

REQUEST FOR BUDGET TRANSFER

DATE: August 4, 2005

FROM:

ACCOUNT NUMBER	AMOUNT
Fiscal Services Department	
Various Divisions	\$102,235.75

REASON FOR AVAILABILITY OF FUNDS:

Funds are availability in various divisions in the City as a result of positions being vacant for extended periods of time and filled at salary levels lower than originally budget in FY 06.

TO:

ACCOUNT NUMBER	AMOUNT
General Government Department	
City Manager's Office	\$102,235.75

JUSTIFICATION FOR TRANSFER:

Funds are needed to provide the budget appropriation to pay for the severance package with the former City Manager. This transfer will provide a portion of the funds needed for this expenditure.

Requested by : _____

Budget Review: _____

Approved: _____
Department Head

Approved: _____
Budget Officer

Approved: _____
City Manager