

Rental Registration Form

Property Address: _____

Property Type Single Family Duplex

Property Owner Name: _____

Property Owner Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number #1 _____ Phone Number #2 _____

*Local/Leasing Contact Name: _____

*Local/Leasing Contact Address: _____

City: _____ State: _____ Zip Code: _____

*Local/Leasing Contact Phone Number: _____

Please check box to indicate that you have received the Bee A Good Neighbor Brochure included in this packet.

Fees: First time property registrations will be charged \$25.00 for initial registration and set-up fee. Each year thereafter the property owner will be charged \$15.00 annually. In the case of a duplex that has a different owner for each side and the unit is used as a rental, there shall be a registration for each half of the duplex.

Penalties for failure to register a rental property: Properties that are determined to be unregistered rental properties during the first six months of this program being instituted will receive a warning and are required to register the property within 10 business days. Properties found to be unregistered rental properties after the first six months of this program's institution the Property Owner(s) could receive a citation and will be required to register the property within 10 business days.

Signature: _____ Date: _____

Signature: _____ Date: _____

- * Local Contact must reside in Brazos County.
- +The City of College Station does not allow for more than four (4) unrelated persons in a single family dwelling. (UDO: Article 11: Definitions: Family)
- If property is sold, the New Owner MUST register with the City within fourteen (14) days of closing with their information.