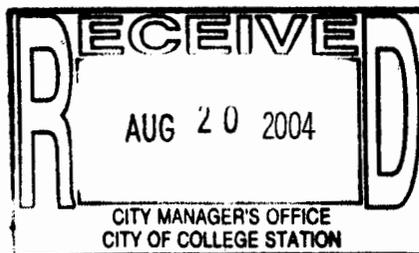


August 16, 2004



Mr. Tom Brymer
City Manager
The City of College Station
1101 Texas Avenue
College Station, TX 77842

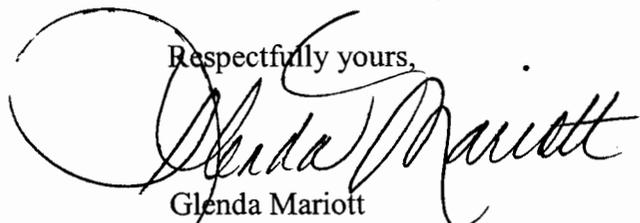
Dear Mr. Brymer:

Pursuant to the By-laws of the Brazos Valley Convention and Visitors Bureau, this letter is being written concerning the requirement of appointing members to our Board by the City of College Station. I have attached a copy of Section 5.02 and 5.03 of those By-laws for your reference.

As per the By-laws, one of the three City of College Station appointments to our Board is expiring. That appointed member is Ms. Lynn McIlhaney, the Boards Chair. The nominating committee of the Brazos Valley Convention and Visitors Bureau, chaired by Ms. Glenda Mariott, has met and it is the recommendation of this committee and endorsed by the entire Board that the City of College Station reappoint Ms. McIlhaney to the Brazos Valley Convention and Visitors Bureau Board of Directors for a new term of two years. This is indeed allowed for as stated in Section 5.03 (2).

It is our hope that this request is met favorably with you and the City Council of College Station and we look forward to your positive reply. In the meantime, should you have any questions or require additional information, please do not hesitate to contact Glenda Mariott – Nominating Committee Chair or Barry Biggar our President and CEO.

Respectfully yours,


Glenda Mariott
Nominating Committee Chair
Brazos Valley Convention and Visitors Bureau

Cc: Board of Directors
Barry H. Biggar – President/CEO

*cc: V. Foutz
FYI - please process
TJB 9/13/04*