerald Parkway to Sebesta Road. LAN, Inc. was formerly Walton Associates Engineering and is located in Bryan.

Budget & Financial Summary: Funds in the amount of \$516,569 are currently budgeted for this project (ST0612) in the Streets Capital Improvement Projects Fund. Funds in the amount of \$2,031.33 have been expended or committed to date, leaving a balance of \$514,537.67 for design and construction.

Attachments:

1. Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS, APPROVING A PROFESSIONAL SERVICES CONTRACT FOR THE CONCEPTUAL, PRELIMINARY, AND FINAL DESIGNS OF THE CORSAIR DRIVE (AMS ROAD) EXTENSION PROJECT AND AUTHORIZING THE EXPENDITURE OF FUNDS.

WHEREAS, the City of College Station, Texas, has negotiated a contract for professional services; and

WHEREAS, a contract for professional services has been signed and completed by Lockwood, Andrews, & Newnam, Inc.; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council hereby approves the contract with Lockwood, Andrews, & Newnam, Inc., for the amount of \$54,840.00 for the conceptual, preliminary and final design of the Corsair Drive (AMS Road) Extension Project.

PART 2: That the City Council hereby finds that Lockwood, Andrews, & Newnam, Inc., is the most highly qualified provider of the services for the Corsair Drive (AMS Road) Extension Project on the basis of the demonstrated competence and qualifications.

PART 3: That the funding for this contract shall be as budgeted from the Streets Capital Improvement Projects Fund in the amount of \$54,840.00.

PART 4: That this resolution shall take effect immediately from and after its passage.

ADOPTED this 23rd day of October, A.D. 2006.

ATTEST:

APPROVED:

CONNIE HOOKS, City Secretary

RON SILVIA, Mayor

APPROVED:

 E-Signed by Angela M. DeLuca
VERIFY authenticity with ApproveIt

City Attorney

**October 23, 2006
Regular Agenda
Tire Max Comprehensive Plan Amendment**

To: Glenn Brown, City Manager

From: Lance Simms, Acting Director of Planning & Development Services

Agenda Caption: Public hearing, presentation, possible action, and discussion regarding an ordinance amending the Comprehensive Plan land use designation for approximately 0.44 acres located at 2201 Texas Avenue South from Single-Family Residential - High Density to Regional Retail.

Recommendation(s): The Planning & Zoning Commission unanimously recommended denial of the request at their October 5, 2006 meeting. Staff also recommends denial.

Summary: The property is located within the Richards Subdivision, a residential neighborhood established in the late 1940s, prior to being annexed into the City in 1969. Richards Subdivision is made up of four residential streets, Richards, Sterling, Lassie and Crest. All of the property in the subdivision is zoned R-1 Single-Family Residential. This area has recently experienced some single-family infill development and neighborhood revitalization. Based on the information available through the Brazos County Appraisal District, the majority of the homes in close vicinity to the subject property are owner occupied.

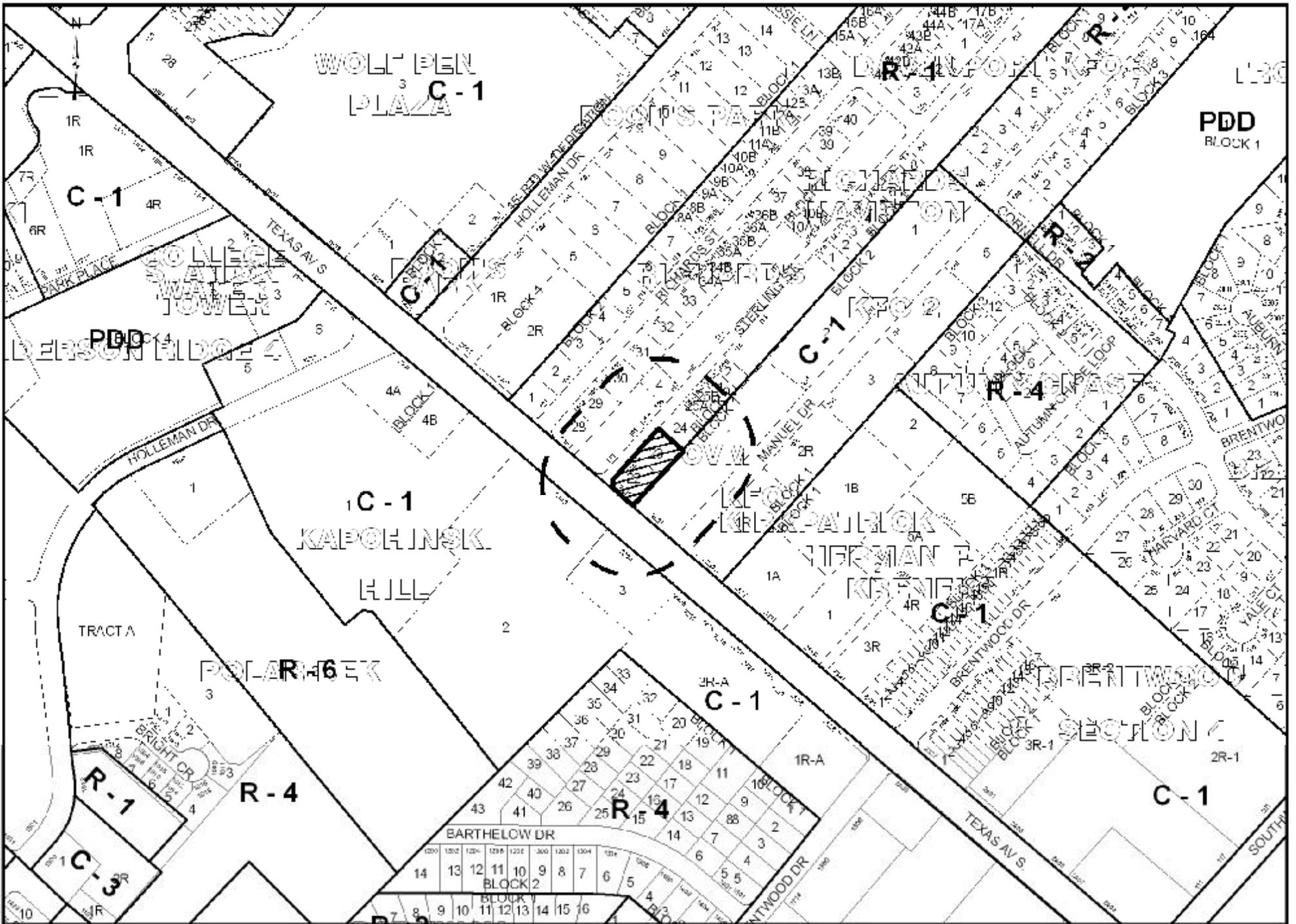
The property consists of two platted residential lots with approximately 80 feet of frontage on Texas Avenue, a major arterial on the Thoroughfare Plan, and approximately 185 feet of frontage on Sterling Street, a residential street. Because of the minimal frontage on Texas Avenue, the site's only access will come from Sterling Street.

Staff does not feel that this property is appropriate for Regional Retail because of its size, minimal depth, limited access and because it is within an established single-family neighborhood. The goals of the Comprehensive Plan state that we should protect and preserve established residential areas by minimizing intrusive or incompatible land uses. Staff is concerned that approval of a Regional Retail designation on this property will lead to the incremental encroachment of commercial land uses into an established neighborhood in a piece-meal, ad hoc manner. Staff does not believe that amending the Comprehensive Plan for this property furthers the Council's goal to promote neighborhood integrity.

Budget & Financial Summary: N/A

Attachments:

1. Small Area Map & Aerial Map
2. Existing & Proposed Land Use Map
3. Item Background
4. Ordinance





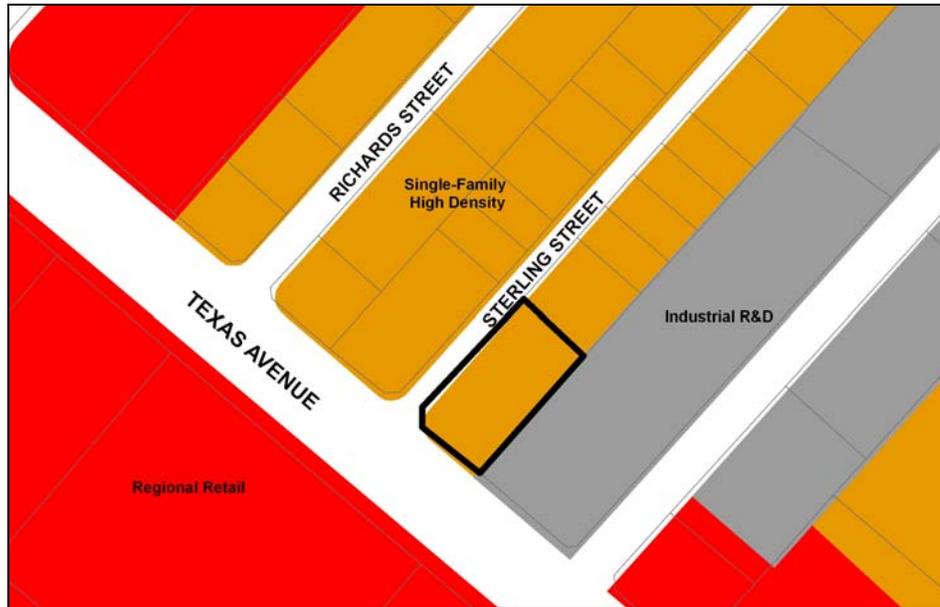
DEVELOPMENT REVIEW

TIRE MAX

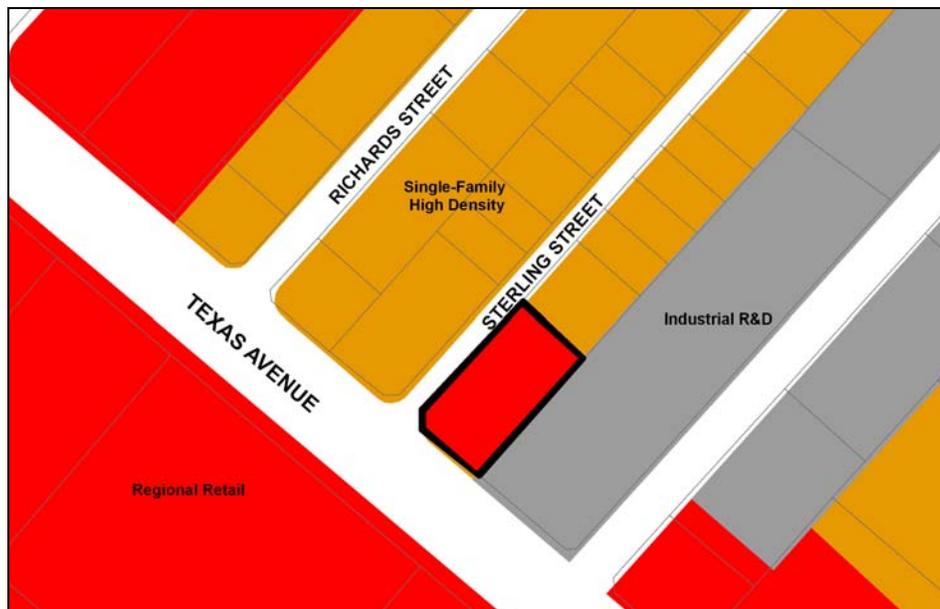
Case:
06-500082

COMP. PLAN
AMENDMENT

Existing Land Use Plan



Proposed Land Use Plan



Item Background:

- § The Comprehensive Plan gives the following definition for Regional Retail: "Area permitting regional scale development of tax-generating developments such as retail centers, service commercial, restaurants, etc. These uses are generally dependant on good access to highways and major arterials. Post Oak Mall is an example of this use." This site does not have access to an arterial or highway.
- § The property has limited frontage on Texas Avenue. While City policy is not to locate commercial driveways on residential streets, the minimal lot width on Texas Avenue will not permit driveway access to Texas Avenue and the commercial access would have to come from the residential street.
- § Sterling Street meets the minimum pavement width for a residential street (27 feet), however, the right-of-way width is only 30 feet wide (current standards require 50 feet). While the pavement width is adequate to carry residential traffic, the property lines and structures, including existing single-family homes, are much closer to the street than those that meet current standards.
- § Neighborhood Protection Standards contained in the Unified Development Ordinance provide buffer and height limitations to properties located adjacent to the subject property, but do not provide protection for the single-family homes located across Sterling Street that face the subject property.
- § There are four lots in the Richards subdivision with frontage on Texas Avenue; three of them (including the subject property) are developed as single-family homes. The southeast corner of Richards Street and Texas Avenue is zoned R-1, but was developed as a dentist's office through a Conditional Use Permit in the 1980s after several zoning requests for office use were denied. Because it was developed under a Conditional Use Permit, no other non-residential use is permitted on the property.
- § The property to the east is developed as a single-family home. The property to the west and across Texas Avenue is zoned C-1 General Commercial and is developed as Outback Steakhouse. The property to the south is zoned C-1 General Commercial and is developed as an equipment rental business. The properties to the north, across Sterling Street, are developed as three single-family homes that face the subject property.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF COLLEGE STATION, TEXAS, BY AMENDING THE **LAND USE PLAN**, FOR THE 0.45 ACRE PROPERTY LOCATED AT THE SOUTHEAST CORNER OF TEXAS AVENUE AND STERLING STREET IN COLLEGE STATION, TEXAS, PROVIDING A SEVERABILITY CLAUSE; DECLARING A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the "Comprehensive Plan of the City of College Station" be amended by amending the "**Land Use Plan**" as set out in Exhibits "A" and "B", for the identified area and made a part of this ordinance for all purposes.

PART 2: That if any provisions of any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way effect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.

PART 3: That any person, firm, or corporation violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not less than Twenty-five Dollars (\$25.00) nor more than Two Thousand Dollars (\$2,000.00). Each day such violation shall continue or be permitted to continue, shall be deemed a separate offense. Said Ordinance, being a penal ordinance, becomes effective ten (10) days after its date of passage by the City Council, as provided by Section 35 of the Charter of the City of College Station.

PASSED, ADOPTED and APPROVED this 23rd day of October, 2006.

ATTEST:

APPROVED:

CONNIE HOOKS, City Secretary

RON SILVIA, Mayor

APPROVED:

City Attorney

ORDINANCE NO. _____

Page 2

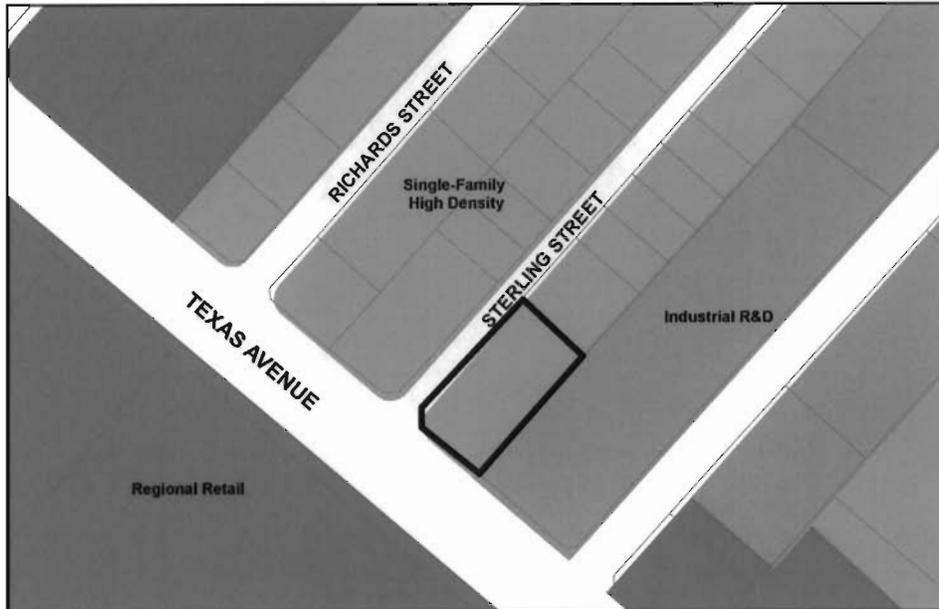
EXHIBIT "A"
AMENDED AREA OF
COLLEGE STATION LAND USE MAP

That the "Comprehensive Plan" of the City of College Station, Texas, is hereby amended by amending the College Station Land Use Plan Map as follows:

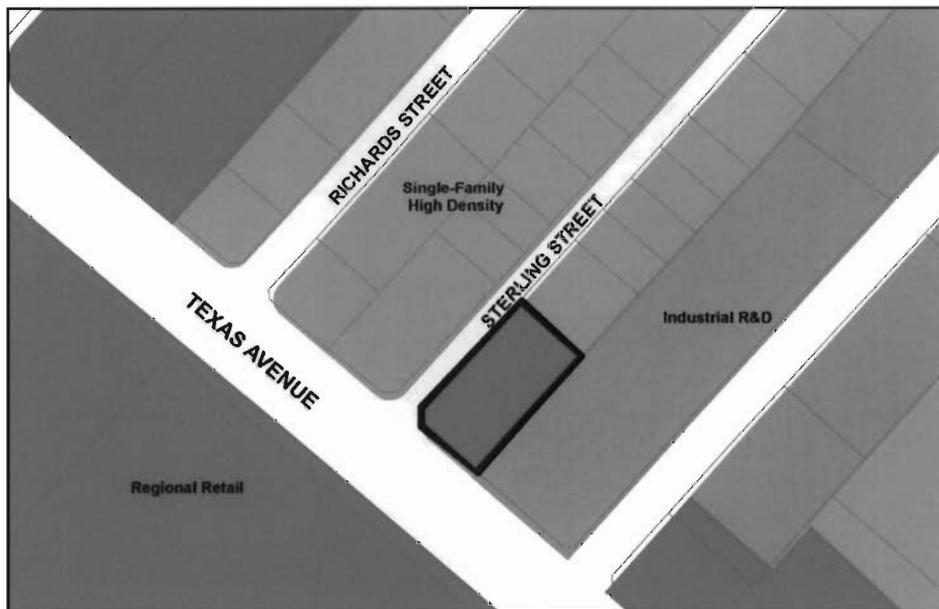
The 0.45 acres generally located at the southeast corner of Texas Avenue and Sterling Street, being Lots 22 and 23 of Richards Subdivision Phase 1, Block 2, is amended from Single-Family Residential High Density to Regional Retail, as shown on the attached Exhibit "B".

“EXHIBIT B”

Existing Land Use Plan



Proposed Land Use Plan



**October 23, 2006
Regular Agenda
Tire Max Rezoning**

To: Glenn Brown, City Manager

From: Lance Simms, Acting Director of Planning & Development Services

Agenda Caption: Public hearing, presentation, possible action, and discussion regarding an ordinance rezoning approximately .44 acres located at 2201 Texas Avenue South from R-1 (Single-Family Residential) to C-1 (General Commercial).

Recommendation(s): The Planning & Zoning Commission unanimously recommended denial of the request at their October 5, 2006 meeting. Staff also recommends denial.

Summary: The applicant is requesting a rezoning from R-1 (Single-Family Residential) to C-1 (General Commercial) in order to develop a Tire Max store on the property.

The Land Use Plan currently shows the property as Single-Family Residential High Density. The applicant has requested to amend the Comprehensive Plan to designate this property as Regional Retail. If the Comprehensive Plan is amended to reflect Regional Retail then the rezoning request may be considered. While C-1 General Commercial zoning is generally acceptable in areas designated as Regional Retail, the property has limited access and is within an established single-family neighborhood.

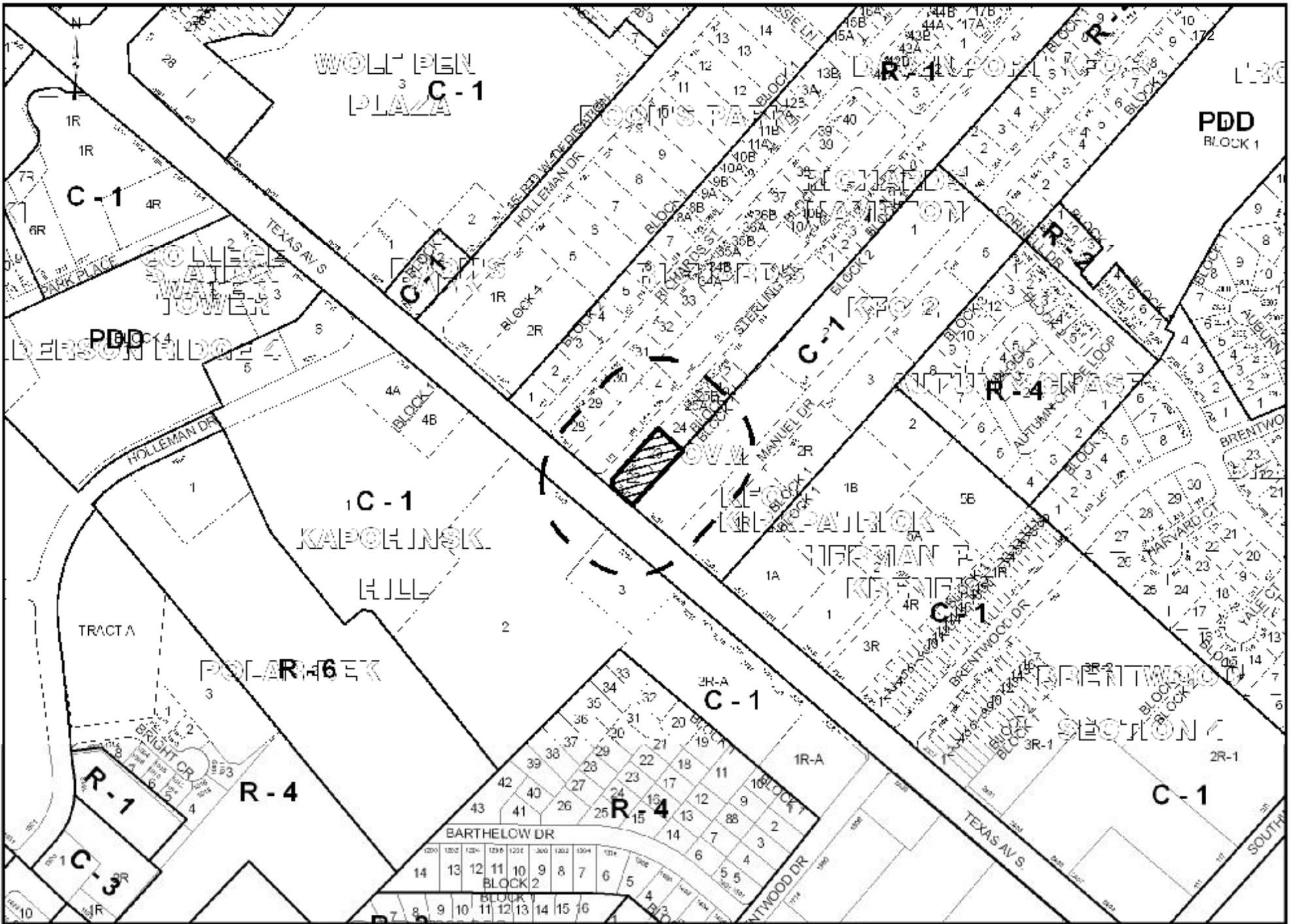
The property has approximately 80 feet of frontage on Texas Avenue South, a major arterial on the Thoroughfare Plan, and approximately 185 feet of frontage on Sterling Street, a residential street. The right-of-way width for Sterling does not meet the current standards of 50 feet (existing right-of-way width is 30 feet). While the pavement width is adequate to carry residential traffic, the property lines and structures, including existing single-family homes, are much closer to the street than those that meet current standards. Staff also has a concern about future commercial development on this property with its limited frontage on Texas Avenue. While City policy is not to locate commercial driveways on residential streets, the minimal lot width on Texas Avenue will not permit driveway access to Texas Avenue and the commercial access would have to come from the residential street.

Neighborhood Protection Standards contained in the Unified Development Ordinance provide buffer and height limitations to properties located adjacent to the subject property, but do not provide protection for the single-family homes located across Sterling Street that face the subject property.

Budget & Financial Summary: N/A

Attachments:

1. Small Area Map & Aerial Map
2. Permitted Uses in C-1 General Commercial
3. Ordinance

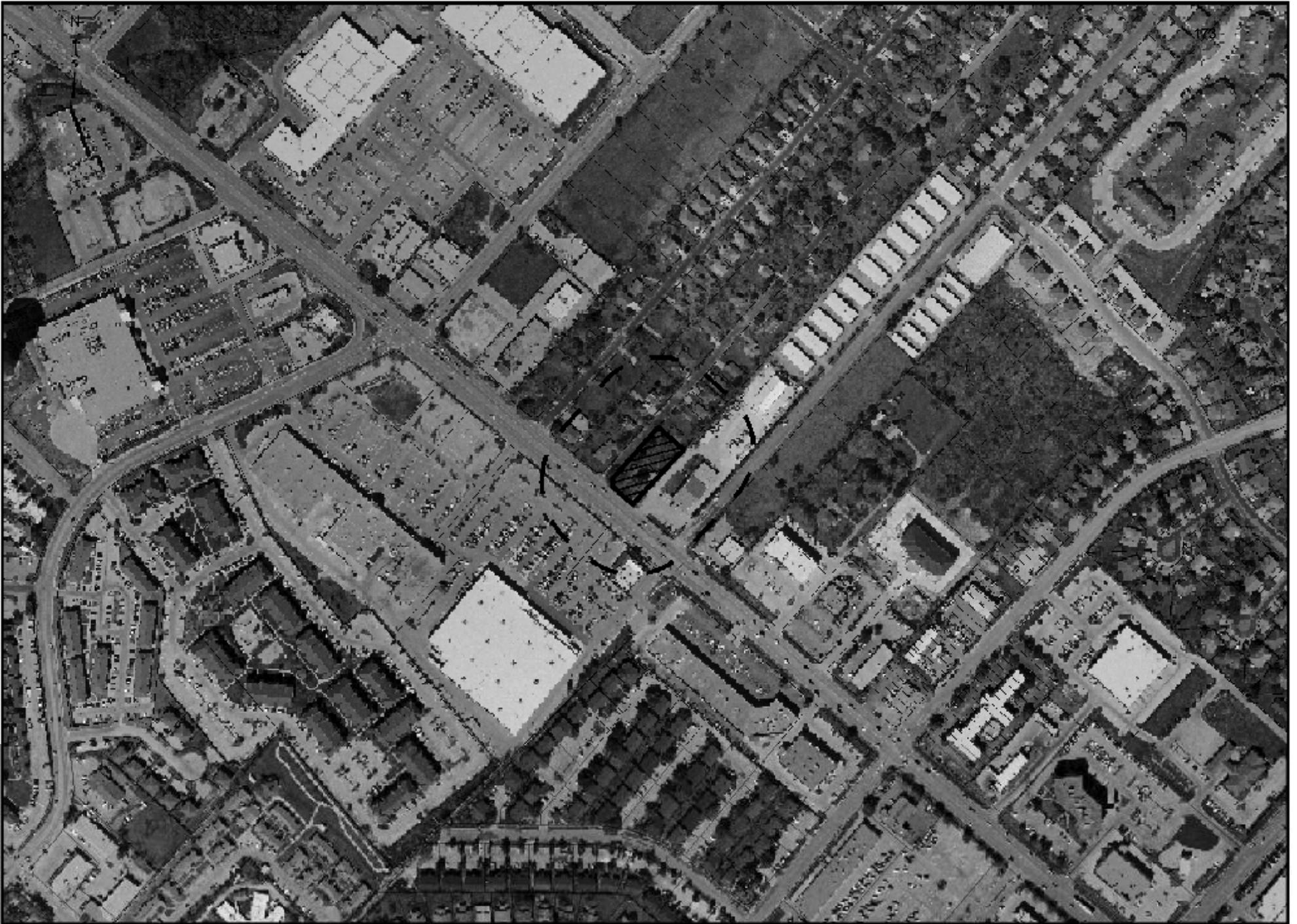


DEVELOPMENT REVIEW

TIRE MAX

Case:
06-500084

REZONING



DEVELOPMENT REVIEW

TIRE MAX

Case:
06-500084

REZONING

UNIFIED DEVELOPMENT ORDINANCE FACT SHEET

C-1 General Commercial

This district is designed to provide locations for general commercial purposes, that is, retail sales and service uses that function to serve the entire community and its visitors.

Permitted:

- Extended Care Facility / Convalescent / Nursing Home
- Educational Facility, Indoor Instruction
- Educational Facility, Outdoor Instruction
- Educational Facility, Primary & Secondary
- Educational Facility, Tutoring
- Educational Facility, Vocational / Trade
- Government Facilities
- Health Care, Hospital
- Health Care, Medical Clinic
- Parks
- Places of Worship
- Animal Care Facility -Indoor
- Art Studio / Gallery
- Conference / Convention Center
- Country Club
- Day Care, Commercial
- Drive-in / thru Window
- Dry Cleaners and Laundry
- Fraternal Lodge
- Funeral Homes
- Health Club / Sports Facility, Indoor
- Health Club / Sports Facility, Outdoor
- Hotels
- Offices
- Parking as a Primary Use
- Personal Service Shop
- Printing / Copy Shop
- Radio / TV station / studios
- Restaurants
- Retail Sales -Single Tenant over 50,000 SF
- Shooting Range, Indoor
- Theater
- Storage, Self Service
- Wireless Telecommunication Facilities -Unregulated

Permitted with Specific Use Standards:

- Fuel Sales
- Golf Course or Driving Range
- Car Wash
- Commercial Garden/Greenhouse/Landscape Maintenance
- Commercial Amusements
- Retail Sales and Service
- Sexually Oriented Business
- Vehicular Sales, Rental, Repair and Service

- Wholesales / Services
- Utilities
- Wireless Telecommunication Facilities -Intermediate

Permitted with a Conditional Use Permit:

- Night Club, Bar or Tavern
- Wireless Telecommunication Facilities - Major

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 12, "UNIFIED DEVELOPMENT ORDINANCE," SECTION 4.2, "OFFICIAL ZONING MAP," OF THE CODE OF ORDINANCES OF THE CITY OF COLLEGE STATION, TEXAS, BY CHANGING THE ZONING DISTRICT BOUNDARIES AFFECTING CERTAIN PROPERTIES AS DESCRIBED BELOW; DECLARING A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That Chapter 12, "Unified Development Ordinance," Section 4.2, "Official Zoning Map," of the Code of Ordinances of the City of College Station, Texas, be amended as set out in Exhibit "A", attached hereto and made a part of this ordinance for all purposes.

PART 2: That any person, firm, or corporation violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not less than Twenty-five Dollars (\$25.00) nor more than Two Thousand Dollars (\$2,000.00). Each day such violation shall continue or be permitted to continue, shall be deemed a separate offense. Said Ordinance, being a penal ordinance, becomes effective ten (10) days after its date of passage by the City Council, as provided by Section 35 of the Charter of the City of College Station.

PASSED, ADOPTED and APPROVED this 23rd day of October, 2006.

APPROVED:

RON SILVIA, Mayor

ATTEST:

Connie Hooks, City Secretary

APPROVED:

City Attorney

Harry Langel

ORDINANCE NO. _____

Page 2

EXHIBIT "A"

That Chapter 12, "Unified Development Ordinance," Section 4.2, "Official Zoning Map," of the Code of Ordinances of the City of College Station, Texas, is hereby amended as follows:

The following property is rezoned from R-1 Single-Family Residential to C-1 General Commercial:

**METES AND BOUNDS DESCRIPTION
OF A
0.45 ACRE TRACT
MORGAN RECTOR LEAGUE, ABSTRACT NO. 46
COLLEGE STATION, BRAZOS COUNTY, TEXAS**

Metes and bounds description of all that certain 0.45 acre tract or parcel of land, lying and being situated in the Morgan Rector League, Abstract No. 46, College Station, Brazos County, Texas and being all of Tax Lots 22 and 23 of Richards Addition Ph. 1 Blk 2, an unrecorded subdivision of Brazos County, Texas, said 0.45 acre tract being more particularly described as follows:

BEGINNING at the southwest corner of CVM Subdivision according to plat recorded in VOLUME 5885 PAGE 098 of the Official Records of Brazos County, Texas; said point being in the northeasterly right-of-way line of Texas Avenue, (public right-of-way of variable width); and being the southeast corner of this tract;

THENCE N 49° 30' 31" W – 80.96 feet with the said right-of-way line to an angle point;

THENCE N 04° 27' 00" W – 21.37 feet to an angle point in the southeasterly right-of-way line of Sterling Street (40' ROW)

THENCE N 41° 39' 02" E – 185.25 feet with the said right-of-way line to a point for the north corner of this tract;

THENCE S 48° 17' 43" E – 99.74 feet to a point for corner;

:

ORDINANCE NO. _____

THENCE S 42° 37' 56" W – 198.36 feet to the **PLACE OF BEGINNING**, and containing 0.45 acres of land.

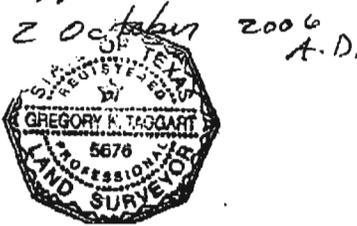
BASIS OF BEARING: Brazos County Appraisal District Tax map.

See exhibit drawing for additional information.

This document is for zoning purposes only and in accordance with the provisions of the Texas Administrative Code.

Revised September 30, 2006
Municipal Development Group
College Station, Texas

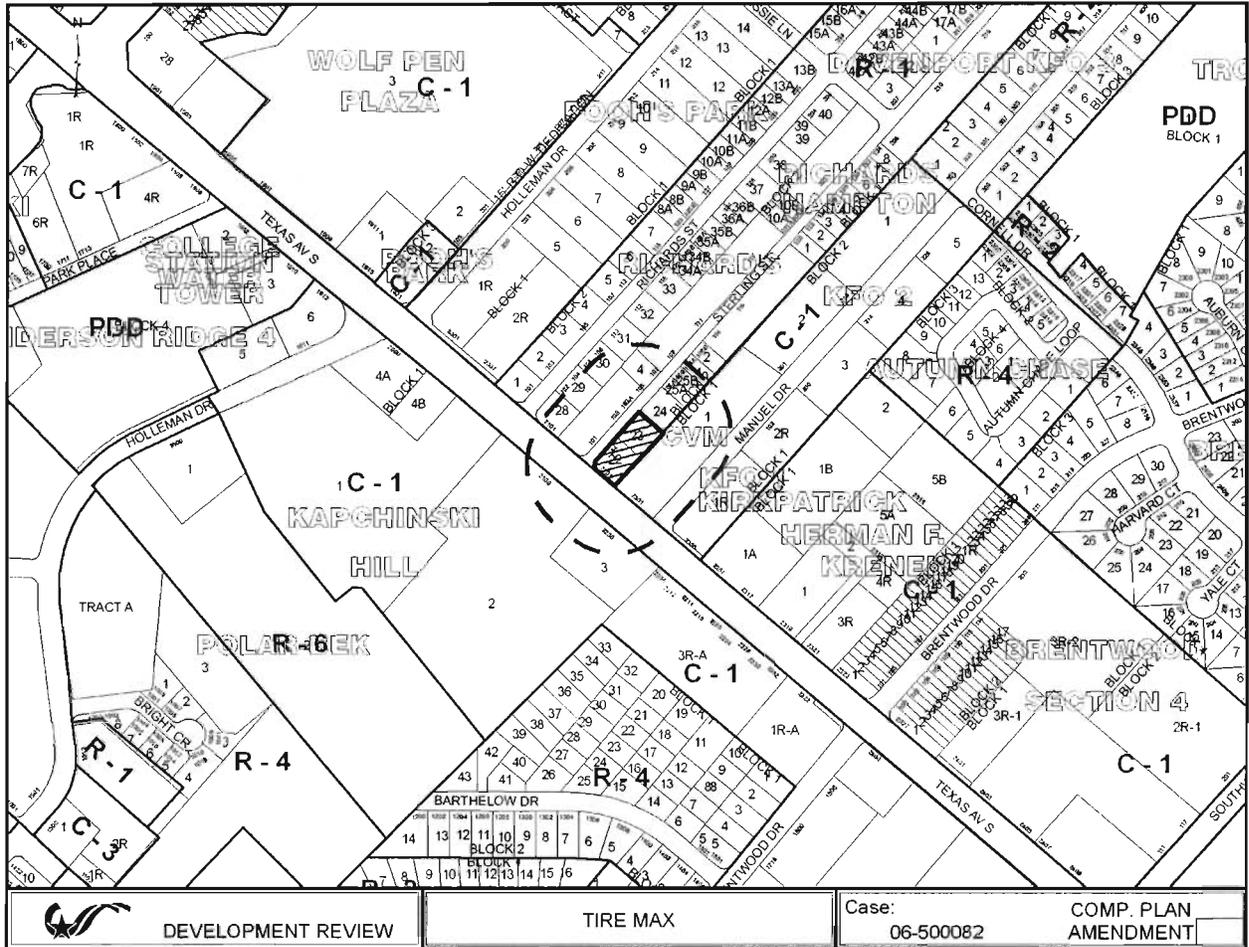
Prepared by: Gregory K. Taggart
Gregory K. Taggart
R.P.L.S. No. 5676



(the property graphically shown in Exhibit "B").

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EXHIBIT "B"



**October 23, 2006
Regular Agenda
Employee Health Insurance**

To: Glenn Brown, City Manager

From: Julie O'Connell, Director of Human Resources

Agenda Caption: Presentation, possible action, and discussion on approval of expenditures for administrative fees for employee medical and dental insurance with Blue Cross/Blue Shield of Texas, employee prescription drug plan with Pharmacare, and employee assistance program with Interface EAP and the approval of expenditures for projected claims for a total amount of \$4,652,205 for 2007.

Recommendation(s): Approve expenditures for administrative fees and projected claims with Blue Cross/Blue Shield of Texas, Pharmacare, and Interface Employee Assistance Program for 2007.

Summary: Blue Cross/Blue Shield of Texas has offered renewal of our current contract for the 2007 plan year. There will be a 3% increase in medical administrative fees and no change in dental administrative fees. Pharmacare proposed a renewal for 2007 with slight cost decreases and eliminated administrative fee charges. Blue Cross/Blue Shield of Texas and Pharmacare offer these renewals as part of the final year of a four year agreement. Interface Employee Assistance Program also proposed a renewal of our current contract with no rate increase for 2007. The City of Bryan and Brazos County will remain with Blue Cross/Blue Shield of Texas for 2007. The contracts will be brought to Council at a later date for approval.

Budget & Financial Summary: Associated per employee per month costs for administrative fees are attached. Annual administrative fees based on current number of employees are \$356,017. Annual claims are projected to be \$4,296,188. This represents an overall decrease in projected claims of 3% from 2006. Dental claims are expected to decrease by 8.7% for 2007. Funds are budgeted and available in the employee benefits fund.

Attachments:

1. 2007 Cost Projections

Executive Summary

Projected Program Costs for Administrative Fees 01-01-2007 to 12-31-2007

Average Monthly Employees on Health Plan **758**

<u>Administration</u>	<u>PEPM</u>	<u>Annual Expense</u>
Medical	\$32.92	\$299,440.32
Dental	\$4.32	\$39,294.72
Pharmacy	\$0.00	\$0.00
Vision	Included	Included
EAP	\$1.90	\$17,282.40
Total Fixed Costs	\$38.03	\$356,017.44

<u>Claims</u>	<u>PEPM</u>	<u>Annual Expense</u>
Medical	\$356.36	\$3,241,450.56
Dental	\$35.62	\$323,999.52
Pharmacy	\$80.34	\$730,738.00
Total Claims	\$480.59	\$4,296,188.08

Total Projected Cost	\$518.62	\$4,652,205.52
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**October 23, 2006
Regular Agenda
Stop Loss Insurance**

To: Glenn Brown, City Manager

From: Julie O'Connell, Director of Human Resources

Agenda Caption: Presentation, possible action, and discussion of approval of expenditures of \$272,516 for stop-loss insurance with Blue Cross Blue Shield of Texas for our self-funded employee medical plan for 2007.

Recommendation(s): Approve expenditures of \$272,516 with Blue Cross/Blue Shield of Texas for stop loss coverage for 2007.

Summary: Stop loss coverage is an insurance policy that protects the City from specific large claims and/or from an aggregate amount of overall high claims. Blue Cross Blue Shield of Texas has offered a renewal with no rate increase for 2007. Staff issued a joint request for proposal with City of Bryan as part of the joint proposal issued for basic life, AD&D, and Long Term Disability insurance in September 2004. The City of Bryan will also remain with Blue Cross Blue Shield of Texas for stop loss insurance coverage in 2007. A contract will be brought to Council at a later date for approval.

Budget & Financial Summary: Associated costs are attached. Annual premium is projected to be \$272,516. This amount is a slight reduction from 2006. Funds are budgeted and available in the employee benefits fund.

Attachments:

1. 2007 Cost Projections

Executive Summary

Projected Program Costs for Stop Loss 01-01-2007 to 12-31-2007

Average Monthly Employees on Health Plan **758**

<u>Administration</u>	<u>PEPM</u>	<u>Annual Expense</u>
Aggregate Stop Loss	\$3.52	\$32,018
Specific Stop Loss	\$26.44	\$240,498
Total Fixed Costs	\$29.96	\$272,516

**October 23, 2006
Regular Agenda
Employee Life and AD&D Insurance**

To: Glenn Brown, City Manager

From: Julie O'Connell, Director of Human Resources

Agenda Caption: Presentation, possible action, and discussion on approval of expenditures for employee life, accidental death & dismemberment (AD&D), voluntary life and AD&D, and dependent life insurance in the amount of \$89,916 to the Standard Insurance Company for 2007.

Recommendation(s): Approve expenditures of \$89,916 with The Standard Insurance Company for all lines of life insurance coverage stated above for 2007.

Summary: The City currently provides life insurance and AD&D insurance at two times annual salary for each line of coverage. The City also provides a line of duty benefit for all sworn police and fire personnel. This benefit is equal to the lesser of two times annual salary or \$50,000. Employees may also purchase supplemental life insurance on themselves and their dependents at a group rate. The City of College Station and the City of Bryan issued a joint RFP on September 30, 2004 for all lines of life insurance coverage. By pooling our numbers together we were able to get further discounted numbers which resulted in savings. This is the final year of a three year rate guarantee. A contract will be brought to Council at a later date for approval.

Budget & Financial Summary: Associated costs are attached. The annual cost projections for 2007 will be \$89,916, based on our current number of employees. This is an increase from last year due to salary increases and additional employees. Funds are budgeted and available in the employee benefits fund.

Attachments:

1. 2007 Cost Projections

City of College Station
Schedule of Rates and Costs
Basic Life and Basic AD&D Insurance

	Basic Life	Monthly Cost	Basic AD&D	Monthly Cost	Rate Guarantee	Total Yearly Cost
The Standard Insurance Co.	.09/\$1,000	\$5,633	.03/\$1,000	\$1,860	3 Years	\$89,916

**October 23, 2006
Regular Agenda
Long Term Disability**

To: Glenn Brown, City Manager

From: Julie O'Connell, Director of Human Resources

Agenda Caption: Presentation, possible action, and discussion on approval of expenditures for long term disability insurance (LTD) with the Standard Insurance Company in the amount of \$55,800 for 2007.

Recommendation(s): Approve expenditures of \$55,800 with The Standard Insurance Company for employee long term disability for 2007.

Summary: LTD insurance is income protection for employees who would no longer be able to perform their jobs due to illness or injury. Income replacement could reach as high as 60% of the employee's salary. The City of Bryan and the City of College Station issued a joint RFP for LTD coverage on September 30, 2004. By pooling our numbers, the Cities of Bryan and College Station were able to get a lower rate than what we were previously paying. We were also able to obtain a three year rate guarantee for LTD insurance through The Standard Insurance Company. This is the final year of the three year rate guarantee. A contract will be brought to Council at a later date for approval.

Budget & Financial Summary: Associated costs are attached. The annual cost projections for LTD coverage based on the current number of employees for 2007 will be \$55,800. This is an increase from last year due to salary increases and additional employees. Funds are budgeted and available in the employee benefits fund.

Attachments:

1. 2007 Cost Projections

City of College Station
Schedule of Rates and Costs
Long Term Disability 2007

	Rate	Monthly Total	Rate Guarantee	Total Yearly Cost
The Standard Insurance Co.	.0018 of payroll	\$4,650	3	\$55,800