

## Memorandum

To: Tom Brymer, City Manager  
From: Glenn Brown, Assistant City Manager  
Subject: Dean International Contract  
Date: December 10, 2004

Dean International has requested an increase in their contract with the City of College Station from \$240,000 to \$300,000 annually. The proposed contract increase is for an expanded role in the 4<sup>th</sup> Regional Transportation Summit, and time spent on Regional Mobility Authority (RMA) issues on the City's behalf. Services already provided for in the current contract include:

1. assistance in pursuing a proactive transportation public policy agenda through intergovernmental relations
2. assistance and facilitation in securing funding for 3 surface transportation projects

For discussion purposes, from the staff's perspective the City has several options regarding the Dean contract:

- 1) Contract with Dean International for the expanded levels of service as proposed regarding the Transportation Summit and RMA considerations. Funding for the existing contract is paid from the Streets Capital Project Fund (interest revenue). The additional funding needed for the expanded service in the amount of \$60,000 would need to come from the General Fund.
- 2) Contract with Dean International for expanded services as mentioned above, except make a request to other local entities to pay the additional cost of the increased service. This option could be approached through the Intergovernmental Committee, by placing an item on their next agenda for January to begin discussions
- 3) Another option is to continue the contract with Dean International at the existing service level and contract fee of \$240,000, paid from interest revenue from the Streets Capital Project Fund. If the Council would like to pursue an expanded role for Dean International with the Summit, and pursue RMA considerations; ask Dean for a proposal to reduce other services within the existing contract to monetarily offset the proposed increase.

4) Decline to renew the contract with Dean International when it expires the end of this calendar year. Initiatives started by Dean could be pursued by existing City staff as time permits.

Please let me know you need additional information.