



**Texas Residential
Construction Commission**
Quality Construction for Texans

November 4, 2004

Mr. Lance Sims
City of College Station
P.O. Box 9960
College Station, Texas 77842

Dear Mr. Sims:

The Texas Residential Construction Commission (the "commission"), over the course of the past year, has been working diligently to fulfill the builder registration requirements of the Texas Residential Construction Commission Act.

As of March 1, 2004, all persons operating as builders in the State of Texas were required to be registered with the commission. Any individual or company that fits the definition of a builder is required to register with the commission. A builder is defined by the law and commission rule as "any business entity or individual who, for a fixed price, commission, fee, wage, or other compensation, constructs or supervises or manages the construction of: a new home; a material improvement to a home; other than an improvement solely to replace or repair a roof of an existing home; or an improvement to the interior of an existing home when the cost of the work exceeds \$20,000."

Once a builder has registered, the commission will issue a certificate of registration to verify proof of registration. The commission has also made available an online searchable database on its Web site to verify builder registration. The database includes builders' names, registration statuses, DBAs, physical addresses, phone numbers, registration numbers and designated agents information. We are also happy to verify builder registrations over the telephone at (877) 651-TRCC or by email at info@trcc.state.tx.us.

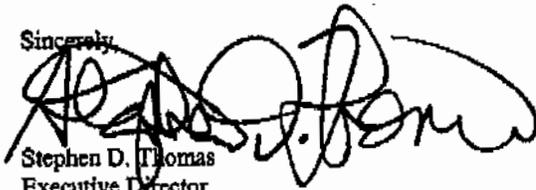
Although there is no mandated responsibility by cities and local municipalities to require proof of builder registration from a builder, it is certainly encouraged and appreciated by the commission. To assist in this, we will continue to make sure methods to verify registration by phone, mail or internet are readily accessible to you.

The commission has already been informed by many municipalities, as well as other entities associated with the building industry such as banks and lending institutions, that they are currently requiring proof of registration prior to issuing permits or financing.

By working together to ensure all builders are in compliance with state law, we strengthen the already thriving home building and remodeling industries. Your attention to the registration requirements of builders and its recognition of the importance in reinforcing the reputation of home building and remodeling in the State of Texas will truly be a tremendous benefit to all involved.

Once again, we appreciate your participation in the efforts of the commission. If you have any questions, please feel free to contact us at (877) 651-TRCC.

Sincerely,


Stephen D. Thomas
Executive Director

cc: Commissioner Glenda Mariott

